



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

**MINUTES OF THE REGULAR SCHEDULED MEETING OF
THE PLANNING COMMISSION
February 7, 2013**

CALL TO ORDER: Chair O'Meara called the meeting to order at 6:30 p.m.

FLAG SALUTE: Commissioner Steve Rishoff

ROLL CALL: Chair John O'Meara, Vice Chair Michael Justice, Commissioners Linda Northrup, Steve Rishoff and Curtis Zacuto.

Also present were Director of Planning and Community Development Mike Kamino, Assistant Planning and Community Development Director Doug Hooper, Deputy City Attorney Diana Varat, Associate Planner Renee Madrigal, and Recording Secretary Sheila Keckhut.

APPROVAL OF AGENDA: On a motion by Commissioner Zacuto, seconded by Commissioner Rishoff, the Planning Commission moved to approve the February 7, 2013 Agenda. Motion carried 5-0.

PUBLIC COMMENTS: There were no public comments.

APPROVAL OF MINUTES:

1. Minutes – January 17, 2013 Planning Commission Meeting

On a motion by Vice Chair Justice, seconded by Commissioner Zacuto, the Planning Commission moved to approve Minutes of the January 17, 2013 Planning Commission Meeting. Motion carried 4-0-1. Chair O'Meara abstained.

CONTINUED PUBLIC HEARING

2. REQUEST: Request for approval of a Site Plan/Architectural Review Amendment to remodel the exterior of an existing McDonald's Restaurant and a Sign Permit to amend the sign program. (Variance request was withdrawn).
- APPLICANT: Ron Underwood/Jessica Steiner
3600 Birch Street, Suite 120
Newport Beach, CA 92660
- CASE NOS.: 05-SPR-018 Amendment and 05-SP-035 Amendment
- LOCATION: 29161 Canwood Street
(A.P.N. 2048-011-029)
- ENVIRONMENTAL DETERMINATION: Exempt from CEQA per Sections 15301 and 15311 of the CEQA Guidelines.
- RECOMMENDATION: Staff recommended the Planning Commission adopt a motion to approve Site Plan/Architectural Review Case No. 05-SPR-018 Amendment and Sign Permit Case No. 05-SP-035, subject to conditions, based on the findings of the draft Resolutions.
- PUBLIC COMMENTS: Chair O'Meara opened the meeting for public comments.

Ron Underwood, Applicant

The following person turned in a speaker card, but did not speak.

Quan Mac, representing the applicant

Chair O'Meara closed the item.
- ACTION: On a motion by Vice Chair Justice, seconded by Commissioner Rishoff, the Planning Commission moved to adopt Resolution No. 13-1084, approving Site Plan/Architectural Review Amendment Case No. 05-SPR-018, subject to conditions. Motion carried 5-0.

On a motion by Vice Chair Justice, seconded by Commissioner Northrup, the Planning Commission moved to adopt Resolution No. 13-1085, approving Sign Permit Amendment Case No. 05-SP-035, subject to conditions. Motion carried 5-0.

DISCUSSION ITEMS

3. Selection of Planning Commission Chair and Vice Chair

On a motion by Commissioner Rishoff, seconded by Commissioner Northrup, the Planning Commission moved to appoint Vice Chair Justice as Chairperson for the 2013 calendar year. Motion carried 4-0-1. Vice Chair Justice abstained.

On a motion by Commissioner Northrup, seconded by Commissioner Zacuto, the Planning Commission moved to appoint Chair O'Meara as Vice Chair for the 2013 calendar year. Motion carried 4-0-1. Chair O'Meara abstained.

4. Agoura Village Policy Committee Appointments Selection for 2013

On a motion by Chair Justice, seconded by Commissioner Rishoff, the Planning Commission moved to appoint Commissioners Northrup and Zacuto to serve on the Agoura Village Policy Committee for the 2013 calendar year. Motion carried 3-0-2. Commissioners Northrup and Zacuto abstained.

PLANNING COMMISSION/STAFF COMMENTS

Commissioner Northrup thanked Chair O'Meara for his contribution as Chairman for his services for the 2012 calendar year.

ADJOURNMENT

At 6:55 p.m., on a motion by Commissioner Rishoff, seconded by Chair Justice, the Planning Commission moved to adjourn the meeting to the next scheduled Planning Commission meeting on Thursday, February 21, 2013 at 6:30 p.m. Motion carried 5-0.