

## REPORT TO CITY COUNCIL

**DATE:** MARCH 28, 2012

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** MIKE KAMINO, PLANNING AND COMMUNITY DEVELOPMENT DIRECTOR

**SUBJECT:** REQUEST TO ADOPT RESOLUTION NO. 12-1664 OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECOMMENDING AND AUTHORIZING AN APPLICATION FOR THE FISCAL YEAR 2012-2013 CALIFORNIA DEPARTMENT OF TRANSPORTATION COMMUNITY-BASED TRANSPORTATION PLANNING GRANT

---

The California Department of Transportation (Caltrans) is seeking applications for Transportation Planning Grants for the Fiscal Year 2012-2013. The grants are intended to promote a balanced, comprehensive multi-modal transportation system. The particular grant being sought is the Community-Based Transportation Planning Grant (CBTP), which is to fund coordinated transportation and land use planning that promotes public engagement, livable communities, and a sustainable transportation system.

Last year, Planning and Community Development Department staff brought before the City Council Resolution No. 11-1616, requesting the City Council's support in submitting an application to Caltrans for a Bikeways Master Plan grant. Based on the City Council's unanimous recommendation, staff forwarded the grant application. However, the City did not receive the award.

A Bikeways Master Plan is identified as Implementation Measure M-10 in the General Plan. It fulfills many mobility goals and policies of the General Plan, particularly those relating to alternative transportation and complete streets. The Implementation Program of the General Plan specifically identifies the preparation of a Bikeways Master Plan in the target years 2012-2015. The City has never prepared a comprehensive Bikeways Master Plan. Many state and federal grant monies are available to fund bikeway projects, providing there is a Bikeways Master Plan. As such, preparation of such a document would enable the City to qualify for future bikeway design, construction and installation grants.

This year, the City would again like to apply for the Caltrans grant. The Planning and Community Development Department and the Public Works Department are jointly requesting a grant for the *City of Agoura Hills' Comprehensive Bicycle Program: Bikeways, Amenities, Facilities and Strategies for Increased Ridership*. The scope of the project remains primarily a

Bicycle Master Plan to create a bikeways network in the City that is coordinated with the regional bikeway system. But, in order to further the goals of alternative transportation and linking different modes of transportation in the City, the scope also includes planning for cyclist amenities, such as possibly lockers, air and water stations, and storage racks in public spaces, like parks. It would also include measures to promote cycling in the City and increase ridership for recreation, commuting and other purposes. To encourage the use of multiple modes of travel, the *Comprehensive Bicycle Program: Bikeways, Amenities, Facilities and Strategies for Increased Ridership* would also plan for bikeways that connect to bus stops and park and ride lots, for example.

Applications for the program are due on April 2, 2012, at 5:00 p.m., and the application requires providing a resolution of support from the City Council.

Caltrans has identified the State Highway Account as the funding source for the CBTP grants. The total budget available is \$3 million, with the individual grant cap at \$300,000. A city must provide a local match of ten percent of non-federal funds. The City plans to use Measure R local return money as the match, and thus there would be no impact to the General Fund.

The attached resolution recommends and authorizes the City's participation in the grant program and authorizes the City Manager, or his designee, to execute all documents associated with the program.

**RECOMMENDATION:**

Staff recommends the City Council adopt Resolution No. 12-1664, recommending and authorizing an application for the California Department of Transportation Community-Based Transportation Planning Grant, and direct the City Manager, or his designee, to execute all documents associated with the program.

Attachment: Resolution No. 12-1664

**RESOLUTION NO: 12-1664**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECOMMENDING AND AUTHORIZING AN APPLICATION FOR THE FISCAL YEAR 2012-2013 CALIFORNIA DEPARTMENT OF TRANSPORTATION COMMUNITY-BASED TRANSPORTATION PLANNING GRANT AND AUTHORIZING THE CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION**

**WHEREAS**, the City Council of the City of Agoura Hills is eligible to receive federal and/or state funding for certain transportation planning related plans, through the California Department of Transportation; and

**WHEREAS**, a Fund Transfer Agreement is needed to be executed with the California Department of Transportation before such funds can be claimed through the Transportation Planning Grants Programs; and

**WHEREAS**, the California Department of Transportation Planning Grants for Fiscal Year 2012-2013 are intended to promote a balanced, comprehensive multi-modal transportation system; and

**WHEREAS**, the Community-Based Transportation Planning (CBTP) Grant of the California Department of Transportation Planning Grants is specifically to fund coordinated transportation and land use planning that promotes public engagement, livable communities, and a sustainable transportation system; and

**WHEREAS**, General Plan Implementation Measure M-10 calls for the preparation of a Bikeways Master Plan to meet mobility goals and policies of the General Plan related to alternative transportation and complete streets, among others; and

**WHEREAS**, a Comprehensive Bicycle Program that includes a Bikeways Master Plan, as well as plans for other cyclist amenities and facilities, ensures linkages between different modes of transportation, and aims to increase bicycle ridership is consistent with the General Plan; and

**WHEREAS**, the *Comprehensive Bicycle Program: Bikeways, Amenities, Facilities and Strategies for Increasing Ridership* proposed for the Community-Based Transportation Planning Grant is consistent with the types of projects that the California Department of Transportation funds.

**NOW, THEREFORE, BE IT RESOLVED, THAT THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, HEREBY:**

1. Recommends and authorizes the filing of an application for the Caltrans Transportation Planning Grant, Community-Based Transportation Planning, for the *Comprehensive Bicycle Program: Bikeways, Amenities, Facilities and Strategies for Increasing Ridership*.
2. Authorizes and appoints the City Manager, or his or her designee, as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications and agreements, which may be necessary for the completion of the acceptance process for a Caltrans Transportation Planning Grant, and to execute all Fund Transfer Agreements and any amendments thereto with the California Department of Transportation.

**PASSED, APPROVED, AND ADOPTED**, this 28<sup>th</sup> day of March, 2012 by the following vote to wit:

AYES:           ( )  
NOES:           ( )  
ABSTAIN:       ( )  
ABSENT:        ( )

---

John M. Edelston, Mayor

ATTEST:

---

Kimberly M. Rodrigues, MMC  
City Clerk