

CITY OF AGOURA HILLS CALIFORNIA



ADOPTED BUDGET 2011-2012

INCLUDES THE AGOURA HILLS REDEVELOPMENT AGENCY

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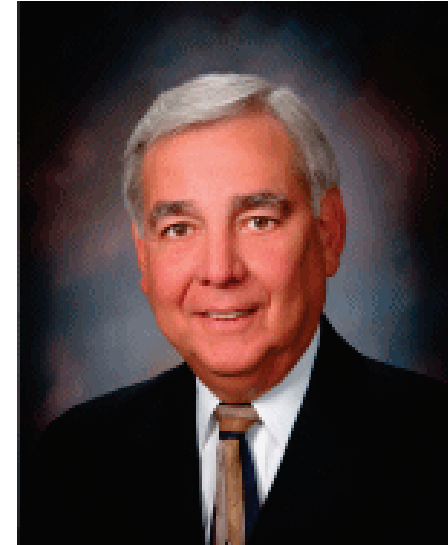
CITY OF AGOURA HILLS CITY COUNCIL



Dan Kuperberg
Mayor Pro Tem



Harry Schwarz
Mayor



William Koehler
Councilmember



John Edelston
Councilmember



Denis Weber
Councilmember

City Manager

Greg Ramirez

Assistant City Manager

Nathan Hamburger

Department Directors

Amir Hamidzadeh – Building Official

Kimberly Rodrigues – City Clerk

Ramiro Adeva – City Engineer

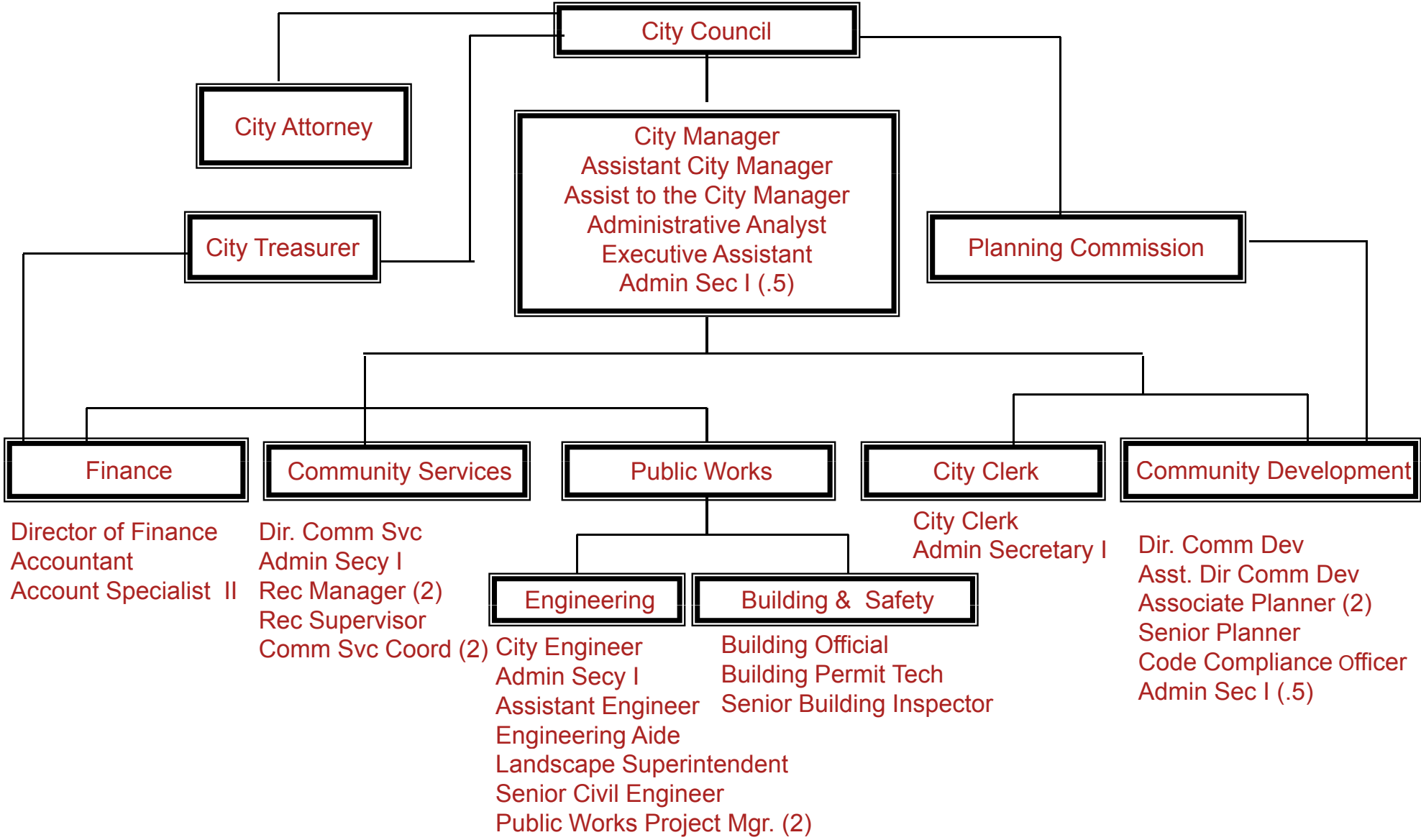
Mike Kamino – Community Development

Amy Brink – Community Services

Christy Pinuelas – Finance

Organization Chart

Residents of Agoura Hills



**City of Agoura Hills
Appropriations Limit
FY 2011-12**

History

The votes of California, during a special election in 1979, approved Article XIII-B of the California State Constitution (informally known as Proposition 4, or the “Gann Initiative”), which restricts the total amount of appropriations allowed in any given fiscal year from the “proceeds of taxes.”

In 1980, the State Legislature added section 9710 to Government Code which required the governing body of each local jurisdiction to establish, by resolution, an appropriations limit for the following year. The appropriations limit for any fiscal year was equal to the previous year’s limit, adjusted for population changes and the change in the U.S. Consumer Price Index (or California per Capita Personal Income, if smaller). The necessary statistical information is provided each year by the California Department of Finance

In June, 1990, the votes modified the original Article XIII-B (Proposition 4) with the passage of Proposition 111 and its implementing legislation (California Senate Bill 88). Beginning with the 1990-90 appropriations limit, a City may choose annual adjustment factors. The adjustment factors include the growth in the California Per Capita Income **or** the growth in the non-residential assessed valuation due to construction within the City, **and** the population growth within the Count or the City. Under Proposition 4, if a city ends the fiscal year having more proceeds of taxes than the Limit allows, it must return the excess to the tax payers within two years (either by reducing taxes levied or fees charged).

Agoura Hills and the Future

The following table provides an analysis of the City of Agoura Hill’s appropriation limit. Historically the City has remained well below its appropriation limit. For the 2011/11 fiscal year, there is a significant gap of \$4,213,281 between the appropriations limit and the General Fund appropriations allowed under the limit. With such a sizable margin, the provisions related to the return of taxes clearly do not, and will not, apply to Agoura Hills any time in the new future.

Calculation of Limitation

Appropriation Limit for FY 2010-11	\$13,108,518
Adjustment Factors:	<u>% Ratio</u>
Population Factor	1.0077
Growth Factor	<u>1.0251</u>
Population Ratio*Economic Ratio	<u>1.0329933</u>
Appropriation Limit for FY 2011-12	<u>\$13,541,011</u>

GANN APPROPRIATION LIMIT
Fiscal Year 2011-12

Appropriation Limitation Calculation					Schedule 1	Appropriation Subject to Limit			
					Schedule 2				
					Appropriation Limit by Fiscal Year				NON PROCEEDS OF TAX
					Growth Factor	Source	ESTIMATED REVENUES	PROCEEDS OF TAX	PROCEEDS OF TAX
					% Change in Population per DOF				OF TAX
					% Change in Consumer Price Index (CPI)				OF TAX
					% Change in Per Capita Personal Income				OF TAX
Fiscal Year 1981-82 Base Year Appropriations Subject to Limit:					\$2,200,000	Unrestricted:			
Allowed Growth Rate:									
Fiscal Year 1992-93	0.9936		1.0133	1.0068149	5,920,556	Taxes	\$9,888,732	\$9,110,732	\$778,000
Fiscal Year 1993-94	1.0272		1.0080	1.0354176	6,130,248	License and Permits	297,000		297,000
Fiscal Year 1994-95	1.0071		1.0028	1.0099199	6,191,060	Intergovernmental	87,000	87,000	0
Fiscal Year 1995-96	1.0472		0.9969	1.0439537	6,463,180	Charges for Services	656,450		656,450
Fiscal Year 1996-97	1.0467		1.0034	1.0502588	6,788,011	Fines and Forfeitures	115,500		115,500
Fiscal Year 1997-98	1.0467		1.0104	1.0575857	7,178,904	Interest Earnings	155,000	129,998	25,002
Fiscal Year 1998-99	1.0415		1.0120	1.0539980	7,566,550	Miscellaneous	284,974		284,974
Fiscal Year 1999-2000	1.0453		1.0158	1.0618157	8,034,282	Total Unrestricted	11,484,656	9,327,730	2,156,926
Fiscal Year 2000-2001	1.0491		1.0148	1.0646267	8,553,511	Restricted:			
Fiscal Year 2001-2002	1.0782		1.0137	1.0929713	9,348,742	Taxes	4,317,200		4,317,200
Fiscal Year 2002-2003	0.9873		1.0400	1.0267920	9,599,213	License and Permits	3,000		3,000
Fiscal Year 2003-2004	1.0231		1.0157	1.0391627	9,975,145	Intergovernmental	4,000,143		4,000,143
Fiscal Year 2004-2005	1.0328		1.0102	1.0433346	10,407,413	Charges for Services	325,500		325,500
Fiscal Year 2005-2006	1.0526		1.0540	1.1094404	11,546,405	Fines and Forfeitures	150,000		150,000
Fiscal Year 2006-2007	1.0396		1.0017	1.0413673	12,024,049	Interest Earnings	242,300		242,300
Fiscal Year 2007-2008	1.0442		1.0034	1.0477503	12,598,200	Miscellaneous	68,350		68,350
* Fiscal Year 2008-2009	1.0429		1.0056	1.0487402	13,212,239	Total Restricted	9,106,493	0	9,106,493
* Fiscal Year 2009-10	1.0062		1.0058	1.0120360	13,371,262	Total Source of Funds	\$20,591,149	\$9,327,730	\$11,263,419
Fiscal Year 2010-11	0.9746		1.0059	0.9803501	13,108,518				
Fiscal Year 2011-12	1.0251		1.0077	1.0329933	13,541,011				
Fiscal Year 2011-12 Appropriation Limit					\$13,541,011				
Less Appropriations Subject to Limitation (Schedule 2)					9,327,730				
Fiscal Year 2011-12 Appropriations Under Allowed Limit					\$4,213,281				

* Revised

RESOLUTION NO. 11-1633

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS,
CALIFORNIA, ESTABLISHING FISCAL YEAR 2011-12 APPROPRIATIONS LIMITATIONS**

WHEREAS, Article 13b of the California Constitution refers to a government entity's requirement for the establishment of an appropriations limit; and

WHEREAS, Senate Bill 1352, Chapter 1205, 1980, statutes adds Revenue and Taxation Code, Section 7910 which requires each local government to establish it's appropriation limits by resolution each year at a regularly scheduled meeting.

NOW, THEREFORE, BE IT RESOLVED, that the City of Agoura Hills' appropriation limitation for Fiscal Year 2011-12 shall be \$13,541,011.

BE IT FURTHER RESOLVED, that any challenge to the appropriations limits as per the above mentioned government codes must be brought to the City of Agoura Hills' attention within sixty (60) days of the effective date of this resolution.

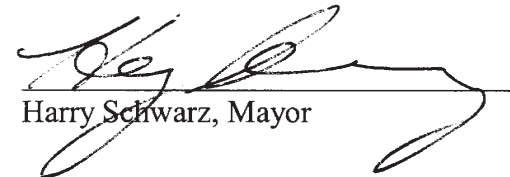
PASSED, APPROVED, AND ADOPTED, this 22nd day of June, 2011, by the following vote to wit;

AYES: (4) Schwarz, Edelston, Koehler, Weber
NOES: (0)
ABSENT: (1) Kuperberg
ABSTAIN: (0)

ATTEST:



Kimberly M. Rodrigues, City Clerk



Harry Schwarz, Mayor

RESOLUTION NO. 11-1634

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS,
CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2011-12**

WHEREAS, the City Council has reviewed the City Manager's preliminary budget for Fiscal Year 2011-12, and

WHEREAS, a budget workshop concerning the Fiscal Year 2011-12 proposed budget was held Wednesday, June 1, 2011,

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Agoura Hills, as follows:

1. That the Fiscal Year 2011-12 Budget be approved pursuant to Chapter 6, Section 2603 (Ordinance No. 22) of the City of Agoura Hills Municipal Code and that the proposed amendments to the Fiscal Year 2010-11 Budget be approved.
2. Any unused appropriations from the Fiscal Year 2010-11 Adopted Budget at the end of Fiscal Year 2010-11 may be re-appropriated by the City Manager for continued use in Fiscal Year 2011-12.

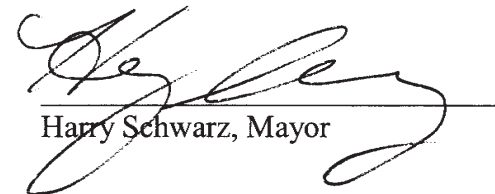
PASSED, APPROVED, AND ADOPTED, this 22nd day of June, 2011, by the following vote to wit;

AYES: (4) Schwarz, Edelston, Koehler, Weber
NOES: (0)
ABSENT: (1) Kuperberg
ABSTAIN: (0)

ATTEST:

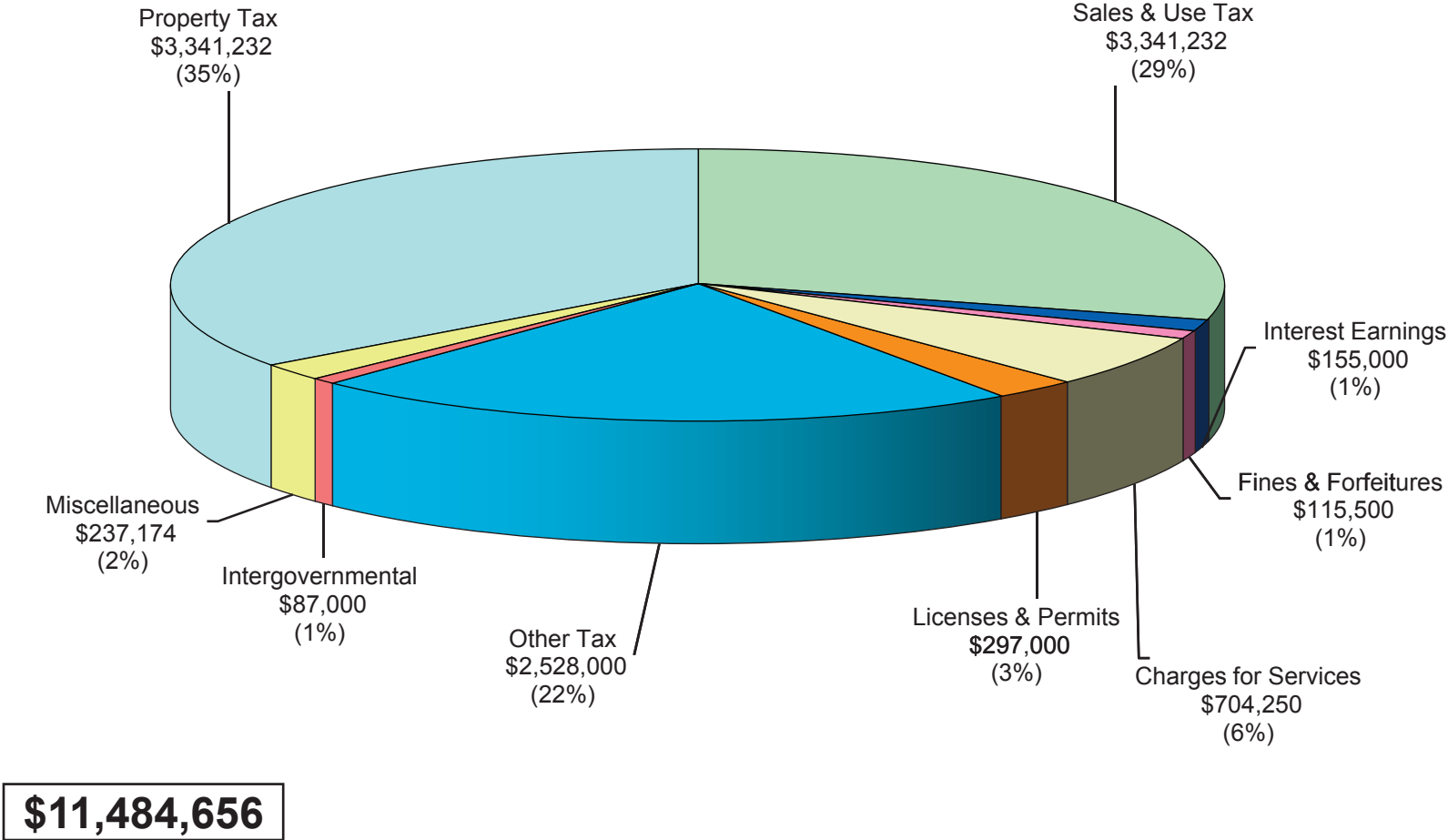


Kimberly M. Rodrigues, City Clerk

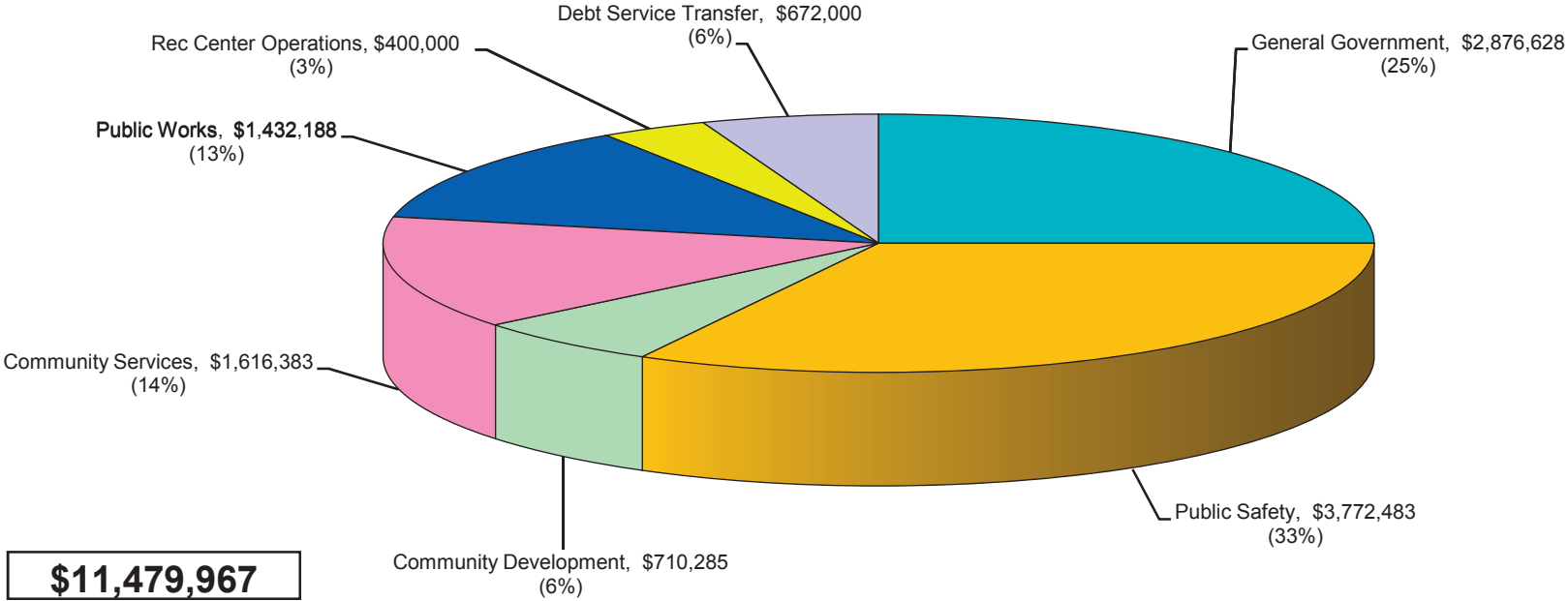


Harry Schwarz, Mayor

City of Agoura Hills 2011-2012 General Fund Revenue



City of Agoura Hills 2011-2012 General Fund Operating Expenditures/Transfers



City of Agoura Hills

FY 2011-12



Date: June 22, 2011
To: Honorable Mayor and Members of the City Council
From: Greg Ramirez, City Manager
Subject: Fiscal Year 2011/12 Budget Executive Summary

Introduction

This document includes the 2011/12 Adopted Budget for the City of Agoura Hills and the Agoura Hills Redevelopment Agency. The adoption of the budget is one of the most important actions taken by the City Council, as it establishes the City's direction for the near future.

Developing and monitoring the budget is an ongoing process and the budget that is developed from this process is modified throughout the budget period to respond to unanticipated events. At the June 1 budget study session the City Council reviewed the 2011/12 Preliminary Budget.

After reviewing the financial projections, we expect 2011/12 to continue to be among the most economically challenging years that Agoura Hills has faced in recent times. It is important to note that although it is imperative that we take steps to meet new and continuing economic challenges facing our region and the entire nation, the City of Agoura Hills remains fiscally sound thanks to prudent and conservative planning by the City Council. Keeping to a clear and strong financial plan and maintaining prudent reserves will continue to be the goal of this budget process.

Financial Highlights

This year, the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2010 was awarded its first Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA). The Certificate of Achievement is the

highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by the City and its management.

For the first time, the City's Budget for the fiscal year ended June 30, 2011 received the California Society of Municipal Finance Officer's (CSMFO) Excellence in Operating Budgets Award. Previously the City was awarded the CSMFO Meritorious in Operating Budgets Award. It is our intention to submit to both of these programs for consideration this year.

In April 2010, Standard and Poor's Rating Service ("S&P") upgraded its rating on the Agoura Hills Redevelopment Agency, ("Agency") series 2008 tax allocation bonds (nonhousing) from A- to A and on the Agoura Hills Redevelopment Agency, series 2008 tax allocation bonds (housing) from BBB+ to A-. The S&P rating report cited the Agency's decline in the project area's volatility ratio to .37 and the city's very strong income levels.

In April 2009, the City of Agoura Hills received a very strong financial endorsement from S&P, who upgraded the City's rating on the Agoura Hills Public Financing Authority's Series 2007 Refunding Lease Revenue Bonds from AA to AA+. The City now enjoys one of the highest bond ratings available to cities in California. The S&P Rating Report cited the City's "very strong financial position, which sound financial management policies support extremely strong wealth and very strong income levels and access to employment opportunities throughout the Los Angeles area". See a later discussion in this summary on the City's debt obligations.

Overall Budget

The 2011/12 Adopted Budget of \$21.0 million includes approximately \$16.0 million in City of Agoura Hills expenditures and operating transfers and \$5.0

City of Agoura Hills FY 2011-12

million in expenditures for the Agoura Hills Redevelopment Agency (Agoura Hills RDA). The day-to-day operational/service costs for the organization as a whole are \$17.8 million and we are recommending an additional \$3.2 million in Capital Improvement Projects. The Capital Improvement Projects include \$2.3 million in Measure R, a Los Angeles County sales tax initiative, for several transportation related projects which include the Chesebro Interchange and Agoura Road Widening Projects.

The overall budget consists of the following:

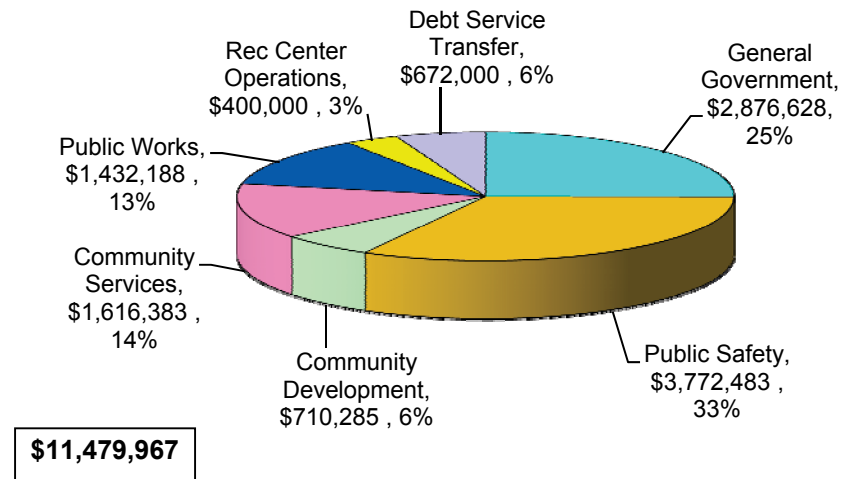
General Fund	\$10,407,967
Other City Funds	<u>\$ 5,564,572</u>
Total City of Agoura Hills	<u>\$15,972,539</u>
Redevelopment Agency	<u>\$ 5,003,440</u>
Total All Funds	\$20,975,979

Public Safety continues to be a high priority, as is seen through the City's financial commitment (33% of the General Fund budget) to the various safety programs. The City contracts with the Los Angeles Sheriff's Department to provide public safety. Services include patrol and traffic personnel, a juvenile intervention team, school crossing guards, youth drug awareness education programs, and animal control services. Previously the City received \$100,000 in State COPS grant monies to assist in paying for our public safety program. When the City adopted its budget, the State budget currently did not include these monies in the 2011/12 budget. The City has reviewed service levels and this budget recommends a realignment of services. The new services will provide for additional motorcycle patrol and shift one 40 hour unit from two deputies to one. The administrative services provided will also be reduced. The City will recognize a cost savings due to the new service levels and is in a better position to absorb the loss of the COPS grant. Inclusive of the loss of the COPS grant, the City Public Safety budget is only anticipated to increase \$72,302 (2%).

In addition to the Measure R transportation related projects, the City Council has approved funding for several other capital improvement projects,

including beautification through trash and weed abatement along the U.S. 101 corridor, the overlay of various city streets, sidewalk repairs, and other traffic improvement projects.

**City of Agoura Hills
2011-2012 General Fund
Operating Expenditures/Transfers**



General Fund

The General Fund is where the majority of discretionary funds are recorded and where the majority of general municipal services are provided. The General Fund operational budget is balanced with revenues of \$11.5 million,

City of Agoura Hills FY 2011-12

expenditures of \$10.4 million, and operating fund transfers of \$1.1 million (\$11.5 million total). The debt service transfer out is to pay for debt service on the 2007 bond refunding. This bond paid for the Civic Center (City Hall/Library), for a portion of the Kanan Bridge Widening Project and is set-aside for the purchase of a recreation center. The Recreation Center operating transfer is to pay for utilities, maintenance and design services..

The General Fund budget includes a capital transfer payment to the Recreation Capital Project Fund of \$1.23 million to pay for future improvements at the recreation center. It also includes \$247,787 in advances to the RDA. See further discussion on these items later in the summary. The addition of these expenses brings the total budgeted expenses to \$12.9 million for a reduction in reserves of \$1.5 million. The City's reserves are discussed elsewhere in this summary.

Including \$1.2 million in revenues received in 2010/11 for the RDA loan repayment, the General Fund revenue is budgeted to decrease \$792,963 (7%). Operational revenues (excluding the RDA loan repayment) are budgeted to increase \$383,255 (4%). This is primarily a result of projected growth in property and sales tax. In 2010 property taxes declined due to a reduction of assessed valuations; however in 2011/12 projections call for a 2% increase. Agoura Hills receives a large portion of sales tax from both gasoline sales and furniture store sales. This, coupled with the opening of a small retail center with restaurants and a Trader Joe's grocery store, has led to a \$291 thousand (9%) increased projection in sales tax.

Operational expenses and transfers are budgeted to decrease 3% (\$319,340) in the General Fund. The City is anticipating reduced attorney costs due to the settlement of several legal matters (\$310,000) coupled with a reduction in the Recreation budget of \$75,000 and the shifting of costs for median maintenance (\$139,000) to the Gas Tax Fund. Offsetting the above mentioned decreases is an increase in personnel costs of \$200,000. These costs reflect a shift in focus from the Agoura Hills RDA to the General Fund. Personnel costs are further discussed elsewhere in this summary.

The Budget Process

The budget process began in February when the department heads were asked to prepare revenue and expenditure projections and to provide recommendations for reducing expenses. During the first week of March, the City Manager met with each of the department heads to discuss their requests for the 2011/12 year and to review their estimates for the 2011/12 year.

On March 23, 2011, the City Council held a Goal/Budget Workshop to set a plan for the 2011/12 Budget. Due to the State's economic uncertainties and threats to eliminate Redevelopment, the Finance Committee, comprised of two Council members, held several meetings during the months of March through May to review the budget. On May 25, 2011, the Finance Committee, met to review the draft budget and to discuss community service grant requests, which were received from various service organizations in the community. The City Council held a budget study session on June 1, 2011 to discuss the 2011/12 Preliminary Budget. On June 22, 2011, the City Council and the Agoura Hills Redevelopment Agency adopted the 2011/12 Budget.

2011 Budget Calendar:

- | | |
|---------------|--|
| ➤ February 17 | Department Heads – Budgets to Finance |
| ➤ March 2-3 | City Manager met with Department Heads |
| ➤ March 8 | Department Heads – Revenue Projections |
| ➤ March 23 | Goals/Budget Workshop |
| ➤ May 25 | Finance Committee/Community Grants |
| ➤ June 1 | Preliminary Budget Review Workshop |
| ➤ June 22 | Adopt Budget |

Developing and monitoring the budget is an ongoing process. The estimates that are developed from this process are modified throughout the budget period to respond to unanticipated events.

City of Agoura Hills FY 2011-12

Level of Budgetary Control

Since the budget is an estimate, from time to time, it is necessary to make adjustments to fine-tune the line items within it. Various levels of budgetary control have been established to maintain the integrity of the budget. The City Manager has the authority to transfer between expenditure accounts, within the same department, office, agency, or program activity. Where an appropriation requires an increase that cannot be supported by a transfer within those guidelines, City Council authorization is required.

Basis of Budgeting

The City of Agoura Hills' basis of budgeting is the same as the basis of accounting in accordance with Generally Accepted Accounting Principles (GAAP). The City only has governmental funds (General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds) whose budgets are prepared on a modified accrual basis where revenues are recognized when they become measurable and available, and expenditures are recorded when the related liability is incurred; except that principal and interest payments on general long-term debt are recognized when due. Revenue availability criteria are defined as collectible within the current period, or soon enough thereafter, to be used to pay liabilities of the current period (i.e., sixty days after fiscal year end).

The Funds within the Budget

All of the 21 budgeted funds are segregated into fund types as shown in the following list. They are described in more detail later in this summary. The City also holds fiduciary responsibility for several funds which are shown in the financial statements, but are not budgeted.

In March 2010, as part of a special budget session called by the Governor, the State Legislature passed ABx8 6 and ABx8 9, which contains the provisions for a swap of state sales taxes on gasoline for a gasoline excise tax. The signing of this law eliminates Proposition 42 moneys (formerly recorded in Fund 021 – Proposition 42) and replaces them with “revenue and Taxation Code 7360” monies which are kept in Fund 021 – Gas Tax. In 2009/10 the City began receiving a new revenue source, Measure R.

Measure R is a ½ cent sales tax approved by a 2/3 majority of the voters in Los Angeles County. The revenue is dedicated to traffic relief and transportation funding.

In 2010/11 the City began receiving additional Measure R monies to use for capital projects. These funds will be kept in Fund 018 – Measure R Capital Projects. Additionally the City established an Undergrounding in Lieu Fund – Fund 111 – which captures any monies to provide for the undergrounding of utility lines within the City undergrounding district.

City of Agoura Hills

General Fund

010 – General Fund

Special Revenue Funds (12)

020 – Gas Tax Fund

040 – Traffic Safety Fund

060 – Proposition A Fund

061 – Proposition C Fund

063 – Measure R Fund

070 – South Coast Air Quality Control Fund

110 – Traffic Improvement Fund

111 – Undergrounding in Lieu Fund

240 – Supplemental Law Enforcement Fund

260 – Miscellaneous Grants Fund

420 – Inclusionary Housing In-Lieu Fund

520 – Solid Waste Management Fund

Debt Service Fund

300 – Financing Authority Debt Service Fund

Capital Projects Funds (4)

015 – Recreation Center Capital Projects Fund

016 – Storm Water Capital Projects Fund

017 – Reyes Adobe Interchange Project Fund

018 – Measure R Capital Projects Fund

City of Agoura Hills FY 2011-12

Agoura Hills Redevelopment Agency

Special Revenue Fund

410 – Housing Set-Aside

Debt Service Fund

390 – RDA Debt Service Fund

Capital Projects Fund

400 – RDA Capital Projects Fund

Basis for Assumption for Key Revenue Estimates

The 2011/12 Budget was built upon a series of assumptions related to employee compensation, insurance rates, economic forecasts and development patterns. The impact of any further State of California budget changes on revenues and expenses will not be known until after this budget is adopted. Therefore no financial cuts from Federal or State grants or legislative changes have been made unless we have already been notified of such change. The budget reflects the best information available from the Governor's and Legislative's proposals for the State 2011/12 budget.

Net Tax Increment – The Agoura Hills Redevelopment Agency (RDA) was established in 1991/92. This revenue represents the increase in property tax over the base year. The Redevelopment Agency uses the funds to make improvements in the redevelopment district. In 2010/11, several property owners were successful in appealing their assessed valuations. These appeals resulted in a \$900 thousand loss of revenue (18%). Several appeals remain outstanding. These revenues are expected to further decline \$470 thousand in 2011/12 based on projections obtained from the County of Los Angeles. The RDA continues to experience new development which will bring additional revenue in future years. See further discussion of the RDA later in this summary.

Property Taxes – The City's General Fund receives property taxes. The estimate is projected to increase two percent, based on information received from the State and the County of Los Angeles, historical trends, and a

forecast of a moderate decrease in assessed valuations. The decrease in assessed valuations is primarily the result of temporary appeals to the County Assessor based on declining property values. Also included in this category is the Property Tax In-Lieu of Vehicle License Fee (VLF). Beginning with 2005/06, a majority of the VLF revenue source has been reclassified from Grants and Subventions as the State reallocates its funding methodology.

Transient Occupancy Tax – The City imposes a 12% Transient Occupancy Tax on occupants at hotel, motel, or other lodging facilities within the incorporated area of the City. The Transient Occupancy Tax is forecasted to increase 3% based on current economic trends.

Major Issues

There are certain current issues that are of major interest to the City. They include the following:

- The State's Budget and Legislative Issues
- Agoura Hills Redevelopment Agency
- The Agoura Hills Recreation Center
- Measure R Funding
- Proposition C Reimbursement

The State's Budget and Legislative Issues

Since coming into office in January 2011, Governor Jerry Brown has been almost singularly focused on resolving the massive California state budget deficit. He has fallen short in his efforts to achieve a budget for 2011/12, together with a ballot measure seeking approval of the voters for extension of certain tax increases that are scheduled to end in June 2011. But the Legislature has enacted \$12.2 billion in state budget cuts and more action, either cuts or revenue increases, will be needed to close the state budget gap in the coming months.

As discussed previously, the COP program will terminate after June 2011 and the City is anticipating a loss of \$100,000 for this program for 2011/12.

City of Agoura Hills FY 2011-12

The Governor's 2011/12 budget includes a proposal to eliminate Redevelopment Agencies and divert the tax increment to Medi-Cal and Trial Courts in 2011/12 and after that to the underlying taxing entities.

Since the passage of Proposition 13, the Legislature of the State of California has had the power to reallocate property taxes among local governments. The most significant use of this authority has been to allocate city, county and special district shares of the property tax to schools through Educational Revenue Augmentation Funds (ERAF) and reduce state general fund support for schools. Proposition 1A, passed by the voters in November 2004, and Proposition 1A (Prop 1A) passed by the voters in November 2006, preclude the State from taking away resources but does not preclude the State from borrowing from local government. As a part of the 2009/10 Budget package, the State of California Legislative Budget Conference Committee suspended the 2004 Prop1A and borrowed monies from local government.

The suspension of the 2004 Prop 1A required the Governor to declare a "severe state fiscal hardship" and for the Legislature to enact an urgency statute suspending Prop 1A with 2/3 vote of each house; and for the Legislature to enact a law providing for full repayment of the "borrowed funds", plus interest, within three years. The Legislature may not enact such a suspension more than twice in any ten-year period and may only do so if any previous borrowings have been repaid. The City of Agoura Hills' share of the loan was \$400,641. These monies came from the City's General Fund Reserves (see discussion later). The City participated in a third party securitization program and received 100% of the receivables by the end of 2009/10. As such, the monies borrowed have all been repaid to the City although, since it was a securitization, the State monies are still outstanding and another borrowing may not occur until this has been fully repaid.

As of the date of this letter, the State has still not reached a decision on the final 2011/12 State Budget. The City will continue to monitor the progress of the State budget, and if any recommendations are passed which impact the City's budget, staff will bring recommendations forward at a later date.

Agoura Hills Redevelopment Agency

The Agoura Hills Redevelopment Agency was formed in 1988 and covers 1,028 acres, most of which lies in the southern portion of the City along commercial arterials and the U.S. 101 Freeway. The Agency issued the following debt in June, 2008:

- \$10 million in Housing Set-Aside Tax Allocation Bonds
- \$ 5.7 million in Tax Allocation Bonds

In 2008/09, the Agoura Hills Redevelopment Agency used \$4.1 million of the Tax Allocation Bonds to purchase property within the Redevelopment Agency. Furthermore, the City has used some of the Housing Set-Aside Bond proceeds to lease property within the Agency for the construction of Affordable Housing.

The 2010/11 Budget included the use of the remaining Tax Allocation Bonds (\$1.5 million) to pay for the completion of the Reyes Adobe Interchange Capital Project and the signal and intersection upgrades at Kanan/Canwood.

Resolution No. 2 of the Agoura Hills RDA, adopted on April 13, 1988, established that the City would loan monies to the Agency to pay for the "administrative expenses" of the Agoura Hills RDA. Resolution No. 93-24, adopted on September 22, 2003, approved payment by the RDA for all or part of the value of the land and the cost of the installation and construction of certain improvements. Beginning in 1988/89, the City loaned \$16,414,328 to the Agency. The total amount owed currently stands at \$30,611,655. In February, 2011, the City Council and the RDA took formal action to consolidate the City's loans, and any additional administrative expenses into one master loan. The RDA made its first payment of \$1,176,242.39 on February 15, 2011. Included in the FY 2011/12 budget is an additional advance to the Agoura Hills RDA of \$247,787. Due to the downturn in the economy, and the reduction in assessed valuations, the Redevelopment Board will need to consider deferring the 2011/12 payment for the outstanding loan to 2012/13.

AB 1389 was approved by the State Legislature in September 2008 as part of the 2008/09 State Budget package and authorized a one-time take of \$350

City of Agoura Hills FY 2011-12

million from redevelopment agencies. In April 2009, a California Superior Court ruled that State raids of redevelopment funds are unconstitutional, invalidating AB 1389. Despite the clear unconstitutionality, just three months later legislators and the Governor approved budget bill ABX4-26 as part of the 2009 State budget which authorized a \$2.05 billion raid of local redevelopment funds, including \$1.7 billion in 2009/10 and another \$350 million in 2010/11. The California Redevelopment Association (CRA) and two of its member agencies filed a lawsuit on October 20, 2009, to challenge the constitutionality of State raids of redevelopment funds. This time the California Superior Court ruled against the Redevelopment Agencies. In May of 2010, the Agoura Hills RDA was forced to pay \$1 million to the State and in May 2011, the Agoura Hills RDA paid another \$206 thousand. The CRA is appealing the Superior Court ruling to the Court of Appeal.

The payment of these funds to the State greatly hampers the ability of the Agoura Hills RDA to complete projects slated within the Agency. However, no raid was made on Affordable Housing funds and the Agoura Hills RDA is currently planning several projects within the Agency.

AB1389 required agencies to file a report of all pass-through obligations and payments for fiscal years 2003/04 through 2007/08 to their County Auditor. Because the Agoura Hills Redevelopment Agency is not subject to AB 1290 statutory pass-through, no findings were made against the agency.

The Agoura Hills Recreation Center

The City of Agoura Hills currently leases space for a recreation center. The lease expires in December, 2014. The City is in the process of acquiring an existing school site to replace the existing leased facility. The City plans to set-aside \$8 million towards the cost of the recreation center, including \$1.5 million in bond proceeds from the 2007 Agoura Hills Financing Authority Lease Revenue Refunding Bonds. Additionally \$1.63 million in General Fund monies will be transferred to the Recreation Center Capital Projects Fund in 2011/12. Costs for completing architectural review and for maintaining the site are budgeted in the 2011/12 Budget.

Measure R Funding

In November 2008, Measure R was approved by an amazing two-thirds majority, committing a projected \$40 billion to traffic relief and transportation upgrades throughout the county over the next 30 years. The City of Agoura Hills is scheduled to receive approximately \$15.6 million of these monies through 2013/14. Projects slated for the monies include the Chesebro/Palo Comado Interchange(PR); the Agoura Road Widening; and the Agoura Road Roundabout (design). The City plans to utilize \$2.3 million in Measure R monies during 2011/12. The Capital Improvement Plan (CIP) includes the projects utilizing these funds in 2011/12.

Proposition C Reimbursement

The City completed an overlay of Thousand Oaks Boulevard in 2010/11 which cost \$1.2 million. Because the City only had \$1 million on hand in Proposition C, a Los Angeles County sales tax initiative, the General Fund advanced \$289 thousand to the Proposition C fund. The City intends to reimburse itself with future Proposition C allocations, by 2013.

General Fund Reserve Policy

A prudent General Fund reserve policy should be an integral part of municipal financial operations. In June, 2005, the City of Agoura Hills passed Resolution No. 05-1378 stating that the City Council and City Staff will endeavor to designate an amount equal to or greater than forty percent (40%) of each year's proposed General Fund Operating Budget as the City's unobligated General Fund Reserve. The City Council recognizes that the unobligated General Fund reserves are needed for cash flow requirements and contingencies, such as exposure to natural disasters, exposure to economic impacts, and vulnerability to actions of the State. This resolution requires that if, in any budget year, the City Council determines that the public interest requires expending any amount remaining in General Fund Reserves causing it to fall below forty percent (40%) of that year's General Fund Operating Budget, the City Council and City staff, shall, in the following budget year, present a plan for returning the General Fund Reserve to the

City of Agoura Hills FY 2011-12

40% level, as soon as practicable, based on the City's then-current budget circumstances.

For the budget year 2011/12 the fund balance in the General Fund is projected to be \$9.1 million or 82% of operating expenditures and transfers at June 30, 2012. This fund balance will be reduced by \$1.5 million from the 2010/11 level. The reduction primarily relates to the one-time transfer to the Recreation Center Capital Projects Fund.

It is important to note that the General Fund serves as a temporary funding source for the many grants the City receives, including the Measure R Capital Projects. The total of these advances is anticipated to be \$1.6 million. These amounts are included in the above referenced fund balance.

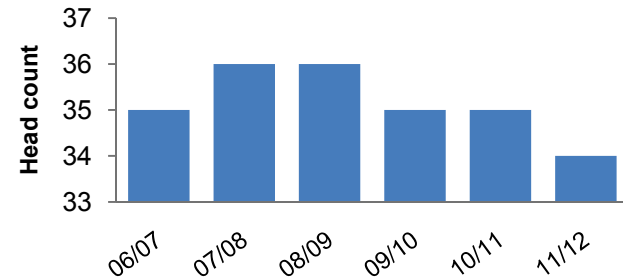
Overall, the combined City of Agoura Hills and Agoura Hills Redevelopment Agency fund balances are projected to increase \$89,710 from 6/30/2011 to 6/30/2012. The City fund balances, overall, are anticipated to decrease \$142 thousand or 1%, and the Agoura Hills Redevelopment Agency is projected to increase \$232 thousand or 2%.

Fund	6/30/11	6/30/12	Percent Change
General	\$10,548,655	\$ 9,075,557	- 14%
Other City Funds	6,015,018	7,346,279	23%
Redevelopment Agency	<u>12,698,923</u>	<u>12,930,470</u>	2%
Total All Funds	\$29,262,596	\$29,352,306	- 1%

Personnel Additions/Promotions and Reclassifications

The 2011/12 headcount includes 34 full-time employees, 5 Council members, 5 Planning Commissioners, 1 appointed part-time Treasurer, and numerous part-time staff, who are primarily employed at the Recreation Center.

Total Authorized Funded Positions by Fiscal Year



One full-time position, Parks and Landscape Superintendent, has been eliminated in the 2011/12 budget and the duties have been assumed by promoting an Administrative Analyst to a Public Works Projects Manager. The City previously reduced staffing levels in 2009/10 by leaving two Community Development positions unfilled and further saved money by shifting a contract engineering position to a city staff position.

Staffing levels have been shifted from the Proposition C and the RDA Capital Projects Funds to the General Fund and Measure R Capital Projects Fund, primarily to reflect new capital expenditures and the staff time committed to complete these projects. Overall salaries and benefits are budgeted to be adjusted 2%. The salary bands are budgeted to adjust 1.5% in 2010/11.

The Public Employees Retirement System (CalPERS) has set the City's rate at 9.539%. The rate in 2010/11 was 10.76%. In 2006, CalPERS pooled all plans with fewer than 100 actives. When the plans were pooled, their unfunded liability was calculated and each agency was placed on a 15-year repayment plan with an interest rate of 7.75%. The unfunded liability was placed in a "Side Fund". In 2010/11 the City paid-off its "Side Fund". By pre-paying the "Side Fund" the City saved approximately \$400,000 in interest and reduced the overall rate it pays to CalPERS.

City of Agoura Hills FY 2011-12

GASB 45, implemented by the Governmental Accounting Standards Board, requires that the City record the Annual Required Contribution each year for Other Post Employment Benefits provided to retirees or place the amount in a trust. In the fall of 2008, the City Council took action to mitigate retiree medical costs by establishing a longer service period and lower threshold for retiree benefits. By taking these actions, the liability was established at only \$1.3 million. The City's contribution for 2011/12 is budgeted at \$186,000. The City has budgeted for this contribution in the General Fund and has joined the CalPERS CERBT. It is the City's intention to fund its contribution annually.

Debt Obligations

The 2011/12 Budget includes certain debt obligations for the City and the Redevelopment Agency. The obligations included in the budget represent the annual installment payments of principal and interest to be paid on debt existing at July 1, 2011. For 2011/12, there is currently not a plan for any additional bond issues.

Currently the City of Agoura Hills has very little debt. The Agoura Hills Redevelopment Agency, relatively speaking, does have considerable debt, but that is the nature of redevelopment. In order to qualify for the tax increment generated in the redevelopment area, debt *must* be incurred. Tax increment can only be used to service debt.

The following descriptions include current outstanding debt for each of these agencies:

2007 Lease Revenue Refunding Bonds

Purpose: Refunding the Lease Revenue Bonds, Series 1999; assist the City in financing a portion of the costs of the Reyes Adobe Road Freeway Interchange Project and the related improvements and other public infrastructure.

\$12,030,000 issued February 2007

Principal Outstanding 7/1/2011: \$11,310,000

Maturity Date: 2042

Interest Rate: 4.0% - 4.375%

Funding Sources: General Fund

Agoura Hills Redevelopment Agency Tax Allocations Bonds Series 2008 A-T

Purpose: Financing redevelopment projects benefiting the Agoura Hills Redevelopment Project Area.

\$5,740,000 issued June 2008

Principal Outstanding 7/1/2011: \$5,640,000

Maturity: 2041

Interest Rate: 4.728% - 7.842%

Funding Sources: RDA tax increment revenue

Agoura Hills Redevelopment Agency Housing Set-Aside Tax Allocation Bonds, Series 2008

Purpose: Financing low and moderate income housing projects benefiting the Agoura Hills Redevelopment Agency.

\$10,000,000 issued June 2008

Principal Outstanding 7/1/2011: \$9,720,000

Maturity: 2041

Interest Rate: 4.0% - 5.0%

Funding Sources: RDA tax increment revenue

Agoura Hills Redevelopment Agency Promissory Note due to the City

Purpose: Financing low and moderate income housing projects benefiting the Agoura Hills Redevelopment Agency.

\$44,000,000 note dated February 9, 2011

Principal Outstanding 7/1/2011: \$43,723,765

Maturity: 2042

Interest Rate: 2.94%

Funding Sources: RDA tax increment revenue

City of Agoura Hills FY 2011-12

Agoura Hills Redevelopment Agency Capital Projects Fund Loan due to the Housing Fund

Purpose: Payment of 2011/12 SERAF to State of California
\$206,968 dated January 26, 2011
Principal Outstanding 7/1/2011: \$206,968
Maturity: 2015
Interest Rate: 0.00%
Funding Sources: RDA tax increment revenue

Debt Limit


The only legal debt limit in California is for general obligation debt. If a city wants to issue general obligation debt, they must go out to the voters and receive a 2/3 majority vote. The city does not have general obligation debt because of the difficulty in obtaining a 2/3 vote, as required in the State of California; therefore a legal limit has not been established. It is up to the governing body of the City to decide whether or not a debt limit should be imposed on issuing other types of debt. Because of the limited debt that the City has had to issue and because of the tight fiscal policies in place, we have not adopted a debt limit on any other type of debt.

Summary

This year's budget document is the culmination of continuous dialogue and review with department heads and their staffs. This budget could not have been produced without their creative ideas and their professional discipline and desire to serve the community. It is anticipated that the City of Agoura Hills will remain in good financial condition throughout the next fiscal year. The City has been very committed to establishing and maintaining good fiscal health.

I appreciate the support and cooperative policy direction given by the City Council during the past year and believe that this budget fully supports the adopted policies and programs of the Agoura Hills City Council. I sincerely appreciate the hard work staff put into this budget, especially Finance Director Christy Pinuelas and Assistant City Manager Nathan Hamburger. I look forward to working with you when we make this budget a reality.

Respectfully,


Greg Ramirez
City Manager

California Society of Municipal Finance Officers

Certificate of Award

***Excellence in Operating Budget
Fiscal Year 2010-2011***

Presented to the

City of Agoura Hills

For meeting the criteria established to achieve the Excellence Award in the Operating Budget.

February 24, 2011



Ronnie Campbell

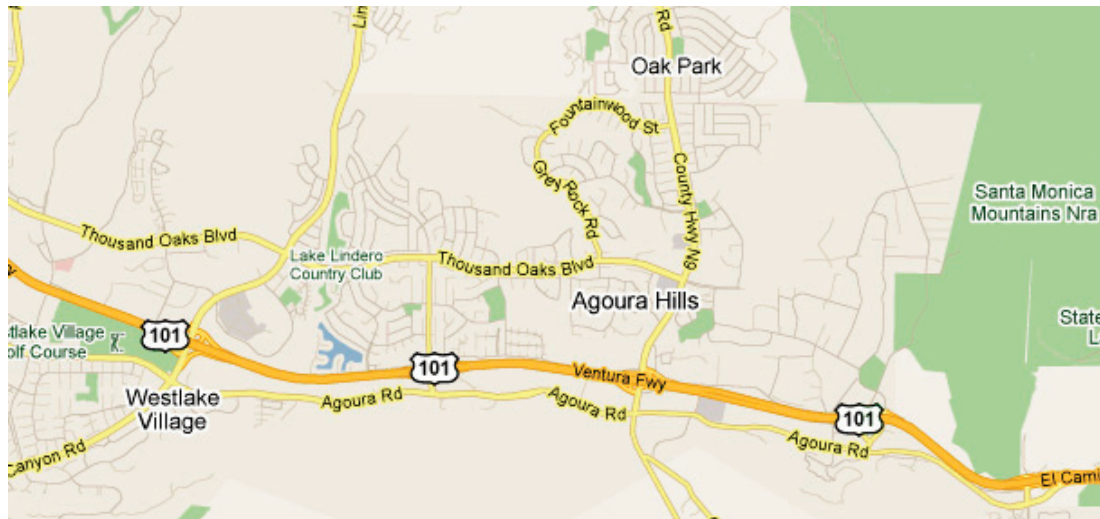
Ronnie Campbell
CSMFO President

Chu Thai

Chu Thai, Chair
Professional Standards and
Recognition Committee

Dedicated Excellence in Municipal Financial Reporting

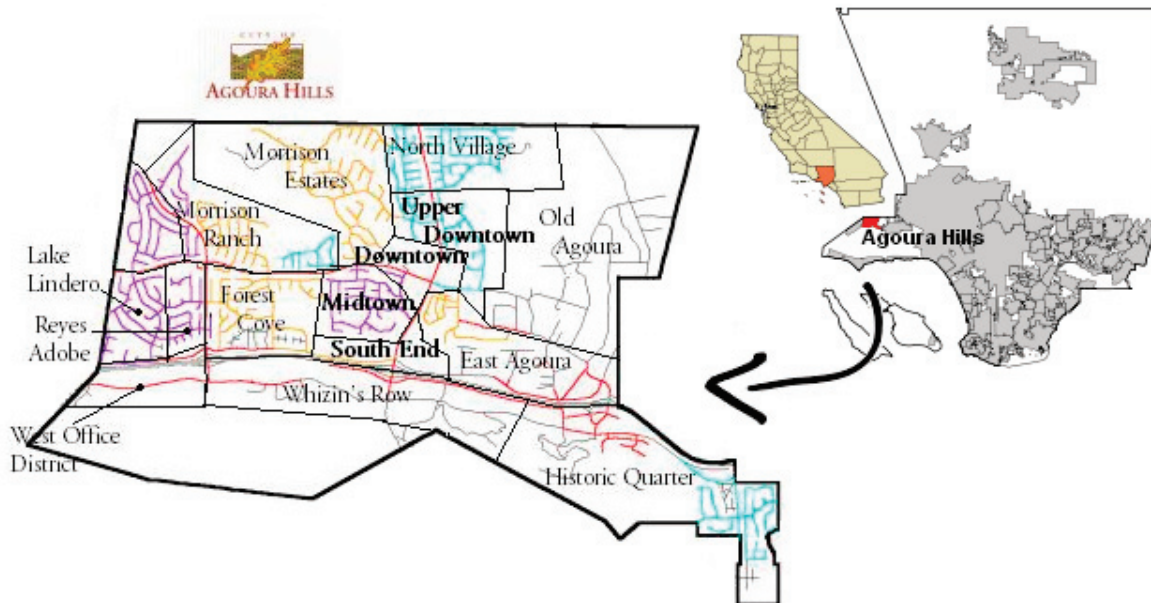
City of Agoura Hills Geographic Information FY 2011-12



County: Los Angeles
Total Area: 8.20 square miles
Incorporated: December 8, 1982

Total Housing Units: 7,585
Average Household Size: 2.76
Median Home Value: \$600,000

Perched on the western edge of Los Angeles County in the foothills of the Santa Monica Mountains, Agoura Hills is located just forty-five minutes from busy downtown Los Angeles, but is nevertheless rich with undulating hills and inspiring canyons. For many centuries the area that would become Agoura Hills was familiar territory for Chumash Native Americans who wandered inland from their haunts along the sea in search of game and other food. The permanent arrival of the Spanish in the late 1700s banished the Indians from their homes and introduced a ranching culture that would linger to the early twentieth century. In the 1900s, vast cattle and sheep ranches conceded ground to rows of lettuce and celery, orchards, and wheat fields. Ranching and agriculture eventually diminished in importance. Ranchers began dividing up their property and selling individual tracts for housing. From the outset, ranchers and farmers had worried about water supplies, concerns were shared by the citizens of Agoura Hills into the mid 1950s. Then, provision of outside sources of water helped ensure the growth of the community, aided by the new highways which acted as a conduit for fresh faces and commercial development and contributed to the maturation of Agoura Hills.



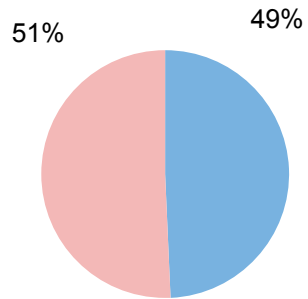
CITY OF AGOURA HILLS

Demographic Information

FY 2011-12

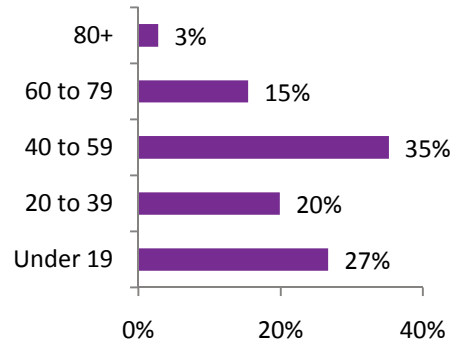
Gender Breakdown:

Male 10,021
 Female 10,309
 TOTAL: 20,330

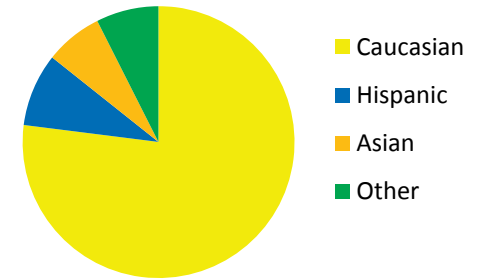


Age Distribution:

Median Age: 42.5

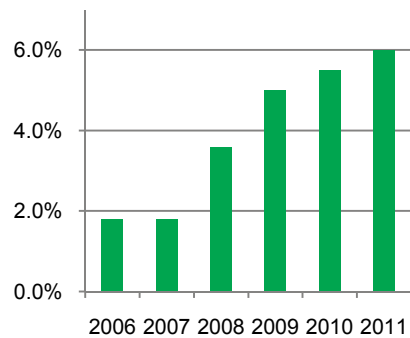


Ethnicity:

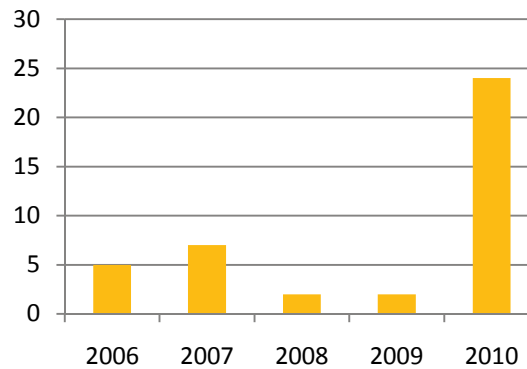


City Unemployment Rates:

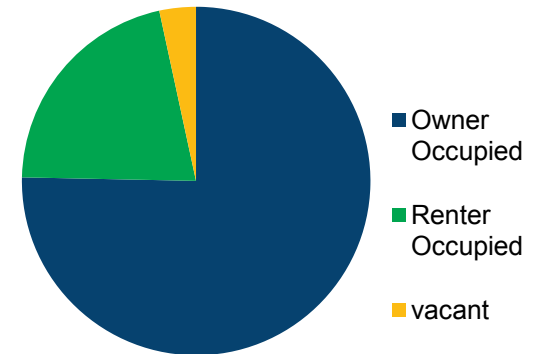
Los Angeles County : 13.3%



Single-family new house construction:

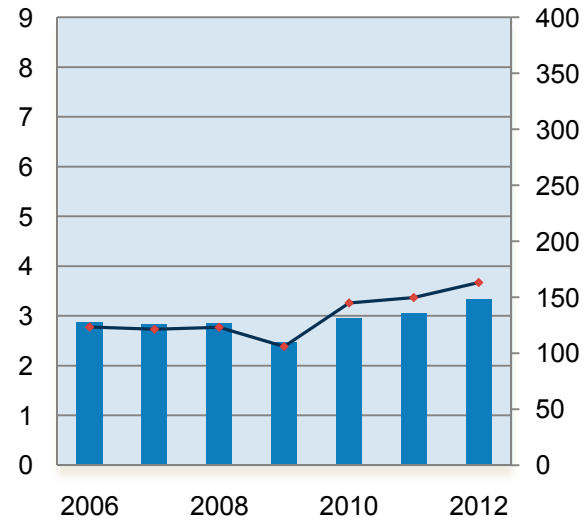
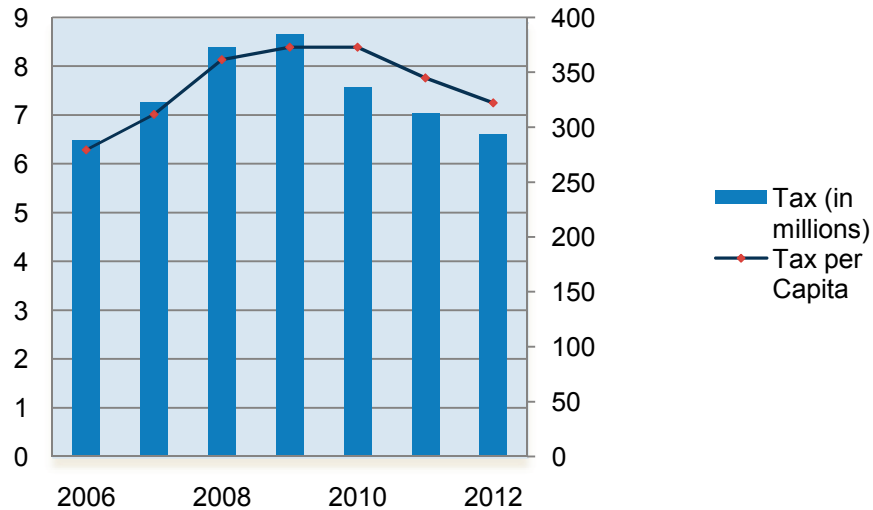


Housing Tenure:



CITY OF AGOURA HILLS Tax Revenues by Source FY 2011-12

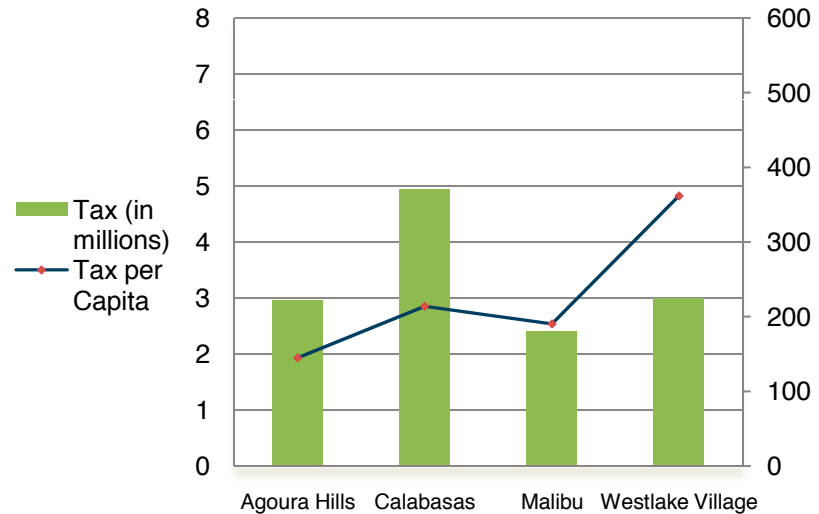
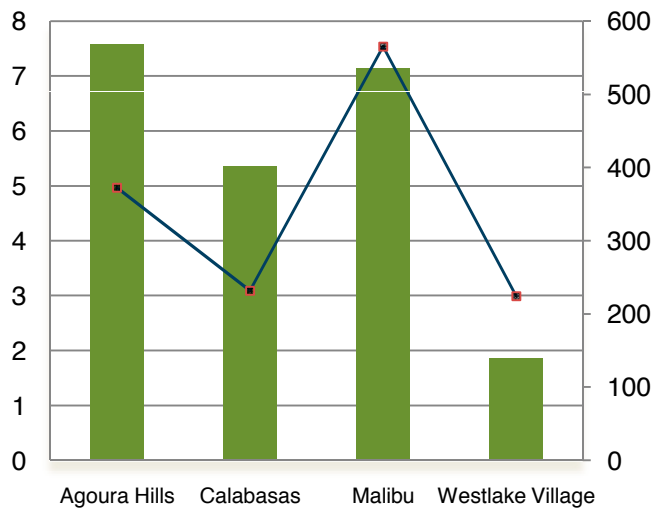
<u>Year</u>	<u>Property Tax</u>	<u>Property Tax Per Capita</u>	<u>Population</u>	<u>Sales Tax</u>	<u>Sales Tax Per Capita</u>
2006	\$6,492,995	\$279.50	23,231	\$2,869,040	\$123.50
2007	7,276,316	311.75	23,340	2,833,699	121.41
2008	8,393,008	361.72	23,203	2,858,354	123.19
2009	8,670,872	372.94	23,250	2,464,577	106.00
2010	7,586,568	372.95	20,342	2,948,718	144.96
2011	7,034,500	344.95	20,393	3,050,187	149.57
2012	6,607,200	322.30	20,500	3,341,232	162.99



Note: Because the population estimates incorporate the 2010 Census numbers as benchmarks, the population estimates for 2010 and beyond are noticeably different from the previous year estimates.

CITY OF AGOURA HILLS Comparative Tax Revenues by Source FY 2011-12

City	Property Tax	Property Tax Per Capita	Population	Sales Tax	Sales Tax Per Capita
Agoura Hills	7,586,568	372.95	20,342	2,948,718	144.96
Calabasas	5,355,931	232.14	23,072	4,934,531	213.88
Malibu	7,155,573	565.57	12,652	2,404,059	190.01
Westlake Village	1,859,250	224.66	8,276	2,993,775	361.74



Note: Comparisons are for the Fiscal Year 2009/10

**City of Agoura Hills
Sources and Uses
Budget 2011-12**

Fund	Budget 2011/12					Projected Fund Balance 6/30/2012
	Projected Fund Balance 6/30/2011	Revenues	Expenditures	Transfers (Out)/In	Working Capital Adj	
<u>City of Agoura Hills</u>						
010 General Fund	10,548,655	11,484,656	10,407,967	(2,549,787)		9,075,557
20 Gas Tax	137,063	630,622	738,000			29,685
21 Traffic Congestion	0	0	0			0
40 Traffic Safety	1,234	151,000	146,000			6,234
60 Proposition A	498,327	729,494	720,666			507,155
61 Proposition C	(334,563)	267,507	0			(67,056)
63 Measure R	8,371	200,267	201,500			7,138
70 SCAQMD	38,649	27,000	24,200			41,449
110 Traffic Improvement	902,028	100,000	0			1,002,028
111 Utility Undergrounding	100,000	0	0			100,000
240 Suppl. Law Enfcmnt	9,668	500	0			10,168
260 Misc. Grants	(6,945)	140,000	153,000		19,945	0
520 Waste Management	160,554	72,850	107,000			126,404
420 Inc. Housing In-Lieu	2,438,185	15,000	0			2,453,185
300 Public Fin Auth Debt Service	3,117	0	669,631	672,000		5,486
500 Public Fin Auth Cap Projcts	1,564,390	0	0	(1,564,390)		0
15 Rec Center Capital Projects	401,136	20,000	400,000	3,194,390		3,215,526
16 Stormwater Capital Projects	93,804	500	91,000			3,304
17 Reyes Adobe Interchange Project	(94,905)	0	0			(94,905)
18 Measure R Capital Projects	0	2,314,053	2,313,575			478
Subtotal City of Agoura Hills	16,468,768	16,153,449	15,972,539	(247,787)	19,945	16,421,836
<u>Agoura Hills RDA</u>						
390 RDA Debt Service	1,471,270	4,317,200	4,084,211	(271,169)		1,433,090
400 RDA Capital Projects	285,722	20,000	235,150	273,341		343,913
410 RDA Housing Set-Aside	11,441,931	150,000	684,079	245,615		11,153,467
Subtotal Agoura Hills RDA	13,198,923	4,487,200	5,003,440	247,787		12,930,470
Grand Total	29,667,691	20,640,649	20,975,979	0		29,352,306

**City of Agoura Hills
Sources and Uses
Budget 2010-11**

----- Budget 2010/11-----					
Fund	Fund Balance 6/30/2010	Revenues	Expenditures	Transfers (Out)/In	Prop. Fund Balance 6/30/2011
<u>City of Agoura Hills</u>					
010 General Fund	10,170,343	12,277,619	10,727,307	(1,172,000)	10,548,655
20 Gas Tax	70,739	612,954	546,630		137,063
21 Traffic Congestion	580	1,332	1,912		0
40 Traffic Safety	14,134	151,100	164,000		1,234
60 Proposition A	709,178	455,854	666,705		498,327
61 Proposition C	985,233	261,899	1,581,695		(334,563)
63 Measure R	8,033	195,938	195,600		8,371
70 SCAQMD	35,649	27,200	24,200		38,649
110 Traffic Improvement	3,119,820	130,000	194,500	(2,153,292)	902,028
111 Utility Undergrounding	0	150,000	50,000		100,000
240 Suppl. Law Encfmt	9,168	100,500	100,000		9,668
260 Misc. Grants	0	237,600	244,545		(6,945)
520 Waste Management	185,839	74,750	100,035		160,554
420 Inc. Housing In-Lieu	2,413,185	25,000	0		2,438,185
300 Public Fin Auth Debt Service	2,948	0	671,831	672,000	3,117
500 Public Fin Auth Cap Projects	1,557,390	7,000	0		1,564,390
15 Rec Center Capital Projects	4,806,136	45,000	4,450,000		401,136
16 Stormwater Capital Projects	94,304	500	1,000		93,804
17 Reyes Adobe Interchange Project	0	3,439,587	5,687,784	2,153,292	(94,905)
18 Measure R Capital Projects	0	806,350	806,350		0
Subtotal City of Agoura Hills	24,182,679	19,000,183	26,214,094	(500,000)	16,468,768
<u>Agoura Hills RDA</u>					
390 RDA Debt Service	819,900	5,577,652	4,910,129	(380,153)	1,471,270
400 RDA Capital Projects	2,190,871	20,000	2,982,416	747,481	285,722
410 RDA Housing Set-Aside	12,487,381	150,000	1,154,336	132,672	11,441,931
Subtotal Agoura Hills RDA	15,498,152	5,747,652	9,046,881	500,000	13,198,923
Grand Total	39,680,831	24,747,835	35,260,975	0	29,667,691

City of Agoura Hills
Summary Revenues/Expenditures
FY 2009-10 to 2011-12

	REVENUES			EXPENDITURES		
	2009-10 Actual Revenues	2010-11 Final Budget	2011-12 Adopted Budget	2009-10 Actual Expenditures	2010-11 Final Budget	2011-12 Adopted Budget
<u>City of Agoura Hills</u>						
General Fund	11,083,868	12,277,619	11,484,656	11,491,050	10,727,307	10,407,967
<u>OTHER FUNDS</u>						
Gas Tax	363,285	612,954	630,622	573,113	546,630	738,000
Traffic Congestion Relief	211,752	1,332	0	535,058	1,912	0
Traffic Safety	163,695	151,100	151,000	228,983	164,000	146,000
Proposition A	451,937	455,854	729,494	643,426	666,705	720,666
Proposition C	256,672	261,899	267,507	214,152	1,581,695	0
Measure R	148,193	195,938	200,267	140,160	195,600	201,500
SC Air Quality Mgmt District	27,333	27,200	27,000	26,200	24,200	24,200
Traffic Improvement	416,149	130,000	100,000	1,117,853	194,500	0
Utility Undergrounding	0	150,000	0	0	50,000	0
Supplemental Law Enforcement	123,821	100,500	500	100,045	100,000	0
Miscellaneous Grants	1,140,600	237,600	140,000	341,295	244,545	153,000
Solid Waste Management	74,486	74,750	72,850	81,346	100,035	107,000
Inclusionary Housing In Lieu	284,398	25,000	15,000	0	0	0
Pub Fin Authority Debt Service	53	0	0	675,894	671,831	0
Pub Fin Authority Cap Projects	14,156	7,000	0	0	0	669,631
Recreation Center Capital Fund	32,566	45,000	20,000	6,645	4,450,000	400,000
Stormwater Capital Projects	816	500	500	3,738	1,000	91,000
Reyes Adobe Interchange Project	1,186,098	3,439,587	0	2,713,571	5,687,784	0
Measure R Capital Projects	0	806,350	2,314,053	0	806,350	2,313,575
Total City of Agoura Hills	15,979,878	19,000,183	16,153,449	18,892,529	26,214,094	15,972,539
Redevelopment Agency Debt Serv	5,357,064	5,577,652	4,317,200	4,769,482	4,910,129	4,084,211
Redevelopment Agency Cap Proj	16,779	20,000	20,000	1,430,988	2,982,416	235,150
Redevelopment Housing Set Aside	172,022	150,000	150,000	999,342	1,154,336	684,079
Total Agoura Hills Redev. Agency	5,545,865	5,747,652	4,487,200	7,199,812	9,046,881	5,003,440
TOTAL ALL FUNDS	\$21,525,743	\$24,747,835	\$20,640,649	\$26,092,341	\$35,260,975	\$20,975,979

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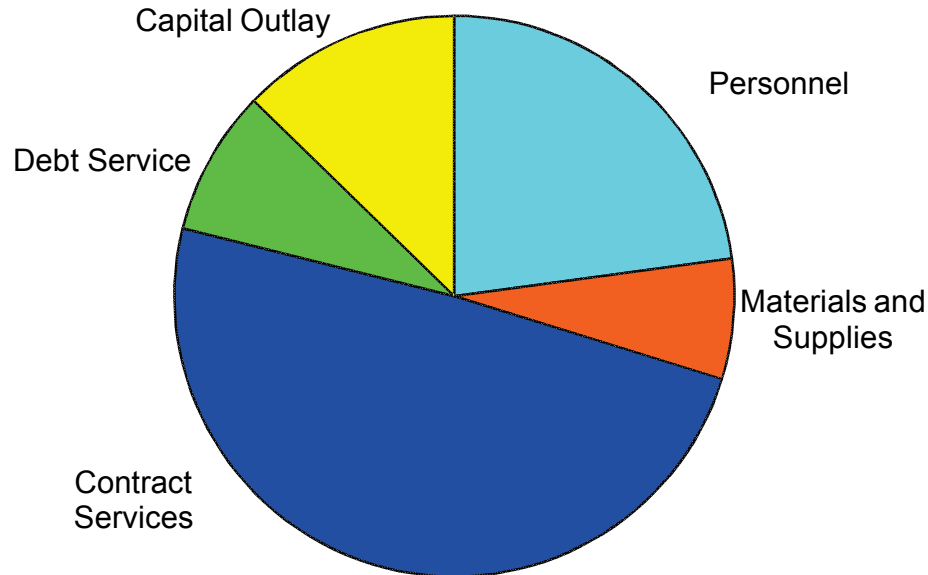


**City of Agoura Hills
Total Budget
FY 2011-12**

	Personnel	Materials, Supplies and Services	Contract Services	Debt Service	Capital Outlay	2011/12 Budget Total	2010/11 Final Budget Total	2009/10 Actual Total
OPERATIONS								
City Council	117,226	10,500	0	0	0	127,726	117,600	106,188
City Manager	932,291	9,980	30,000	0	0	972,271	1,115,522	1,086,852
City Clerk	223,733	16,550	40,000	0	0	280,283	237,218	222,274
City Attorney	0	0	418,000	0	0	418,000	735,500	527,677
Finance	396,113	17,225	95,600	0	0	508,938	506,855	492,075
Public Facilities	0	225,500	35,000	665,631	22,000	948,131	920,394	924,519
Reyes Adobe Historical	0	18,700	2,500	0	0	21,200	24,600	22,613
Non-Departmental	186,000	316,660	500,300	0	0	1,002,960	957,585	954,187
Automated Office Systems	0	9,300	222,000	0	6,000	237,300	272,300	231,270
Los Angeles Co. Sheriff	0	141,192	3,554,291	0	0	3,695,483	3,746,931	3,518,190
Emergency Operations	0	13,500	0	0	1,500	15,000	23,250	21,047
School Crossing Guards	0	0	60,000	0	0	60,000	60,000	58,539
Animal Control	0	0	62,000	0	0	62,000	60,000	32,798
Community Development	890,613	24,150	207,000	0	0	1,121,763	1,334,494	1,520,077
Solid Waste Management	0	0	107,000	0	0	107,000	183,652	154,513
Recreation	72,730	174,350	248,800	0	0	495,880	590,030	587,711
Community Services Admin.	751,914	113,300	0	0	7,000	872,214	813,554	796,387
Parks Maintenance	0	231,600	212,700	0	0	444,300	429,800	496,744
Public Works Admin.	858,577	7,907	122,000	0	0	988,484	879,731	901,603
Building & Safety	365,780	7,700	100,000	0	0	473,480	465,729	436,895
Street Maintenance	0	0	130,000	0	0	130,000	130,000	149,325
Landscape Maintenance	0	80,000	420,700	0	0	500,700	354,710	308,098
Traffic Safety	0	34,000	110,000	0	0	144,000	323,000	170,443
Transportation	0	0	482,455	0	0	482,455	427,332	411,604
Storm Drain & Flood Control	0	0	152,700	0	0	152,700	230,000	188,116
Redevelopment Agency	0	0	2,989,791	1,094,420	0	4,084,211	5,840,813	5,778,439
TOTAL	4,794,977	1,452,114	10,302,837	1,760,051	36,500	18,346,479	20,780,600	20,098,184

**City of Agoura Hills
Total Budget
FY 2011-12**

	Personnel	Materials, Supplies and Services	Contract Services	Debt Service	Capital Outlay	2011/12 Budget Total	2010/11 Final Budget Total	2009/10 Actual Total
CAPITAL IMPROVEMENTS	0							
Other Improvements	0	0	0	0	160,000	160,000	4,742,500	952,113
Park Improvements	0	0	0	0	0	0	0	187,818
Street Improvements	0	0	0	0	2,469,500	2,469,500	9,737,875	4,854,226
GRAND TOTAL	\$4,794,977	\$1,452,114	\$10,302,837	\$1,760,051	\$2,666,000	\$20,975,979	\$35,260,975	\$26,092,341



**City of Agoura Hills
PERSONNEL**

2008-09 to 2011 -12

	<u>2008-09 Headcount</u>	<u>2009-10 Headcount</u>	<u>2010-11 Headcount</u>	<u>2011-12 Headcount</u>
<u>General Fund</u>				
City Council	5.00	5.00	5.00	5.00
City Manager	3.20	5.20	4.37	3.88
City Clerk	2.90	1.90	1.90	1.90
Finance	3.85	3.75	3.20	3.05
Community Development	11.50	9.80	9.10	9.65
Community Services Administration	5.95	5.95	5.95	5.95
Public Works Administration	6.50	6.22	3.27	4.80
Building and Safety	3.50	3.00	3.00	3.00
Total General Fund	<u>42.40</u>	<u>40.82</u>	<u>35.79</u>	<u>37.23</u>
<u>Proposition A</u>				
City Manager	0.50	0.00	0.00	0.00
Community Services Administration	1.05	1.05	1.05	1.05
Total Proposition A Fund	<u>1.55</u>	<u>1.05</u>	<u>1.05</u>	<u>1.05</u>
<u>Proposition C</u>				
City Manager	0.00	0.00	0.00	0.00
Public Works	0.00	0.33	2.03	0.00
Total Proposition C Fund	<u>0.00</u>	<u>0.33</u>	<u>2.03</u>	<u>0.00</u>
<u>Measure R</u>				
City Manager	0.00	0.00	0.43	0.65
Finance	0.00	0.00	0.15	0.30
Public Works	0.00	0.00	1.05	1.90
Total Measure R Fund	<u>0.00</u>	<u>0.00</u>	<u>1.63</u>	<u>2.85</u>
Total City of Agoura Hills	<u>43.95</u>	<u>42.20</u>	<u>40.50</u>	<u>41.13</u>

**City of Agoura Hills
PERSONNEL
2008-09 to 2011 -12**

	<u>2008-09 Headcount</u>	<u>2009-10 Headcount</u>	<u>2010-11 Headcount</u>	<u>2011-12 Headcount</u>
<u>Redevelopment Capital Projects Fund</u>				
City Manager	0.90	0.50	0.80	0.42
City Clerk	0.10	0.10	0.10	0.10
Finance	0.15	0.15	0.20	0.20
Community Development	0.65	0.50	0.70	0.40
Public Works	0.00	0.35	0.55	0.25
Total Redevelopment Capital Proj Fund	<u>1.80</u>	<u>1.60</u>	<u>2.35</u>	<u>1.37</u>
<u>Redevelopment Housing Set-Aside Fund</u>				
City Manager	0.40	0.80	0.90	0.55
Finance	0.00	0.10	0.45	0.45
Community Development	0.85	1.20	1.70	1.45
Public Works	0.00	0.10	0.10	0.05
Total Redevelopment Housing Set-Aside Fund	<u>1.25</u>	<u>2.20</u>	<u>3.15</u>	<u>2.50</u>
Total Agoura Hills Redevelopment Agency	<u>3.05</u>	<u>3.80</u>	<u>5.50</u>	<u>3.87</u>
Total Personnel Headcount	<u>47.00</u>	<u>46.00</u>	<u>46.00</u>	<u>45.00</u>

Note: Headcount includes Council Members, Planning Commissioners and Appointed Treasurer

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2011-12**

Fund	Description	Approved
Transfers to Other Funds		
010	General Fund	
	To Fin Authority Debt Service	672,000
	To Rec Ctr Capital Project	1,630,000
	RDA Advance	247,787
		2,549,787
390	RDA Debt Service	
	To RDA Cap Projects	503,642
	To Housing Set Aside 410	861,947
		1,365,589
400	RDA Capital Projects	
	To RDA Dept Svc	478,088
		478,088
410	RDA Housing	
	To RDA Debt Svcs.	616,332
		616,332
500	Public Finance Authority Cap Projects	
	To Rec Ctr Capital Project	1,557,390
		1,557,390
	Total	6,567,186

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2011-12**

Fund	Description	Approved
Transfers from Other Funds		
015	Recreation Center Fund	
	From Public Finance Authority Cap Projects	1,557,390
	From General Fund	1,630,000
		3,187,390
300	Pub Financing Authority Debt Svc.	
	From General Fund	672,000
		672,000
390	RDA Dept Svc.	
	From RDA Cap Proj	478,088
	From Housing Set Aside Fund 410	616,332
		1,094,420
400	RDA Capital Projects	
	From General Fund	247,787
	From RDA Debt Svc.	503,642
		751,429
410	RDA Housing	
	From RDA Dept Svc.	861,947
		861,947
	Total	6,567,186

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2010-11**

Fund	Description	Amended	Changes	Adopted
Transfers to Other Funds				
010	General Fund			
	To Fin Authority Dept Svc	672,000		672,000
	To RDA Capital Projects		500,000	500,000
		672,000	500,000	1,172,000
110	Traffic Improvement			
	To Reyes Adobe Project	-	2,153,292	2,153,292
			2,153,292	2,153,292
390	RDA Debt Service			
	To Capital Proj Fund 400	706,754	(190,214)	516,540
	To Housing Set Aside Fund 410	1,130,656	(173,786)	956,870
		1,837,410	(364,000)	1,473,410
400	RDA Capital Projects			
	To RDA Debt Svcs.	476,027		476,027
		476,027	-	476,027
410	RDA Housing			
	To RDA Debt Svc.	617,230		617,230
	To RDA Cap Projects		206,968	206,968
		617,230	206,968	824,198
Total		3,602,667	2,496,260	6,098,927

**City of Agoura Hills
INTERFUND TRANSFERS
FY 2010-11**

Fund	Description	Amended	Changes	Adopted
Transfers from Other Funds				
		-	-	-
017	Reyes Adobe Fund From TIF		2,153,292	2,153,292
		-	2,153,292	2,153,292
300	Pub Financing Authority Debt Svc. From General Fund	672,000		672,000
		672,000		672,000
390	RDA Debt Svc. From RDA Cap Project From RDA Housing	476,027		476,027
		617,230		617,230
		1,093,257	-	1,093,257
400	RDA Capital Projects From RDA Debt Svc From RDA Housing From General Fund	706,754	(190,214)	516,540
			206,968	206,968
			500,000	500,000
		706,754	516,754	1,223,508
410	RDA Housing From RDA Debt Svc.	1,130,656	(173,786)	956,870
		1,130,656	(173,786)	956,870
Total		3,602,667	2,496,260	6,098,927

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City of Agoura Hills
Sources & Uses
FY 2011-12

<u>SOURCES</u>	GENERAL FUND	ALL OTHER FUNDS	RDA FUNDS	TOTAL
Taxes	9,888,732	0	4,317,200	14,205,932
License and Permits	297,000	3,000	0	300,000
Intergovernmental Revenues	87,000	4,000,143	0	4,087,143
Charges for Services	656,450	375,000	0	1,031,450
Fines and Forfeitures	115,500	150,000	0	265,500
Interest Earnings	155,000	72,300	170,000	397,300
Miscellaneous	284,974	68,350	0	353,324
Total Estimated Revenues	11,484,656	4,668,793	4,487,200	20,640,649
<u>USES</u>				
General Government	2,876,628	517,775	3,376,162	6,770,965
Public Safety	3,772,483	60,000	0	3,832,483
Community Development	710,285	107,000	344,163	1,161,448
Community Services	1,616,383	699,666	0	2,414,384
Public Works	1,432,188	665,000	38,695	2,135,883
Capital Improvement Projects	0	2,845,500	150,000	2,845,500
Debt Service	0	669,631	1,094,420	1,764,051
Total Current Operations	10,407,967	5,564,572	5,003,440	20,975,979
Excess of Revenues Over Current Operations	1,076,689	(895,779)	(516,240)	(335,330)
<u>OPERATING TRANSFERS</u>				
Debt Service	(672,000)	672,000	0	0
Recreation Center	(400,000)	400,000	0	0
Other Financing Sources/(Uses)	(1,072,000)	1,072,000	0	0
Net Change	4,689	176,221	(516,240)	(335,330)
<u>USE OF RESERVES</u>				
Capital Tsfr - Recreation Ctr	(1,230,000)	1,230,000	0	0
RDA Advance	(247,787)	0	247,787	0
Total Use of Reserves	(1,477,787)	1,230,000	247,787	0
Working Capital Adjustment	0	19,945	0	19,945
Fund Balance JULY 1, 2011	10,548,655	6,015,018	12,698,923	29,262,596
Fund Balance JUNE 30, 2012	9,075,557	7,441,184	12,430,470	28,947,211

City of Agoura Hills
DRAFT General Fund Five Year Forecast

	2007-08	2008-09	2009-10		FORECAST				
	Actual	Actual	Budget	Actual	2010-11	2011-12	2012-13	2013-14	2014-15
REVENUES & OTHER SOURCES									
Sales Tax - General	3,829,708	3,388,117	2,865,519	2,948,718	3,050,187	3,341,232	3,462,426	3,634,458	3,839,105
Property Tax	2,271,702	2,293,037	2,299,834	2,183,933	2,150,000	2,190,000	2,233,800	2,311,983	2,404,462
Property Tax in lieu of VLF	1,679,438	1,776,431	1,735,000	1,734,085	1,716,400	1,729,500	1,764,090	1,825,833	1,898,866
Transient Occupancy Tax	2,033,069	1,767,254	1,700,000	1,590,124	1,700,000	1,750,000	1,767,500	1,802,850	1,838,907
Franchise Fees	718,194	764,392	780,467	757,736	762,764	778,000	793,560	809,431	825,620
Real Property Transfer Tax	128,546	90,661	100,000	100,930	100,000	100,000	104,000	108,200	112,500
Licenses and Permits									
Business Registration	62,230	59,466	61,000	60,585	61,000	86,000	115,300	121,100	127,200
Building Permits	278,871	192,823	300,000	313,348	280,000	190,000	250,000	300,000	350,000
Industrial Waste Fees	12,630	13,417	16,000	22,056	18,000	21,000	21,800	22,700	23,600
Revenues From Other Agencies									
Motor Vehicle In Lieu	99,550	84,860	61,000	68,490	87,000	87,000	100,000	100,000	100,000
Service Charges									
Development Review Fees	660,320	309,028	223,200	243,149	406,850	348,100	400,000	450,000	500,000
Recreation Fees	324,918	283,718	285,000	242,213	254,600	254,600	264,800	275,400	286,400
Other Service Charges	67,355	73,202	57,543	57,543	101,300	101,500	105,600	109,800	114,200
Other Revenues									
Fines & Forfeitures	103,381	119,505	105,000	110,845	115,500	115,500	119,000	122,600	126,300
Interest Earnings	402,160	171,300	120,000	89,321	90,000	155,000	258,906	262,638	263,690
Grant - YB Property	0	600,000	147,000	147,000	0	0	0	0	0
Other Revenues	416,167	591,629	332,517	297,316	207,800	237,224	196,700	204,600	212,800
Total Revenues	13,088,239	12,578,840	11,189,080	10,967,392	11,101,401	11,484,656	11,957,482	12,461,594	13,023,650
EXPENDITURES & OTHER USES									
Salaries and Benefits	3,535,073	3,594,245	3,750,079	3,666,514	3,210,905	3,659,562	3,918,282	4,196,587	4,656,556
Sheriff Expenses	3,274,299	3,394,860	3,369,154	3,358,179	3,616,931	3,695,483	3,806,347	3,920,538	4,038,154
Other Operating Programs	3,838,730	4,078,095	3,540,023	3,596,357	3,651,069	3,052,922	3,413,180	3,481,444	3,551,073
Interfund Transfers - debt service	568,744	669,931	672,000	669,831	669,161	672,000	669,833	667,832	665,632
Total Operating Expenditures and Transfers	11,216,846	11,737,131	11,331,256	11,290,881	11,148,066	11,079,967	11,807,643	12,266,401	12,911,415
Net Operating Revenue/(Loss)	1,871,393	841,709	(142,176)	(323,489)	(46,665)	404,689	149,839	195,193	112,235
Capital Improvement Plan	1,226,912	1,682,879	0	0	0	0	150,000	150,000	110,000
Land Acquisition	0	0	630,000	630,000	0	0	0	0	0
Side Fund PERS Prepayment	0	0	240,000	240,000	248,400	0	0	0	0
Total Expenditures and Operating Transfers	12,443,758	13,420,010	12,201,256	12,160,881	11,396,466	11,079,967	11,957,643	12,416,401	13,021,415
Revenues Over (Under) Expenditures	644,481	(841,170)	(1,012,176)	(1,193,489)	(295,065)	404,689	(161)	45,193	2,235
FUND BALANCE, START OF YEAR	12,174,418	9,930,325	9,035,648	9,035,648	8,241,389	8,503,294	8,630,196	8,754,612	8,789,657
Interfund Transfers - Stormwater	0	(53,507)	0	(43,726)	0	0	0	0	0
Interfund Transfers - TCRF	0	0	0	0	1,369	0	0	0	0
Interfund Transfers - Kanan	(2,888,574)	0	2,122,688	2,871,902	0	0	0	0	0
Loans-Reyes Adobe Grants	0	0	(2,600,000)	(1,755,958)	155,958	1,600,000	0	0	0
Loans - Traffic Congestion relief	0	0	0	(57,988)	57,988	0	0	0	0
Recreation Center	0	0	(1,500,000)	(1,500,000)	0	(1,630,000)	0	0	0
Transfer Back from TIF	0	0	1,000,000	1,000,000	0	0	0	0	0
RDA Loan Payment	0	0	0	0	1,176,218	0	0	0	0
Advance RDA Fund	0	0	0	0	(500,000)	(247,787)	(14,423)	(205,710)	0
Advance Prop C Fund	0	0	0	0	(334,563)	0	139,000	195,563	0
Land Held for Resale, not cash	0	0	0	(115,000)	0	0	0	0	0
Designated @ 40% of Operating Budget	4,486,738	4,694,852	4,532,502	4,516,352	4,459,226	4,431,987	4,723,057	4,906,560	5,164,566
Undesignated	5,443,587	4,340,796	2,513,658	3,725,037	4,044,068	4,198,209	4,031,555	3,883,097	3,627,327
Total General Fund Balance, End of Year	9,930,325	9,035,648	7,046,160	8,241,389	8,503,294	8,630,196	8,754,612	8,789,657	8,791,893
Special Revenues/ Capital Projects									
Gas Tax	306,737	280,567	24,667	70,739	137,063	29,685	36,613	55,161	140,099
Traffic Congestion Relief	313,025	323,886	(1,453)	580	0	0	0	0	0
Traffic Safety	309,052	79,422	2,422	14,135	1,235	6,235	11,385	19,800	31,734
Proposition A	1,136,627	900,667	752,876	709,178	498,327	507,155	553,374	578,170	615,584
Proposition C	697,336	942,713	951,426	985,233	(334,563)	(67,056)	151	21,924	250,833
Measure R	0	0	27	8033	8,033	0	0	0	0
Recreation Center	3,219,946	3,280,215	6,402,214	4,812,781	1,932,171	0	0	0	0
Reyes Adobe Interchange	0	0	0	(847,095)	0	0	0	0	0
2007 Bond Proceeds	2,601,172	2,658,332	0	1,557,390	0	0	0	0	0
Traffic Improvement Fund	5,907,275	5,454,658	709,788	3,119,820	403,593	503,593	703,593	903,593	1,153,593
Total Special Revenues	14,491,170	13,920,460	8,841,967	10,430,794	2,645,859	979,612	1,305,117	1,578,648	2,191,842
Total of Available Funds	24,421,495	22,956,108	15,888,127	18,672,183	11,149,153	9,609,808	10,059,728	10,368,305	10,983,735

**CITY OF AGOURA HILLS
DRAFT SELECTED SPECIAL REVENUE/CAPITAL PROJECTS FUNDS FORECAST**

	2007-08	2008-09	2009-10		FORECAST				
	Actual	Actual	Budget	Actual	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015
Gas Tax									
Beginning Balance	308,013	306,737	280,567	280,567	70,739	137,063	29,685	36,613	55,161
Revenue	418,571	380,580	410,000	363,285	612,954	630,622	636,928	643,298	649,730
Operational Expenditures	419,847	406,750	347,500	249,235	303,500	483,000	325,000	334,750	344,793
Capital Expenditures	0	0	318,400	323,878	243,130	255,000	305,000	290,000	220,000
Net Revenue over Expenditures	306,737	280,567	24,667	70,739	137,063	29,685	36,613	55,161	140,099
Traffic Congestion Relief									
Beginning Balance	10,819	313,025	323,886	323,886	580	0	0	0	0
Revenue	402,206	525,345	221,740	211,752	0	0	0	0	0
Transfer In/(out)	0	(7,609)	0	0	0	0	0	0	0
Capital Expenditures	100,000	506,875	547,079	535,058	580	0	0	0	0
Net Revenue over Expenditures	313,025	323,886	(1,453)	580	0	0	0	0	0
Traffic Safety									
Beginning Balance	567,568	309,052	79,422	79,422	14,135	1,235	6,235	11,385	19,800
Revenue	154,393	158,783	150,000	163,695	151,100	151,000	155,530	163,307	171,472
Expenditures	412,909	254,980	227,000	228,982	164,000	146,000	150,380	154,891	159,538
Capital Expenditures	0	133,433	0	0	0	0	0	0	0
Net Revenue over Expenditures	309,052	79,422	2,422	14,135	1,235	6,235	11,385	19,800	31,734
Proposition A									
Beginning Balance	998,558	1,136,627	900,667	900,667	709,178	498,327	507,155	553,374	578,170
Revenue	987,562	497,494	538,638	451,936	455,854	729,494	768,806	778,832	800,010
Expenditures	849,493	721,368	686,429	643,425	666,705	720,666	722,587	731,036	739,596
Capital Expenditures	0	12,086	0	0	0	0	0	23,000	23,000
Net Revenue over Expenditures	1,136,627	900,667	752,876	709,178	498,327	507,155	553,374	578,170	615,584
Proposition C									
Beginning Balance	521,306	697,336	942,713	942,713	985,233	(334,563)	(67,056)	151	21,924
Revenue	332,213	297,218	331,819	256,672	261,899	267,507	278,207	289,336	300,909
Repay General Fund	0	0	0	0	0	0	139,000	195,563	0
Expenditures	0	0	53,106	68,154	296,695	0	12,000	12,000	12,000
Capital Expenditures	156,183	51,841	270,000	145,998	1,285,000	0	60,000	60,000	60,000
Net Revenue over Expenditures	697,336	942,713	951,426	985,233	(334,563)	(67,056)	151	21,924	250,833
Measure R									
Beginning Balance	0	0	0	0	8,033	8,033	0	0	0
Revenue	0	0	140,187	148,193	1,001,950	2,514,320	8,232,720	232,720	1,232,720
Capital Expenditures	0	0	140,160	140,160	1,001,950	2,522,353	8,232,720	232,720	1,232,720
Net Revenue over Expenditures	0	0	27	8,033	8,033	0	0	0	0
Recreation Center									
Beginning Balance	3,118,126	3,219,946	3,280,215	3,280,215	4,812,781	1,932,171	3,182,171	2,277,636	0
Revenue	129,573	77,474	100,000	32,566	45,000	20,000	95,465	68,329	0
Transfer In/(out)	0	0	3,021,999	1,500,000	1,564,390	1,630,000	0	0	0
Expenditures	27,753	0	0	6,645	40,000	50,000	0	0	0
Capital Expenditures	0	17,205	0	0	4,450,000	350,000	1,000,000	2,345,965	0
Net Revenue over Expenditures	3,219,946	3,280,215	6,402,214	4,812,781	1,932,171	3,182,171	2,277,636	0	0
Reyes Adobe Interchange									
Beginning Balance	0	0	0	0	(847,095)	0	0	0	0
Revenue	0	0	5,069,250	1,186,098	3,883,152	0	0	0	0
Transfer In/(out)	0	0	3,197,105	680,378	2,651,727	0	0	0	0
Expenditures	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	8,266,355	2,713,571	5,687,784	0	0	0	0
Net Revenue over Expenditures	0	0	0	(847,095)	0	0	0	0	0
2007 Bond Proceeds									
Beginning Balance	2,521,550	2,601,172	2,658,332	2,658,332	1,557,390	0	0	0	0
Revenue	79,622	57,160	0	14,156	7,000	0	0	0	0
Transfer In/(out)	0	0	(2,658,332)	(1,115,098)	(1,564,390)	0	0	0	0
Expenditures	0	0	0	0	0	0	0	0	0
Capital Expenditures	0	0	0	0	0	0	0	0	0
Net Revenue over Expenditures	2,601,172	2,658,332	0	1,557,390	0	0	0	0	0
Traffic Improvement Fund									
Beginning Balance	5,976,094	5,907,275	5,454,658	5,454,658	3,119,820	403,593	503,593	703,593	903,593
Revenue	860,384	248,721	255,000	416,150	130,000	100,000	200,000	200,000	250,000
Expenditures	929,203	701,338	834,000	1,117,853	194,500	0	0	0	0
Transfer In/(out)	0	0	(4,165,870)	(1,633,135)	(2,651,727)	0	0	0	0
Net Revenue over Expenditures	5,907,275	5,454,658	709,788	3,119,820	403,593	503,593	703,593	903,593	1,153,593
Total Special Revenues/Capital Projects	14,491,170	13,920,460	8,841,967	11,277,889	2,645,859	4,161,783	3,582,753	1,578,648	2,191,842

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**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 010 GENERAL FUND					
<u>LOCAL TAXES</u>					
3110.00 Sales and use tax	2,464,577	2,237,209	2,068,719	2,362,481	2,491,232
3110.01 Property tax in lieu of Sales	923,540	711,509	796,800	687,706	850,000
3120.00 Property tax	2,293,037	2,183,933	2,219,500	2,150,000	2,190,000
3120.01 Property tax in lieu of VLF	1,776,431	1,734,085	1,731,657	1,716,400	1,729,500
3130.00 Transient occupancy tax	1,767,254	1,590,124	1,700,000	1,700,000	1,750,000
3140.00 Franchise fee	764,392	757,737	788,271	762,764	778,000
3150.00 Property transfer tax	90,661	100,931	100,000	100,000	100,000
TOTAL	<u>10,079,892</u>	<u>9,315,528</u>	<u>9,404,947</u>	<u>9,479,351</u>	<u>9,888,732</u>
<u>LICENSES & PERMITS</u>					
3120.00 Business registration	59,466	60,585	61,000	61,000	86,000
3230.00 Building permits	192,823	313,348	280,000	280,000	190,000
3240.00 Industrial waste fee	13,417	22,056	18,000	18,000	21,000
TOTAL	<u>265,706</u>	<u>395,989</u>	<u>359,000</u>	<u>359,000</u>	<u>297,000</u>
<u>INTERGOVERNMENTAL REVENUE</u>					
3310.00 Motor vehicle in lieu	84,860	68,491	93,000	87,000	87,000
TOTAL	<u>84,860</u>	<u>68,491</u>	<u>93,000</u>	<u>87,000</u>	<u>87,000</u>

City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12

	2008-09 Actual Revenues	2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Recommended Budget	2011-12 Projected Budget
<u>CHARGES FOR SERVICES</u>					
3410.00 Planning fees	145,948	74,045	123,000	150,000	140,000
3411.00 EIR recovery	0	2,339	5,000	2,500	5,000
3412.00 General Plan Recovery	6,793	2,479	2,500	6,000	6,000
3413.00 Agoura Village Recovery	4,412	0	5,000	1,000	2,500
3420.00 Plan check/engineer inspection	10,010	27,454	30,000	30,000	30,000
3421.00 Grading plan check	2,025	619	3,000	2,000	2,000
3422.00 Building plan check	94,037	103,230	95,000	139,250	100,000
3423.00 Building Technician Fee	13,857	30,801	30,000	30,000	18,000
3425.00 Encroachment permits	30,316	41,783	29,000	38,000	38,000
3510.00 Park & recreation fees	283,718	242,213	254,600	254,600	254,600
3515.00 Reyes Adobe fees	2,724	2,663	2,300	2,300	2,500
3550.00 Sale of maps & copies	3,836	2,804	3,000	3,000	3,000
3570.01 Waste Hauling Admin. Charges	26,947	27,000	47,000	47,000	47,000
3570.02 SCAQC Admin service charge	1,200	1,200	1,200	1,200	1,200
3570.03 SMIP admin fee	92	193	100	100	100
3570.04 Fire Sprinkler fee	8	29,151	5,000	5,000	4,000
3570.05 Fire Development Fee	1,530	9,875	3,000	3,000	2,500
3570-06 SB1473 Retainer	6	61	0	0	50
TOTAL	<u>627,459</u>	<u>597,910</u>	<u>638,700</u>	<u>714,950</u>	<u>656,450</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	2008-09 Actual Revenues	2009-10 Actual Revenue	2010-11 Amended Budget	2010-11 Recommended Budget	2011-12 Projected Budget
<u>FINES & PENALTIES</u>					
3610.00 Parking fines	86,971	72,999	80,000	80,000	80,000
3615.00 Municipal court fines	25,422	31,347	25,000	30,000	30,000
3618.00 False alarm fines	4,200	4,500	4,000	4,000	4,000
3630.00 Restitution	2,912	2,000	1,500	1,500	1,500
TOTAL	119,505	110,846	110,500	115,500	115,500
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	171,300	89,322	90,000	90,000	155,000
3710-01 Interest Earning - FMV Investment	59,249	116,475	0	0	0
3720.00 Rental income	19,437	12,199	18,000	19,000	19,000
3721.00 Medea Creek Rental	31,194	26,477	28,800	28,800	28,800
TOTAL	281,180	244,473	136,800	137,800	202,800
<u>OTHER REVENUE</u>					
3910.00 Miscellaneous revenue	384,014	64,770	40,000	40,000	90,000
3920.00 Contributions	146,657	36,500	60,200	60,200	45,000
3930.00 Cash Over/Short	-20	20	0	0	0
3950.00 Other reimbursements	0	50	1,600	1,600	1,500
3950.02 Library reimbursements	41,219	42,169	39,000	39,000	40,000
3950.04 Sale of CDBG Funds	0	51,842	62,800	67,000	60,674
3950.05 YB Grant Reimbursement	600,000	147,000	0	0	0
3950.06 Beach Bus Reimbursement	0	8,280	0	0	0
3952.00 Loan Pmts from RDA	0	0	1,176,218	1,176,218	0
TOTAL	1,171,870	350,631	1,379,818	1,384,018	237,174
TOTAL GENERAL FUND	<u>12,630,472</u>	<u>11,083,868</u>	<u>12,122,765</u>	<u>12,277,619</u>	<u>11,484,656</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 020 GAS TAX FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3325.00 State gas tax 2105 - Prop 111	125,266	122,881	123,887	125,809	123,307
3326.00 State gas tax 2106	77,366	79,072	76,940	78,652	77,088
3327.00 State gas tax 2107	166,723	154,661	165,041	167,426	164,096
3328.00 State gas tax 2107.5	5,000	5,000	5,000	5,000	5,000
3328.01 Revenue Code Section 7360	0	0	232,428	234,067	259,131
TOTAL	<u>374,355</u>	<u>361,614</u>	<u>603,296</u>	<u>610,954</u>	<u>628,622</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	6,225	1,671	2,000	2,000	2,000
TOTAL	<u>6,225</u>	<u>1,671</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
TOTAL GAS TAX FUND	<u>380,580</u>	<u>363,285</u>	<u>605,296</u>	<u>612,954</u>	<u>630,622</u>
 Fund: 021 TRAFFIC CONGESTION RELIEF					
<u>INTERGOVERNMENTAL REVENUE</u>					
3324.00 Prop 1B Loal St/Road Improvements	323,799	0	0	0	0
3329.00 AB2928 Traffic Congestion - Prop 42	197,459	211,164	0	0	0
TOTAL	<u>521,258</u>	<u>211,164</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	4,087	588	0	1,330	0
TOTAL	<u>4,087</u>	<u>588</u>	<u>0</u>	<u>1,330</u>	<u>0</u>
TOTAL TRAFFIC CONGESTION FUND	<u>525,345</u>	<u>211,752</u>	<u>0</u>	<u>1,330</u>	<u>0</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 040 TRAFFIC SAFETY					
<u>FINES & PENALTIES</u>					
3605.00 Vehicle code fines	153,535	163,298	150,000	150,000	150,000
TOTAL	<u>153,535</u>	<u>163,298</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	5,248	397	1,100	1,100	1,000
TOTAL	<u>5,248</u>	<u>397</u>	<u>1,100</u>	<u>1,100</u>	<u>1,000</u>
TOTAL TRAFFIC SAFETY FUND	<u><u>158,783</u></u>	<u><u>163,695</u></u>	<u><u>151,100</u></u>	<u><u>151,100</u></u>	<u><u>151,000</u></u>
Fund: 060 PROPOSITION A FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3332.00 Prop A trans. tax	336,661	296,910	314,534	311,618	321,889
3345.16 AB1012	99,992	98,193	96,229	83,236	101,605
TOTAL	<u>436,653</u>	<u>395,103</u>	<u>410,763</u>	<u>394,854</u>	<u>423,494</u>
<u>CHARGES FOR SERVICES</u>					
3530.00 Prop A reimbursements	38,379	49,363	47,000	51,500	300,000
TOTAL	<u>38,379</u>	<u>49,363</u>	<u>47,000</u>	<u>51,500</u>	<u>300,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	22,462	7,471	9,500	9,500	6,000
TOTAL	<u>22,462</u>	<u>7,471</u>	<u>9,500</u>	<u>9,500</u>	<u>6,000</u>
TOTAL PROPOSITION A FUND	<u><u>497,494</u></u>	<u><u>451,937</u></u>	<u><u>467,263</u></u>	<u><u>455,854</u></u>	<u><u>729,494</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 061 PROPOSITION C FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3334.00 Prop C transit tax	277,309	246,299	260,897	260,897	267,007
TOTAL	<u>277,309</u>	<u>246,299</u>	<u>260,897</u>	<u>260,897</u>	<u>267,007</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	19,909	10,373	10,400	1,002	500
TOTAL	<u>19,909</u>	<u>10,373</u>	<u>10,400</u>	<u>1,002</u>	<u>500</u>
TOTAL PROPOSITION C FUND	<u><u>297,218</u></u>	<u><u>256,672</u></u>	<u><u>271,297</u></u>	<u><u>261,899</u></u>	<u><u>267,507</u></u>
Fund: 063 MEASURE R FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3331.00 Measure R Local	0	148,193	195,938	195,938	200,267
TOTAL	<u>0</u>	<u>148,193</u>	<u>195,938</u>	<u>195,938</u>	<u>200,267</u>
TOTAL MEASURE R FUND	<u><u>0</u></u>	<u><u>148,193</u></u>	<u><u>195,938</u></u>	<u><u>195,938</u></u>	<u><u>200,267</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 070 SCAQMD FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3330.00 SCAQMD	26,474	27,120	26,700	26,700	26,700
TOTAL	<u>26,474</u>	<u>27,120</u>	<u>26,700</u>	<u>26,700</u>	<u>26,700</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	571	214	500	500	300
TOTAL	<u>571</u>	<u>214</u>	<u>500</u>	<u>500</u>	<u>300</u>
TOTAL SCAQMD FUND	<u><u>27,045</u></u>	<u><u>27,334</u></u>	<u><u>27,200</u></u>	<u><u>27,200</u></u>	<u><u>27,000</u></u>
Fund: 110 TRAFFIC IMPROVEMENT					
<u>CHARGES FOR SERVICES</u>					
3334 Prop C Transit Tax	0	-2,822	0	0	0
3480.00 Traffic improvement fees	107,729	315,626	105,000	105,000	75,000
TOTAL	<u>107,729</u>	<u>312,804</u>	<u>105,000</u>	<u>105,000</u>	<u>75,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	140,990	45,049	50,000	25,000	25,000
3910.00 Miscellaneous Income	0	58,296	0	0	0
TOTAL	<u>140,990</u>	<u>103,345</u>	<u>50,000</u>	<u>25,000</u>	<u>25,000</u>
TOTAL TRAFFIC IMPROVE FUND	<u><u>248,719</u></u>	<u><u>416,149</u></u>	<u><u>155,000</u></u>	<u><u>130,000</u></u>	<u><u>100,000</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 111 UTILITY UNDERGROUNDING					
<u>CHARGES FOR SERVICES</u>					
3385.00 Utility Undergrounding	0	0	150,000	150,000	0
TOTAL	0	0	150,000	150,000	0
TOTAL UTILITY UNDERGROUNDING FUND	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>150,000</u>	<u>0</u>
Fund: 240 SUPPLEMENTAL LAW ENFORCEMENT					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.00 Miscellaneous Grants	76,258	123,742	100,000	100,000	0
TOTAL	76,258	123,742	100,000	100,000	0
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	371	79	500	500	500
TOTAL	371	79	500	500	500
TOTAL SUPPL LAW ENFORCE FUND	<u>76,629</u>	<u>123,821</u>	<u>100,500</u>	<u>100,500</u>	<u>500</u>

City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 260 MISCELLANEOUS GRANTS FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.01 TDA	41,013	21,135	0	800	0
3345.02 CA Beverage Container-Recycle	6,123	8,211	11,000	11,000	6,000
3345.06 Used oil grant	5,457	6,152	0	0	0
3345.08 Miscellaneous grants/STIP	495,526	54,761	0	7,100	0
3345.09 National Scenic By-way	268,593	0	0	0	0
3345.11 Seat Belt Grant	8,100	36,871	0	30,000	0
3345.18 Federal Appropriation	2,122,688	749,214	0	0	0
3345.19 PEG Fees	0	58,016	61,000	58,100	59,000
3345.20 Quimby Fees	72,265	187,818	0	5,600	0
3345.21 Recycled Asphalt Grant	23,793	0	0	0	75,000
3345.22 Stimulus Grant - JAG	0	19,588	0	0	0
3345.23 Stimulus Grant - Road Improvements	0	0	0	0	0
3345.24 MTA Grant - Reyes Adobe	179,577	-1,423	0	0	0
3345.26 Dui Mini Grant	20,078	0	0	0	0
3345.28 Energy Grant	0	0	125,000	125,000	0
3345.29 SR2S Grant	0	0	0	0	0
3345.30 Chumash Pk-Water Fed Grant	0	0	150,000	0	0
3710.00 Interest	1,082	257	0	0	0
TOTAL	<u>3,244,295</u>	<u>1,140,600</u>	<u>347,000</u>	<u>237,600</u>	<u>140,000</u>
TOTAL MISC. GRANTS FUND	<u><u>3,244,295</u></u>	<u><u>1,140,600</u></u>	<u><u>347,000</u></u>	<u><u>237,600</u></u>	<u><u>140,000</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 520 SOLID WASTE MANAGEMENT FUND					
<u>LICENSES & PERMITS</u>					
3250.00 Waste Hauling Permit Fee	2,848	3,354	3,250	3,000	3,000
TOTAL	<u>2,848</u>	<u>3,354</u>	<u>3,250</u>	<u>3,000</u>	<u>3,000</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	4,340	1,779	2,000	2,000	1,500
TOTAL	<u>4,340</u>	<u>1,779</u>	<u>2,000</u>	<u>2,000</u>	<u>1,500</u>
<u>OTHER REVENUE</u>					
3940.00 Waste Hauling Surcharge	77,482	69,353	70,000	69,750	68,350
TOTAL	<u>77,482</u>	<u>69,353</u>	<u>70,000</u>	<u>69,750</u>	<u>68,350</u>
TOTAL SOLID WASTE MANAGEMENT FUND	<u><u>84,670</u></u>	<u><u>74,486</u></u>	<u><u>75,250</u></u>	<u><u>74,750</u></u>	<u><u>72,850</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 420 INCLUSIONARY HOUSING IN LIEU FUND					
<u>INTERGOVERNMENTAL REVENUE</u>					
3490.00 In Lieu Housing	0	261,852	0	0	0
TOTAL	0	261,852	0	0	0
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	50,173	22,547	25,000	25,000	15,000
TOTAL	50,173	22,547	25,000	25,000	15,000
TOTAL INCLUSIONARY HOUSING IN LIEU FUND	<u>50,173</u>	<u>284,399</u>	<u>25,000</u>	<u>25,000</u>	<u>15,000</u>
Fund: 300 PUB FINANCE AUTHORITY DEBT SERVICE FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	273	52	0	0	0
TOTAL	273	52	0	0	0
TOTAL PUBLIC FINANCING AUTHORITY DEBT SERVICE FUND	<u>273</u>	<u>52</u>	<u>0</u>	<u>0</u>	<u>0</u>

City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 500 FINANCING AUTHORITY CAPITAL PROJECTS FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	57,160	11,413	0	7,000	0
3710.01 Interest Earning - FMV Investment	<u>0</u>	<u>2,553</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	57,160	13,966	0	7,000	0
<u>OTHER REVENUE</u>					
3910.00 Miscellaneous Revenue	<u>0</u>	<u>190</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	0	190	0	0	0
TOTAL FIN AUTH CAP PROJ FUND	<u><u>57,160</u></u>	<u><u>14,156</u></u>	<u><u>0</u></u>	<u><u>7,000</u></u>	<u><u>0</u></u>

City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 015 RECREATION CENTER CAPITAL PROJECT FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	77,474	32,566	45,000	45,000	20,000
TOTAL	<u>77,474</u>	<u>32,566</u>	<u>45,000</u>	<u>45,000</u>	<u>20,000</u>
TOTAL RECREATION CENTER FUND	<u><u>77,474</u></u>	<u><u>32,566</u></u>	<u><u>45,000</u></u>	<u><u>45,000</u></u>	<u><u>20,000</u></u>
 Fund: 016 STORM WATER CAPITAL PROJECT FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	0	816	0	500	500
TOTAL	<u>0</u>	<u>816</u>	<u>0</u>	<u>500</u>	<u>500</u>
TOTAL STORMWTR CAP PROJ FUND	<u><u>0</u></u>	<u><u>816</u></u>	<u><u>0</u></u>	<u><u>500</u></u>	<u><u>500</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 017 REYES ADOBE INTERCHANGE PROJECT					
<u>INTERGOVERNMENTAL REVENUE</u>					
3345.18 Federal Appropriation	0	28,457	2,216,793	2,216,793	0
3345.23 Stimulus - Road Grant	0	690,000	0	0	0
3345.24 MTA Grant - Reyes Adobe	0	457,477	1,674,360	1,222,794	0
TOTAL	<u>0</u>	<u>1,175,934</u>	<u>3,891,153</u>	<u>3,439,587</u>	<u>0</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	<u>0</u>	<u>2,164</u>	<u>0</u>	<u>200</u>	<u>0</u>
TOTAL	<u>0</u>	<u>2,164</u>	<u>0</u>	<u>200</u>	<u>0</u>
<u>OTHER REVENUE</u>					
3950.00 Other Reimbursements	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	<u>0</u>	<u>8,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REYES ADOBE INTERCHANGE PROJECT	<u>0</u>	<u>1,186,098</u>	<u>3,891,153</u>	<u>3,439,787</u>	<u>0</u>
Fund: 018 MEASURE R CAPITAL PROJECTS					
<u>INTERGOVERNMENTAL REVENUE</u>					
3331.01 Measure R Grant	<u>0</u>	<u>0</u>	<u>1,211,284</u>	<u>806,350</u>	<u>2,314,053</u>
TOTAL	<u>0</u>	<u>0</u>	<u>1,211,284</u>	<u>806,350</u>	<u>2,314,053</u>
TOTAL MEAS R PROJECT FUND	<u>0</u>	<u>0</u>	<u>1,211,284</u>	<u>806,350</u>	<u>2,314,053</u>
TOTAL CITY OF AGOURA HILLS FUNDS	<u>18,356,330</u>	<u>15,979,879</u>	<u>19,841,046</u>	<u>19,000,381</u>	<u>16,153,449</u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 390 REDEVELOPMENT AGENCY DEBT SERVICE FUND					
<u>LOCAL TAXES</u>					
3120.00 Property tax	5,454,294	5,301,704	5,653,281	4,784,500	4,317,200
TOTAL	<u>5,454,294</u>	<u>5,301,704</u>	<u>5,653,281</u>	<u>4,784,500</u>	<u>4,317,200</u>
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	14,341	22,389	25,000	25,000	0
3710.01 Interest Earning - FMV Investment	0	32,971	0	0	0
TOTAL	<u>14,341</u>	<u>55,360</u>	<u>25,000</u>	<u>25,000</u>	<u>0</u>
<u>OTHER REVENUE</u>					
3912.00 Proceeds from Debt Issuance	0	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REDEVELOPMENT AGENCY DEBT SERVICE FUND	<u><u>5,468,635</u></u>	<u><u>5,357,064</u></u>	<u><u>5,678,281</u></u>	<u><u>4,809,500</u></u>	<u><u>4,317,200</u></u>
Fund: 400 REDEVELOPMENT AGENCY CAPITAL PROJECTS FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	79,515	23,015	20,000	20,000	20,000
3710.01 Interest earnings FMV Investment	8,036	-6,236	0	0	0
TOTAL	<u>87,551</u>	<u>16,779</u>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
TOTAL REDEVELOPMENT AGENCY CAPITAL PROJECT FUND	<u><u>87,551</u></u>	<u><u>16,779</u></u>	<u><u>20,000</u></u>	<u><u>20,000</u></u>	<u><u>20,000</u></u>

**City of Agoura Hills
REVENUE
FY 2008-09 to 2011-12**

	<u>2008-09 Actual Revenues</u>	<u>2009-10 Actual Revenue</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Fund: 410 REDEVELOPMENT AGENCY HOUSING SET ASIDE FUND					
<u>USE OF PROPERTY</u>					
3710.00 Interest earnings	273,424	142,827	150,000	150,000	150,000
3710-01 Interest Earning - FMV Investment	42,435	29,195	0	0	0
TOTAL	<u>315,859</u>	<u>172,022</u>	<u>150,000</u>	<u>150,000</u>	<u>150,000</u>
<u>OTHER REVENUE</u>					
3915.00 Loan Repayment	25,000	0	0	0	0
3950.00 Other Reimbursements	0	0	0	0	0
TOTAL	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL REDEVELOPMENT HOUSING SET ASIDE FUND	<u><u>340,859</u></u>	<u><u>172,022</u></u>	<u><u>150,000</u></u>	<u><u>150,000</u></u>	<u><u>150,000</u></u>
TOTAL AGOURA HILLS REDEVELOPMENT AGENCY	<u><u>5,897,045</u></u>	<u><u>5,545,865</u></u>	<u><u>5,848,281</u></u>	<u><u>4,979,500</u></u>	<u><u>4,487,200</u></u>
GRAND TOTAL	<u><u>24,253,375</u></u>	<u><u>21,525,744</u></u>	<u><u>25,689,327</u></u>	<u><u>23,979,881</u></u>	<u><u>20,640,649</u></u>

CITY COUNCIL

City of Agoura Hills is a general law city incorporated on December 8, 1982. It is governed by the City Council/City Manager form of government. A five-member City Council is elected by the residents to oversee the City operations and to guide the future development of the community. The terms are staggered so that a measure of continuity is maintained in the transitions from one Council to the next. The Mayor is selected annually by the City Councilmember's to serve a one-year term. The City Manager is appointed by the City Council to supervise the administrative personnel and contract services.

**City of Agoura Hills
CITY COUNCIL
Department 4110**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5104.00 Special pay	18,000	18,000	18,000	18,000	18,000
5104.01 Car allowance	12,000	12,000	12,000	12,000	12,000
5108.00 Group health insurance	46,453	61,070	67,066	68,700	78,790
5109.00 Group dental insurance	5,508	6,037	7,460	7,460	7,996
5112.00 Medicare taxes	441	429	440	440	440
TOTAL	<u>82,402</u>	<u>97,536</u>	<u>104,966</u>	<u>106,600</u>	<u>117,226</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	18,229	7,472	6500	7,000	6,500
5424.00 Special supplies	4,093	1,180	4000	4,000	4,000
TOTAL	<u>22,322</u>	<u>8,652</u>	<u>10,500</u>	<u>11,000</u>	<u>10,500</u>
CITY COUNCIL TOTAL EXPENDITURES	<u><u>104,724</u></u>	<u><u>106,188</u></u>	<u><u>115,466</u></u>	<u><u>117,600</u></u>	<u><u>127,726</u></u>

**CITY OF AGOURA HILLS
CITY COUNCIL
Department 4110**

	<u>2011-12 Projected Budget</u>	
TOTAL BUDGET	127,726	PERSONNEL
FUNDING:		
General Fund	127,726	Mayor 1.0
		Council Members 4.0

EXPENDITURE COMMENTS

5415- Attendance at annual League Conference, L.A. County Division meetings; SCAG meetings, reorganization expenses and other miscellaneous meetings, conferences and seminars.

5424- Purchase of various supplies, plaques, etc.

City Manager

City Manager

Assistant City Manager

Assistant to the City Manager

Administrative Analyst

Executive Assistant

Administrative Secretary I (.5)

CITY MANAGER

The City Manager is appointed by the City Council and serves at its pleasure. The Manager provides professional leadership in the management of the City and execution of City Council policies and provides effective municipal services through the coordination and direction of all City activities, finance and personnel.

This office provides services which include administering and executing City Council policy, presenting recommendations and information to enable the City Council to make decisions on matters of policy, responding promptly and positively to all inquiries and requests of citizens, disseminating information regarding City activities, providing input on regional, State and Federal issues which affect the City of Agoura Hills, conducting audits and studies of fiscal procedures and transactions within the City, maintaining a sound fiscal position for the City through the preparation of the annual budget and providing continuous monitoring of financial conditions of the City.

The City Manager is responsible for the administration of the City's personnel program pursuant to the appropriate federal, state and local personnel laws.

The City Manager's Office in conjunction with the Community Development Department is responsible for implementing various programs to meet state mandated waste reduction goals. Through a grant from the California Integrated Waste Management Board, the department administers a Used Oil Recycling program to promote the recycling of used oil, latex paint, car batteries, anti-freeze, and used oil filters. The department also issues commercial/industrial collectors permit and has established a curbside recycling program, green waste program, Christmas tree recycling program, household hazardous waste program, and phone book recycling program. These program are established to reduce the amount of solid waste going to our local landfills and help the City comply with State and Federal mandates.

City of Agoura Hills
CITY MANAGER
Department 4120

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	267,405	466,386	386,786	399,950	423,702
5104.01 Car allowance	12,000	12,000	12,000	12,000	12,000
5104.02 Technology/Allowance	0	1,020	3,060	4,080	3,060
5105.00 Vacation/Sick	37,216	34,105	38,532	38,532	37,250
5106.00 Deferred Compensation	18,559	21,204	21,441	21,441	19,845
5107.00 Retirement	50,625	79,184	68,717	71,055	65,942
5108.00 Group health insurance	30,185	52,482	53,801	55,800	51,379
5109.00 Group dental insurance	2,576	5,115	6,046	6,271	5,293
5110.00 Group life insurance	1,432	2,071	2,089	2,160	2,153
5111.00 Group disability insurance	3,473	5,543	4,603	4,760	4,745
5112.00 Medicare taxes	4,878	7,583	6,053	6,253	6,674
TOTAL	<u>428,349</u>	<u>686,693</u>	<u>603,128</u>	<u>622,302</u>	<u>632,043</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	17,677	11,501	6,000	6,000	6,000
5416.00 Membership and dues	2,661	1,616	1,400	1,480	1,480
5420.00 Office supplies	393	95	500	500	500
5422.00 Books and subscriptions	277	291	500	250	500
5423.00 Printing	305	-300	100	100	0
5424.00 Special supplies	1,205	597	500	500	500
5425.00 Small Equipment	108	0	500	500	500
5431.00 Mileage	61	74	500	100	500
TOTAL	<u>22,687</u>	<u>13,874</u>	<u>10,000</u>	<u>9,430</u>	<u>9,980</u>

**City of Agoura Hills
CITY MANAGER
Department 4120**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT SERVICES					
5510.00 Professional Services	10,103	5,448	22,000	22,000	22,000
TOTAL	<u>10,103</u>	<u>5,448</u>	<u>22,000</u>	<u>22,000</u>	<u>22,000</u>
CITY MANAGER					
TOTAL EXPENDITURES	<u><u>461,139</u></u>	<u><u>706,015</u></u>	<u><u>635,128</u></u>	<u><u>653,732</u></u>	<u><u>664,023</u></u>

CITY OF AGOURA HILLS
CITY MANAGER
Department 4120

2011-12
Projected
Budget

TOTAL BUDGET 850,643

FUNDING:

General Fund	664,023
Measure R Capital Project	113,628
Redevelopment Agency	77,107
Housing Set Aside	109,513

PERSONNEL

City Manager	1.0
Assistant City Manager	1.0
Assistant to the City Manager	1.0
Administrative Analyst	1.0
Executive Assistant	1.0
Administrative Secretary I	0.5

EXPENDITURE COMMENTS

5510 - Business assistance program and Economic Development

City Clerk Department

City Clerk

Administrative Secretary

CITY CLERK

The City Clerk is the official “custodian of records” and is responsible for managing the legislative history of the City and maintaining, disposing, and preserving official City documents and records in accordance with legal requirements. The City Clerk serves as the City’s Election Official and, in compliance with the California Elections Code, administers all municipal elections and performs oaths of office for elected and appointed officials. In compliance with the Political Reform Act, the City Clerk also serves as the Filing Officer for the Fair Political Practices Commission (FPPC) and coordinates the filing of all campaign disclosure reports for all local candidates and campaign committees and Statements of Economic Interest (Form 700) for members of the City Council, designated employees, and committee members.

The City Clerk oversees the City Clerk Department and serves the City Council, City Manager, City staff, and the public. The Department is responsible for the preparation of all City Council, Financing Authority, and Redevelopment Agency meeting agenda packets; processing the legislative actions of the City Council (i.e.; minutes, ordinances, resolutions, contracts); codifying the City's Municipal Code, maintaining the City’s legislative history and archives, including the Laserfiche electronic imaging system and the Granicus web streaming system; and responding to requests for information in compliance with the Public Records Act.

In addition, the City Clerk attests, seals, and/or certifies official documents; administers the City’s Records Retention/Destruction Schedule and annual destruction of records; receives and files all petitions, subpoenas, and summons on behalf of the City; conducts all formal bid openings for the City; coordinates appointments by the City Council to City advisory bodies; conducts the annual update of the Local Appointments Listing (Maddy Act); and prepares all awards, certificates, and proclamations.

The City Clerk Department is dedicated to providing citizens responsible, professional, and accessible service.

**City of Agoura Hills
CITY CLERK
Department 4125**

	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Amended Budget	2010-11 Recommended Budget	2011-12 Projected Budget
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	185,481	147,690	149,147	149,147	153,754
5103.00 Overtime	664	0	0	0	0
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	135	540	540	540
5105.00 Vacation/Sick	5,556	536	6,500	6,500	6,497
5106.00 Deferred Compensation	6,094	4,366	4,415	4,415	4,519
5107.00 Retirement	34,198	25,103	26,497	26,497	25,429
5108.00 Group health insurance	16,871	9,447	9,867	9,867	10,804
5109.00 Group dental insurance	2,191	972	1,026	1,026	1,110
5110.00 Group life insurance	987	641	805	805	831
5111.00 Group disability insurance	2,207	1,801	1,775	1,775	1,830
5112.00 Medicare taxes	2,909	2,247	2,376	2,376	2,450
TOTAL	<u>259,558</u>	<u>195,338</u>	<u>205,348</u>	<u>205,348</u>	<u>210,164</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	2,776	1,410	1,800	1,800	1,800
5416.00 Membership and dues	560	698	700	700	500
5420.00 Office supplies	647	210	1,500	1,500	1,500
5422.00 Books and subscriptions	6,649	5,078	5,500	5,500	5,500
5424.00 Special supplies	949	623	1,500	750	750
5440.00 Other Charges	6,084	5,050	6,500	6,500	6,500
TOTAL	<u>17,665</u>	<u>13,069</u>	<u>17,500</u>	<u>16,750</u>	<u>16,550</u>

City of Agoura Hills
CITY CLERK
Department 4125

	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Amended Budget	2010-11 Recommended Budget	2011-12 Projected Budget
CONTRACT SERVICES					
5520.00 Contract Services	0	1,202	2,000	2,000	40,000
	<u>0</u>	<u>1,202</u>	<u>2,000</u>	<u>2,000</u>	<u>40,000</u>
CITY CLERK TOTAL EXPENDITURES	<u><u>277,223</u></u>	<u><u>209,609</u></u>	<u><u>224,848</u></u>	<u><u>224,098</u></u>	<u><u>266,714</u></u>

CITY OF AGOURA HILLS
CITY CLERK
Department 4125

**2011-12
Projected
Budget**

TOTAL BUDGET

280,283

FUNDING:

General Fund

266,714

Redevelopment Agency

13,569

PERSONNEL

City Clerk

1.0

Administrative Secretary I

1.0

EXPENDITURE COMMENTS

5422 - Code Library

5440 - Records Storage

CITY ATTORNEY

The City of Agoura Hills contracts with an outside agency to provide legal services. The City Attorney provides legal counsel and services to the City Council, advisory boards, commissions and staff. The City Attorney also provides legal counsel to the Agoura Hills -Calabasas Community Center. The City Attorney assures that the City is in compliance with applicable laws and ensures protection of the City's interest on all legal matters.

**City of Agoura Hills
CITY ATTORNEY
Department 4140**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT SERVICES					
5510.00 Professional services	160,521	291,188	370,000	420,000	200,000
5510.05 Community Center	3,799	0	10,000	10,000	0
5520.00 Contract services	175,108	233,547	210,000	290,000	210,000
TOTAL	<u>339,428</u>	<u>524,735</u>	<u>590,000</u>	<u>720,000</u>	<u>410,000</u>
 CITY ATTORNEY TOTAL EXPENDITURES	 <u><u>339,428</u></u>	 <u><u>524,735</u></u>	 <u><u>590,000</u></u>	 <u><u>720,000</u></u>	 <u><u>410,000</u></u>

CITY OF AGOURA HILLS
CITY ATTORNEY
Department 4140

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	418,000
FUNDING:	
General Fund	410,000
Housing Set-Aside	8,000

EXPENDITURE COMMENTS

5510 - Expert witness fees; settlements

5520 - General legal services

Finance Department

Finance Director

Accountant

Accounting Specialist II

FINANCE DEPARTMENT

The Finance Department is responsible for collection of all revenue, recording of all expenditures and investing of City funds. Internal controls are established and maintained to ensure that the assets of the City are protected from loss, theft or misuse. Internal controls also ensure that adequate accounting data allows for the department to audit, budget coordinate, and conduct the fiscal affairs of the City in compliance with all applicable laws, regulations, and sound business practices all while diligently safeguarding the resources of the city and ensuring the prudent fiscal management policies are maintained.

City of Agoura Hills
FINANCE
Department 4150

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	237,055	228,142	180,102	182,711	173,619
5103.00 Overtime	1,585	0	0	0	0
5104.00 Special pay	3,600	3,600	3,600	3,600	3,600
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology allowance	0	135	540	540	540
5105.00 Vacation/Sick	6,691	12,214	5,985	10,500	8,000
5106.00 Deferred Compensation	6,334	6,694	6,901	6,901	6,950
5107.00 Retirement	42,999	39,282	31,997	32,500	28,715
5108.00 Group health insurance	29,168	26,450	27,632	27,632	27,642
5109.00 Group dental insurance	2,732	2,934	3,306	3,400	3,295
5110.00 Group life insurance	1,240	1,067	973	973	938
5111.00 Group disability insurance	2,668	2,698	2,143	2,200	2,066
5112.00 Medicare taxes	3,710	3,611	2,714	2,800	2,615
TOTAL	<u>340,182</u>	<u>329,227</u>	<u>268,293</u>	<u>276,157</u>	<u>260,380</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	3,570	1,525	2,500	2,500	2,500
5416.00 Membership and dues	895	285	500	500	500
5420.00 Office supplies	1,009	712	1,525	1,525	1,525
5422.00 Books and subscriptions	705	0	500	500	500
5423.00 Printing	1,301	2,925	2,200	2,200	2,200
5425.00 Small equipment	0	0	100	100	100
5431.00 Mileage	542	444	300	300	300
5440.00 Other charges	12,495	7,606	9,600	9,600	9,600
TOTAL	<u>20,517</u>	<u>13,497</u>	<u>17,225</u>	<u>17,225</u>	<u>17,225</u>

**City of Agoura Hills
FINANCE
Department 4150**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT					
5510.00 Professional Services	54,624	69,358	54,500	58,000	83,000
TOTAL	<u>54,624</u>	<u>69,358</u>	<u>54,500</u>	<u>58,000</u>	<u>83,000</u>
TOTAL FINANCE EXPENDITURES	<u><u>415,323</u></u>	<u><u>412,082</u></u>	<u><u>340,018</u></u>	<u><u>351,382</u></u>	<u><u>360,605</u></u>

**CITY OF AGOURA HILLS
FINANCE
Department 4150**

	2011-12 Projected Budget
TOTAL BUDGET	543,694
FUNDING:	
General Fund	360,605
Measure R	37,466
Redevelopment Agency Capital Projects	82,112
Redevelopment Agency Housing Set-Aside	63,511

PERSONNEL	
Treasurer	1.0
Director of Finance	1.0
Accountant	1.0
Accounting Specialist II	1.0

EXPENDITURE COMMENTS

5440 - Banking charges

5510 - Vavrinek, Trine, Day & Co. (audit services), MuniServices (sales tax and property tax recovery consultant).

PUBLIC FACILITIES

The Public Facilities division of the City Manager's department is responsible for the maintenance of the City's civic center. This division is responsible for the maintenance of the audio visual equipment and all of the telephone equipment used by the City. The City receives a partial reimbursement for costs from the County of Los Angeles.

City of Agoura Hills
PUBLIC FACILITIES
Department 4180

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	4,335	1,152	3,500	3,500	3,500
5425.00 Small Equipment	660	1,206	1,500	1,500	1,500
5427.00 Communications	29,133	31,640	21,000	21,000	21,000
5428.00 Utilities	103,277	112,333	97,330	97,330	98,000
5428.01 Water	0	0	10,000	10,000	10,000
5430.00 Maintenance buildings/grounds	58,595	51,717	45,000	45,000	45,000
5434.00 Maintenance of equipment	10,320	11,418	13,000	13,000	13,000
5434.01 Audio Visual Maintenance	1,524	2,818	2,500	2,500	2,500
5434.02 Vehicle Maintenance/Fuel	15,704	14,142	11,000	11,000	11,000
TOTAL	<u>223,548</u>	<u>226,426</u>	<u>204,830</u>	<u>204,830</u>	<u>205,500</u>
CONTRACT SERVICES					
5510.00 Professional services	1,116	372	1,000	1,000	1,000
TOTAL	<u>1,116</u>	<u>372</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
CAPITAL OUTLAY					
5682.00 Other Improvements	21,545	21,827	18,000	18,000	12,000
5683.00 Equipment	15,573	0	10,000	10,000	10,000
TOTAL	<u>37,118</u>	<u>21,827</u>	<u>28,000</u>	<u>28,000</u>	<u>22,000</u>
PUBLIC FACILITIES					
TOTAL EXPENDITURES	<u><u>261,782</u></u>	<u><u>248,625</u></u>	<u><u>233,830</u></u>	<u><u>233,830</u></u>	<u><u>228,500</u></u>

CITY OF AGOURA HILLS
PUBLIC FACILITIES
Department 4180

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	898,131
FUNDING:	
General Fund	228,500
Financing Authority Debt Service	669,631

EXPENDITURE COMMENTS

5427 - Costs for all City telephone and alarm charges

NON-DEPARTMENTAL

This division records city-wide expenditures such as training and insurance. The costs for providing medical insurance to retirees are also in this division.

City of Agoura Hills
NON - DEPARTMENTAL
Department 4190

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5107.00 Retirement	0	240,000	248,400	248,400	0
5108.00 Group health insurance	70,952	146,561	166,000	166,000	186,000
TOTAL	<u>70,952</u>	<u>386,561</u>	<u>414,400</u>	<u>414,400</u>	<u>186,000</u>
MATERIALS, SUPPLIES & SERVICES					
5416.00 Membership and dues	33,710	36,313	33,325	33,325	34,000
5417.00 Training	6,466	7,290	5,000	4,000	5,000
5420.00 Office supplies	7,848	5,748	6,000	6,000	6,000
5421.00 Postage	20,417	10,483	15,000	15,000	15,000
5423.00 Printing	3,718	3,274	8,000	4,000	8,000
5424.00 Special supplies	7,002	3,655	6,200	6,200	6,200
5426.00 Advertising	4,833	10,369	5,000	7,000	5,000
5429.00 Rents and leases	8,985	10,178	12,460	12,460	12,460
5434.00 Maintenance of equipment	1,243	3,269	4,000	4,000	0
5437.00 Insurance and surety bonds	0	213,010	225,000	218,000	225,000
5440.00 Other Charges	180,010	-2,241	0	0	0
TOTAL	<u>274,232</u>	<u>301,348</u>	<u>319,985</u>	<u>309,985</u>	<u>316,660</u>
CONTRACT SERVICES					
5510.00 Professional services	133,272	131,481	112,500	112,500	92,500
5510.08 Agoura/Calabasas Community Center	25,911	25,940	12,500	12,500	0
5510.09 Community Outreach	25,110	23,246	20,000	20,000	9,600
5510.10 Media	91,743	27,436	22,000	22,000	22,000
5510.00 Reading Program	813	0	0	0	0
5520.00 Contract services	34,672	25,330	25,000	25,000	25,000
TOTAL	<u>311,521</u>	<u>233,433</u>	<u>192,000</u>	<u>192,000</u>	<u>149,100</u>
NON-DEPARTMENTAL					
TOTAL EXPENDITURES	<u><u>656,705</u></u>	<u><u>921,342</u></u>	<u><u>926,385</u></u>	<u><u>916,385</u></u>	<u><u>651,760</u></u>

**CITY OF AGOURA HILLS
NON - DEPARTMENTAL
Department 4190**

	2011-12 Projected Budget
TOTAL BUDGET	724,960
FUNDING:	
General Fund	651,760
AQMD	1,200
Recreation Center Capital Project	0
Miscellaneous Grants	72,000

EXPENDITURE COMMENTS

- 5108 - Current retiree medical and OPEB unfunded liability

- 5416 - Dues for City membership in State League, L.A. County League Division, LVMCCOG, SCAG, and other professional associations

- 5417 - Training expenses for all employees

- 5426 - Personnel advertising costs

- 5429 - Rental of copiers and postage meters

- 5437 - Expenses for City's various insurance coverages (liability, workers compensation, etc.)

- 5510 - Legislative Assistance

- 5510.09 - Community Service Grants

- 5510.10 - 4 Citywide Newsletters, Video productions, Web Hosting, Webstreaming.

- 5520 - LA County DPW -Padri's parking lot.

AUTOMATED OFFICE SYSTEMS

This division records city-wide expenditures for all automated systems. The City contracts with an outside consultant to provide information technology. The contract is managed by the Department of Finance.

City of Agoura Hills
AUTOMATED OFFICE SYSTEMS
Department 4195

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	0	0	500	0	0
5420.00 Office Supplies	4,450	8,083	8,000	8,000	8,000
5424.00 Special Supplies	248	0	300	300	300
5434.00 Maintenance of equipment	266	164	1,000	1,000	1,000
TOTAL	<u>4,964</u>	<u>8,247</u>	<u>9,800</u>	<u>9,300</u>	<u>9,300</u>
CONTRACT SERVICES					
5510.00 Professional services	73,924	61,486	63,000	63,000	63,000
5520.00 Contract services	66,955	75,911	89,000	89,000	89,000
TOTAL	<u>140,879</u>	<u>137,397</u>	<u>152,000</u>	<u>152,000</u>	<u>152,000</u>
CAPITAL OUTLAY					
5682.00 Other improvements	-350	1,096	1,000	1,000	1,000
5683.00 Equipment	8,501	26,514	35,486	38,000	5,000
TOTAL	<u>8,151</u>	<u>27,610</u>	<u>36,486</u>	<u>39,000</u>	<u>6,000</u>
AUTOMATED OFFICE SYSTEMS					
TOTAL EXPENDITURES	<u><u>153,994</u></u>	<u><u>173,254</u></u>	<u><u>198,286</u></u>	<u><u>200,300</u></u>	<u><u>167,300</u></u>

**CITY OF AGOURA HILLS
AUTOMATED OFFICE SYSTEMS
Department 4195**

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	167,300
FUNDING:	
General Fund	167,300

EXPENDITURE COMMENTS

- 5510 - Computer system software support, miscellaneous services.
Fundbalance, GDMS, Ener-Gov, LaserFishe,
Router & Firewall maintenance, Code on Internet Fee.

- 5520 - Computer system technical support.

- 5683 - Computer replacement or as needed.

LOS ANGELES COUNTY SHERIFF

All police and fire services are provided to residents through a contract with the Los Angeles County Sheriffs Department and Consolidated Fire Protection District of Los Angeles County. The City receives fire protection and paramedic services as well as wild land fire protection and forester service from the Department of Forester and Fire Warden

City of Agoura Hills
LOS ANGELES COUNTY SHERIFF
 Department 4210

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	352	0	0	0	0
5434.00 Maintenance of equipment	6,201	959	3,000	2,500	3,000
5434.02 Vehicle Maintenance	1,488	0	3,000	0	0
5437.00 Insurance and surety bonds	193,810	99,061	139,729	139,729	138,192
TOTAL	<u>201,851</u>	<u>100,020</u>	<u>145,729</u>	<u>142,229</u>	<u>141,192</u>
CONTRACT SERVICES					
5520.50 General law	2,330,152	2,398,118	2,439,495	2,439,495	2,514,525
5520.51 Traffic enforcement	5,876	12,467	14,307	14,307	242,419
5520.52 Special Events	26,795	21,097	20,000	20,000	20,000
5520.53 Special Assignment Deputy	78,318	79,919	0	0	0
5520.54 Juvenile Intervention Program	78,318	77,410	0	0	0
5520.55 STAR Program	43,071	41,354	44,521	44,521	43,130
5520.56 Community Service Officer	23,304	6,269	26,410	26,410	26,363
5520.57 Other Sheriff Services	2,900	2,938	3,600	3,600	3,600
5520.58 COPS Program	19,003	15,384	40,400	40,400	27,900
5520.59 Special Enforcement Deputy	562,729	578,467	865,969	865,969	653,124
5520.61 Fingerprint Tech	22,521	24,737	22,839	20,000	23,230
TOTAL	<u>3,192,987</u>	<u>3,258,160</u>	<u>3,477,541</u>	<u>3,474,702</u>	<u>3,554,291</u>
CAPITAL OUTLAY					
5683.00 Equipment	22	0	0	0	0
TOTAL	<u>22</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
LOS ANGELES COUNTY SHERIFF					
TOTAL EXPENDITURES	<u><u>3,394,860</u></u>	<u><u>3,358,180</u></u>	<u><u>3,623,270</u></u>	<u><u>3,616,931</u></u>	<u><u>3,695,483</u></u>

**CITY OF AGOURA HILLS
LOS ANGELES COUNTY SHERIFF
Department 4210**

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	3,695,483
FUNDING:	
General Fund	3,695,483
Fines	
Special Events	
Supplemental Law Enforcement (Brulte)	0
Seat Belt Grant	0

EXPENDITURE COMMENTS

5520.57 False Alarm Program

EMERGENCY SERVICES

This division of the City Manager's office serves to assist the City and its' citizens to be prepared to respond to various disasters including earthquake, hazardous materials incidents, fires, floods, transportation disasters and terrorism.

City of Agoura Hills
EMERGENCY SERVICES
 Department 4215

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5102.00 Part-time salaries	15,600	701	750	750	0
5112.00 Medicare taxes	215	0	5	0	0
TOTAL	<u>15,815</u>	<u>701</u>	<u>755</u>	<u>750</u>	<u>0</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conference/meetings	1,154	2,886	2,000	2,000	2,000
5417.00 Training	4,511	4,148	4,000	4,000	4,000
5423.00 Printing	4,752	2,888	2,000	2,000	1,000
5424.00 Special supplies	19,417	11,571	8,000	8,000	4,000
5427.00 Communications	1,928	-1,147	2,500	2,500	2,500
TOTAL	<u>31,762</u>	<u>20,346</u>	<u>18,500</u>	<u>18,500</u>	<u>13,500</u>
CONTRACT SERVICES					
5520.00 Contract services	0	0	1,000	1,000	0
TOTAL	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>
CAPITAL OUTLAY					
5683.00 Equipment	3,133	0	3,000	3,000	1,500
TOTAL	<u>3,133</u>	<u>0</u>	<u>3,000</u>	<u>3,000</u>	<u>1,500</u>
EMERGENCY OPERATIONS					
TOTAL EXPENDITURES	<u><u>50,710</u></u>	<u><u>21,047</u></u>	<u><u>23,255</u></u>	<u><u>23,250</u></u>	<u><u>15,000</u></u>

**CITY OF AGOURA HILLS
EMERGENCY SERVICES
Department 4215**

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	15,000
FUNDING:	
General Fund	15,000

EXPENDITURE COMMENTS

- 5415 - CERT and DRT Meetings
- 5417 - CERT, Search & Rescue, Triage/Medical training
- 5423 - CERT Materials
- 5424 - Bins, Search & Rescue and Triage training supplies
- 5427 - Satellite phone operational agreement
- 5683 - Radio communication equipment, generators

ANIMAL CONTROL

All animal control services are provided to residents through a contract with the Los Angeles County Animal Control.

City of Agoura Hills
ANIMAL CONTROL
 Department 4240

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT SERVICES					
5510.00 Professional services	0	0	4,000	2,000	4,000
5520.00 Contract services	<u>1,012</u>	<u>32,798</u>	<u>58,000</u>	<u>58,000</u>	<u>58,000</u>
TOTAL	1,012	32,798	62,000	60,000	62,000
ANIMAL CONTROL					
TOTAL EXPENDITURES	<u><u>1,012</u></u>	<u><u>32,798</u></u>	<u><u>62,000</u></u>	<u><u>60,000</u></u>	<u><u>62,000</u></u>

CITY OF AGOURA HILLS
ANIMAL CONTROL
Department 4240

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	62,000
FUNDING:	
General Fund	62,000

EXPENDITURE COMMENTS

5510 - Coyote Control - L.A. County

5520 - Animal housing and field services costs - L.A. County

Community Development

Director of Community Development

Assistant Director of Community Development

Senior Planner

Associate Planner (2)

Code Compliance Officer

Administrative Secretary (.5)

COMMUNITY DEVELOPMENT

Zoning & Community Development

The Zoning Map and Zoning Ordinance embody the community's goal for land use regulation, which helps preserve the quality of life of Agoura Hills. The Zoning Map designates districts in the City where certain land uses are permitted. The Zoning Ordinance regulates the development standards for all land uses. The department provides assistance to the public on questions regarding general zoning in the City over the phone, in person or through the City's website. The department is also responsible for coordinating various advance planning and special land use studies for reviews by the Planning Commission and City Council.

Development Review and Application Process

This department is responsible for providing analysis and recommendations to the City Council, Planning Commission and Architectural Review Panel on all development projects in the City.

General Plan

The General Plan is the City's constitution for land use. It is a state mandated long range plan for the future of Agoura Hills and embodies the desires of the community for land use and development. It helps preserve the quality of life by turning the visions of the community into reality through a number of implementation measures. The Planning Department is currently updating its General Plan.

Code Enforcement

The City continues to protect the health, safety, and welfare of the public and addressing public nuisance and visual blight by assuring that compliance is met with the Municipal Code.

Regional Planning

The Planning Department is responsible for evaluating and making recommendations on regional issues such as traffic, housing, air quality, open space preservation and land use planning which require regional solutions to protect and promote the quality of life in the region.

Open Space

Over one-third of the City's land area is designated for open space. The sheer abundance of open space in and around the City make Agoura Hills unique. The department is responsible for planning and implementing programs to enhance and maintain the open space in Agoura Hills.

Grant Administration

To take advantage of available resources, this department applies for and administers a number of grants, which have included the approval of grants for freeway landscaping, park-and-ride lots, housing rehabilitation and assistance of low and moderate income households.

Housing

The department is responsible for the planning and implementation of various affordable housing programs. As housing costs continue to rise throughout all of Southern California, municipalities tailor a variety of programs to meet the needs of their constituents in regards to housing. The City of Agoura Hills has two great housing programs which are the Single Family Rehabilitation Program and the First Time Homebuyers Program. The Single Family Rehabilitation Program provides loans to owner occupants of single family detached units, town homes, and condominiums to make necessary home improvements. The First Time Homebuyer Program assists individuals in the purchase of a home by providing down payment assistance in the form of a deferred second mortgage loan. In addition, the department will be assisting in the affordable housing projects within the Agoura Village Development.

City of Agoura Hills
PLANNING & ADMINISTRATION
 Department 4305

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	463,396	382,167	314,982	314,982	395,021
5102.00 Part-time salaries	5,031	5,621	0	0	0
5103.00 Overtime	52	0	0	0	0
5104.00 Special pay	10,200	7,900	12,600	12,600	12,600
5104.01 Car allowance	4,800	4,800	4,800	4,800	4,800
5104.02 Technology Allowance	0	135	540	540	540
5105.00 Vacation/Sick	17,250	13,581	21,100	21,100	26,753
5106.00 Deferred Compensation	15,738	13,351	13,308	13,308	13,357
5107.00 Retirement	84,633	65,230	55,959	55,959	65,334
5108.00 Group health insurance	66,003	49,814	46,481	46,481	60,922
5109.00 Group dental insurance	6,871	6,831	7,396	7,396	8,984
5110.00 Group life insurance	2,506	1,970	1,701	1,701	2,118
5111.00 Group disability insurance	5,584	4,767	3,748	3,748	4,701
5112.00 Medicare taxes	8,362	6,089	4,801	4,801	6,005
TOTAL	<u>690,426</u>	<u>562,256</u>	<u>487,416</u>	<u>487,416</u>	<u>601,135</u>

City of Agoura Hills
PLANNING & ADMINISTRATION
 Department 4305

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	4,556	2,274	4,000	3,000	4,000
5416.00 Membership and dues	842	1,445	1,500	1,500	1,500
5420.00 Office supplies	1,438	947	1,000	1,000	1,000
5422.00 Books and subscriptions	702	556	1,000	1,000	1,000
5423.00 Printing	4,688	5,067	5,200	5,200	5,000
5424.00 Special supplies	594	292	1,000	1,000	500
5425.00 Small equipment	0	14	100	100	100
5426.00 Advertising	15,444	10,265	10,000	10,000	10,000
5431.00 Mileage	30	40	300	300	300
5440.00 Other charges	6,353	4,454	750	750	750
TOTAL	<u>34,647</u>	<u>25,354</u>	<u>24,850</u>	<u>23,850</u>	<u>24,150</u>
 CONTRACT SERVICES					
5510.00 Professional services	35,278	60,672	40,000	40,000	40,000
5520.00 Contract services	395,611	207,440	45,000	35,000	45,000
TOTAL	<u>430,889</u>	<u>268,112</u>	<u>85,000</u>	<u>75,000</u>	<u>85,000</u>
 PLANNING & ADMINISTRATION					
TOTAL EXPENDITURES	<u><u>1,155,962</u></u>	<u><u>855,722</u></u>	<u><u>597,266</u></u>	<u><u>586,266</u></u>	<u><u>710,285</u></u>

**CITY OF AGOURA HILLS
PLANNING & ADMINISTRATION
Department 4305**

**2011-12
Projected
Budget**

TOTAL BUDGET

1,121,763

FUNDING:

General Fund	710,285
EIR Recovery	
Planning Fees	
Sale of Map and Copies	
Solid Waste	
Redevelopment Agency	67,315
RDA Housing Set Aside	344,163

PERSONNEL

Director of Community Development	1.0
Asst. Director Comm. Development	1.0
Principal Planner	1.0
Associate Planner	2.0
Administrative Secretary I	0.5
Code Compliance Officer	1.0

EXPENDITURE COMMENTS

5510 - Code Enforcement Attorney services

5520 - Oak Tree /Landscape consultant- 15,000
Special Studies- \$30,000

Community Services

Director of Community Services

Recreation Manager (2)

Recreation Supervisor

Community Services Coordinator (2)

Administrative Secretary I

COMMUNITY SERVICES

The Community Services Department encompasses both parks maintenance as well as recreational classes and events. Toddlers to teens, adults and seniors all enjoy high quality recreation activities.

The Agoura Hills Department of Community Services takes a leadership role in improving the quality of life for the community through diverse recreational opportunities that promote families and individuals, community involvement and a desire to preserve the natural and cultural resources of Agoura Hills.

City of Agoura Hills
RECREATION
Department 4420

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5102.00 Part-time salaries	100,176	76,166	92,500	70,000	70,000
5103.00 Overtime	125	218	0	0	0
5107.00 Retirement	0	0	3,400	1,200	1,200
5112.00 Medicare taxes	1,455	1,105	1,600	1,030	1,030
TOTAL	<u>101,756</u>	<u>77,489</u>	<u>97,500</u>	<u>72,230</u>	<u>72,230</u>
MATERIALS, SUPPLIES & SERVICES					
5421.A0 Postage - Classes	4,300	4,080	0	0	0
5421.D0 Postage - Seniors	0	900	900	900	900
5421.E0 Special Events	38	4,100	4,000	4,000	4,000
5423.A0 Printing - Classes	23,073	16,641	12,200	12,200	12,200
5423.B0 Printing - Excursions	947	448	1,000	1,000	500
5423.C0 Printing - Camps	757	133	1,700	1,700	1,500
5423.D0 Printing - Seniors	2,049	2,215	4,200	4,200	4,200
5423.E0 Printing - Special Events	45,262	54,856	45,800	45,800	41,000
5423.F0 Printing - Sports	1,300	628	1,200	1,200	600
5423.G0 Printing - Teens	1,210	1,456	600	600	600
5423.H0 Printing - Comm Services	20,105	13,357	17,800	17,800	15,400
5424.00 Special supplies	596	157	0	0	0
5424.A0 Special supplies - Classes	1,663	1,171	1,600	1,600	800
5424.B0 Special supplies - Excursions	962	826	1,000	1,000	250
5424.C0 Special supplies - Camps	3,279	3,306	3,000	3,000	2,000

City of Agoura Hills
RECREATION
 Department 4420

	2008-09 Actual Expenditures	2009-10 Actual Expenditures	2010-11 Amended Budget	2010-11 Recommended Budget	2011-12 Projected Budget
5424.D0 Special supplies - Seniors	4,337	5,329	6,500	6,500	5,500
5424.E0 Special supplies - Spec Events	20,572	19,922	21,400	21,400	11,400
5424.F0 Special supplies - Sports	7,915	2,769	7,500	7,500	3,500
5424.G0 Special supplies - Teens	949	1,530	1,400	1,400	500
5424.H0 Special supplies - Comm Services	7,014	5,078	9,300	9,300	6,200
5424-I0 Special supplies	0	0	0	0	0
5426.C0 Advertising - Camps	820	168	500	500	500
5426.D0 Advertising - Seniors	787	750	400	400	400
5429.B0 Special Supplies- Excursions	662	0	1,400	1,400	1,400
5429.C0 Rents and leases -Camps	1,341	3,459	3,200	3,200	3,200
5429.F0 Rents and leases - Sports	8,502	13,105	12,000	12,000	12,000
5429.H0 Rents and leases - Comm Services	0	0	1,700	1,700	1,700
5436.E0 Community contrib. - Spec Event	1,000	1,000	0	0	0
5437.D0 Insurance - Seniors	450	540	600	600	600
5440.B0 Other charges - Excursions	18,756	16,807	16,000	16,000	14,000
5440.D0 Other charges - Seniors	26,016	18,225	22,000	22,000	22,000
5440.F0 Other charges - Sports	4,384	5,636	5,000	5,000	5,000
5440.G0 Other charges - Teens	24,429	5,324	7,200	7,200	2,500
TOTAL	233,475	203,916	211,100	211,100	174,350

City of Agoura Hills
RECREATION
 Department 4420

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT SERVICES					
5510.E0 Professional svcs - Spec Events	52,302	59,337	61,500	61,500	57,000
5510.H0 Professional svcs - Comm Serv	10,789	34,905	38,700	38,700	19,500
5520.A0 Contract services - Classes	32,845	37,956	28,000	28,000	28,000
5520.C0 Contract services - Camps	2,549	1,428	1,600	4,800	4,800
5520.D1 Contract services - Seniors	6,644	4,250	3,000	3,000	3,000
5520.E0 Contract services - Spec Events	37,398	47,125	44,500	44,500	39,500
5520.F0 Contract services - Sports	6,675	10,327	6,200	6,200	0
TOTAL	<u>149,202</u>	<u>195,328</u>	<u>183,500</u>	<u>186,700</u>	<u>151,800</u>
RECREATION TOTAL EXPENDITURES	<u><u>484,433</u></u>	<u><u>476,733</u></u>	<u><u>492,100</u></u>	<u><u>470,030</u></u>	<u><u>398,380</u></u>

**CITY OF AGOURA HILLS
RECREATION
Department 4420**

**2011-12
Projected
Budget**

TOTAL BUDGET	495,880
FUNDING:	
General Fund	398,380
P&R Fees	
Rental Income	
Contributions	
Prop A	97,500

EXPENDITURE COMMENTS

5423.A - Printing costs for Recreation brochure

5424.D - Senior special events (i.e. lunches, potlucks, etc.)

5440.B - Youth caravan program

5440.H - Cultural Arts Initiative

REYES ADOBE HISTORICAL

Built in approximately 1850, Agoura Hills' first home represents 150 years of exciting California history. This history includes the acquisition of the documented stories and artifacts from the families that have called the Reyes Adobe home over the years. The Reyes Adobe Historical Site has preserved their unique legacies to help visitors understand the political, social and economic changes that have shaped present day culture.

Through restoration and research efforts, the City of Agoura Hills has created an interpretive center and museum for visitors to hear their stories for years to come.

City of Agoura Hills
REYES ADOBE HISTORICAL
 Department 4425

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5420.00 Office supplies	213	88	500	500	0
5423.00 Printing	890	360	900	900	0
5424.00 Special supplies	2,441	3,124	2,200	2,200	2,200
5427.00 Communications	1,169	1,701	2,000	2,000	0
5430.00 Maintenance buildings/grounds	12,924	10,016	16,500	16,500	16,500
TOTAL	<u>17,637</u>	<u>15,289</u>	<u>22,100</u>	<u>22,100</u>	<u>18,700</u>
CONTRACT SERVICES					
5520.00 Contract services	8,475	7,324	2,500	2,500	2,500
5682.00 Other improvements	0	0	0	0	0
TOTAL	<u>8,475</u>	<u>7,324</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
REYES ADOBE HISTORICAL					
TOTAL EXPENDITURES	<u><u>26,112</u></u>	<u><u>22,613</u></u>	<u><u>24,600</u></u>	<u><u>24,600</u></u>	<u><u>21,200</u></u>

**CITY OF AGOURA HILLS
REYES ADOBE HISTORICAL
Department 4185**

	2011-12 Projected Budget
TOTAL BUDGET	21,200
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FUNDING:	
General Fund	21,200

EXPENDITURE COMMENTS

5520 - Historical promotion items

5430 - Stream and electrical maintenance

5423 - Brochure printing

City of Agoura Hills
COMMUNITY SERVICES ADMINISTRATION
 Department 4440

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	388,587	398,979	405,983	395,434	424,762
5102.00 Part-time salaries	20,605	15,835	14,000	20,000	16,000
5103.00 Overtime	321	1,145	0	0	0
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	660	2,715	2,715	2,715
5105.00 Vacation/Sick	8,176	8,328	10,665	10,665	10,665
5106.00 Deferred Compensation	9,275	8,659	13,217	9,000	13,310
5107.00 Retirement	69,922	68,925	73,903	70,251	70,248
5108.00 Group health insurance	54,420	53,780	62,236	61,970	72,700
5109.00 Group dental insurance	4,856	5,266	6,311	6,428	6,773
5110.00 Group life insurance	2,142	2,143	1,899	1,788	1,932
5111.00 Group disability insurance	4,546	4,857	4,185	3,940	4,258
5112.00 Medicare taxes	6,033	6,463	6,314	6,300	6,440
TOTAL	<u>571,283</u>	<u>577,440</u>	<u>603,828</u>	<u>590,891</u>	<u>632,203</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	1,528	2,821	2,800	0	2,800
5416.00 Membership and dues	940	860	1,200	1,200	1,200
5417.00 Training	332	0	0	0	0
5420.00 Office supplies	5,335	6,002	6,000	6,000	6,000
5421.00 Postage	11,751	9,345	14,000	14,000	14,000
5423.00 Printing	10,848	11,570	12,000	12,000	12,000
5424.00 Special supplies	2,477	1,467	2,000	2,000	2,000
5428.00 Utilities	14,311	20,081	10,200	8,500	9,000
5428.01 Water	0	0	12,500	4,500	5,000

City of Agoura Hills
COMMUNITY SERVICES ADMINISTRATION
 Department 4440

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
5429.00 Rents and leases	29,146	28,233	32,300	32,300	32,300
5430.00 Maintenance buildings/grounds	20,584	15,161	20,500	20,500	20,500
5431.00 Mileage	666	707	800	800	800
5440.00 Other charges	5,617	4,460	7,700	7,700	7,700
TOTAL	<u>103,535</u>	<u>100,707</u>	<u>122,000</u>	<u>109,500</u>	<u>113,300</u>
CONTRACT SERVICES					
5520.00 Contract services	2,688	875	0	0	0
TOTAL	<u>2,688</u>	<u>875</u>	<u>0</u>	<u>0</u>	<u>0</u>
CAPITAL OUTLAY					
5682.00 Other improvements	10,000	6,030	9,500	9,500	4,500
5683.00 Equipment	3,068	2,796	2,500	2,500	2,500
TOTAL	<u>13,068</u>	<u>8,826</u>	<u>12,000</u>	<u>12,000</u>	<u>7,000</u>
COMMUNITY SERVICES ADMIN.					
TOTAL EXPENDITURES	<u><u>690,574</u></u>	<u><u>687,848</u></u>	<u><u>737,828</u></u>	<u><u>712,391</u></u>	<u><u>752,503</u></u>

**CITY OF AGOURA HILLS
COMMUNITY SERVICES ADMINISTRATION
Department 4440**

	2011-12 Projected Budget
TOTAL BUDGET	872,214
FUNDING:	
General Fund	752,503
Prop A	119,711

PERSONNEL	
Director of Community Services	1.0
Recreation Manager	2.0
Recreation Supervisor	1.0
Community Services Coordinators	2.0
Administrative Secretary I	1.0

EXPENDITURE COMMENTS

5424 - Department staff shirts

5430 - Recreation Center maintenance

5416 - California Parks and Recreation Society membership and conferences

City of Agoura Hills
PARKS MAINTENANCE
 Department 4450

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	5,068	8,096	25,000	25,000	25,000
5424.HO Special supplies - Comm Serv	0	0	6,000	6,000	6,000
5428.00 Utilities	97,316	159,035	25,000	12,000	12,000
5428.01 Water	0	0	130,000	115,000	115,000
5429.00 Rents and leases	10,770	10,503	10,500	10,500	25,000
5430.00 Maintenance building/grounds	28,213	49,926	48,600	48,600	48,600
TOTAL	<u>141,367</u>	<u>227,560</u>	<u>245,100</u>	<u>217,100</u>	<u>231,600</u>
CONTRACT SERVICES					
5520.00 Contract services	248,629	246,184	197,500	197,500	197,500
5520.95 Tree Maintenance in Parks	3,928	23,000	15,200	15,200	15,200
TOTAL	<u>252,557</u>	<u>269,184</u>	<u>212,700</u>	<u>212,700</u>	<u>212,700</u>
PARKS MAINTENANCE TOTAL EXPENDITURES	<u><u>393,924</u></u>	<u><u>496,744</u></u>	<u><u>457,800</u></u>	<u><u>429,800</u></u>	<u><u>444,300</u></u>

**CITY OF AGOURA HILLS
PARKS MAINTENANCE
Department 4450**

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	444,300
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FUNDING:	
General Fund	444,300
Miscellaneous Grants	0

EXPENDITURE COMMENTS

5428 - Utilities to service parks and park facilities

5520 - Monthly landscape maintenance service within City parks

Public Works

Engineering

City Engineer

Senior Civil Engineer

Assistant Engineer

Project Manager (2)

Engineering Aide

Administrative Secretary I

PUBLIC WORKS

The Engineering Division is responsible for the approval and inspection of all public improvements, both privately and publicly funded, to confirm compliance with City standards through the development review process. The Engineering Division develops annual maintenance needs and provides recommendations to the Administration and City Council through the budget process. The Engineering Division administers annual maintenance contracts with Los Angeles County for Street Maintenance, Sewer Maintenance, Signal Maintenance, Striping and Signing Maintenance, and Flood Control Maintenance. The Engineering Division administers contracts for Traffic Engineering services which evaluates the needs for stop signs, speed humps and other traffic control devices.

City of Agoura Hills
PUBLIC WORKS ADMINISTRATION
 Department 4505

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	473,203	459,550	216,128	211,850	397,832
5103.00 Overtime	198	0	0	0	0
5101.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	735	2,580	3,400	4,080
5105.00 Vacation/Sick	3,376	4,036	7,872	7,872	8,709
5106.00 Deferred Compensation	12,943	10,975	12,740	12,740	12,740
5107.00 Retirement	84,739	80,009	41,952	37,650	65,796
5108.00 Group health insurance	69,784	69,672	43,664	38,300	70,911
5109.00 Group dental insurance	6,406	6,445	5,392	4,695	7,404
5110.00 Group life insurance	2,462	1,935	1,225	1,000	2,044
5111.00 Group disability insurance	5,533	5,029	2,699	2,400	4,505
5112.00 Medicare taxes	6,223	6,896	3,576	3,175	5,980
TOTAL	<u>667,267</u>	<u>647,682</u>	<u>340,228</u>	<u>325,482</u>	<u>582,401</u>

City of Agoura Hills
PUBLIC WORKS ADMINISTRATION
 Department 4505

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	2,389	2,769	2,000	2,000	2,232
5416.00 Membership and dues	190	315	500	500	675
5420.00 Office supplies	610	729	700	700	700
5422.00 Books and subscriptions	657	0	500	500	500
5423.00 Printing	608	3,735	1,500	1,500	1,500
5424.00 Special supplies	1,110	4,244	1,000	1,000	1,000
5431.00 Mileage	194	156	700	0	500
5434.00 Maintenance of equipment	0	817	800	800	800
5440.00 Other Charges	32,515	519	0	0	0
TOTAL	<u>38,273</u>	<u>13,284</u>	<u>7,700</u>	<u>7,000</u>	<u>7,907</u>
CONTRACT SERVICES					
5520.00 Contract services	48,625	67,099	51,000	51,000	51,000
5520.02 Plan check and inspection	37,692	24,085	21,000	21,000	21,000
5520.03 Special projects	3,407	9,389	0	0	0
TOTAL	<u>89,724</u>	<u>100,573</u>	<u>72,000</u>	<u>72,000</u>	<u>72,000</u>
PUBLIC WORKS ADMINISTRATION					
TOTAL EXPENDITURES	<u><u>795,264</u></u>	<u><u>761,539</u></u>	<u><u>419,928</u></u>	<u><u>404,482</u></u>	<u><u>662,308</u></u>

**CITY OF AGOURA HILLS
PUBLIC WORKS ADMINISTRATION
Department 4505**

	2011-12 Projected Budget
TOTAL BUDGET	938,271
FUNDING:	
General Fund	662,308
Prop C	0
Measure R Fund	237,481
Redevelopment Agency	29,590
Housing Set-Aside	8,892

PERSONNEL	
City Engineer	1.0
Senior Civil Engineer	1.0
Associate Civil Engineer	1.0
Public Works Project Manager	2.0
Parks & Landscape Superintendent	1.0
Administrative Secretary I	1.0
Engineering Aide	1.0

EXPENDITURE COMMENTS

5520 - Traffic engineering contract. Willdan

City of Agoura Hills
STREET MAINTENANCE
 Department 4515

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CONTRACT SERVICES					
5520.28 Special street projects	16,088	0	0	0	0
TOTAL	<u>16,088</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
STREET MAINTENANCE					
TOTAL EXPENDITURES	<u><u>16,088</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

City of Agoura Hills
LANDSCAPE MAINTENANCE
 Department 4520

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
MATERIALS, SUPPLIES & SERVICES					
5424.00 Special supplies	23,341	4,605	22,000	22,000	15,000
5428.00 Utilities	6,555	5,180	7,000	7,000	7,000
5428.01 Water	0	0	65,000	55,000	55,000
5430.00 Maintenance buildings/grounds	1,845	0	0	0	0
TOTAL	<u>31,741</u>	<u>9,785</u>	<u>94,000</u>	<u>84,000</u>	<u>77,000</u>
CONTRACT SERVICES					
5520.00 Contract services	173,202	195,058	187,000	187,000	55,000
5520.23 Street tree maintenance	2,100	331	0	0	0
5520.31 Graffiti removal	6,914	7,406	7,500	7,500	7,500
5520.32 Equestrian trail maintenance	3,950	4,879	8,000	8,000	8,000
5520.35 Median island maintenance	132	0	0	0	0
TOTAL	<u>186,298</u>	<u>207,674</u>	<u>202,500</u>	<u>202,500</u>	<u>70,500</u>
CAPITAL OUTLAY					
5682.00 Other improvements	325	0	0	0	0
TOTAL	<u>325</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
LANDSCAPE MAINTENANCE TOTAL EXPENDITURES	<u><u>218,364</u></u>	<u><u>217,459</u></u>	<u><u>296,500</u></u>	<u><u>286,500</u></u>	<u><u>147,500</u></u>

City of Agoura Hills
STORM DRAIN & FLOOD CONTROL
 Department 4525

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4525 Storm Drain					
CONTRACT SERVICES					
5520.40 Road cleanup after storms	477	7,043	0	0	0
5520.41 Storm drain maintenance	1,203	16,803	0	0	0
5520.42 Transfer of storm drains	0	125	0	0	0
5520.43 NPDES compliance	440,937	159,056	0	0	0
5520.44 Storm Water Compliance	12	1,350	230,000	230,000	148,900
TOTAL	<u>442,629</u>	<u>184,377</u>	<u>230,000</u>	<u>230,000</u>	<u>148,900</u>
STORM DRAIN & FLOOD CONTROL					
TOTAL EXPENDITURES	<u><u>442,629</u></u>	<u><u>184,377</u></u>	<u><u>230,000</u></u>	<u><u>230,000</u></u>	<u><u>148,900</u></u>

CITY OF AGOURA HILLS
STORM DRAIN & FLOOD CONTROL
Department 4525

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	239,900
FUNDING:	
General Fund	148,900
Stormwater Capital Projects Fund	91,000

EXPENDITURE COMMENTS

5520.43 Mandated programs in regards to NPDES Regulations

City of Agoura Hills
TRANSPORTATION
 Department 4530

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4530 Transportation					
CONTRACT SERVICES					
5520.81 Beach Bus	0	7,247	0	0	0
TOTAL	<u>0</u>	<u>7,247</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRANSPORTATION					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>7,247</u></u>	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

Public Works

Building & Safety

Building Official

Senior Building Inspector

Building Permit Technician

BUILDING AND SAFETY

The mission of the Building and Safety Division is to protect the health, life and safety of all those who live, work and visit the City of Agoura Hills. This is accomplished through our proactive efforts and enforcement of minimum standards and building codes which regulate the design, construction, quality, use, occupancy, location and maintenance of all building and structures within our jurisdiction.

City of Agoura Hills
BUILDING & SAFETY
 Department 4390

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	261,367	248,090	250,334	250,334	257,185
5104.01 Car allowance	2,400	2,400	2,400	2,400	2,400
5104.02 Technology Allowance	0	255	1,020	1020	1,020
5105.00 Vacation/Sick	2,742	9,898	9,151	9,151	9,200
5106.00 Deferred Compensation	5,906	5,489	5,460	5,460	5,460
5107.00 Retirement	46,678	42,203	44,476	44,476	42,536
5108.00 Group health insurance	35,541	27,240	34,650	34,650	37,400
5109.00 Group dental insurance	3,257	1,945	2,064	2,064	2,180
5110.00 Group life insurance	1,403	1,261	1,352	1,352	1,389
5111.00 Group disability insurance	3,061	2,979	2,979	2,979	3,060
5112.00 Medicare taxes	3,902	3,831	3,843	3,843	3,950
TOTAL	<u>366,257</u>	<u>345,591</u>	<u>357,729</u>	<u>357,729</u>	<u>365,780</u>
MATERIALS, SUPPLIES & SERVICES					
5415.00 Travel/conferences/meetings	2,297	2,055	2,700	2,700	2,700
5416.00 Membership and dues	2,987	1,170	1,700	1,700	1,900
5420.00 Office supplies	665	702	800	800	800
5422.00 Books and subscriptions	667	1,215	1,300	1,300	1,000
5423.00 Printing	840	323	900	900	700
5425.00 Small equipment	41	11	400	400	400
5431.00 Mileage	72	0	200	200	200
TOTAL	<u>7,569</u>	<u>5,476</u>	<u>8,000</u>	<u>8,000</u>	<u>7,700</u>
CONTRACT SERVICES					
5520.00 Contract services	157,309	85,828	100,000	100,000	100,000
TOTAL	<u>157,309</u>	<u>85,828</u>	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
BUILDING & SAFETY					
TOTAL EXPENDITURES	<u><u>531,135</u></u>	<u><u>436,895</u></u>	<u><u>465,729</u></u>	<u><u>465,729</u></u>	<u><u>473,480</u></u>

CITY OF AGOURA HILLS
BUILDING & SAFETY
Department 4390

	<u>2011-12 Projected Budget</u>
TOTAL BUDGET	473,480
FUNDING:	
General Fund	473,480

EXPENDITURE COMMENTS

5520.43 Mandated programs in regards to NPDES Regulations

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City of Agoura Hills
CAPITAL IMPROVEMENTS
Departments 4610, 4620, 4640

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Dept. 4610 - Other Improvements					
6001.00 City Beautification	20,000	0	20,000	0	0
6004.00 Tennis Courts	7,382	0	0	0	0
6008.00 Property Acquisition	1,762,552	630,000	0	0	0
TOTAL	<u>1,789,934</u>	<u>630,000</u>	<u>20,000</u>	<u>0</u>	<u>0</u>
Dept. 4620 - Park Improvements					
6101.00 Forrest Cove equipment replacement	0	0	0	0	0
6102.00 Driver Equestrian Trail	0	0	0	0	0
6105.00 Morrison Park Improvements	0	0	0	0	0
6107.00 Sumac shade structure	0	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Dept. 4640 - Street Improvements					
6305.00 Annual Overlay	7,945	0	35,000	0	0
TOTAL	<u>7,945</u>	<u>0</u>	<u>35,000</u>	<u>0</u>	<u>0</u>
GENERAL FUND CAPITAL IMPROVEMENTS					
TOTAL EXPENDITURES	<u><u>1,797,879</u></u>	<u><u>630,000</u></u>	<u><u>55,000</u></u>	<u><u>0</u></u>	<u><u>0</u></u>

**City of Agoura Hills
GENERAL FUND EXPENDITURES**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
GENERAL FUND					
TOTAL EXPENDITURES	<u><u>12,564,540</u></u>	<u><u>11,491,052</u></u>	<u><u>10,749,237</u></u>	<u><u>10,727,306</u></u>	<u><u>10,407,967</u></u>

GAS TAX AND TRAFFIC CONGESTION RELIEF FUNDS

These two funds are used to account for funds allocated to the City by the State which may only be used for the following two purposes:

Gas Tax funds may only be used for street maintenance, construction, right of way, acquisition and/or reconstruction.

Traffic Congestion Relief funds (AB2928) may only be used for street road maintenance or reconstruction. Cities are required to maintain their existing commitment of general funds for streets or road works.

City of Agoura Hills
GAS TAX & TRAFFIC CONGESTION RELIEF
FUND 020/021

<u>GAS TAX FUND</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4505 Public Works Admin.					
5520.00 Contract Services	16,373	28,820	65,500	65,500	50,000
TOTAL	<u>16,373</u>	<u>28,820</u>	<u>65,500</u>	<u>65,500</u>	<u>50,000</u>
Department: 4510 Traffic Safety					
5520.10 Traffic engineer	0	0	22,500	22,500	22,500
5520.11 Traffic marking and striping	0	0	20,000	8,000	8,000
5520.12 Traffic signing	0	0	25,000	25,000	25,000
5520.14 Accident repairs	0	0	2,500	2,500	2,500
TOTAL	<u>0</u>	<u>0</u>	<u>70,000</u>	<u>58,000</u>	<u>58,000</u>
Department: 4515 Street Maintenance					
5520.10 Traffic engineer	29,061	0	0	0	0
5520.20 Street repairs & maintenance	42,049	56,125	55,000	30,000	30,000
5520.21 Street sweeping	47,548	78,868	85,000	85,000	85,000
5520.22 Temporary sidewalk repairs	4,201	14,332	10,000	10,000	10,000
5520.28 Special street projects	0	0	5,000	5,000	5,000
TOTAL	<u>122,859</u>	<u>149,325</u>	<u>155,000</u>	<u>130,000</u>	<u>130,000</u>

City of Agoura Hills
GAS TAX & TRAFFIC CONGESTION RELIEF
FUND 020/021

<u>GAS TAX FUND</u>	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4520 Landscape Maintenance					
5520.00 Contract Services	0	0	0	0	195,000
5520.23 Street tree maintenance	46,470	71,089	62,850	50,000	50,000
TOTAL	46,470	71,089	62,850	50,000	245,000
Department: 4610 Other Improvements					
6001.00 City Beautifcation	48,092	72,113	30,000	30,000	10,000
TOTAL	48,092	72,113	30,000	30,000	10,000
Department: 4640 Street Improvements					
6301.00 Annual Sidewalk repairs	65,583	79,066	40,600	48,000	50,000
6305.00 Annual Overlay	107,372	172,699	220,000	165,130	195,000
TOTAL	172,955	251,765	260,600	213,130	245,000
GAS TAX TOTAL EXPENDITURES	<u>406,749</u>	<u>573,112</u>	<u>643,950</u>	<u>546,630</u>	<u>738,000</u>
<u>TRAFFIC CONGESTION RELIEF</u>					
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6305.00 Annual overlay	202,875	209,877	0	1,850	0
6305.01 Prop 1B	304,000	325,181	0	0	0
TOTAL	506,875	535,058	0	1,850	0
TRAFFIC CONGESTION RELIEF					
TOTAL EXPENDITURES	<u>506,875</u>	<u>535,058</u>	<u>0</u>	<u>1,850</u>	<u>0</u>

TRAFFIC SAFETY

This fund is used to account for traffic fines which may only be used for traffic safety purposes.

City of Agoura Hills
TRAFFIC SAFETY
FUND 040

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4220 School Crossing Guards					
CONTRACT SERVICES					
5510.00 Professional services	57,894	58,539	67,000	60,000	60,000
TOTAL	<u>57,894</u>	<u>58,539</u>	<u>67,000</u>	<u>60,000</u>	<u>60,000</u>
Department: 4510 Traffic Safety					
MATERIALS, SUPPLIES & SERVICE					
5428.00 Utilities	27,861	34,130	26,000	34,000	34,000
	<u>27,861</u>	<u>34,130</u>	<u>26,000</u>	<u>34,000</u>	<u>34,000</u>
CONTRACT SERVICES					
5510.01 Traffic counts/studies	0	0	18,000	18,000	0
5520.10 Traffic engineer	72,786	42,254	0	0	0
5520.11 Traffic marking and striping	1,746	25,186	0	12,000	12,000
5520.12 Traffic signing	9,294	22,023	0	0	0
5520.13 Signal Maintenance	79,345	39,637	40,000	40,000	40,000
5520.14 Accident repairs	6,054	7,213	0	0	0
TOTAL	<u>169,225</u>	<u>136,313</u>	<u>58,000</u>	<u>70,000</u>	<u>52,000</u>
Department: 4640 Street Improvements					
6302.00 Reyes Adobe Interchange	82	0	0	0	0
6307.00 Chesebro Bridge	133,351	0	0	0	0
TOTAL	<u>133,433</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TRAFFIC SAFETY					
TOTAL EXPENDITURES	<u><u>388,413</u></u>	<u><u>228,982</u></u>	<u><u>151,000</u></u>	<u><u>164,000</u></u>	<u><u>146,000</u></u>

PROPOSITION A

This fund is used to account for transit tax received under Proposition A. These funds are paid by the County of Los Angeles and may only be used to provide transportation services.

**City of Agoura Hills
PROPOSITION A
FUND 060**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	41,538	0	0	0	0
5107.00 Retirement	7,426	0	0	0	0
5108.00 Group Health insurance	5,835	0	0	0	0
5109.00 Group dental insurance	472	0	0	0	0
5110.00 Group Life insurance	224	0	0	0	0
5111.00 Group disability insurance	457	0	0	0	0
5112.00 Medicare	593	0	0	0	0
TOTAL	<u>56,545</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 4420 Recreation					
CONTRACT SERVICES					
5102.00 Part-time Salaries	118	0	500	0	500
5520.62 Transit Safety Education/STTOP	31,707	31,524	44,000	33,000	33,000
5520.87 Bike Rodeo	0	0	0	0	0
5520.A0 Contract Services - Classes	4,000	2,000	0	0	2000
5520.B0 Recreation transit - Excursions	25,256	21,641	22,000	22,000	22,000
5520.D0 Recreation transit - Seniors	18,615	18,354	20,000	20,000	20,000
5520.E0 Contract Services - Special Events	2,497	9,539	5,000	5,000	5,000
5520.F0 Contract Services - Sports	0	0	0	0	0
5520.G0 Contract Services - Teens	49,650	27,920	45,000	40,000	15,000
TOTAL	<u>131,843</u>	<u>110,978</u>	<u>136,500</u>	<u>120,000</u>	<u>97,500</u>

**City of Agoura Hills
PROPOSITION A
FUND 060**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4440 Community Services Admin.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	76,984	85,533	87,524	77,812	89,282
5107.00 Retirement	13,321	14,604	15,549	13,824	14,766
5108.00 Group Health Insurance	5,584	5,127	6,621	6,729	12,483
5109.00 Group Dental Insurance	517	571	721	736	775
5110.00 Group Life Insurance	419	454	324	271	327
5111.00 Group Disability Insurance	868	992	714	600	721
5112.00 Medicare Taxes	1,117	1,258	1,347	1,191	1,357
TOTAL	<u>98,810</u>	<u>108,539</u>	<u>112,800</u>	<u>101,163</u>	<u>119,711</u>
Department: 4520 Landscape Maintenance					
5428.01 Water	0	0	9,000	3,000	3,000
5520.36 Park & ride lot maintenance	23,619	13,800	11,000	9,210	11,000
5520.37 Bus Stop maintenance	8,266	5,750	9,300	6,000	7,000
TOTAL	<u>31,885</u>	<u>19,550</u>	<u>29,300</u>	<u>18,210</u>	<u>21,000</u>
Department: 4530 Transportation					
CONTRACT SERVICES					
5520.80 Dial A Ride	234,667	262,033	255,000	302,810	333,025
5520.81 Beach bus	53,477	42,834	40,000	40,000	46,425
5520.82 Summer shuttle express	12,850	0	0	0	0
5520.83 Incentive Grant	99,992	98,193	96,230	83,236	101,605
5520.84 Staff Assistant to MTA	1,297	1,297	1,500	1,286	1,400
TOTAL	<u>402,283</u>	<u>404,357</u>	<u>392,730</u>	<u>427,332</u>	<u>482,455</u>

City of Agoura Hills
PROPOSITION A
FUND 060

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4610 Other Improvements					
6002.00 Bus Shelters	12,086	0	0	0	0
TOTAL	12,086	0	0	0	0
PROPOSITION A TOTAL EXPENDITURES	<u><u>733,452</u></u>	<u><u>643,424</u></u>	<u><u>671,330</u></u>	<u><u>666,705</u></u>	<u><u>720,666</u></u>

PROPOSITION C

This fund is used to account for public transit tax received under Proposition C. These funds are paid by the County of Los Angeles and may only be used to provide transportation services.

City of Agoura Hills
PROPOSITION C
FUND 061

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4505 Public Works					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	29,068	178,539	178,539	0
5107.00 Retirement	0	6,021	31,719	31,719	0
5108.00 Group Health insurance	0	3,046	28,069	28,069	0
5109.00 Group dental insurance	0	189	3,311	3,311	0
5110.00 Group Life insurance	0	128	746	746	0
5111.00 Group disability insurance	0	316	1,645	1,645	0
5112.00 Medicare	0	431	2,666	2,666	0
TOTAL	<u>0</u>	<u>39,199</u>	<u>246,695</u>	<u>246,695</u>	<u>0</u>
Department: 4640 Street Improvements					
5683.00 Equipment	0	28,956	0	0	0
6305.00 Annual Overlay	0	0	1,235,000	1,235,000	0
6310.00 Signal Sync	51,841	5,232	50,000	50,000	0
6311.00 Bus Pad Installation	0	140,766	0	0	0
6315.00 Kanan/Canwood Median Mod	0	0	50,000	50,000	0
TOTAL	<u>51,841</u>	<u>174,954</u>	<u>1,335,000</u>	<u>1,335,000</u>	<u>0</u>
PROPOSITION C TOTAL EXPENDITURES	<u><u>51,841</u></u>	<u><u>214,153</u></u>	<u><u>1,581,695</u></u>	<u><u>1,581,695</u></u>	<u><u>0</u></u>

MEASURE R

This fund is used to account for public transit tax received under Measure R. These funds are paid by the County of Los Angeles.

**City of Agoura Hills
MEASURE R FUND
FUND 063**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6305.00 Annual overlay	0	140,160	195,600	195,600	201,500
TOTAL	<u>0</u>	<u>140,160</u>	<u>195,600</u>	<u>195,600</u>	<u>201,500</u>
MEASURE R TOTAL EXPENDITURES	<u>0</u>	<u>140,160</u>	<u>195,600</u>	<u>195,600</u>	<u>201,500</u>

South Coast Air Quality Management Fund

This fund is used to account for funds received from the South Coast Air Quality Management District which may only be used for air quality improvement.

City of Agoura Hills
SOUTH COAST AIR QUALITY CONTROL
FUND 070

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
CAPITAL OUTLAY					
5684.00 Vehicles	31,745	25,000	0	0	0
TOTAL	<u>31,745</u>	<u>25,000</u>	<u>0</u>	<u>0</u>	<u>0</u>
CONTRACT SERVICES					
5800.00 Administrative Service Charge	1,200	1,200	1,200	1,200	1,200
TOTAL	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6310.00 Signal Sync	0	0	23,000	23,000	23,000
	<u>0</u>	<u>0</u>	<u>23,000</u>	<u>23,000</u>	<u>23,000</u>
SCAQ TOTAL EXPENDITURES	<u><u>32,945</u></u>	<u><u>26,200</u></u>	<u><u>24,200</u></u>	<u><u>24,200</u></u>	<u><u>24,200</u></u>

Traffic Improvement

This fund is used to account for funds received for traffic improvement and arterial street system fees paid by developers which may only be used for constructing traffic impacted arterial streets.

**City of Agoura Hills
TRAFFIC IMPROVEMENT
FUND 110**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department:4640 STREET IMPROVEMENTS					
5440.00 Other Charges	0	471,091	0	0	0
	<u>0</u>	<u>471,091</u>	<u>0</u>	<u>0</u>	<u>0</u>
CONTRACT SERVICES					
5510.00 Professional Services	4,035	5,085	34,000	34,000	0
TOTAL	<u>4,035</u>	<u>5,085</u>	<u>34,000</u>	<u>34,000</u>	<u>0</u>
STREET IMPROVEMENTS					
6302.00 Reyes Adobe Interchange	242,246	0	0	0	0
6307.00 Chesebro Bridge	68,842	436,303	5,000	10,500	0
6308.00 Kanan/101 Interchange	283,084	198,484	120,000	150,000	0
6309.00 Kanan/Agoura Road Roundabout	103,132	6,885	0	0	0
TOTAL	<u>697,304</u>	<u>641,672</u>	<u>125,000</u>	<u>160,500</u>	<u>0</u>
TRAFFIC IMPROVEMENT TOTAL EXPENDITURES	<u><u>701,339</u></u>	<u><u>1,117,848</u></u>	<u><u>159,000</u></u>	<u><u>194,500</u></u>	<u><u>0</u></u>

**City of Agoura Hills
Utility Undergrounding
FUND 111**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department:4140 CITY ATTORNEY					
5520.00 Contract Services	0	0	15,000	7,500	0
TOTAL	<u>0</u>	<u>0</u>	<u>15,000</u>	<u>7,500</u>	<u>0</u>
Department:4610 OTHER IMPROVEMENTS					
5510.00 Professional Services	0	0	50,000	42,500	0
TOTAL	<u>0</u>	<u>0</u>	<u>50,000</u>	<u>42,500</u>	<u>0</u>
UTILITY UNDERGROUNDING					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>0</u></u>	<u><u>65,000</u></u>	<u><u>50,000</u></u>	<u><u>0</u></u>

Supplemental Law Enforcement

This fund is used to account for Brulte funds received for from the state for the use of Public Safety (COPS) programs.

City of Agoura Hills
SUPPLEMENTAL LAW ENFORCEMENT
FUND 240

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4210 LA Co Sheriff					
CONTRACT SERVICES					
5425.00 Small equipment	2,075	2,393	4,856	4,856	0
5520.51 Traffic enforcement	52,882	47,709	46,931	46,931	0
5520.54 Juvenile Intervention Program	46,309	49,944	48,213	48,213	0
TOTAL	<u>101,266</u>	<u>100,046</u>	<u>100,000</u>	<u>100,000</u>	<u>0</u>
SUPPLEMENTAL LAW ENFORCMENT					
TOTAL EXPENDITURES	<u><u>101,266</u></u>	<u><u>100,046</u></u>	<u><u>100,000</u></u>	<u><u>100,000</u></u>	<u><u>0</u></u>

Miscellaneous Grants

This fund is used to account for various state grant funds received for street improvements and park development.

City of Agoura Hills
MISCELLANEOUS GRANTS
FUND 260

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4120 City Manager					
CONTRACT SERVICES					
5510.40 Oil Grant	6,219	8,211	0	6,404	6,000
5510.41 Beverage Grant	6,169	6,152	0	5,541	2,000
TOTAL	<u>12,388</u>	<u>14,363</u>	<u>0</u>	<u>11,945</u>	<u>8,000</u>
Department: 4190 Automated Office Sys.					
CONTRACT SERVICES					
5510.10 Media	0	58,016	72,000	72,000	70,000
TOTAL	<u>0</u>	<u>58,016</u>	<u>72,000</u>	<u>72,000</u>	<u>70,000</u>
Department: 4210 Los Angeles Cty Sheriff					
CONTRACT SERVICES					
5520.52 Special Events-Seat Belt Grant	49,850	40,376	0	30,000	0
5520.56 Community Service Officer	0	19,588	0	0	0
TOTAL	<u>49,850</u>	<u>59,964</u>	<u>0</u>	<u>30,000</u>	<u>0</u>

City of Agoura Hills
MISCELLANEOUS GRANTS
FUND 260

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4450 Parks Maintenance					
CAPITAL OUTLAY					
5682.00 Other improvements	72,265	187,818	0	5,600	0
TOTAL	<u>72,265</u>	<u>187,818</u>	<u>0</u>	<u>5,600</u>	<u>0</u>
Department: 4525 Storm Drain & Flood Control					
OTHER IMPROVEMENT PROJECTS					
6314.00 Chumash Park water Quality Design	0	0	150,000	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>150,000</u>	<u>0</u>	<u>0</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6301.00 Annual sidewalk repairs	41,013	21,135	0	0	0
6302.00 Reyes Adobe Interchange	0	0	0	0	0
6305.00 Annual Overlay	23,793	0	0	0	75,000
6310.00 Signal Sync	139,865	0	125,000	125,000	0
TOTAL	<u>204,671</u>	<u>21,135</u>	<u>125,000</u>	<u>125,000</u>	<u>75,000</u>
MISCELLANEOUS GRANTS					
TOTAL EXPENDITURES	<u><u>339,174</u></u>	<u><u>341,296</u></u>	<u><u>347,000</u></u>	<u><u>244,545</u></u>	<u><u>153,000</u></u>

Solid Waste Management

This fund is used to account for the funds relating to collection, transportaion and recycling of refuse materials for City residents and businesses.

**City of Agoura Hills
SOLID WASTE MANAGEMENT
FUND 520**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Dpartment: 4395 Solid Waste Mgmt					
CONTRACT SERVICES					
5520.00 Contract Services	46,220	54,346	65,000	53,035	60,000
5800.00 Administrative Service Charges	26,947	27,000	47,000	47,000	47,000
TOTAL	<u>73,167</u>	<u>81,346</u>	<u>112,000</u>	<u>100,035</u>	<u>107,000</u>
SOLID WASTE MANAGEMENT					
TOTAL EXPENDITURES	<u>73,167</u>	<u>81,346</u>	<u>112,000</u>	<u>100,035</u>	<u>107,000</u>

Financing Authority Debt Service

This fund is used to account for the accumulation of resources for payment of interest and principal on long-term liabilities.

City of Agoura Hills
FINANCING AUTHORITY DEBT SERVICE
FUND 300

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4180 PUBLIC FACILITIES					
CONTRACT SERVICES					
5520.00 Contract Services	4,650	3,063	4,000	4,000	4,000
TOTAL	<u>4,650</u>	<u>3,063</u>	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
DEBT SERVICES					
5701.00 Debt Service - principal	165,000	175,000	180,000	180,000	185,000
5702.00 Debt Service - interest paid	501,431	494,831	487,831	487,831	480,631
5704.00 Cost of issuance	135	0	0	0	0
5705.00 Miscellaneous Costs	0	3,000	0	0	0
TOTAL	<u>666,566</u>	<u>672,831</u>	<u>667,831</u>	<u>667,831</u>	<u>665,631</u>
DEBT SERVICE TOTAL EXPENDITURES	<u><u>671,216</u></u>	<u><u>675,894</u></u>	<u><u>671,831</u></u>	<u><u>671,831</u></u>	<u><u>669,631</u></u>

RECREATION CENTER CAPITAL PROJECT

This fund is used to account for the funds to be used for the development or maintenance of the city's recreation center.

City of Agoura Hills
RECREATION CENTER CAPITAL PROJECTS FUND
Fund 015

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4140 City Attorney					
CONTRACT SERVICES					
5520.00 Contract Services	0	0	10,000	10,000	0
TOTAL	<u>0</u>	<u>0</u>	<u>10,000</u>	<u>10,000</u>	<u>0</u>
Department: 4180 Facilities					
MATERIALS, SUPPLIES & SERVICES					
5428.00 Utilities	0	0	0	0	5,000
5428.01 Water	0	0	0	0	5,000
5430.00 Maintenance buildings/grounds	0	0	0	0	10,000
5520.00 Contract Services	0	0	0	0	30,000
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>50,000</u>
Department: 4190 Non-Departmental					
CONTRACT SERVICES					
5520.00 Contract Services	17,206	6,645	40,000	40,000	350,000
TOTAL	<u>17,206</u>	<u>6,645</u>	<u>40,000</u>	<u>40,000</u>	<u>350,000</u>
Department: 4610 Other Improvements					
6008.00 Property Acquisition	0	0	4,400,000	4,400,000	0
	<u>0</u>	<u>0</u>	<u>4,400,000</u>	<u>4,400,000</u>	<u>0</u>
RECREATION CTR CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>17,206</u></u>	<u><u>6,645</u></u>	<u><u>4,450,000</u></u>	<u><u>4,450,000</u></u>	<u><u>400,000</u></u>

STORM WATER CAPITAL PROJECT

City of Agoura Hills
STORM WATER CAPITAL PROJECTS FUND
Fund 016

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4520 Landscape Maintenance					
CONTRACT SERVICES					
5520.42 Transfer of storm drains	0	0	10,000	0	10,000
5520.44 Storm Water Compliance	0	0	70,000	1,000	77,200
TOTAL	<u>0</u>	<u>0</u>	<u>80,000</u>	<u>1,000</u>	<u>87,200</u>
Department: 4525 Storm Drain & Flood Control					
CONTRACT SERVICES					
5520.40 Road cleanup after storms	0	0	10,000	0	0
5520.41 Storm drain maintenance	0	3,739	3,800	0	3,800
TOTAL	<u>0</u>	<u>3,739</u>	<u>13,800</u>	<u>0</u>	<u>3,800</u>
STORM DRAIN CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>3,739</u></u>	<u><u>93,800</u></u>	<u><u>1,000</u></u>	<u><u>91,000</u></u>

REYES ADOBE CAPITAL PROJECT

City of Agoura Hills
REYES ADOBE CAPITAL PROJECTS FUND
Fund 017

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4640 Street Improvements					
MATERIALS, SUPPLIES & SERVICES					
5421.00 Postage	0	107	0	0	0
5423.00 Printing	0	12569	0	0	0
5424.00 Special Supplies	0	6121	3,879	3,879	0
TOTAL	<u>0</u>	<u>18797</u>	<u>3,879</u>	<u>3,879</u>	<u>0</u>
STREET IMPROVEMENTS					
6302.00 Ryes Adobe Interchange	0	2,138,499	4,284,952	4,284,952	0
6302.01 Ryes Adobe Pre Construction	0	19,727	0	0	0
6302.02 Ryes Adobe Const Mgmt	0	353,764	646,236	646,236	0
6302.03 Ryes Adobe Intchg Const Engin	0	171,960	528,040	528,040	0
6302.04 Ryes Adobe Utility Relocation	0	10,477	224,523	224,523	0
6302.05 Ryes Adobe Permits	0	346	154	154	0
TOTAL	<u>0</u>	<u>2,694,773</u>	<u>5,683,905</u>	<u>5,683,905</u>	<u>0</u>
REYES ADOBE INTERCHANGE PROJECT					
TOTAL EXPENDITURES	<u><u>0</u></u>	<u><u>2,713,570</u></u>	<u><u>5,687,784</u></u>	<u><u>5,687,784</u></u>	<u><u>0</u></u>

MEASURE R CAPITAL PROJECTS

City of Agoura Hills
MEASURE R CAPITAL PROJECTS FUND
Fund 018

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	41369	32000	86,446
5107.00 Retirement	0	0	7,350	5,682	14,298
5108.00 Group Health insurance	0	0	4,890	3,633	9,346
5109.00 Group dental insurance	0	0	502	377	640
5110.00 Group Life insurance	0	0	223	172	467
5111.00 Group disability insurance	0	0	492	380	1,029
5112.00 Medicare	0	0	644	501	1,402
TOTAL	<u>0</u>	<u>0</u>	<u>55,470.00</u>	<u>42745</u>	<u>113,628</u>
Department: 4150 Finance					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	13,280	10,671	27,495
5107.00 Retirement	0	0	2,359	1,900	4,548
5108.00 Group Health insurance	0	0	1,874	1,616	4,039
5109.00 Group dental insurance	0	0	232	200	496
5110.00 Group Life insurance	0	0	72	58	148
5111.00 Group disability insurance	0	0	158	127	327
5112.00 Medicare	0	0	200	161	413
TOTAL	<u>0</u>	<u>0</u>	<u>18,175</u>	<u>14,733</u>	<u>37,466</u>

City of Agoura Hills
MEASURE R CAPITAL PROJECTS FUND
Fund 018

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4505 Public Works					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	0	0	92,667	54,662	172,175
5107.00 Retirement	0	0	16,463	9,711	28,476
5108.00 Group Health insurance	0	0	12,843	8,950	30,029
5109.00 Group dental insurance	0	0	1,348	975	2,027
5110.00 Group Life insurance	0	0	433	235	687
5111.00 Group disability insurance	0	0	955	518	1,515
5112.00 Medicare	0	0	1,381	821	2,572
TOTAL	<u>0</u>	<u>0</u>	<u>126,090</u>	<u>75,872</u>	<u>237,481</u>
Department: 4640 Street Improvements					
STREET IMPROVEMENTS					
6307.00 Chesebro Bridge	0	0	551,800	350,000	405,000
6309.00 Kanan/Agoura Road Roundabout	0	0	110,100	23,000	90,000
6312.00 Agoura Road Widening	0	0	350,000	300,000	1,430,000
TOTAL	<u>0</u>	<u>0</u>	<u>1,011,900</u>	<u>673,000</u>	<u>1,925,000</u>
 MEASURE R TOTAL EXPENDITURES	 <u><u>0</u></u>	 <u><u>0</u></u>	 <u><u>1,211,635</u></u>	 <u><u>806,350</u></u>	 <u><u>2,313,575</u></u>

Item	Project Name	Funding Source	5-Year Total Funding Amount	Fiscal Year 2011/2012	Fiscal Year 2012/2013	Fiscal Year 2013/2014	Fiscal Year 2014/2015	Fiscal Year 2015/2016
1	Annual Citywide Street Resurfacing	General Fund	\$670,000	\$0	\$150,000	\$150,000	\$110,000	\$260,000
		Gas Tax	1,235,000	195,000	260,000	260,000	260,000	260,000
		Measure R	1,041,638	208,638	210,000	213,000	210,000	200,000
		Proposition C	250,000	-	-	-	250,000	-
		Traffic Congestion	-	-	-	-	-	-
		RAC Grant	-	75,000	-	42,000	-	-
	Total	3,196,638	478,638	620,000	665,000	830,000	720,000	
2	Annual Concrete Repair Program	Gas Tax	250,000	50,000	50,000	50,000	50,000	50,000
		TDA	53,600	9,600	11,000	11,000	11,000	11,000
		Total	303,600	59,600	61,000	61,000	61,000	61,000
3	Bus Pads	Proposition C	240,000	-	60,000	60,000	60,000	60,000
		Total	240,000	-	60,000	60,000	60,000	60,000
4	Kanan-Canwood Intersection Modification	RDA Bonds	125,000	125,000	-	-	-	-
		Gas Tax	-	-	-	-	-	-
		Total	125,000	125,000	-	-	-	-
5	Palo Comado Interchange	Measure R	405,000	405,000	-	-	-	-
		Traffic Impr. Fund	-	-	-	-	-	-
		Total	405,000	405,000	-	-	-	-
6	Agoura Road Widening	Measure R	5,400,000	1,400,000	3,500,000	500,000	-	-
		Total	5,400,000	1,400,000	3,500,000	500,000	-	-
7	Roundabout	Measure R	5,090,000	90,000	2,500,000	2,500,000	-	-
		Total	5,090,000	90,000	2,500,000	2,500,000	-	-
8	Kanan Metal Beam Guard Rail	TIF	120,090	120,090	-	-	-	-
		Total	120,090	120,090	-	-	-	-
9	LED Traffic Signals and Pedestrian Heads Replacement Project	Energy Grant	125,000	125,000	-	-	-	-
		Total	125,000	125,000	-	-	-	-
10	Palo Comado Creek Overcrossing	CALL Grant	30,000	-	30,000	-	-	-
		GF/Quimby	30,800	-	30,800	-	-	-
		Total	60,800	-	60,800	-	-	-
11	Driver Avenue Culvert	GF	150,000	-	-	-	-	150,000
		Total	150,000	-	-	-	-	150,000
12	Catch Basin Inserts (TMDL)	General Fund	750,000	-	150,000	150,000	200,000	250,000
		Total	750,000	-	150,000	150,000	200,000	250,000
13	Ozone Plant	Grant - Design	300,000	-	300,000	-	-	-
		Grant - Construction	3,000,000	-	-	-	3,000,000	-
		Total	3,300,000	-	300,000	-	3,000,000	-
14	Reyes Adobe Green Street Project	Grant - Design	300,000	-	300,000	-	-	-
		Grant - Construction	2,500,000	-	-	-	2,500,000	-
		Total	2,800,000	-	300,000	-	2,500,000	-
15	Recreation Center	General Fund	3,450,000	350,000	1,000,000	2,100,000	-	-
		Total	3,450,000	350,000	1,000,000	2,100,000	-	-
16	Trail YB Property	Grant	100,000	-	100,000	-	-	-
		Total	100,000	-	100,000	-	-	-
TOTAL			\$ 25,616,128.00	\$ 3,153,328.00	\$ 8,651,800.00	\$ 6,036,000.00	\$ 6,651,000.00	\$ 1,241,000.00

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Redevelopment Agency Debt Service

This fund is used to account for the accumulation of resources for payment of interest and principal on long-term liabilities. It is also used to account for the tax increment received by the Redevelopment Agency and the pass through of increment to various agencies and the housing fund.

City of Agoura Hills
RDA DEBT SERVICE
FUND 390

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4600 Debt Service					
CONTRACT SERVICES					
5520.00 Contract Services	1,000	7,559	4,000	4,000	0
5520.90 Pass Thru to Other Agencies	3,151,856	3,066,313	3,200,000	2,790,185	2,515,252
5520.91 Las Virgenes USD pass thru	419,860	436,188	436,188	401,436	360,519
5520.92 Community College	70,049	66,763	71,683	59,348	53,579
5520.94 County Admin Fees	92,246	101,132	100,000	100,000	60,441
TOTAL	<u>3,735,011</u>	<u>3,677,955</u>	<u>3,811,871</u>	<u>3,354,969</u>	<u>2,989,791</u>
DEBT SERVICES					
5701.00 Debt Service - principal	0	190,000	205,000	205,000	210,000
5702.00 Debt Service - interest paid	744,545	901,527	893,258	893,258	884,420
	0	0	0	0	0
	0	0	0	0	0
TOTAL	<u>744,545</u>	<u>1,091,527</u>	<u>1,098,258</u>	<u>1,098,258</u>	<u>1,094,420</u>
DEBT SERVICE TOTAL EXPENDITURES	<u><u>4,479,556</u></u>	<u><u>4,769,482</u></u>	<u><u>4,910,129</u></u>	<u><u>4,453,227</u></u>	<u><u>4,084,211</u></u>

Redevelopment Agency Capital Project

This fund is used to account for the capital projects proposed within the Agoura Hills Redevelopment Agency.

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4120 City Manager					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	174,711	84,822	115,280	115,280	59,022
5107.00 Retirement	31,216	13,608	20,481	20,481	9,761
5108.00 Group Health insurance	14,574	6,717	9,856	9,856	6,002
5109.00 Group dental insurance	1,182	495	896	896	370
5110.00 Group Life insurance	763	367	623	623	319
5111.00 Group disability insurance	1,793	1,004	1,372	1,372	703
5112.00 Medicare	2,505	1,225	1,870	1,870	930
TOTAL	<u>226,744</u>	<u>108,238</u>	<u>150,378</u>	<u>150,378</u>	<u>77,107</u>
CONTRACT SERVICES					
5510.00 Professional Services	50,000	94,083	75,000	75,000	0
TOTAL	<u>276,744</u>	<u>202,321</u>	<u>225,378</u>	<u>225,378</u>	<u>77,107</u>

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4125 City Clerk					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	9,561	10,138	10,379	10,379	10,798
5107.00 Retirement	1,659	1,710	1,844	1,844	1,786
5108.00 Group Health insurance	441	453	489	489	564
5109.00 Group dental insurance	41	45	54	54	59
5110.00 Group Life insurance	50	49	56	56	58
5111.00 Group disability insurance	105	119	124	124	129
5112.00 Medicare	140	151	174	174	175
TOTAL	<u>11,997</u>	<u>12,665</u>	<u>13,120</u>	<u>13,120</u>	<u>13,569</u>
Department: 4150 Finance					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	18,553	19,635	26,090	26,090	26,500
5107.00 Retirement	3,228	3,269	4,635	4,635	4,380
5108.00 Group Health insurance	1,205	1,358	2,411	2,411	2,632
5109.00 Group dental insurance	143	204	361	361	386
5110.00 Group Life insurance	97	94	141	141	143
5111.00 Group disability insurance	209	226	310	310	315
5112.00 Medicare	272	292	388	388	400
TOTAL	<u>23,707</u>	<u>25,078</u>	<u>34,336</u>	<u>34,336</u>	<u>34,756</u>
CONTRACT SERVICES					
5520.00 Contract Servissess	0	13295	12,600	12,600	12,600
TOTAL	<u>23,707</u>	<u>38,373</u>	<u>46,936</u>	<u>46,936</u>	<u>47,356</u>

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4305 PLANNING & ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	72,941	66,331	85,414	85,414	50,050
5107.00 Retirement	12,491	11,102	15,174	15,174	8,300
5108.00 Group Health insurance	7,280	5,660	9,817	9,817	6,540
5109.00 Group dental insurance	777	716	1,263	1,263	775
5110.00 Group Life insurance	370	337	461	461	270
5111.00 Group disability insurance	797	791	1,016	1,016	600
5112.00 Medicare	1,057	982	1,367	1,367	780
TOTAL	<u>95,713</u>	<u>85,919</u>	<u>114,512</u>	<u>114,512</u>	<u>67,315</u>
CONTRACT SERVICES					
5520.00 Contract services	5,700	28,544	0	0	0
TOTAL	<u>101,413</u>	<u>114,463</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 4505 PUB WORKS ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular Salaries	43,782	42,551	46,770	46,770	21,334
5107.00 Retirement	7,599	7,376	8,309	8,309	3,550
5108.00 Group Health insurance	4,525	4,614	7,453	7,453	3,828
5109.00 Group dental insurance	303	349	836	836	400
5110.00 Group Life insurance	225	208	253	253	114
5111.00 Group disability insurance	494	505	557	557	252
5112.00 Medicare	639	630	707	707	325
TOTAL	<u>57,567</u>	<u>56,233</u>	<u>64,885</u>	<u>64,885</u>	<u>29,803</u>

City of Agoura Hills
RDA CAPITAL PROJECTS
FUND 400

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4600 REDEVELOPMENT AGENCY					
5415.00 Travel/conference/meetings	2,111	537	2,000	2,000	0
5416.00 Membership and dues	2,552	3,095	2,400	2,400	0
5520.00 Contract services	66,114	20	0	0	0
5800.00 Administrative Service Charges	0	1,005,275	251,094	206,968	0
5801.00 Loan Payment	0	0	1,176,218	1,176,218	0
TOTAL	<u>70,777</u>	<u>1,008,927</u>	<u>1,431,712</u>	<u>1,387,586</u>	<u>0</u>
Department: 4610 OTHER IMPROVEMENTS					
6008.00 Property Acquisition	0	0	0	0	0
TOTAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Department: 4640 STREET IMPROVEMENTS					
6302.00 Reyes Adobe Interchange	6,109	0	0	980,000	0
6315.00 Kanan/Canwood Median Mod	0	0	0	150,000	0
TOTAL	<u>6,109</u>	<u>0</u>	<u>0</u>	<u>1,130,000</u>	<u>0</u>
CAPITAL PROJECTS					
TOTAL EXPENDITURES	<u><u>548,314</u></u>	<u><u>1,432,982</u></u>	<u><u>1,782,031</u></u>	<u><u>2,982,417</u></u>	<u><u>235,150</u></u>

Redevelopment Agency Housing Set-Aside

This fund is used to account for the tax increment revenue and related interest income required to be used for low and moderate income housing and related expenditure.

**City of Agoura Hills
HOUSING SET ASIDE
FUND 410**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4120 CITY MANAGER					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	57,978	128,769	139,235	139,235	84,000
5107.00 Retirement	10,360	21,784	24,737	24,737	13,885
5108.00 Group health insurance	4,243	9,295	12,213	12,213	8,200
5109.00 Group dental insurance	233	570	893	893	621
5110.00 Group life insurance	245	486	752	752	453
5111.00 Group disability insurance	567	1,329	1,657	1,657	1,000
5112.00 Medicare taxes	781	1,920	2,235	2,235	1,354
TOTAL	<u>74,407</u>	<u>164,153</u>	<u>181,722</u>	<u>181,722</u>	<u>109,513</u>
Department: 4140 CITY ATTORNEY					
CONTRACT SERVICES					
5520.00 Contract Services	0	2,942	1,000	8,000	8,000
	<u>0</u>	<u>2,942</u>	<u>1,000</u>	<u>8,000</u>	<u>8,000</u>
Department: 4150 FINANCE					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	0	12,945	46,128	46,128	47,357
5107.00 Retirement	0	2,227	8,195	8,195	7,833
5108.00 Group health insurance	0	856	5,556	5,556	6,005
5109.00 Group dental insurance	0	125	734	734	786
5110.00 Group life insurance	0	58	249	249	256
5111.00 Group disability insurance	0	138	549	549	564
5112.00 Medicare taxes	0	193	690	690	710
5440.00 Other Charges	15	0	0	2,100	0
TOTAL	<u>15</u>	<u>16,542</u>	<u>62,101</u>	<u>64,201</u>	<u>63,511</u>

City of Agoura Hills
HOUSING SET ASIDE
FUND 410

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4305 PLANNING & ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	88,101	135,895	189,218	189,218	163,752
5107.00 Retirement	15,164	22,885	33,615	33,615	27,083
5108.00 Group health insurance	9,579	13,203	23,622	23,622	23,172
5109.00 Group dental insurance	1,048	1,594	3,067	3,067	2,801
5110.00 Group life insurance	452	640	1,022	1,002	885
5111.00 Group disability insurance	975	1,517	2,252	2,252	1,950
5112.00 Medicare taxes	388	2,003	2,940	2,940	2,520
TOTAL	<u>115,707</u>	<u>177,737</u>	<u>255,736</u>	<u>255,716</u>	<u>222,163</u>
CONTRACT SERVICES					
5510.00 Professional services	158,286	327,042	139,700	251,000	0
5520.00 Contract Services	0	2,730	0	67,710	0
5520.70 Housing Prog-MDG Associates Consult	16,151	17,270	25,000	25,000	20,000
5520.71 Housing Prog-Loan Amount	38,843	25,000	100,000	100,000	100,000
5520.72 Housing Prog-Loan Processing	1,128	0	2,000	2,000	2,000
5520.75 Housing Prog-1st Time Buyer	0	113	0	0	0
TOTAL	<u>214,408</u>	<u>372,155</u>	<u>266,700</u>	<u>445,710</u>	<u>122,000</u>
TOTAL	<u>330,115</u>	<u>549,892</u>	<u>522,436</u>	<u>701,426</u>	<u>344,163</u>

**City of Agoura Hills
HOUSING SET ASIDE
FUND 410**

	<u>2008-09 Actual Expenditures</u>	<u>2009-10 Actual Expenditures</u>	<u>2010-11 Amended Budget</u>	<u>2010-11 Recommended Budget</u>	<u>2011-12 Projected Budget</u>
Department: 4505 PUBLIC WORKS ADMIN.					
SALARIES AND FRINGE BENEFITS					
5101.00 Regular salaries	0	12,006	12,450	12,450	6,639
5107.00 Retirement	0	2,096	2,212	2,212	1,098
5108.00 Group health insurance	0	1,255	1,457	1,457	847
5109.00 Group dental insurance	0	92	180	180	97
5110.00 Group life insurance	0	54	67	67	36
5111.00 Group disability insurance	0	131	148	148	77
5112.00 Medicare taxes	0	178	183	183	98
TOTAL	<u>0</u>	<u>15,812</u>	<u>16,697</u>	<u>16,697</u>	<u>8,892</u>
Department: 4610 OTHER IMPROVEMENTS					
OTHER IMPROVEMENTS					
6008.00 Property Acquisition	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>150,000</u>
TOTAL	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>250,000</u>	<u>150,000</u>
HOUSING SET ASIDE					
TOTAL EXPENDITURES	<u><u>654,522</u></u>	<u><u>999,341</u></u>	<u><u>1,033,956</u></u>	<u><u>1,222,046</u></u>	<u><u>684,079</u></u>

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**AGOURA HILLS REDEVELOPMENT AGENCY
AGOURA HILLS, CALIFORNIA**

RESOLUTION NO. 11-58

**A RESOLUTION OF THE AGOURA HILLS REDEVELOPMENT AGENCY ADOPTING THE ANNUAL BUDGET
FOR FISCAL YEAR 2011-12**

WHEREAS, the Agoura Hills Redevelopment Agency has reviewed the Executive Director's preliminary budget for Fiscal Year 2011-12, and

WHEREAS, a budget workshop was held to review the Fiscal Year 2011-12 proposed budget and on proposed amendments to the Fiscal Year 2010-11 budget on Wednesday, June 1, 2011,

NOW, THEREFORE, BE IT RESOLVED, by the Executive Board of the Agoura Hills Redevelopment Agency, as follows:

1. That the Fiscal Year 2011-12 budget and the proposed amendments to the Fiscal Year 2010-11 budget be approved.
2. Any unused appropriations from the Fiscal Year 2010-11 Adopted Budget at the end of Fiscal Year 2010-11 may be re-appropriated by the Executive Director for continued use in Fiscal Year 2011-12.

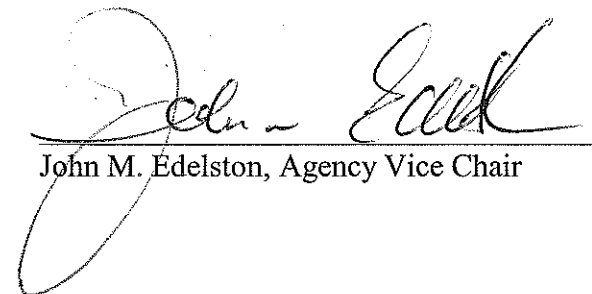
PASSED, APPROVED, AND ADOPTED, this 22nd day of June, 2011, by the following vote to wit;

AYES: (4) Schwarz, Edelston, Koehler, Weber
NOES: (0)
ABSENT: (1) Kuperberg
ABSTAIN: (0)

ATTEST:



Kimberly M. Rodrigues, Agency Secretary



John M. Edelston, Agency Vice Chair

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City of Agoura Hills
Statement of Investment Policy
FY 2010-11

I. INVESTMENT OBJECTIVES:

The purpose of this statement is to provide guidelines for the investment of the City's funds and is based upon State law and prudent money management. This policy is designed according to the specific needs of the City of Agoura Hills. The ultimate goal is to enhance the economic status of the City while ensuring the safety of funds. The authority governing investment of public funds is set forth in the Government Code, Sections 53601 et seq.

The City holds to the "prudent investor standard" in that all investments placed shall be made with a degree of judgment and care, not for speculation, but considering the safety of the monies and acting as a fiduciary of the public trust. The prudent investor standard as set forth in Section 53600.3 of the Government Code is as follows. "When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency." Related activities which comprise good cash management include cash projections, the expeditious collection of revenue, disbursement control and a cost effective banking relationship.

The City shall be guided by the following criteria when placing investments:

1. Safety: Safety is the primary duty and responsibility in order to protect, preserve and maintain the principal of the City's public funds, which are for the benefit of citizens of the community.
2. Liquidity: An adequate percentage of the portfolio should be maintained in short term securities which can be converted to cash if necessary to meet disbursement requirements. Since all cash requirements cannot be anticipated, investments in securities with active secondary or resale markets are placed. These securities should have a low sensitivity to market risk (price changes).
3. Yield: Yield becomes a consideration only after the basic requirements of safety and liquidity have been met.

It is intended that the scope of this policy cover the investment of surplus (i.e., monies not required for the immediate needs of the City) of all monies held under the direct authority of the City. The General Fund, Special Revenue Funds, Capital Projects Fund and Trust and Agency Fund are pooled in the Banking and Investment Fund.

II. GUIDELINES:

These guidelines are established to direct and control the investment process to meet established goals and objectives.

1. Investment Transaction: Pursuant to Government Code Section 53607, the City Council of the City of Agoura Hills delegates the authority to invest or reinvest funds of the City, or to sell or exchange securities so purchased, to the City Treasurer. Internal controls state that every transaction

must be reviewed, authorized and documented. Transaction documentation will be maintained for audit purposes. The investments placed shall conform to the City's "Statement of Investment Policy," meet the funds available and anticipated interest rate trends test.

2. Pooled Cash: The City's cash is consolidated into one bank account, and the surplus monies for all funds are invested on a pooled concept basis. Interest earnings shall be allocated according to fund cash balances on a quarterly and/or annual basis.
3. Cash Forecast: The cash flow for the City shall be analyzed daily so that adequate cash will be available to develop an investment strategy and to meet disbursement requirements.
4. Investments: The following is a list of the investments authorized by the City of Agoura Hills and shall be maintained within the statutory limits imposed by the Government Code.

A detailed description of the criteria for these investments is listed in Appendix A.

<u>Portfolio</u> <u>Authorized Investments/Deposits</u>	<u>Maximum</u> <u>Percentages</u>
Local Agency Investment Fund	\$40 million
** N/A	
U. S. Treasury Issues	Unlimited
Federal Agency Sec. (FFCB and FHLB only)	30%
Commercial Paper	25%
Negotiable Certificates of Deposit (CD)	30%
Medium Term Corporate Notes	30%

** Limit set by LAIF Governing Board not State Govern. Code

5. Wire Transfer: Any transfers to/from LAIF representing deposits or withdrawals effectuating an investment decision by the City Treasurer shall be completed by Finance Department staff and authorized by the City Manager. All other transfers shall be made by the City Treasurer or, provided that such transfer effectuates an investment decision made by the City Treasurer. The City's bank verifies each transaction with the Finance Department.
6. GASB 3: The Governmental Accounting Standard Board (GASB) issued GASB 3 requiring disclosure by investment classification in the footnotes of the City's Comprehensive Annual Financial Report (CAFR). The intent of the rating categories is to quantify risk associated with the City's ownership of various types of investments. The carrying amount (cost) and market value of all types of the City's investments shall be disclosed in total and for each type of investment. The disclosure shall be classified by these three categories of risk:
 1. Insured or collateralized with securities held by the City or by its agent in the City's name;
 2. Collateralized with securities held by the pledging financial institution's trust department or agent in the City's name; and
 3. Uncollateralized. All classifiable investments not belonging in category 1 or 2.

7. The City Treasurer shall prepare a monthly Treasurer's Report meeting the requirements of Government Code Section 53646.
8. All U.S. Treasury Issues, Federal Agency Securities, Commercial Paper, and Medium Term Corporate Notes purchased shall be delivered to our safekeeping account at the Bank of America, Security Services Division, an independent third party custodian. Purchase is made on a delivery versus payment basis. Book entry is considered delivery. The City shall retain physical custody of all CD's. There is no safekeeping document for LAIF investments as it is not evidenced by physical or book entry securities.
5. The City does not place investments with a maturity in excess of five years in accordance with Government Code, Section 53601.

III. LEGAL AND POLICY CONSTRAINTS

1. The City does not purchase or sell securities on margin.
2. The City does not use Reverse Repurchase Agreements for the investment of funds.
3. The City does not use third party broker-dealer accounts for the custody of funds or securities. However, pursuant to Government Code Section 53601.5, the City shall purchase each authorized investment either (a) directly from the issuer or (b) from an institution licensed by the state as a broker-dealer, as defined in Section 25004 of the Corporations Code, from a member of a federally regulated securities exchange, from a national or state-chartered bank, from a savings association or federal association (as defined by Section 5102 of the Financial Code), or from a brokerage firm designated as a primary government dealer by the Federal Reserve bank.
4. The City will only place that amount which is covered by FDIC Insurance or fully collateralized in a Negotiable Certificate of Deposit.

APPENDIX A

INVESTMENT SECURITIES

U.S. TREASURY ISSUES are direct obligations of the United States Treasury and backed by the full faith and credit of the United States. Authorized maturities are three months, six months, and 52 weeks for treasury bills and 2 years, 3 years, and 5 years for notes.

FEDERAL AGENCY SECURITIES:

FEDERAL FARM CREDIT BANKS (FFCB) The Farm Credit System is a nationwide system of lending institutions and affiliated service entities which provides credit-related services to farmers, ranchers, farm-related businesses, cooperatives and rural utilities. System institutions are federally chartered under the Farm Credit Act and are subjected to federal regulations.

FEDERAL HOME LOAN BANK SYSTEM (FHLB) The Federal Home Bank System was created in 1932 to serve as a credit reserve for the savings and loan industry. It is organized into twelve regional banks that operate independently, but under a common board of directors in Washington. Each regional bank provides liquidity and home mortgage credit to thrifts, commercial banks and mortgage lending institutions in its region.

NEGOTIABLE CERTIFICATES OF DEPOSIT are investments for inactive funds issued by banks. The City will only place that amount which is covered by Federal Deposit Insurance Corporation (FDIC), or fully collateralized, in a Certificate of Deposit. Certificates of Deposit can be issued from 30 days to several years in maturity allowing the City investment of funds to be matched to cash flow needs; the City may invest in Certificates of Deposit up to a maximum maturity of 5 years. The Government Code limits the City's purchases of

negotiable certificates of deposit to a maximum of thirty percent (30%) of the City's surplus money.

The Government Code prohibits a local agency from investing its funds in negotiable certificates of deposit issued by a state or federal credit union if a member of the legislative body of the local agency, or any person with investment decision-making authority in the administrative office manager's office, budget office, auditor-controller's office, or treasurer's office of the local agency also serves on the board of directors, or any committee appointed by the board of directors, or the credit committee or the supervisory committee of the state or federal credit union issuing the negotiable certificates of deposit.

COMMERCIAL PAPER is a short term unsecured promissory note issued by a corporation to raise working capital. These negotiable instruments may be purchased at a discount to par value or interest bearing. Commercial paper is issued by corporations, and the issuer of any commercial paper purchased by the City shall meet all of the following conditions in either paragraph (1) or paragraph (2) below:

- (1) The issuer meets the following criteria:
 - (A) Is organized and operating in the United States as a general corporation.
 - (B) Has total assets in excess of five hundred million dollars (\$500,000,000).
 - (C) Has debt other than commercial paper, if any, that is rated "A" or higher by a nationally recognized statistical-rating organization (NRSRO).

(2) The issuer meets the following criteria:

- (A) Is organized within the United States as a special purpose corporation, trust, or limited liability company.
- (B) Has programwide credit enhancements including, but not limited to, overcollateralization, letters of credit, or surety bond.
- (C) Has commercial paper that is rated "A-1" or higher, or the equivalent, by a nationally recognized statistical-rating organization (NRSRO).

Local agencies are permitted by state law to invest in commercial paper of "prime" quality of the highest ranking or of the highest letter and numerical rating as provided by a nationally recognized statistical-rating organization (NRSRO) such as Moody's Investor's Service, Inc. or Standard and Poor's Corporation. Eligible commercial paper shall have a maximum maturity of 270 days or less. The City may invest no more than 25% of its monies in eligible commercial paper and may purchase no more than 10% of the outstanding commercial paper of any single issuer.

LOCAL AGENCY INVESTMENT FUND (L.A.I.F.) is a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$40 million for any agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly via a check or warrant or automatic deposit.

The State keeps an amount for reasonable costs of making the investments, not to exceed one-quarter of one percent of the earnings.

MEDIUM TERM CORPORATE NOTES are unsecured promissory notes issued by a corporation organized and operating in the United States or by depository institutions licensed by the United States or any state and operating within the United States. These are negotiable instruments and are traded in the secondary market. Medium Term Corporate Notes (MTN) are financing instruments similar to commercial paper (which by definition have maximum 270 days maturity), but MTNs have maturities of 270 days to a maximum remaining maturity of 5 years or less. Corporations use these MTN's to raise capital. An example of a MTN issuer is General Electric.

The Government Code restricts eligible MTNs to MTNs rated "A" or better by a nationally recognized rating service. However the City of Agoura Hills will limit their investments to those of the highest quality (AAA). Further restrictions are a maximum remaining term of five years to maturity, and total investments in Medium Term Corporate Notes may not exceed thirty percent (30%) of the City's surplus money.

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CITY OF AGOURA HILLS FUND BALANCE POLICY FOR THE GENERAL FUND

POLICY

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the city against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Finance Director to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

PROCEDURES

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Nonspendable fund balance (inherently nonspendable)
- Restricted fund balance (externally enforceable limitations on use)
- Committed fund balance (self-imposed limitations on use)
- Assigned fund balance (limitation resulting from intended use)
- Unassigned fund balance (residual net resources)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is prepaid expenses. Restricted fund balance is either imposed

by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the city Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council action to commit fund balance needs to occur within the fiscal reporting period; however the amount can be determined subsequently.

Assigned Fund Balance

Amounts that are constrained by the City's *intent* to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Finance Director for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow:

- Continuing Appropriations

Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years and which must be carried forward into the new fiscal year.

- Debt Service

Established to provide for future debt service obligations.

- Budget Balancing Measures

Funds set aside for the purpose of stabilizing the delivery of city services during periods of operational budget deficits and to mitigate the effects of major economic uncertainties resulting from unforeseen changes in revenues and/or expenditures.

Unassigned Fund Balance

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories. An example of unassigned fund balance would be the following:

Minimum Fund Balance Policy

In June 2005, the City of Agoura Hills passed Resolution No. 05-1378 stating that the City Council and City Staff will endeavor to designate an amount equal to or greater than forty percent (40%) of each year's proposed General Fund Operating Budget as the City's unobligated General Fund Reserve. The City Council recognizes that the unobligated General Fund reserves are needed for cash flow requirements; and contingencies such as exposure to natural disasters, exposure to economic impacts, and vulnerability to actions of the State. This resolution requires that if, in any budget year, the City Council determines that the public interest requires expending any amount remaining in General Fund Reserves to fall below forty percent (40%) of that year's General Fund Operating budget, the City council and City staff, shall, in the following budget year, present a plan for returning the General Fund Reserve to the 40% level, as soon as

practicable, based on the City's then-current budget circumstances.

Fund Balance Classification

The accounting policies of the city consider restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the city considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

This policy is in place to provide a measure of protection for the city against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

City of Agoura Hills

Glossary of Terms

FY 2011-12

Accounting System: The total set of records and procedures which are used to record, classify, and report information on the financial status and operations of an entity.

Accrual Basis of Accounting: The accrual basis of accounting is utilized by proprietary fund types. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Unbilled utility receivables are accrued at fiscal year end.

Activity: A specific and distinguishable unit of work or service performed.

Appropriation: An authorization made by the legislative body of a government, which permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are typically granted for a one-year period.

Appropriation Resolution: The official enactment by the legislative body establishing the legal authority for officials to obligate and expend resources.

Assessed Value: The value placed on real and other property as a basis for levying taxes.

Assets: Property owned by a government, which has monetary value.

Audit: A systematic examination of resource utilization concluding in a written report. It is a test of management's internal accounting controls and is intended to: (1) ascertain whether financial statements fairly present financial position and results of operations; (2) test whether transactions have been legally performed; (3) identify areas for possible improvements in accounting practices and procedures; (4) ascertain whether transactions have been recorded accurately and consistently; and (5) ascertain the stewardship of officials responsible for governmental resources.

Balance Sheet: A statement purporting to present the financial position of an entity by disclosing the value of its assets, liabilities, and equities as of a specific date.

Bond: A written promise to pay (debt) a specified sum of money (called principal or face value) at a specified future date (called the maturity date(s)) along with periodic interest paid at a specified percentage of the principal (interest rate). Bonds are typically used for long-term debt.

Budget (Operating): A plan of financial operation embodying an estimate of proposed expenditures for a given period (typically a fiscal year) and the proposed means of financing them (revenue estimates).

Budget Calendar: The schedule of key dates or milestones which a government follows in the preparation and adoption of the budget.

Budget Document: The official written statement submitted by the City Manager and supporting staff to the legislative body detailing the proposed budget.

Budget Message: A general discussion of the proposed budget presented in writing as a part of, or supplement of, the budget document. The budget message explains principal budget issues against the background of financial trends and presents recommendations made by the City Manager.

Capital Assets: Assets of significant value and having a useful life of several years. Capital assets are also called fixed assets.

Capital Budget: A plan of proposed capital expenditures and the means of financing them. The capital budget is usually enacted as part of the complete annual budget, which includes both operating and capital outlays.

City of Agoura Hills Glossary of Terms FY 2011-12

Capital Expenditure: An acquisition or an improvement (as distinguished from a repair) that will have a life of more than one year. The City of Agoura Hills' Operating Budget defines "Capital" as acquisitions costing more than \$10,000.00 or infrastructure assets costing more than \$25,000.00.

Capital Improvement Program: A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, and identifying the expected beginning and ending date for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays: Expenditures for the acquisition and/or construction of capital assets.

Capital Projects: Projects which purchase or construct capital assets.

Cost Accounting: Accounting which assembles and records all costs incurred to carry out a particular activity or to deliver a particular service.

Debt Service: Payment of interest and repayment of principal to holders of a government's debt instruments.

Deficit: (1) The excess of an entity's liabilities over its assets (See *Fund Balance*) or (2) the excess of expenditures or expenses over revenues during a single accounting period.

Depreciation: (1) Expiration in the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy or obsolescence. (2) That portion of the cost of a capital asset that is charged as an expense during a particular period.

Expenditures: Where accounts are kept on the modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not.

Fiscal Year: The City of Agoura Hills operates on a fiscal year from July 1 through June 30.

Fund: A separate accounting entity with a self-balancing set of accounts. Funds are classified into three categories: governmental, proprietary and fiduciary. The City of Agoura Hills does not have any proprietary funds.

Fund Balance: The excess of an entity's assets over its liabilities. A negative fund balance is called a *fund deficit*.

Goals and Objectives: Specific projects and programs to be undertaken utilizing allocated fiscal resources, designed to further the achievement of the City Work Plan.

Governmental Funds: Funds generally used to account for tax-supported activities. There are five different types of governmental funds: the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds.

Grant: A contribution of assets (usually cash) by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specified purposes

Interfund Loans: Amounts provided between funds and blended component units of the primary government with a requirement for repayment.

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Interfund Transfers: Flows of assets (such as cash or goods) between funds and blended component units of the primary government without equivalent flows of assets in return and without a requirement for repayment.

Internal Control: A plan of organization for purchasing, accounting, and other financial activities which, among other things, provides that: (1) the duties of employees are subdivided so that no single employee handles a financial action from beginning to end; (2) proper authorizations from specific responsible officials are obtained before key steps in the processing of a transaction are completed; and, (3) records and procedures are arranged appropriately to facilitate safekeeping and effective control.

Internal Service Fund: Proprietary fund type used to account for the financing of goods or services provided by one department or agency to other departments or agencies of a government, on a cost-reimbursement basis.

Liability: Debt or other legal obligations arising out of transactions in the past which must be liquidated renewed or refunded at some future date. Note: The term does not include encumbrances.

Major Accomplishments: A report of those significant programs, projects, and other activities which were successfully implemented and/or completed by a Department during the prior fiscal year.

Modified Accrual Basis: The modified accrual basis of accounting is used by all governmental fund types, expendable trust funds and agency funds. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Those revenues susceptible to accrual include property taxes remitted within

60 days after year-end, interest on investments, and certain other intergovernmental revenues. Expenditures are recorded when the related fund liability is incurred. Principal and interest on general long-term debt are recorded as fund liabilities when due, or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

NPDES: National Pollutant Discharge Elimination System.

Primary Activities: A summary of what each department accomplishes during the fiscal year.

Proprietary Funds: Funds that focus on the determination of operating income, changes in net assets (or cost recovery), financial position, and cash flows. There are two different types of proprietary funds: enterprise funds and internal service funds. The City of Agoura Hills does not have any propriety funds.

Purchase Order: A document issued to authorize a vendor to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are called encumbrances.

Reserve: An account used to indicate that a portion of fund equity is restricted for a specific purpose or not available for appropriation and subsequent spending.

Service Level Trends: A summary of changes in service levels from one fiscal year to the next. Changes discussed will include staffing levels, operational expenditures and capital outlay.

City of Agoura Hills List of Acronyms FY 2011-12

AED	Automated External Defibrillator	HBRR	Highway Bridge Rehabilitation & Replacement
CAFR	The Comprehensive Annual Financial Report	HUD	Department of Housing & Urban Development
CalPERS	Public Employees Retirement System	HUTA	Highway Users Tax Account
CCTV	Closed Circuit TV	HVAC	Heating, Ventilation & Air Conditioning
CD	Certificate of Deposit	LAIF	Local Agency Investment Fund
CDBG	Community Development Block Grant	LAN/WAN	Local and Wide Area Network
CIP	Capital Improvements Program	METRO	L.A. County Metropolitan Transport Authority
CJPIA	California Joint Powers Insurance Authority	MWD	Metropolitan Water District
CMAQ	Congestion Mitigation & Air Quality	NPDES	National Pollutant Discharge Elimination System
CMWD	Calleguas Municipal Water District	OES	Office of Emergency Services
COP	Certificates of Participation	OPEB	Other Post Employment Benefits
CRA	California Redevelopment Association	OSHA	Occupational Safety & Health Acts
CSMFO	California Society of Municipal Finance Officers	PERS	Public Employees Retirement System
DUI	Driving Under the Influence	RDA	Redevelopment Agency
EOC	Emergency Operations Center	S&P	Standard & Poors
EPA	Environmental Protection Agency	SEC	Securities and Exchange Commission
ERAF	Educational Revenue Augmentation Fund	SEMS	Standardized Emergency Management System
FAMC	Federal Agricultural Mortgage Corporation	SRO	School Resource Officer
FFCB	Federal Farm Credit Banks	STP	Surface Transportation Program
FHLB	Federal Home Loan Bank	TDA	State of CA Transportation Development Act
GAAP	Generally Accepted Accounting Principles	TMDL	Total Maximum Daily Load
GASB	Governmental Accounting Standards Board	TVA	Tennessee Valley Authority
GFOA	Government Finance Officers Association	ULFT	Ultra Low Flush Toilet
GIS	Geographic Information System	VLF	Vehicle License Fee