



**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

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**MINUTES OF THE REGULAR SCHEDULED MEETING OF  
THE PLANNING COMMISSION  
December 6, 2012**

**CALL TO ORDER:** Chair O'Meara called the meeting to order at 6:34 p.m.

**FLAG SALUTE:** Vice Chair Michael Justice

**ROLL CALL:** Chair John O'Meara, Vice Chair Michael Justice, Commissioners Linda Northrup, Steve Rishoff and Curtis Zacuto.

Also present were Director of Planning and Community Development Mike Kamino, Assistant Planning and Community Development Director Doug Hooper, Associate Planner Valerie Darbouze, Associate Planner Renee Madrigal, Engineering Aide Robert Cortes, City's Oak Tree and Landscape Consultant Ann Burroughs and Recording Secretary Sheila Keckhut.

**APPROVAL OF AGENDA:** On a motion by Commissioner Rishoff, seconded by Vice Chair Justice, the Planning Commission moved to approve the December 6, 2012 Agenda. Motion carried 5-0.

**PUBLIC COMMENTS:** There were no public comments.

**APPROVAL OF MINUTES:**

1. Minutes – November 15, 2012 Planning Commission Meeting

On a motion by Commissioner Zacuto, seconded by Commissioner Rishoff, the Planning Commission moved to approve Minutes of the November 15, 2012 Planning Commission Meeting. Motion carried 3-0-2. Vice Chair Justice and Commissioner Northrup abstained.

**NEW PUBLIC HEARINGS:**

2.     REQUEST:                     Request for approval of a Site Plan/Architectural Review to add a 687 square foot second story to an existing 1,924 square-foot, single-story residence with an attached 430 square-foot garage.
- APPLICANT:                 Kenneth and Patricia Berkman  
  28920 Dargan Street  
  Agoura Hills, CA 91301
- CASE NO.:                   12-SPR-009
- LOCATION:                   28920 Dargan Street (A.P.N. 2050-003-010)
- ENVIRONMENTAL  
          ANALYSIS:                 Categorically Exempt per Section 15301 of the CEQA Guidelines.
- RECOMMENDATION:         Staff recommended the Planning Commission approve Site Plan Architectural Review Case No. 12-SPR-009, subject to conditions, based on the findings of the draft Resolution.
- PUBLIC COMMENTS:        Chair O’Meara opened the public hearing.
- The following person spoke on this project.
- Ken Berkman, Applicant
- Chair O’Meara closed the public hearing.
- ACTION:                    On a motion by Vice Chair Justice, seconded by Commissioner Northrup, the Planning Commission moved to adopt Resolution No. 12-1081, approving Site Plan Architectural Review Case No. 12-SPR-009, subject to conditions. Motion carried 5-0.
3.     REQUEST:                     Request for approval of a Site Plan/Architectural Review to construct a 5-unit apartment complex.
- APPLICANT:                 Tracy Hrach  
  485 Hillsborough Street  
  Thousand Oaks, CA 91361
- CASE NO.:                   12-SPR-004

- LOCATION: 5310 Colodny Drive  
(A.P.N. 2055-007-053)
- ENVIRONMENTAL DETERMINATION: Exempt from CEQA per Section 15303 of the CEQA Guidelines.
- RECOMMENDATION: Staff recommended the Planning Commission adopt a motion to approve Site Plan/Architectural Review Case No. 12-SPR-004, subject to conditions, based on the findings of the draft Resolution.
- PUBLIC COMMENTS: Chair O'Meara opened the public hearing.
- The following persons spoke on this project:
- Tracy Harch, Applicant
- Ken Stockton, Architect representing applicant.
- Megan Nelson, Resident
- REBUTTAL: Tracy Harch, applicant, gave rebuttal regarding the project and answered additional questions of the Planning Commission.
- Chair O'Meara closed the public hearing.
- ACTION: On a motion by Vice Chair Justice, seconded by Commissioner Zacuto, the Planning Commission moved to adopt Resolution No. 12-1082, approving Site Plan/Architectural Review Case No. 12-SPR-004, subject to conditions. Motion carried 5-0.

**PLANNING COMMISSION/STAFF COMMENTS**

None

**ADJOURNMENT**

At 7:47 p.m., on a motion by Commissioner Rishoff, seconded by Vice Chair Justice, the Planning Commission moved to adjourn the meeting to the next scheduled Planning Commission meeting on Thursday, December 20, 2012 at 6:30 p.m. Motion carried 5-0.