



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

**MINUTES OF THE REGULAR SCHEDULED MEETING OF
THE PLANNING COMMISSION
March 1, 2012**

CALL TO ORDER: Chair O'Meara called the meeting to order at 6:37 p.m.

FLAG SALUTE: Commissioner Steve Rishoff

ROLL CALL: Chair John O'Meara, Vice Chair Michael Justice, Commissioners Linda L. Northrup, Steve Rishoff, and Curtis Zacuto.

Also present were Director of Planning and Community Development Mike Kamino, Assistant Director of Planning and Community Development Doug Hooper, Principal Planner Allison Cook, Associate Planner Renee Madrigal, and Recording Secretary Sheila Keckhut.

APPROVAL OF AGENDA: The March 1, 2012, Agenda was approved without objection.

PUBLIC COMMENTS: There were no public comments.

APPROVAL OF MINUTES:

1. Minutes – February 2, 2012 Planning Commission Meeting

On a motion by Vice Chair Justice, seconded by Commissioner Zacuto, the Planning Commission moved to approve the Minutes of the February 2, 2012 Planning Commission Meeting. Motion carried 4-0-1. Commissioner Rishoff abstained.

NEW PUBLIC HEARING:

1. **REQUEST:** Request for approval of a Site Plan/Architectural Review to allow the construction of a new 9,658 square-foot, one-story office building and a 20,002 square-foot, two-story medical office building on a partially developed site; a request for an Oak Tree Permit to encroach into the protected zone of 27 oak trees during the construction and remove 9 oak trees for the proposed development; a Variance to reduce the number of parking spaces from 214 to 198 and a request for adoption of an Addendum to an approved Mitigated Negative Declaration and Mitigation Monitoring Program.

- APPLICANT:** 27489 Agoura Road, LLC
 5000 North Parkway Calabasas, Suite 100
 Calabasas, CA 91302

- CASE NOS.:** 11-SPR-009, 11-OTP-019, & 11-VAR-002

- LOCATION:** 27489 Agoura Road
 (A.P.N. 2064-006-006, 007, 009, 016, 018 & 019)

- ENVIRONMENTAL
 DETERMINATION:** An Addendum to an Approved Mitigated Negative
 Declaration

- RECOMMENDATION:** Staff recommended that the Planning Commission continue the public hearing for Site Plan/Architectural Review Case No. 11-SPR-009, Oak Tree Permit Case No. 11-OTP-019, and Variance Case No. 11-VAR-002 to the March 15, 2012 regularly scheduled Planning Commission meeting.

- ACTION:** On a motion by Vice Chair Justice, seconded by Commissioner Zacuto, the Planning Commission moved to continue Site Plan/Architectural Review Case No. 11-SPR-009, Oak Tree Permit Case No. 11-OTP-019, and Variance Case No. 11-VAR-002 to the March 15, 2012 regularly scheduled Planning Commission meeting. Motion carried 5-0.

DISCUSSION ITEMS

2. REQUEST: Request for approval of a Sign Permit to amend a sign program of an existing shopping center (Twin Oaks Shopping Center) and to install a new business sign for Serious Cycling.
- APPLICANT: Scott Johnson
 29041 Thousand Oaks Boulevard
 Agoura Hills, CA 91301
- CASE NO.: 12-SP-010
- LOCATION: 29041 Thousand Oaks Boulevard – Twin Oaks Shopping Center
- ENVIRONMENTAL ANALYSIS: Categorically Exempt from CEQA per Section 15303
- RECOMMENDATION: Staff recommended approval of Case No. 12-SP-010, subject to conditions, based on the findings of the draft Resolution.
- PUBLIC COMMENTS: Chair O’Meara opened the hearing.
- The following person spoke on this project.
- Brian Poliquin representing the applicant.
- Chair O’Meara closed the hearing.
- ACTION: On a motion by Commissioner Rishoff, seconded by Vice Chair Justice, the Planning Commission moved to adopt Resolution No. 12-1051, approving Case No. 12-SP-010, subject to conditions. Motion carried 5-0.
4. Agoura Village Policy Committee Appointments:
- On a motion by Vice Chair Justice, seconded by Commissioner Rishoff, the Planning Commission moved to appoint Commissioners Northrup and Zacuto to serve on the Agoura Village Policy Committee for the 2012 calendar year. Motion carried 3-0-2. Commissioner Northrup and Zacuto abstained.

INFORMATION ITEM

5. PRESENTATION: Staff presented the 2011 General Plan Annual Progress Report and Planning and Community Development Department Year in Summary.

RECOMMENDATION: This item was for information only and no formal action by the Planning Commission was necessary. Staff recommended that the Planning Commission receive and file the Report.

ACTION: The Planning Commission received and filed the 2011 General Plan Annual Progress Report and Planning and Community Development Year in Summary.

PLANNING COMMISSION/STAFF COMMENTS

None

ADJOURNMENT

At 7:05 p.m., on a motion by Commissioner Zacuto, seconded by Commissioner Northrup, the Planning Commission moved to adjourn the meeting to the next scheduled Planning Commission meeting on Thursday, March 15, 2012 at 6:30 p.m. Motion carried 5-0.