

SUMMER ADVENTURE CLUB

5th - 8th Graders

Thursday	Hurricane Harbor	June 21 9:30-6:30pm	\$50
Friday	Magic Mountain	July 13 9:30am-9:00pm	\$65
Thursday	Raging Waters	July 26 9:00-6:30pm	\$50

OR

Transportation only (ticket not included): \$20

summer time!

Agoura Hills Recreation Center - 30610 Thousand
Oaks Blvd
(818) 597-7361 - www.agourahillsrec.org





ADVENTURE CLUB PAPERWORK

RETURN COMPLETED FORMS TO THE AGOURA HILLS RECREATION CENTER PRIOR TO
ATTENDING CAMP

CHILD'S NAME: _____

Date of Birth: _____

Pick-Up Authorization

Please list all of the people that you give authorization to pick up your child from camp:

(1) _____
Name Relationship Phone #

(2) _____
Name Relationship Phone #

(3) _____
Name Relationship Phone #

(4) _____
Name Relationship Phone #

I understand that as a part of this City of Agoura Hills Department of Community Services Program I must inform staff if anyone other than myself will be picking up my child/children. The people on this notice are the only people that I permit to pick up my child/children. I understand that if someone NOT listed on this form tries to pick up my child/children, City staff will NOT allow my child/children to leave the site without written notice signed by me.

Parent Signature: _____ Date _____

WATER PERMISSION

I understand that the City of Agoura Hills Department of Community Services "Adventure Club" program will be having trips to Water Parks. I understand if I wish for my child/children **not** to participate in water play activities, I must verbally tell the staff and write a note to the Camp Director. If I wish for my child/children to participate he/she must bring their own swimsuit, towel, and sunscreen. I hereby give permission for my child/children to participate in trips to Water Parks such as Soak City, Hurricane Harbor and Raging Waters.

Parent Signature _____ Date _____

REFUND POLICY

- This policy applies to all department-sponsored programs, activities and special instruction classes.
- Request for refund may be made by telephone or in person and should be accompanied by the receipt.
- All refunds must be called in one business day prior to the start of the class/camp. Refunds requested prior to the start of the second class will be issued on a pro-rated basis. **NO REFUNDS AFTER THE SECOND CLASS.** (Business hours are Monday-Thursday 7:00 a.m. to 6:00 p.m., and Friday 7:00 a.m. to 4:00 p.m.)
- There are no refunds, transfers or credits for sports/specialty camps once camp has begun. Any refunds for sports/specialty camps must be called in one business day prior to the start of camp.
- **No refunds will be granted if cancellations for Tot, Youth, Teen, Family or Senior Excursions are made after the stated deadline date or if the excursion specifically states NO REFUNDS, unless cancelled by the department. This is due to the destination refund policies.**
- There is a \$5 cancellation fee for all refunds.
- All refunds under \$6 (after cancellation fee and any pro-rated fees are taken out) will be in the form of a credit coupon.
- All lab fees are non-refundable.
- **ALL REFUNDS WILL BE ISSUED WITHIN 30-45 DAYS OF THE REQUEST.**

LATE PICK UP POLICY

The Department of Community Services personnel are unavailable to supervise children before or after scheduled classes. Therefore, it is important that parents do not send children early for classes and that they are picked up on time. If a child is picked up late from a program, a \$10.00 late pick-up fee will be assessed for every thirty minutes of employee overtime. This charge must be paid prior to the next class meeting. **NO EXCEPTIONS!** Two documented late pick-up notices of 15 minutes each will be considered a 30 -minute violation and a fine will be imposed.

I, _____, parent of _____
have read and understand the above policies of the City of Agoura Hills Department of Community Services regarding refunds. I understand that I am required to call in for a refund, transfer or credit for camp at least one working day before the day of camp or caravan excursion. I also understand the policy regarding the late pick-up fee.

INDIVIDUALS WITH DISABILITIES REQUIRING ANY ACCOMMODATIONS TO PARTICIPATE IN THE PROGRAM IN WHICH YOU ARE REGISTERED MUST INFORM THE CITY OF AGOURA HILLS DEPARTMENT OF COMMUNITY SERVICES AT THE TIME THE REGISTRATION IS SUBMITTED. INDIVIDUALS NEEDING SUCH ACCOMMODATIONS MUST DOCUMENT THE NEED FOR SUCH ACCOMMODATIONS INCLUDING THE TYPE AND EXTENT OF ACCOMMODATIONS TO COMPLETE THE REGISTRATION FORM OR PARTICIPATE IN THE REGISTERED PROGRAM.



City of Agoura Hills - Department of Community Services
Parent General Release, Waiver and Indemnity Agreement
EMERGENCY MEDICAL RELEASE

CHILD #1 NAME: _____ AGE: _____
First Last

CHILD #2 NAME: _____ AGE: _____
First Last

NAME OF PARENT/GUARDIAN: _____
First Last

ADDRESS: _____
Street City Zip

HOME PHONE: _____ WORK: _____ CELL: _____

CHILD'S PHYSICIAN: _____ PHONE: _____

INSURANCE COMPANY: _____ POLICY #: _____

EMERGENCY CONTACTS OTHER THAN PARENT/GUARDIAN:

NAME: _____ PHONE NUMBER(S): _____

NAME: _____ PHONE NUMBER(S): _____

Are there any medical or physical conditions (including allergies) of the child(ren) that we should be aware of?

Is the child on any medication? [] No [] Yes

If yes, _____ and _____
Name of child Name of medication and dosage

Section 1. I, (insert name of parent or guardian) _____, certify that I am the parent or legal guardian of (insert name of minor) _____ ("Child") and that I am entitled to his or her custody and control and I do hereby give my permission for the Child to participate in Adventure Club. I understand that "participation" in the Program may include preparing for, traveling, receiving instruction, and engaging in the Program. I further certify that the Child is in good health and has no physical or other impediment which would endanger him or her while participating in the Program.

Section 2. I realize that, by participating in this Program, the Child will be exposed to a risk of injury or death.

Section 3. In consideration of permitting the Child to enroll in and participate in the Program, I agree (on behalf of myself, the Child, my heirs, executors, administrators, and assigns) to release, discharge, waive, and relinquish the City of Agoura Hills (and its officers, agents, employees, and volunteers) from any and all liabilities, claims and actions for personal injury, property damage, or wrongful death which arise out of or relate to the Program, whether or not the liability, claim, or action arises out of negligence or carelessness on the part of the City of Agoura Hills (or its officers, agents, employees, or volunteers).

Section 4. I further agree (on behalf of myself, the Child, my heirs, executors, administrators, and assigns) to indemnify, defend, and hold harmless the City of Agoura Hills (and its officers, agents, employees, and volunteers) from any and all liabilities, claims, or actions for personal injury, property damage, or wrongful death which arise out of or relate to the Child's participation in the Program, whether or not the liability, claim, or action arises out of negligence or carelessness on the part of the City of Agoura Hills (or its officers, agents, employees, or volunteers).

Section 5. I understand the dangers incidental to participating in the Program. I have discussed the dangers of the Program and the need for safety precautions with the Child. I have read this General Release, Waiver and Indemnity Agreement and am fully aware of the legal consequences of signing it.

Section 6. I authorize any emergency medical attention, which may be needed for my child.

Parent or Guardian: _____ Date: _____



Agoura Hills Recreation Department Behavior Policy

It is our goal to provide a safe, positive and fun experience for all participants in our programs. In order to achieve this goal, the following program policies must be followed:

Expected Behavior

- Be respectful and courteous to staff.
- Be respectful of the feelings of others.
- Participate in planned activities.
- Follow instructions and rules given by staff.
- Exhibit and maintain positive attitudes toward the environment and facilities.
- Exhibit and maintain respect for all property, facilities and equipment, both public and private.
- Adhere to all rules and regulations.

Unacceptable Behavior

- **Vandalism.** Damaging city property or the property of others.
- **Theft.** Stealing property or equipment of others.
- **Abusive language, swearing or profanity.** No profanity, vulgar language or swearing. This also includes abusive language (i.e. name calling, etc.), obscene gestures and threats of injury towards others.
- **Fighting.** No physical fighting (i.e. pushing, shoving, hitting, etc.). If you have a problem with others in the program, discuss the problem with Staff. If a fight breaks-out, the participants (including anyone who encourages the fighting) will be subject to immediate suspension.
- **Touching.** Our recreation program policy is one of "hands-off." Holding hands, arm-in-arm, hugging and kissing are not appropriate. Sexual harassment or indecency will not be tolerated.
- **Alcohol, Drugs, Tobacco and other Substances.** Taking, distributing, or possessing illegal drugs or tobacco is prohibited and is grounds for immediate suspension. Permanent felt pens, aerosol spray cans of any type, glue and whiteout are not to be brought.
- **Weapons or Dangerous Objects.** Possession of any firearm, knife, explosive or other dangerous object is prohibited and is grounds for immediate suspension.

Discipline Policy

Except as indicated above, consequences for misbehavior are usually progressive and reflect the severity of the unacceptable behavior. Notwithstanding, one severe act could lead to expulsion from our programs. Any criminal act will be reported immediately to law enforcement officials.

Listed below is a progression of discipline:

- **First Offense:** Parent/guardian notification; Warning; Time out from group/Loss of privileges (period of time to be determined by incident and age of participant)
- **Second Offense:** Parent/guardian notification; Time out from group/loss of privileges (period of time to be determined by incident and age of participant); Parent/guardian notified to pick up participant from program; possible suspension
- **Third Offense:** Parent/guardian notification; Suspension; Expulsion; Parent/guardian notified to pick up participant from program

No refund will be given if a participant is suspended or expelled from the program.

I HAVE READ THE BEHAVIOR CODE AND FULLY UNDERSTAND ITS CONTENT. APPROPRIATE CONSEQUENCES WILL BE GIVEN IN THE EVENT I DISREGARD THE BEHAVIOR CODE.

Participant Signature _____

Date _____

Parent Signature _____

Date _____

The Behavior Code applies to Agoura Hills' recreation program participants. Violations will be dealt with on a case-by-case basis. Discipline will be administered in a fair and consistent manner. If you have any questions or concerns regarding this Behavior Code, please contact the Agoura Hills Recreation Center.