



SUPPLEMENTAL APPLICATION FORM FOR WIRELESS TELECOMMUNICATIONS FACILITIES

The City of Agoura Hills recognizes that the provision of wireless telecommunication facilities, including distributed antenna systems (DAS), are highly technical enterprises subject to various federal, state, and local regulations. This supplemental application form is designed to obtain necessary and required technical information in support of a Public Right-of-Way Encroachment Permit, minor Conditional Use Permit (CUP) or Conditional Use Permit (CUP) (or any combination) for a new or modified wireless telecommunications facility project, including a DAS project, within the City of Agoura Hills (“WTF Project”).

Completion of this supplemental application is a mandatory document for a WTF Project. This form assists the City of Agoura Hills to comply with its duties under Section 9661 et seq. and other provisions of the Agoura Hills Municipal Code; the Telecommunications Act of 1996 (including 47 U.S.C. §§ 253, 332); the FCC Shot Clock Order (“FCC 09-99”); California Public Utilities Code Sections 7901 and 7901.1; the California Environmental Quality Act (“CEQA”); the provisions of California Government Code Sections 65850.6 and 65964; and other local, state, and federal laws, regulations, and court decisions. The City of Agoura Hills requires that the applicant provide this information to assist it in creating a written administrative record containing substantial evidence sufficient to permit the City of Agoura Hills’ informed consideration of your request, and to determine the duties, rights and obligations of the City of Agoura Hills and the applicant/owner of the proposed project.

No application for a new WTF Project or for a modification of an existing WTF Project shall be determined complete, or be considered for determination of completeness until all required responses to this supplemental application form and required attachments are completed and tendered to the City of Agoura Hills.

If you do not believe that a specific item of information is necessary or applies to your application, mark the item on this form with the words, “Not Applicable” and attach a detailed written explanation as to the basis for your belief (e.g., “Question 94.7 does not apply to this application because the proposed WTF Project has no microwave transmission element.”) An unsupported statement such as “Question 94.7 does not apply” is insufficient, and the determination of completeness of your application will be delayed while you provide a meaningful and detailed explanation.

Every page of this form including this page and the last page must be tendered to the City of Agoura Hills. Each page including this page and the last page must be initialed where indicated. The last page must also be completed, signed, and dated. Please note that item numbers are intentionally non-sequential; do not re-number.

Questions about this form or the information required by this form should be directed to the City of Agoura Hills Planning and Community Development Department planner assigned to your project.

Findings Required for Approval of a WTF Project

In addition to findings necessary to approve a conditional use permit or minor conditional use permit, as applicable, no permit will be granted for a wireless telecommunications facility or a wireless telecommunications collocation facility unless all of the following findings are made by the reviewing authority:

1. The proposed facility has been designed and located in compliance with all applicable provisions of Division 11 of Part 2, Chapter 6, Article IX of the Agoura Hills Municipal Code entitled “Wireless Telecommunications Facilities” (“Division 11”).
2. The proposed facility has been designed and located to achieve compatibility with the community.
3. The applicant has submitted a statement of its willingness to allow other carriers to collocate on the proposed wireless telecommunications facility wherever technically and economically feasible and where collocation would not harm community compatibility.
4. Noise generated by equipment will not be excessive, annoying nor be detrimental to the public health, safety, and welfare and will not exceed the standards set forth in Division 11. (See A.H.M.C. Section 9661.7)

In addition to the above findings, approval of a permit for a wireless telecommunications facility or a wireless telecommunications collocation facility that will be located in the public right-of-way may be granted only if the following findings are made by the reviewing authority:

1. The applicant has provided substantial written evidence supporting the applicant’s claim that it has the right to enter the public right-of-way pursuant to state or federal law, or the applicant has entered into a franchise agreement with the city permitting them to use the public right-of-way.
2. The applicant has demonstrated that the facility will not interfere with the use of the public right-of-way and existing subterranean infrastructure and will not interfere with the city’s plans for modification of such location and infrastructure. (See A.H.M.C. Section 9661.7)

Exceptions pertaining to any provision of Division 11, including, but not limited to, exceptions from findings that would otherwise justify denial, may be granted by the reviewing authority at a noticed public hearing if the reviewing authority makes the finding that (i) denial of the facility as proposed would violate state and/or federal law, or (ii) a provision of Division 11, as applied to applicant, would deprive applicant of its rights under state and/or federal law. An applicant may only request an exception at the time of applying for a wireless telecommunications facility permit or wireless telecommunications facility collocation permit. (See A.H.M.C. Sections 9661.19 and 9661.20 for additional requirements and restrictions.)

1.00: **Project Location, Description of Project, Type of Permit and Applicant Information**

1.01: WTF Project Physical Address (if any):

1.02: WTF Project Site Number (if any):

1.03: Assessor's Parcel Number:

1.04: Type of Facility for which Permit is Requested (Check only one) Wireless Telecommunications Facility
 Wireless Telecommunications Collocation Facility

1.05: Type of Permit Requested Minor Conditional Use Permit
 Conditional Use Permit
 Conditional Use Permit with an Exception
 Amendment to Minor CUP
 Amendment to CUP

1.10: Project Owner is:
(Owner of the WTF Project)

Name:
Title:
Firm Name:
Address 1:
Address 2:
City: State: Zip:
Main Tel:

1.11: Legal Business Name of Applicant

Name:
Title:
Firm Name:
Address 1:
Address 2:
City: State: Zip:
Main Tel:

1.12 Applicant's Representative is:

Name:
Title:
Firm Name:

Address 1:
Address 2:
City: State: Zip:
Main Tel: Ext:
Direct Tel:
Work Fax:
Mobile Tel:
Email Address:
Website:

1.13 WTF Operator

Name:
Title:
Firm Name:
Address 1:
Address 2:
City: State: Zip:
Main Tel:

1.14 Property Owner is
(The owner of the real property where
the WTF Project will be located and/or
the personal property to which the
WTF Project will be attached. If more
than one, list all as an attachment.)

Name:
Title:
Firm Name:
Address 1:
Address 2:
City: State: Zip:
Main Tel:

1.16: Property Characteristics and Zoning:

Attach legal description of property and designate as Attachment 1.16A.

Initial here _____ to indicate that Attachment 1.16A is attached.

Parcel Size: _____ Width: _____ Depth: _____

General Plan Land Use: _____

Zoning: _____

Current Use: _____

Are any trees present on the property or within 250 feet of the property?
___ Yes ___ No

If yes, attach a detailed explanation describing the species of trees and indicate their location respective to the project site as Attachment 1.16B.

Initial here _____ to indicate that Attachment 1.16B is attached.

If oak trees are present onsite or within 250 feet of the site, an oak tree report may be required, and possibly an oak tree permit.

Are any trees impacted by the proposal? ____ Yes ____ No If yes, attach a detailed explanation describing impact on existing trees as Attachment 1.16C. An oak tree report and permit may be required.

Initial here _____ to indicate that Attachment 1.16C is attached.

- 1.17: Is this an application for a Wireless Telecommunications Collocation Facility?
____ Yes ____ No

If yes, when answering each request for information about the WTF Project, describe or depict the wireless telecommunications collocation facility as it will be initially built, and all collocations at full build-out, including, but not limited to, all antennas, antenna support structures and accessory equipment.

Initial here _____ to acknowledge compliance with this requirement.

- 1.20: Description of WTF Project. Attach a full written description of the proposed WTF Project, its purpose, and specifications, including the height and diameter of the facility, together with evidence that demonstrates that the proposed facility has been designed to the minimum height and diameter required from a technological standpoint for the proposed site. Designate the description of the WTF Project as "Attachment 1.20."

Initial here _____ to indicate that Attachment 1.20 is attached.

- 1.21: Attach a detailed site and engineering plan of the proposed facility containing the exact proposed location of the facility in relation to the site and other structures, poles and trees, as well as depicting the dimensions of the facility and design characteristics, created by a qualified licensed engineer and in accordance with requirements set by the Director. Designate the plans as "Attachment 1.21."

Initial here _____ to indicate that Attachment 1.21 is attached.

- 1.22: Attach a photograph and model name and number of: (a) all antennas, (b) the telecommunications tower or other structure for mounting the wireless telecommunications facility, and (c) any accessory equipment being proposed. These photos may be combined with the photos requested in Section 7.00.

Initial here _____ to indicate that Attachment 1.22 is attached.

- 1.23: Attach a noise study prepared by a qualified acoustic engineer documenting the level of noise to be emitted by the proposed facility and its potential effects on surrounding uses. Designate the noise study as "Attachment 1.23." The noise study may be

waived by the Director of Planning and Community Development if not applicable to the project.

Initial here _____ to indicate that Attachment 1.23 is attached, if required.

- 1.24: Attach a conceptual landscape plan showing existing trees and all proposed landscaping, concealment and screening with a discussion of how the chosen material at maturity will screen the site. Generally describe irrigation methods. Designate the conceptual landscape plan as "Attachment 1.24." The conceptual landscape plan may be waived by the Director of Planning and Community Development if not applicable to the project.

Initial here _____ to indicate that Attachment 1.24 is attached, if required.

- 1.25: Attach a description of the maintenance and monitoring program for the WTF Project. Designate the maintenance and monitoring program as "Attachment 1.25."

Initial here _____ to indicate that Attachment 1.25 is attached.

- 1.30: Will the WTF Project be installed in the City's public right-of-way?
___ Yes ___ No

- 1.31: If the answer to 1.30 is No proceed to 2.00.

- 1.32: Is the Project Owner and/or WTF Operator claiming a right to place wireless telecommunication facilities within the City's public right-of-way because the Project Owner and/or WTF Operator is a telephone corporation as that term is defined in California Public Utilities Code Section 234?
___ Yes ___ No

If the answer to 1.32 is "Yes", complete the following certification:
I, _____, hereby certify that each of the Project Owner, and the WTF Operator, if different from the Project Owner, is a telephone corporation as that term is defined in California Public Utilities Code Section 234.

Signature: _____ Date: _____
Title: _____

If the answer to 1.32 is "No", attach a detailed written statement fully and expansively describing why the Project Owner and/or the WTF Operator believes it has a right to place wireless telecommunication facilities within the City's public right-of-way. Designate this attachment, "Attachment 1.32."

Initial here _____ to indicate that Attachment 1.32 is attached.

- 1.34: Will the WTF Project require the installation or replacement of any utility or other type of pole or other antenna support structure in the public right-of-way?
___ Yes ___ No

If yes, attach a detailed written statement fully and expansively describing why the proposed pole will comply with the applicable ordinance. Designate this attachment, "Attachment 1.34."

Initial here _____ to indicate that Attachment 1.34 is attached.

2.00: Project Owner Information and CPCN Information

2.01: Attach a letter of agency appointing the Applicant's Representative as the agent for the Project Owner listed in 1.10 in connection with this application. Designate the letter of agency as "Attachment 2.01."

Initial here _____ to indicate that Attachment 2.01 is attached.

2.02: Attach a letter of agency appointing the Applicant's Representative as the agent for the underlying Property Owner listed in 1.14 and written authorization by any and all property owners authorizing the placement of the facility on the property owner's property. Designate the letter of agency and authorization as "Attachment 2.02."

Initial here _____ to indicate that Attachment 2.02 is attached.

2.03 Does the Project Owner hold a California Public Utilities Commission Certificate of Public Convenience and Necessity ("CPCN") for any service provided by this WTF Project? ___ Yes ___ No

2.04: If the answer to 2.03 is Yes, provide a true and complete copy of the Project Owner's CPCN and mark it as "Attachment 2.04."

Initial here _____ to indicate that the required Attachment 2.04 is attached.

2.05 Aside from the Project Owner's CPCN, does the Applicant believe that another CPCN covers any service provided by this WTF Project? ___ Yes ___ No

2.06: If the answer to 2.05 is Yes, provide a true and complete copy of that CPCN and mark it as "Attachment 2.06."

Initial here _____ to indicate that the required Attachment 2.06 is attached.

2.07: Attach a written description identifying the geographic service area for the subject installation, accompanied by a master plan, including maps, that identifies the location of the proposed facility in relation to all existing and planned facilities maintained within the City by each of the applicant, operator, and owner, if different entities. The master plan shall reflect all locations anticipated for new construction and/or modifications to existing facilities, including collocation, within two years of submittal of the application. Longer range conceptual plans for a period of five years shall also be provided, if available.

Initial here _____ to indicate that the required Attachment 2.07 is attached.

- 2.08: Attach a written statement of the applicant's willingness to allow other carriers to collocate on the proposed wireless telecommunications facility wherever technically and economically feasible and aesthetically desirable and where collocation would not harm community compatibility. Mark this statement as "Attachment 2.08."
Initial here _____ to indicate that Attachment 2.08 is attached.

3.00: FCC License / FAA Compliance / RF Safety Disclosure Information

- 3.01: For each person/legal entity that will be using the wireless site, provide the information in Sections 3.00 and 4.00. If more than one person/legal entity, provide separate information for each person/legal entity using the WTF Project site.

Does this WTF Project involve or relate to a Distributed Antenna System (DAS)?
_____ Yes _____ No

Note to DAS providers named in 1.10: Unless the DAS provider is the FCC licensee for the proposed WTF Project, or the non-licensee to be transmitted from the site for its own purposes, the information provided in response to Sections 3 and 4 must also be provided by every individual wireless licensee or non-licensee to be transmitted via the WTF Project identified in Section 1.00 of this form. That information must be provided on the letterhead of each entity. Each such response must also be signed by an authorized person, and that person's printed name and title, address and telephone number must be shown on the letter.

- 3.02: Has Project Owner been granted all Federal Communication Commission licenses necessary to provide the services that will be provided by this WTF Project?
_____ Yes _____ No

- 3.03: If the answer to 3.02 is No, attach detailed explanation of the status of any pending licenses and Applicant's plans to acquire such licenses as "Attachment 3.03."

Initial here _____ to indicate that the required Attachment 3.03 is attached.

3.05: For questions 3.03 through 3.09 inclusive, disclose all information for each proposed Radio Frequency signal emitter (“RF Emitter”) at the WTF Project site.

3.06: Legal Name of RF Emitter:

3.07: RF Emitter’s Address Line 1:

3.08: RF Emitter’s Address Line 2:

3.09: RF Emitter’s Phone number:

3.10: RF Emitter’s Fax number:

3.11: RF Emitter’s Contact Email address:

3.12: Use of facility: Amateur Radio¹
(Check all that apply) Broadcast Radio
 Broadcast TV
 Cellular telephone
Notice: Applicants not operating Enhanced Specialized Mobile Radio
under their own FCC license(s) Microwave
must mark “Other” and disclose PCS telephone
all information required here for Paging
all entities that use the Specialized Mobile Radio
WTF Project. WiMax/WIFI
 Other(s) (specify): _____

3.13: WTF Project latitude & longitude: N _____ W _____

3.14: Specify DATUM used above: WGS84 NAD23 NAD83
 Other DATUM (specify): _____

3.15: Project maximum height (ft AGL):

3.16: Bottom of lowest transmitting antenna (ft AGL):

3.17: RF Emissions (“Rad”) center of the lowest transmitting antenna (ft AGL):

¹ If the sole use of the facility will be for an amateur station as defined by the FCC, 47 C.F.R. Part 97 of the Commission’s Rules, or its successor regulation, you do not need to submit this supplemental application form.

3.18: For each licensee (i.e., “ABC Wireless” or “XYZ Wireless”), and for each radio service (i.e., “PCS” or “Cellular”), complete and attach a separate two-page “Appendix A” form from “A Local Government Official's Guide to Transmitting Antenna RF Emission Safety: Rules, Procedures, and Practical Guidance” available by download directly from the FCC at <http://www.fcc.gov/oet/rfsafety/> (the “Appendix A Form”). Ensure that all proposed emissions from this WTF Project are accounted for on the Appendix A Forms you submit.

Distributed Antenna System (DAS) providers and all other who are not licensed by the FCC for the radio services proposed for this WTF Project and identified in 3.09: Unless the DAS provider is the FCC licensee for the proposed WTF Project or the emissions from the site are solely for the DAS provider’s own transmissions, the DAS provider must also provide an Appendix A Form completed by each wireless carrier or wireless service provider to be transmitted through the WTF Project at each wireless site. Appendix A Forms completed by a DAS provider are unacceptable if they are not the FCC licensee for the particular wireless service(s) to be transmitted through the WTF Project.

Designate all completed Appendix A Forms as “Attachment 3.18.”

For WTF collocation projects: In addition to the Appendix A Form(s) which you must submit in connection with the WTF Project identified in this application, you must also submit an Appendix A Form for each collocated RF emitter. Designate any additional RF safety compliance information as “Attachment 3.18-A.”

For consistency, all Appendix A forms submitted must use effective radiated power (ERP) units of measure. Do not use effective isotropic radiated power (EIRP). To verify your understanding of this requirement, you must append the letters “ERP” following each wattage listing in each Appendix A form you submit.

Initial here _____ to indicate that all required Attachment 3.18 and 3.18-A forms are attached.

3.19: Considering your response in Attachment 3.18, above, and any other identifiable RF emitters that FCC OET Bulletin 65 requires be evaluated in connection with this WTF Project, are all portions of this WTF Project cumulatively “categorically excluded” under FCC OET 65 requirements? ___ Yes ___ No

If the answer to 3.19 is “No”, the Applicant must also provide a technically detailed report certified by a qualified radio frequency engineer indicating the amount of radio frequency emissions expected from the proposed facility and associated accessory equipment, as well as the cumulative impacts of the other existing facilities at the site to the extent permitted by federal law, including co-located facilities, and stating that emissions from the proposed facility individually and combined with the cumulative emissions of on-site facilities will not exceed standards set by the Federal Communications Commission. Designate this attachment, “Attachment 3.19.”

Initial here _____ to indicate that Attachment 3.19 is attached.

3.20: Does the WTF Project design or location require the Applicant to file an FAA Form 7460 or other documentation under Federal Aviation Regulation Part 77.13 et seq, or under the FCC rules? Yes No

3.21: If the answer to 3.20 is “No” proceed to 4.00.

3.22: Attach complete copies of all required FAA/FCC forms including all attachments and exhibits, including, without limitation, FAA Form 7460. Designate this attachment, “Attachment 3.22.”

Initial here _____ to indicate that Attachment 3.22 is attached.

4.00: **WTF Project Purpose**

4.01: Indicate the dominant purpose of the WTF Project (check one or more, then proceed as directed):

Add network capacity without adding significant new RF coverage area. Proceed to 4.10.

Provide significant new radio frequency coverage in an area not already served by radio frequency coverage. Proceed to 4.10.

Increase the existing RF signal level in an area with existing radio frequency coverage: Proceed to 4.10.

Other: Proceed to 4.07.

4.07 Attach a written statement fully and expansively describing all portions or elements of the “Other” dominant purpose of this WTF Project. Designate this Exhibit, “Attachment 4.07.”

Initial here _____ to indicate that Attachment 4.07 is attached.

4.10 Is this WTF Project intended to close or reduce what the applicant asserts to be a “significant gap” in its network? Yes No

If the answer to 4.10 is “No” proceed to 4.20.

- 4.12 Attach a written statement fully and expansively describing the following:
- a. A clear description of the geographic boundary of the claimed significant gap area.
 - b. Identify the size of the area, in units of square miles, of the claimed significant gap.
 - c. Explain exactly the definition of the term “significant gap” as it applies to this WTF Project.
 - d. Explain exactly how the definition of significant gap term defined in 4.12(d) was developed, and identify who developed that definition, and when the definition was developed.
 - e. Discuss, if known, whether the significant gap term defined in 4.12(d) is identical to that term as used by some or all wireless carriers in the City of Agoura Hills and/or the wireless industry as a whole, or whether that information is unknown.
 - f. Specify whether the definition of “significant gap” provided in 4.12(d) is the same definition used in this application by this Project Owner in all of its prior projects submitted to the City of Agoura Hills, and if not, explain all differences and the reasons for the differences.
 - g. Discuss in detail all of the following in relation to the claimed significant gap area only. Where you have relied on external data sources, identify those sources in detail your response.
 1. Whether claimed significant gap affects significant commuter highway, and if so, name each highway, and how affected.
 2. Describe in detail the nature and character of that area or the number of potential users in that area who may be affected by the claimed significant gap.
 3. Describe whether the proposed facilities are needed to improve weak signals or to fill a complete void in coverage, and provide proof of either.
 4. If the claimed significant gap covers well traveled roads on which customers lack roaming capabilities, identify all such well traveled roads by name within the claimed significant gap area and provide road use information about each such road.
 5. If any “drive test” has been conducted within the claimed significant gap area, discuss in detail the methodology of how the test(s) was conducted, including details about the test equipment model numbers and location of the test equipment and antennas in or on the test vehicle, and provide all of the objective data collected during the drive test in .XLS or .CSV or similar portable spreadsheet format.
 6. If the claimed significant gap affects a commercial district, show the boundaries of the district on the map.
 7. If the claimed significant gap poses a public safety risk, describe in detail the claimed risk, and then expansively discuss the basis for this claim.

- h. If the claimed significant gap is based in whole or in part on factors regarding any factor related to switching center capacity; dropped calls; failed hand-offs; interference from or to other cell sites; pilot channels; site hopping; degraded RXQUAL; degraded Ec/Io; and/or any failure to meet any carrier transmission goal or percentage goal, attach at least the most recent twelve months of historical data by month documenting at least (1) the results or numerical data of each claimed parameter; (2) the wireless carrier's numerical and percentage requirements for each such claimed perimeter; (3) the total number of calls attempted for each month both successfully and unsuccessfully completed; (4) the total number of calls that were not completed including failed originations; failed hand-offs; and non-normal call terminations; and (5) for every such claimed parameter that is not categorized by way of number or percentage, provide the data in the way kept by the carrier.
- i. Provide all other relevant information you want the City of Agoura Hills to consider when evaluating your claim of a significant gap.

Designate this attachment, "Attachment 4.12." Initial here _____ to indicate that Attachment 4.12 is attached.

- 4.13 Attach a street-level map showing the geographic boundary of the claimed significant gap stated in 4.12(a) using the same standards as in 6.02.

Designate this attachment, "Attachment 4.13." Initial here _____ to indicate that Attachment 4.13 is attached.

- 4.14 Is the proposed WTF Project the least intrusive means to close the significant gap claimed and described in 4.12? ___ Yes ___ No

- 4.15 If the answer to 4.14 is "No" proceed to 4.20.

- 4.16 Attach a written statement fully and expansively describing at a minimum why this WTF Project is the least intrusive means to close the significant gap claimed and described in 4.12. Your written statement should include the following:

- a. Identify and discuss all alternative sites and means considered to close the significant gap claimed and described in 4.12.
- b. Discuss whether two or more sites in lieu of the site proposed in Section 1.00 could close the significant gap claimed and described in 4.12, or to reduce the significant gap to be less than significant, with less impact on the community as compared with a single site. If the answer is "No," please explain in narrative format the basis for that answer.
- c. Discuss whether a requirement that one or more sites be used in place of the site proposed in Section 1.00 would prohibit or have the effect of prohibiting the applicant from providing any interstate or intrastate telecommunications service.

If the response asserts that a prohibition or effective prohibition would occur, explain in detail in narrative form all of the reasons why it would.

- d. Include and attach all information whatsoever you relied on in reaching your affirmative determination in 4.14.
- e. Include any other information you want the City of Agoura Hills to consider when it makes findings regarding whether the proposed WTF Project is the least intrusive means of closing the significant gap claimed and described in 4.12, or to reduce the significant gap to be less than significant.

Designate this Attachment, "Attachment 4.16."

Initial here _____ to indicate that Attachment 4.16 is attached. Proceed to 4.20

- 4.20 If any portion of the WTF Project is to utilize radio spectrum that does not require an FCC license, identify in detail the portions of the WTF Project that will use unlicensed spectrum.

Designate this attachment, "Attachment 4.20."

Initial here _____ to indicate that Attachment 4.20 is attached.

- 4.25 Is this WTF Project designed to use any form of direct site-to-site radio interconnection (i.e., microwave or donor/donee configuration, for example) with other existing or currently planned site? ___ Yes ___ No

4.26: If the answer to 4.25 is "No" proceed to 5.00.

- 4.27: Attach a detailed written statement fully and expansively describing the radio interconnection proposed, and identify all other existing or planned sites that will be interconnected with this WTF Project. Designate this attachment, "Attachment 4.27."

Initial here _____ to indicate that Attachment 4.27 is attached.

5.00: **Build-Out Requirements**

- 5.01: Do any of the radio services identified in 3.09 above require the licensee to provide specific radio frequency/population build-out coverage pursuant to the underlying FCC license? ___ Yes ___ No

5.02: If the answer to 5.01 is "No" proceed to 6.00.

- 5.03: Have all of the FCC build-out requirements as required by all licenses covering all radio services proposed at this WTF Project been met? ___ Yes ___ No

5.04: If the answer to 5.03 is "Yes" proceed to 6.00.

5.05: Disclose by licensee call sign identified in Section 3.02 all remaining build-out requirements/obligations which have yet to be met, and the known or estimated date when the remaining build-out requirements will be met. Designate this attachment “Attachment 5.05.”

Initial here _____ to indicate that Attachment 5.05 is attached.

5.10 Will this proposed site be interconnected via radio frequency transmissions to any other site or sites now constructed, proposed, or anticipated? For the purpose of this question, interconnection includes one or more radio frequency links to provide ‘back-haul’ from this site to a switching center or centralized node location.
___ Yes ___ No

5.11: If the answer to 5.10 is “No” proceed to 6.00.

5.15 Identify by physical address (or if none, by geographic description) all other sites, regardless of whether now constructed, proposed, or anticipated, that are to be interconnected with this WTF Project site. Disclose in technical detail the proposed method of interconnection. Designate this attachment, “Attachment 5.15.”

Initial here _____ to indicate that Attachment 5.15 is attached.

6.00: Radio Frequency Coverage Maps

6.01: Where a licensee intends to provide radio frequency coverage from the WTF Project to an identified geographic coverage, the coverage maps and information requested in Section 6 are required attachments.

Distributed Antenna System (DAS) providers and all others who are not licensed by the FCC for the radio services proposed for this WTF Project and identified in 3.09: You must provide radio frequency coverage maps prepared by the FCC licensee(s) that will control the RF emissions from this WTF Project. Radio frequency coverage maps required here that are completed by a DAS provider are unacceptable if they are not the FCC licensee or in full control of the RF emitters for the particular wireless service transmitted through the WTF Project.

If no geographic coverage area is identified, initial here _____ and proceed to 7.00.

6.02 For the coverage maps required here, the following mandatory requirements apply. Failure to adhere to these requirements may delay your application’s determination of completeness.

- a. The size of each submitted map must be no smaller than 11 x 8.5 inches. Each map must be of the same physical size and map area scale. Each map must use the same base map (i.e., same streets and legends shown on all).

- b. If the FCC rules for any proposed radio service defines a minimum radio frequency signal level that level must be shown on the map in a color easily distinguishable from the base paper or transparency layer, and adequately identified by RF level and map color or gradient in the map legend. If no minimum signal level is defined by the FCC rules you must indicate that in the legend of each RF coverage map. You may show other RF signal level(s) on the map so long as they are adequately identified by objective RF level and map color or gradient in the map legend.

6.03: Provide a map consistent with the requirements of 6.02 showing the existing RF coverage within the City of Agoura Hills on the Applicant's same network, if any (if no existing coverage, so state). This map should not depict any RF coverage to be provided by the WTF Project. Designate this attachment "Attachment 6.03."

Initial here _____ to indicate that Attachment 6.03 is attached.

6.04: Provide a map consistent with the requirements of 6.02 showing the RF coverage to be provided only by the WTF Project. This map should not depict any RF coverage provided any other existing or proposed wireless sites. Designate this attachment "Attachment 6.04."

Initial here _____ to indicate that Attachment 6.04 is attached.

6.05: Provide a map consistent with the requirements of 6.02 showing the RF coverage to be provided by the WTF Project and by all other existing wireless sites on the same network should the WTF Project site be activated. Designate this attachment "Attachment 6.05."

Initial here _____ to indicate that Attachment 6.05 is attached.

7.00: WTF Project Photographs and Photo Simulations for Visual Impact Analysis

The following items 7.01 through 7.03 may be waived by the Director of Planning and Community Development, if not applicable to the project.

7.01: The Applicant shall attach an accurate visual impact analysis showing the maximum silhouette, viewshed analysis, color and finish palette and proposed screening for the facility, including scaled photo simulations. Designate this attachment "Attachment 7.01."

Initial here _____ to indicate that Attachment 7.01 is attached, if required.

7.02 The Applicant shall submit photo simulations consistent with the following standards:

- a. Minimum size of each base photo and each photo simulation must be 10 x 8 inches (landscape orientation). Each base photo and matching photo simulation must be the same size. Single sheets of 11 x 8.5 inches showing base photos and

photo simulations on the same page are unacceptable.

- b. All elements of the WTF Project as proposed by the Applicant which can be seen from any point at ground level, or from any level within or on buildings within 500 feet of the WTF Project, must be shown in one or more close-in photo simulations (i.e., panel antennas, omni-directional antennas, GPS antennas, antenna camouflage devices, cable trays; equipment cabinets; working lights; etc.), including color and finish palette.
- c. The overall WTF Project as proposed by the Applicant must be shown in six or more area photo simulations, three taken within a 500 feet radius and three taken within a three mile radius. Base photographs must, at a minimum, be taken from widely scattered positions separated by 120 degrees. A map detail showing each location where a photograph was taken, the proposed site, and the direction to the site from each photo location must be included. Base photographs taken from locations that have some physical feature obscuring the WTF Project site, and the photo simulations associated with those same base photographs, are not acceptable.

Attach all base photographs and photo simulations to this application marked as Attachment 7.02.

The purpose of the photo simulations is to allow the City of Agoura Hills to visualize the WTF Project as completed, therefore the number of site photos, and photo simulations, and the actual or simulated camera location of these photos and photo simulations are subject to City of Agoura Hills determination. The Applicant should submit photos and photo simulations consistent with these instructions, and be prepared to provide additional photos and photo simulations should they be requested by the City of Agoura Hills.

The Applicant certifies by initialing in the space following this paragraph that all of the photos and photo simulations provided in Attachment 7.01 are accurate and reliable photographic representations of the current WTF Project site and the proposed WTF Project to be constructed or modified, and that the Applicant is fully aware that the City of Agoura Hills will rely on all of the photos and photo simulations provided in Attachment 7.01 when it considers approval of this WTF Project and later when determining project completion.

Applicant's initials: _____, if required. (If not initialed, this application may be deemed incomplete by the City of Agoura Hills.)

- 7.03: Attach a detailed written description of efforts taken to blend the WTF Project with the surrounding area. Designate this attachment as "Attachment 7.03."

Initial here _____ to indicate that Attachment 7.03 is attached, if required.

8.00: Alternative Candidate Sites

8.02: Has the Applicant or Project Owner or anyone working on behalf of the Applicant or Project Owner secured or attempted to secure any leases or lease-options or similar formal or informal agreements in connection with this WTF Project for any sites other than the proposed WTF Project site? Yes No

8.03: If the answer to 8.02 is “No,” proceed to 8.05.

8.04: Provide the physical address of each such other location, and provide an expansive technical explanation as to why each such other site was disfavored over the WTF Project site. Designate this attachment “Attachment 8.04.”

Initial here _____ to indicate that Attachment 8.04 is attached.

8.05: Considering this proposed site, is it the one and only one location within or outside of the City of Agoura Hills that can possibly meet the objectives of the WTF Project? Yes No

8.06: If the answer to 8.05 is “No,” proceed to 10.00.

8.07: Provide a technically expansive and detailed explanation supported as required by comprehensive radio frequency data and all other necessary information fully describing why the proposed site is the only location within or outside of the City of Agoura Hills that can possibly meet the radio frequency objectives of the WTF Project. Explain, in exact and expansive technical detail, all of the objectives of this WTF Project.

Designate this attachment “Attachment 8.07.”

Initial here _____ to indicate that Attachment 8.07 is attached.

9.00: Exceptions

9.01: Is Applicant requesting any exceptions to the Agoura Hills Municipal Code provisions governing the WTF Project (e.g., the location, design and development standards, or any other requirement relating to the WTF Project)? Yes No

If yes, provide a technically expansive and detailed explanation of the exception requested and why it is being requested. Discuss in depth all physical constraints that exist, including topography and surrounding structures, which the exception is attempting to overcome. Designate this explanation as Attachment 9.01.

Initial here _____ to indicate that Attachment 9.01 is attached.

9.02: Please check the basis for requesting the exception (check all that apply):

Denial of the facility as proposed would violate California state law.

Denial of the facility as proposed would violate federal law.

A provision of the Agoura Hills Municipal Code, as applied to Applicant, would deprive Applicant of its rights under California state law.

A provision of the Agoura Hills Municipal Code, as applied to Applicant, would deprive Applicant of its rights under federal law.

For each statement checked above, provide an expansive and detailed explanation of Applicant's basis for the statement, including citations to applicable law. Designate this explanation as Attachment 9.02.

Initial here _____ to indicate that Attachment 9.02 is attached.

NOTE: If applicant is claiming that the exception is needed because a regulation would otherwise prohibit or have the effect of prohibiting the Applicant from providing any interstate or intrastate telecommunications service (e.g., it is needed to close a significant gap in service in its network), Applicant must answer and provide all information requested in Sections 4.10 through 4.16 and Sections 6.01 through 6.05.

9.03: Depending upon the exception requested, additional information and studies may be required as deemed necessary by the Director to allow the City to evaluate the request for an exception.

[Remainder of Page Intentionally Left Blank]

10.00: Identification of Key Persons

10.01: Identify by name, title, company affiliation, work address, telephone number and extension, and email address the key person or persons most knowledgeable regarding this WTF Project so that the City of Agoura Hills may contact them with questions regarding the WTF Project:

10.10 (1) Person responsible for the final site selection for the WTF Project:

10.11 Name:

10.12 Title:

10.13 Company Affiliation:

10.14 Work Address:

10.15 Telephone / Ext.:

10.16 Email Address:

10.20 (2) Person responsible for the radio frequency engineering of the WTF Project:

10.21 Name:

10.22 Title:

10.23 Company Affiliation:

10.24 Work Address:

10.25 Telephone / Ext.:

10.26 Email Address:

10.30 (3) Person responsible for rejection of other candidate sites evaluated, if any:

10.31 Name:

10.32 Title:

10.33 Company Affiliation:

10.34 Work Address:

10.35 Telephone / Ext.:

10.36 Email Address:

10.40 (4) Consultant working on the WTF Project, if any:

10.41 Name:

10.42 Title:

10.43 Company Affiliation:

10.44 Work Address:

10.45 Telephone / Ext.:

10.46 Email Address:

10.50 If more than one key person is now or was involved in any of the functions identified in this section at or before the time of the submission of this form, attach a separate sheet providing the same information for each additional person, and identifying which function or functions are/were performed by each additional person.

Designate this attachment "Attachment 10.50."

Initial here _____ to indicate that the information above is complete and there is no Attachment 10.50, or initial here _____ to indicate that Attachment 10.50 is attached.

14.00 Deposit for Review of Application

14.01 The Director of Planning and Community Development is authorized to retain on behalf of the City an independent, qualified consultant to review any application for a permit for a wireless telecommunications facility or wireless telecommunications collocation facility. This consultant is paid for by the Applicant.

A review deposit may be required pursuant to a resolution adopted by the City Council. The review fee deposit covers the cost of review of the application by the wireless consultant, if any, and the City Attorney.

Initial here _____ to acknowledge that a deposit may be required with this application and that the cost of the wireless consultant review, and City Attorney review, will be charged against the deposit amount. Applicant may be required to deposit additional funds beyond the initial deposit pursuant to the City Council Resolution. Any funds remaining in the deposit account upon completion of application review will be refunded to the Applicant.

15.00 Additional Information Required by Director

15.01 Any other information and/or studies determined necessary by the Director of Planning and Community Development may be required. Please provide the following additional information:

16.00 Additional Information Optionally Provided by the Applicant

16.01 You are invited and encouraged to provide any additional written information that you wish the City of Agoura Hills to consider in connection with your proposed WTF Project.

If you wish to attach additional information, designate this attachment “Attachment 11.”

Initial here _____ to indicate that Attachment 11 is attached,
or initial here _____ to indicate that there is no Attachment 11 provided by the applicant.

20.00: Certification of Accuracy and Reliability

20.01: The undersigned certifies on behalf of itself, the Applicant, the Project Owner and the WTF Operator that the plans, information and representations provided in and attached to this form are true, correct and complete to the best of the undersigned's knowledge and belief, and that the information provided here should be relied upon by the City of Agoura Hills as being accurate and complete when the City of Agoura Hills evaluates this WTF Project. Furthermore, the undersigned understands that failure to provide the plans and information required by this supplemental application may result in this application not being accepted as complete for filing and/or processing.

_____ Signature	_____ Title
_____ Print Name	_____ Provide Email Address
_____ Print Company Name	_____ Provide Telephone Number
_____ Date Signed	

[Last Page: Remember to sign above and initial below.]

For further information, contact:
City of Agoura Hills
Planning and Community Development Department
30001 Ladyface Court
Agoura Hills, California 91301
(818) 597-7309
www.ci.agoura-hills.ca.us