



**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

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**MINUTES OF THE REGULAR SCHEDULED MEETING OF  
THE PLANNING COMMISSION  
May 2, 2013**

**CALL TO ORDER:** Chair Justice called the meeting to order at 6:30 p.m.

**FLAG SALUTE:** Vice Chair O'Meara

**ROLL CALL:** Chair Michael Justice, Vice Chair John O'Meara, Commissioners Linda Northrup, Steve Rishoff and Curtis Zacuto.

Also present were Director of Planning and Community Development Mike Kamino, Assistant Planning and Community Development Director Doug Hooper, Principal Planner Allison Cook, Public Works Project Manager Chris Dodd, Community Services Director Amy Brink, Recreation Manager Zack Miller, Oak Tree and Landscape Consultant Ann Burroughs, Architect Tyson Cline, and Recording Secretary Sheila Keckhut.

**APPROVAL OF AGENDA:** On a motion by Commissioner Northrup, seconded by Commissioner Rishoff, the Planning Commission moved to approve the May 2, 2013 Agenda. Motion carried 5-0.

**PUBLIC COMMENTS:** There were no public comments.

**APPROVAL OF MINUTES:**

1. Minutes – April 4, 2013 Planning Commission Meeting

On a motion by Commissioner Rishoff, seconded by Commissioner Northrup, the Planning Commission moved to approve Minutes of the April 4, 2013 Planning Commission Meeting. Motion carried 4-0-1. Vice Chair O'Meara abstained.

**NEW PUBLIC HEARING:**

2. REQUEST: Request for the Planning Commission to approve a Conditional Use Permit to renovate and add 12,978 square feet to a former temple and associated school facility for use as the City of Agoura Hills Recreation Center, a Variance from Zoning Ordinance Section 9606.2.D to construct a 10-foot high retaining wall, and an Oak Tree Permit to encroach within the protected zone of three (3) Oak trees for the proposed construction; and to adopt a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program.

APPLICANT: City of Agoura Hills  
30001 Ladyface Court  
Agoura Hills, CA 91301

CASE NO.: 13-CUP-002; 13-VAR-002; and 13-OTP-005

LOCATION: 29900 Ladyface Court  
(A.P.N. 2061-005-915)

ENVIRONMENTAL ANALYSIS: Mitigated Negative Declaration

RECOMMENDATION: Staff recommended that the Planning Commission adopt the draft resolutions prepared by staff to adopt the Mitigated Negative Declaration and the Mitigation Monitoring and Reporting Program prepared for the project; and approve Variance Case No. 13-VAR-002; Conditional Use Permit Case No 13-CUP-002; and Oak Tree Permit Case No. 13-OTP-005.

PUBLIC COMMENTS: Chair Justice opened the meeting for public comments.

There were no speakers on this item.

Chair Justice closed the item.

ACTION: On a motion by Vice Chair O'Meara, seconded by Commissioner Zacuto, the Planning Commission moved to adopt Resolution No. 13-1095, approving Variance Case No. 13-VAR-002, subject to conditions. Motion carried 5-0.

On a motion by Vice Chair O'Meara, seconded by Commissioner Northrup, the Planning Commission moved to adopt Resolution No. 13-1096, approving Conditional Use Permit Case No. 13-CUP-002, subject to conditions. Motion carried 5-0.

On a motion by Vice Chair O'Meara, seconded by Commissioner Zacuto, the Planning Commission moved to adopt Resolution No. 13-1097, approving Oak Tree Permit Case No. 13-OTP-005, subject to conditions. Motion carried 5-0.

### **PLANNING COMMISSION/STAFF COMMENTS**

None

### **ADJOURNMENT**

At 7:25 p.m., on a motion by Vice Chair O'Meara, seconded by Commissioner Zacuto, the Planning Commission moved to adjourn the meeting to the next scheduled Planning Commission meeting on Thursday, May 16, 2013 at 6:30 p.m. Motion carried 5-0.