

**REPORT TO CITY COUNCIL**

**DATE: AUGUST 10, 2011**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: GREG RAMIREZ, CITY MANAGER**

**BY: CHRISTY PINUELAS, DIRECTOR OF FINANCE**

**SUBJECT: DEMAND WARRANT NO. 653**

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Demand Warrant No. 653 is hereby submitted for your approval.

All items on Demand Warrant are budgeted items; and all the items, when aggregated and annualized, are found to be within budget.

**RECOMMENDATION**

It is recommended the City Council approve Demand Warrant No. 653.

**AUGUST 10, 2011**

**DEMAND WARRANT REGISTER NO. SIX HUNDRED FIFTY THREE**

Pursuant to Section 2508, of the Agoura Hills Municipal Code (AHMC), the demands are herein presented, having been duly audited, and are hereby allowed and approved for payment in the amount as shown for the designated payees and charged to the appropriate funds as indicated.

Pursuant to Section 37202 of the Government Code, I certify the above demands are accurate and funds are available for payment thereof.

I hereby certify Demand Warrant No. 653 is a full, true, and correct statement.

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Greg Ramirez, City Manager

**Check Register Report**

Demand Register #653

City of Agoura Hills

85357	07/01/2011	LAS VIRGENES SCHOOL DISTRICT	LAND LEASE AGREEMENT	150,000.00
85359	07/01/2011	ALLIED NATIONAL INC.	LIFE & AD&D 7/11	1,713.74
85360	07/01/2011	THE STANDARD	ST/LT DISABILITY 7/11	2,868.04
85361	07/01/2011	VSPI, INC	VISION BENEFITS 7/11	1,765.74
85362	07/01/2011	POWELL CONSTRUCTORS	CONSTRUCTION RA BRIDGE	939,922.26
85363	07/01/2011	PARSONS TRANSPORTATION GROUP	CONSTRUCTION MGMT RA BRIDGE	49,336.07
85364	07/01/2011	AFLAC	BENEFITS 6/11	470.64
85365	07/01/2011	AFLAC	BENEFITS 6/11	65.00
85366	07/07/2011	4IMPRINT	EVENT TENTS	1,376.06
85367	07/07/2011	A RENTAL CONNECTION	GENERATOR RENTALS	126.70
85368	07/07/2011	ACORN	LEGAL ADS	804.00
85369	07/07/2011	ACORN	DISPLAY AD - USED OIL	280.00
85370	07/07/2011	ADVANCED DATA PROTECTION SVCS.	OFFSITE BACK UP TAPE STORAGE	178.00
85371	07/07/2011	AMERICAN EXPRESS	CREDIT CARD CHGS.	103.84
85372	07/07/2011	AT&T MOBILITY	CELL PHONES	84.94
85373	07/07/2011	AZTECA LANDSCAPE	LANDSCAPE MAINT 6/11	34,710.05
85374	07/07/2011	CHRISTOPHER S BANNISTER	FITNESS INSTRUCTION	100.00
85375	07/07/2011	ILENE S BERKE	FITNESS INSTRUCTION	94.80
85376	07/07/2011	PATTON BOGGS	LEGAL FEES	9,221.83
85377	07/07/2011	BURNS PACIFIC CONTRUSTION	TRAFF CONT SIGNS & POT HOLE REPAIR	52,163.59
85378	07/07/2011	C.M. DE CRINIS & CO., INC.	FINANACIAL ANALYSIS SVCS.	5,344.00
85379	07/07/2011	CALABASAS PRINTING	PRINTING & MAILING	231.56
85380	07/07/2011	COACH USA	AGOURA - LONG BCH 6/21	1,318.66
85381	07/07/2011	CONEJO U STOR-IT	STORAGE 7/1-6/30/12	3,300.00
85382	07/07/2011	CYBERCOPY	KANAN CANWOOD COPIES	178.55
85383	07/07/2011	DAPEER, ROSENBLIT & LITVAK LLP	CODE ENF. 6/11	4,226.25
85384	07/07/2011	DELTA DENTAL PLAN	DENTAL BENEFITS 7/11	713.09
85385	07/07/2011	MARK ENGLANDER	SCAN PRINTS 6/11	110.00
85386	07/07/2011	FAR EAST WHOLESALE FLORIST	PLANT SVC. 5/11 & 6/11	409.33
85387	07/07/2011	FIONAHUTTON & ASSOCIATES	CONSULTING FEES AFF HOUSING	3,650.00
85388	07/07/2011	FIRST TRANSIT, INC.	DIAL A RIDE & SHUTTLE SVCS. 4/11	30,977.43
85389	07/07/2011	GLOBAL CUSTOM SECURITY, INC.	CERT RADIOS & TRANSMISSON SVCS.	3,768.30
85390	07/07/2011	ARMANDO GOMEZ	NEW REC CTR JANITORIAL SVCS	1,000.00
85391	07/07/2011	GREATER CONEJO CHAMBER	CHAMBER CONTRACT SVCS.	20,000.00
85392	07/07/2011	GREATER CONEJO VALLEY COMM	LEADERSHIP - CONLIN, RODRIGUES	1,600.00
85393	07/07/2011	DELPHINE GRACE HERRERA	FITNESS INSTRUCTION	304.00
85394	07/07/2011	DAVID HEWITT	CONCERT BALANCE	2,500.00
85395	07/07/2011	HYDREX	PEST CONTROL	100.00
85396	07/07/2011	ICC VENTURA CHAPTER	TRAINING BLDG & SAFETY STAFF	60.00
85397	07/07/2011	LA COUNTY ASSESSORS	MAPS	12.00
85398	07/07/2011	ALISON LABA	ACTIVITY REFUND - RECREATION	120.00
85399	07/07/2011	MICHAEL LANG	CONCERT IN PK ADS	720.00
85400	07/07/2011	LANSPEED	NETWORK MAINT	3,911.25
85401	07/07/2011	NICOLE MCGINNIS	ACTIVITY REFUND - RECREATION	40.00
85402	07/07/2011	MDG ASSOCIATES	SNGL FAM HOUSING 6/11	1,275.00
85403	07/07/2011	GEORGIA MITCHELL	ACTIVITY REFUND - RECREATION	165.00
85404	07/07/2011	BEN MOROWITZ	EQUIPMENT REIMBURSEMENT	28.25
85405	07/07/2011	DEBBY NERPEL	ACTIVITY REFUND - RECREATION	120.00
85406	07/07/2011	CYNTHIA POLICH	MILEAGE 3/15-6/17	55.59
85407	07/07/2011	PYRO SPECTACULARS IINC.	FIREWORKS	3,275.00

85408	07/07/2011	RICHARDS, WATSON & GERSHON	NPDES 5/11	21.98
85409	07/07/2011	RICHARDS, WATSON & GERSHON	LEGAL SVCS 5/11	46,271.02
85410	07/07/2011	GORDON SABINE	TENNIS	300.00
85411	07/07/2011	PAT SCHWANDT	ACTIVITY REFUND - RECREATION	63.00
85413	07/07/2011	SEVEN ELK RANCH DESIGN INC.	LANDSCAPE CONSULTING	3,435.00
85414	07/07/2011	AVI AND LISA SIBONI	REFUND TRUST & CLOSE CASE	4,877.95
85415	07/07/2011	SIERRA INSTALLATIONS	CHANGE OUT BANNERS	2,010.00
85416	07/07/2011	SOLID WASTE SOLUTIONS, INC.	OIL PROGRAM COORDINATION	4,967.00
85417	07/07/2011	SPARKLETTS	COFFEE SUPPLIES	136.24
85418	07/07/2011	STAPLES ADVANTAGE	OFFICE SUPPLIES	273.42
85419	07/07/2011	TECHNOLOGY ARTISTS	SOUND 7/10 CONCERT	2,000.00
85420	07/07/2011	TERRY DIPPLE LLC	COG 6/11	6,578.75
85421	07/07/2011	F. RONALD TRONCATTY	EQUESTRIAN FACILITY MAINT	3,673.82
85422	07/07/2011	VERANGO INC.	PLAN CHECK & REVIEW	110.00
85423	07/07/2011	WAITE BROS PLUMBING	OLD AGOURA PK PLUMBING REP	166.40
85424	07/07/2011	MARK D. WAMHOFF	BAND REHEARSAL 4/12	100.00
85425	07/07/2011	TERESA WEBB	GRAND MARSHALL RIBBON BUCKLE	256.81
85426	07/07/2011	TONY WERTENBRUCH	CERT SUPPLIES	32.54
85427	07/07/2011	WEST COAST ARBORISTS, INC	TREE MAINTENANCE	6,380.00
85428	07/18/2011	ACORN	LEGAL AD AH-0510	60.00
85429	07/18/2011	ACORN	DISPLAY ADS	1,950.80
85430	07/18/2011	AHSMVC	INCLUSION OF R. ADOBE SITE HIST SOC	250.00
85431	07/18/2011	ALL CITY MANAGEMENT	SCHOOL CROSSING GUARD SVC.	9,866.33
85432	07/18/2011	AT&T	DIAL A RIDE	3.77
85433	07/18/2011	DAVE BANG ASSOCIATES, INC	BENCHES AND TRASH CANS	5,549.67
85434	07/18/2011	DEBBY BOROYAY	ACTIVITY REFUND - RECREATION	184.00
85435	07/18/2011	LIZ BRASLER	ACTIVITY REFUND - RECREATION	25.00
85436	07/18/2011	JACOB BROYLES	REFUND FOR TEEN EXCUSION	191.93
85437	07/18/2011	CALABASAS PRINTING	CANDIDATE HANDBOOKS	652.11
85438	07/18/2011	CALIFORNIA JPIA	ALL RISK PROP INS.	7,260.00
85439	07/18/2011	LAURA COX	KARATE INSTRUCTION	1,301.73
85440	07/18/2011	DEPARTMENT OF JUSTICE	FINGERPRINTING	753.00
85441	07/18/2011	DRIVER ALLIANT INSURANCE SVC	CRIME PROGRAM	1,276.00
85442	07/18/2011	STEPHANIE DUERFELDT	ACTIVITY REFUND - RECREATION	25.00
85443	07/18/2011	DURHAM TRANSPORTATION	BEACH BUS 6/11	4,722.36
85444	07/18/2011	JOAN GILMORE	FALSE ALARM PROGRAM 6/11	200.00
85445	07/18/2011	CRAIG HEINBERG	TENNIS INSTRUCTION	2,906.56
85446	07/18/2011	JOHNNA HENSLEY-HAZLETT	ACTIVITY REFUND - RECREATION	99.00
85447	07/18/2011	GIGI HONICK	ACTIVITY REFUND - RECREATION	100.00
85448	07/18/2011	INT'L INST. OF MUN CLERK	RODRIGUES MEMBERSHIP	175.00
85449	07/18/2011	KIMLEY HORN & ASSOC.	PALO COMADO ENG. SVCS.	63,442.83
85451	07/18/2011	LOS ANGELES COUNTY SHERIFF'S	LASD SVCS. 6/11	306,220.39
85452	07/18/2011	MLC & ASSOCIATES, INC	MULTI-HAZARD MITIGATION PLAN	17,500.00
85453	07/18/2011	NEOCOMP SYSTEMS INC	600 GB SAS 10000 - 4	3,188.24
85454	07/18/2011	PHYLLIS ANN PAUL	FITNESS INSTRUCTION	24.00
85455	07/18/2011	WAYNE PERRY	REFUND FOR CANCELLATION	86.00
85456	07/18/2011	PHILLIPS 66-CONOCO-76	FINANCE CHGS.	29.63
85457	07/18/2011	QUANTUM OZONE INC.	BACTERIA TESTING	6,969.00
85458	07/18/2011	RICHARDS, WATSON & GERSHON	LEGAL SVCS.	1,111.04
85459	07/18/2011	JANET SNYDER	FITNESS - ZUMBA INSTRUCTION	397.50
85460	07/18/2011	ST. PAUL'S LUTHERAN CHURCH	GROUND LEASE 8/11	1,763.43
85461	07/18/2011	MARGARET J. STAFFORD	STAFF T SHIRTS	925.20
85462	07/18/2011	THE BANK OF NEW YORK TRUST CO	BOND PMT	240,315.63
85463	07/18/2011	TROPICAL CREATIONS INC.	LANDSCAPE MAINT. REYES ADOBE	422.00
85464	07/18/2011	UNDERGROUND SERVICE ALERT	37 DIG ALERTS	55.50

85465	07/18/2011	UNITED STATES POSTAL SERVICE	BULK MAIL YEARLY FEE	2,190.00
85466	07/18/2011	UNIVERSAL MAIL DELIVERY	MAIL SVC 6/11	164.34
85476	07/18/2011	US BANK CORP. PAYMENT SYSTEM	CERT INVITATION	11,685.69
85477	07/18/2011	VALLEY SCENE MAGAZINE	ADVERTISEMENT	350.00
85478	07/18/2011	VENTURA COUNTY STAR	CONEJO VALLEY ZONE	199.00
85479	07/18/2011	VENTURA COUNTY STAR	NOA-NOI FOUNTAIN PL VILLAS	230.40
85480	07/18/2011	WAITE BROS PLUMBING	CHUMASH PK PLUMBING REPAIR	142.00
85481	07/21/2011	ACCESS INFORMATION MGMT	RECORDS STORAGE	613.45
85482	07/21/2011	ADVANCED CHEMICAL TECHNOLOGY	WATER TREATMENT	236.00
85483	07/21/2011	AT & T CALNET	CENTRAL SPRINKLER	15.81
85484	07/21/2011	AT&T TELECONFERENCE SVCS	TELECONFERENCING	0.70
85485	07/21/2011	SIGAL ATZMON	ACTIVITY REFUND	40.00
85486	07/21/2011	STEPHEN BIGILEN	VIDEO TAPE MTGS	1,525.00
85487	07/21/2011	BURNS PACIFIC CONTRUSTION	SIGN INSTALLATION	6,780.47
85488	07/21/2011	CINTAS CORP	SANITIZE RESTROOMS	147.84
85489	07/21/2011	CITY OF MONROVIA	LASQP	1,062.50
85490	07/21/2011	CLEAN LAKES INC.	TMDL COMPLIANCE	8,466.60
85491	07/21/2011	CLEAN STREET	STREET SWEEPING	7,180.42
85492	07/21/2011	CONEJO AWARDS	METAL PLATE FOR PLAQUE	110.68
85493	07/21/2011	CONEJO VALLEY SIGNS	PUBLIC HEARING SIGNS	200.00
85494	07/21/2011	CREATIVE HUB	CULTURAL ARTS DEV.	5,000.00
85495	07/21/2011	CYBERCOPY	KANAN CANWOOD MED. COPIES	75.69
85496	07/21/2011	DELTA CARE	DENTAL BENEFITS 7/11	123.84
85497	07/21/2011	DEPT OF CONSERVATION-DIVISION	SMIP	216.68
85498	07/21/2011	DURHAM SCHOOL SERVICE	MAGIC MTN TRIP 6/24	1,229.46
85499	07/21/2011	DENNIS DUVAL	FIELD MAINTENANCE 6/11	2,120.00
85500	07/21/2011	FIRST TRANSIT, INC.	DIAL A RIDE	32,521.58
85501	07/21/2011	GLOBAL CUSTOM SECURITY, INC.	MONITORING	382.50
85502	07/21/2011	HEIDI HOLT-PEEL	REF FEES	30.00
85503	07/21/2011	I GOT HIT LLC	CRASH DATA CABLE DKIT	449.00
85504	07/21/2011	ICMA	ACCOUNT FEE	44.15
85505	07/21/2011	INTERNET SPECIALTIES WEST	INTERNET CONNECTION SVCS.	5,042.98
85506	07/21/2011	KIMLEY HORN & ASSOC.	ENGINEERNG SVCS.	25,335.48
85507	07/21/2011	LA COUNTY PUBLIC WORKS DEPT.	INDUSTRIAL WASTE SVCS.	3,475.58
85508	07/21/2011	MICHAEL LANG	PUBLIC SAFETY AD	150.00
85509	07/21/2011	LANSPEED	6G SAS	8,390.74
85512	07/21/2011	LAS VIRGENES MUNICIPAL WATER	WATER SVCS.	42,705.30
85513	07/21/2011	LOS ANGELES COUNTY SHERIFF'S	PRISONER MAINT	81.34
85514	07/21/2011	MANY MANSIONS	COMMUNITY GRANT	900.00
85515	07/21/2011	MUNICIPAL CODE CORP.	MUNICIPAL CODE PGS.	2,476.54
85516	07/21/2011	NATIONAL FIRE PROTECTION ASSOC	MEMBERSHIP	150.00
85517	07/21/2011	PACIFIC TELEMAGEMENT SVCS	PAY PHONES	153.00
85518	07/21/2011	PARSONS TRANSPORTATION GROUP	CONSTRUCTION MGMT-REYES ADOBE BR	32,602.67
85519	07/21/2011	PHYLLIS ANN PAUL	FITNESS INSTRUCTION	99.94
85520	07/21/2011	JASON PERLMAN	ACTIVITY REFUND	40.00
85522	07/21/2011	PETTY CASH	REPLENISH REC CTR CASH	41.23
85523	07/21/2011	PITNEY BOWES	METER RENTAL	981.00
85524	07/21/2011	PRO IMAGE PROMOTIONS INC.	CERT SHIRTS	3,381.24
85525	07/21/2011	REPUBLIC ELEVATOR	ELEVATOR MAINT	144.62
85526	07/21/2011	RICOH AMERICAS CORP	COPIER RENTALS 11/12	5,863.44
85527	07/21/2011	RINCON CONSULTANTS	FOUNTAIN PL CILLAGE	3,506.23
85528	07/21/2011	PHILLIP SAMPSON	CONCRETE REPAIRS	4,085.00
85529	07/21/2011	SO CA GAS CO	UTILITY CITY HALL	713.33
85530	07/21/2011	SOUTHERN CA EDISON	ELECTRICITY CITY WIDE	12,092.75
85531	07/21/2011	ST. PAUL'S LUTHERAN CHURCH	GROUND LEASE 9/11	1,763.43

85532	07/21/2011	STAPLES ADVANTAGE	OFFICE SUPPLIES	32.98
85533	07/21/2011	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	272.95
85534	07/21/2011	TECHNOLOGY ARTISTS	CONCERT SOUND	2,000.00
85535	07/21/2011	TECHNOLOGY ARTISTS	CONCERT SOUND	2,400.00
85536	07/21/2011	THE BANK OF NEW YORK TRUST CO	ADMIN FEE	4,000.00
85537	07/21/2011	JAMES N. THOMPSON	TOT COMPLIANCE REVIEW	3,000.00
85538	07/21/2011	TIME WARNER	CABLE	95.35
85539	07/21/2011	TRIUNFO YMCA	COMMUNITY GRANT	1,800.00
85540	07/21/2011	VORTEX	DOOR PROGRAMMING	216.00
85541	07/21/2011	WEST COAST AIR CONDITIONING	AC MAINT	580.69
85542	07/21/2011	WESTLAKE VILLAGE MEALS ON WHEE	COMMUNITY GRANT	600.00
85543	07/21/2011	PATRICIA WILEY	MILEAGE 4/3-6/8/11	36.21
85544	07/21/2011	BRYAN WILSON	REF FEES	30.00
85545	07/28/2011	A RENTAL CONNECTION	GENERATOR RENTAL 7/10	153.00
85546	07/28/2011	ACORN	LEGAL AD AH-0505	48.00
85547	07/28/2011	AGOURA HILLS HIGH SCHOOL	MUSIC BOOSTERS - COMM GRANT	1,200.00
85548	07/28/2011	AT&T	FIRE ALARM	37.60
85550	07/28/2011	BANK OF AMERICA	CREDIT CARD CHARGES	2,277.23
85551	07/28/2011	CHRISTOPHER S BANNISTER	FITNESS INSTRUCTION	212.10
85552	07/28/2011	PATRICIA BEATTIE	ACTIVITY REFUND - RECREATION	177.00
85553	07/28/2011	ILENE S BERKE	FITNESS INSTRUCTION	142.67
85554	07/28/2011	TIM BOWEN	LEGOS CAMP	3,258.50
85555	07/28/2011	MELINDA BRODSLY	MILEAGE 4/1-6/30/11	84.15
85556	07/28/2011	CALIFORNIA CODE CHECK, INC.	PLAN CHECK	2,964.00
85557	07/28/2011	CALIFORNIA JPIA	POLLUTION LIABILITY INS. 2011-2013	12,575.00
85558	07/28/2011	CONEJO AWARDS	PLAQUE & AWARDS	200.56
85559	07/28/2011	CONEJO LV FUTURE FOUNDATION	COMMUNITY GRANT	1,500.00
85560	07/28/2011	DIGITAL TELECOMMUNICATION	TELEPHONE EQUIP CONTRACT	439.00
85561	07/28/2011	DIRECT TV	TV RECEPTION	230.96
85562	07/28/2011	DURHAM SCHOOL SERVICE	REC CLUB - REGENCY 7/8/11	1,821.00
85563	07/28/2011	EDUTAINMENT ARTS, LLC	HARRY POTTER CAMP	1,500.00
85564	07/28/2011	FEDEX	POSTAGE & SHIPPING CHARGES	234.12
85565	07/28/2011	GRANICUS, INC.	WEB STREAMING	1,799.00
85566	07/28/2011	KIMLEY HORN & ASSOC.	PLAN CHECK	325.00
85567	07/28/2011	LA COUNTY AUDITOR-CONTROLLER	LOCAL AGENCY FORMATION COMM	412.02
85568	07/28/2011	LEAGUE OF CALIFORNIA CITIES	CITY MANAGERS CONF. REG.	100.00
85569	07/28/2011	LITTLE LEARNERS	TINY TOT CAMP	2,471.70
85570	07/28/2011	M & M TERMITE & PEST CONTROL	PEST CONTROL	120.00
85571	07/28/2011	MISSION VALLEY SANITATION	PORTABLE RESTROOMS 7/8-11	530.00
85572	07/28/2011	JOSE MORALES	REPLACE PR CHECK 29103	48.55
85573	07/28/2011	PACIFIC COAST CIVIL, INC.	GATEWAY 2 SITE CONSULTING SVCS.	400.00
85574	07/28/2011	PITNEY BOWES	METER RENTAL	126.00
85575	07/28/2011	RICOH AMERICAS CORP	PROPERTY TAX	146.31
85576	07/28/2011	RICOH AMERICAS CORPORATION	COPIER MAINT AGREEMENT 7/11-6/12	2,032.12
85577	07/28/2011	RIVERSEDGE GRAPHIC DESIGN	REYES ADOBE POSTCARDS	265.00
85578	07/28/2011	SCAN-NATO	MEMBERSHIP - RAMIREZ	25.00
85579	07/28/2011	SENIOR CONCERNS	ANNUAL FUNDRAISER	350.00
85580	07/28/2011	SEVEN ELK RANCH DESIGN INC.	MOEZ BUDDHA LOUNGE 5/23-5/31	2,237.50
85581	07/28/2011	LISA SHEERAN	BABYSITTING TRAINING	336.00
85582	07/28/2011	SIGNS NOW	LARGE CHECK	91.16
85583	07/28/2011	SOUTHERN CA EDISON	ELECTRICITY 29900 LADYFACE	661.83
85584	07/28/2011	STAPLES ADVANTAGE	KITCHEN SUPPLIES	32.60
85585	07/28/2011	VERSATILE	WEED ABATEMENT	600.00
85586	07/28/2011	WAGS SOFTBALL	COMMUNITY GRANT	300.00
85587	07/28/2011	WEST COAST AIR CONDITIONING	AC REPAIRS	1,291.00

85588	07/28/2011	WEST COAST BUSINESS PRODUCTS	COPIER PAPER	149.00
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<b>Chks</b>	<b>175</b>			<b>Total:</b>	<b>2,393,233.64</b>
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123	07/01/2011	PERS	HEALTH BENEFITS 7/11	34,935.55
124	07/01/2011	PERS	HEALTH BENEFITS CC - 7/11	6,014.87
125	07/05/2011	PERS	RETIREMENT 7/5/11	19,027.61
126	07/13/2011	CALIFORNIA JPIA	ANNUAL INS. CONTRIBUTUION	186,210.00
127	07/19/2011	PERS	RETIREMENT 7/1-7/15	19,310.99

<b>Wires</b>	<b>5</b>			<b>Total:</b>	<b>265,499.02</b>
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				<b>Grand Total:</b>	<b>2,658,732.66</b>
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**Demand Register No. 653**

**PASSED, APPROVED, AND ADOPTED** this 10th day of August, 2011, by the following vote to wit:

AYES: (0)  
NOES: (0)  
ABSTAIN: (0)  
ABSENT: (0)

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Harry Schwarz, Mayor

ATTEST:

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Kimberly M. Rodrigues, City Clerk