

MINUTES
REGULAR MEETING OF THE AGOURA HILLS CITY COUNCIL
AND
SPECIAL MEETINGS OF THE
PARKING AUTHORITY OF THE CITY OF AGOURA HILLS AND THE
AGOURA HILLS IMPROVEMENT AUTHORITY
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, June 26, 2013
6:00 P.M.

The City Council meeting was called to order at 6:00 p.m. by Mayor Weber.

The Pledge of Allegiance was led by Councilmember Buckley Weber.

Present were: Mayor Denis Weber, Mayor Pro Tem William D. Koehler, Councilmember Illece Buckley Weber, Councilmember John M. Edelston, and Councilmember Harry Schwarz.

Also Present were: City Manager Greg Ramirez, Assistant City Manager Nathan Hamburger, Deputy City Manager Louis Celaya, Director of Public Works/City Engineer Ramiro Adeva, Building Official Amir Hamidzadeh, Director of Planning and Community Development Mike Kamino, Director of Finance Christy Pinuelas, Director of Community Services Amy Brink, and City Clerk Kimberly Rodrigues.

REPORT OF CLOSED SESSION

City Attorney Lee reported on the City Council Closed Session item, pursuant to Government Code Section 54956.9(a). The City Council considered the item, direction was given to staff, and no reportable action was taken.

APPROVAL OF AGENDA

On a motion by Mayor Pro Tem Koehler, second by Councilmember Edelston, the Agenda was approved without objection.

PRESENTATIONS

Mayor Weber presented a Proclamation to former Agoura High School Principal, Larry Misel, recognizing and congratulating him on his retirement.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Conejo Future Foundation Representatives, Gilbert Bao and Aidan Hodgeson, provided an update from the Youth Congress.

Conejo Future Foundation Representative, Joan Yacovone, provided an update from the Senior Congress.

PUBLIC COMMENTS

The following person(s) spoke:

Joan Yacovone, Agoura Hills
Jack Koenig, Agoura Hills
Sarah Stevens, Agoura Hills, representing JUICE

CITY COUNCIL CONSENT CALENDAR

The following person(s) spoke on Item No. 11:

Sarah Stevens, Agoura Hills, representing JUICE

On a motion by Councilmember Edelston, second by Mayor Pro Tem Koehler, the Consent Calendar was unanimously approved 5-0.

1. Approve Minutes of the Special City Council Budget Workshop of June 12, 2013
ACTION: Approved 5-0
2. Approve Minutes of the Regular City Council Meeting of June 12, 2013
ACTION: Approved 5-0
3. Approve Demand Warrant Register No. 690
ACTION: Approved 5-0
4. Approve Consultant Services Agreement, with Dapeer, Rosenblit & Litvak, LLP, to Provide City Prosecuting Services for FY 2013-2014
ACTION: Approved 5-0
5. Approve First Amendment to Agreement, with Tyler Technologies, Inc., to Upgrade Finance Software
ACTION: Approved 5-0
6. Approve First Amendment to Agreement, with the County of Ventura., for the Provision of the Pilot Kanan Shuttle Services Project
ACTION: Approved 5-0

7. Approve First Amendment to Agreement, with First Transit, Inc., for the Provision of the Pilot Kanan Shuttle Services Project

ACTION: Approved 5-0

8. Award Contracts for Professional Plan Review and Inspection Services for the Building and Safety Department to Bureau Veritas and California Code Check

ACTION: Approved 5-0

9. Award Contract for Reyes Adobe Sidewalk Improvement Project; NIB 13-02 to DPM Company

ACTION: Approved 5-0

10. Request to Approve Special Legal Services Rates with Richards, Watson & Gershon, Relating to Bond Disclosure Counsel Services Necessary for the Issuance of Financial Bonds for the Construction of the Agoura Hills Community Recreation Center

ACTION: Approved 5-0

11. Adopt **Resolution No. 13-1707**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING RESOLUTION NO. 98-1065, REGARDING PROCEDURES AND GUIDELINES REGARDING ART IN PUBLIC PLACES and Approve the Appropriation of Funds from a Reserve Account to an Art in Public Places General Fund Account

ACTION: Approved 5-0

12. Adopt **Resolution No. 13-1708**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 2% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO PROVIDE FOR INCREASED COSTS TO HEALTH CARE PREMIUMS, RECLASSIFYING THE POSITIONS OF BUILDING OFFICIAL AND DEPUTY CITY MANAGER AS MANAGEMENT POSITIONS AND THE POSITION OF EXECUTIVE ASSISTANT AS AN EXEMPT POSITION, AND APPROVING AMENDMENT NO. 9 TO THE CITY MANAGER'S EMPLOYMENT AGREEMENT

ACTION: Approved 5-0

13. Adopt **Resolution No. 13-1709**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING A CITYWIDE RECORDS RETENTION/DESTRUCTION SCHEDULE FOR THE MAINTENANCE AND DISPOSITION OF RECORDS AND RESCINDING RESOLUTION NO. 10-1584

ACTION: Approved 5-0

14. Adopt **Resolution No. 13-1710**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING THAT THERE IS A NEED FOR A PARKING AUTHORITY TO FUNCTION IN THE CITY AND DECLARING THE CITY COUNCIL TO BE THE BOARD OF DIRECTORS OF THE PARKING AUTHORITY

ACTION: Approved 5-0

**Convene Special Meeting of the Parking Authority (PA) of the
City of Agoura Hills without Adjourning the City Council Meeting**

The Parking Authority meeting was called to order at 6:24 p.m. by Chair Weber.

Authority Secretary Rodrigues announced, for the record, that the oaths of office were administered to the members of the Parking Authority prior to the meeting.

Present were: Chair Denis Weber, Vice-Chair William D. Koehler, Board Member Illece Buckley Weber, Board Member John M. Edelston, and Board Member Harry Schwarz.

Also Present were: Chief Administrative Officer Greg Ramirez, City Attorney Candice K. Lee, Assistant Chief Administrative Officer Nathan Hamburger, Deputy City Manager Louis Celaya, Director of Public Works/City Engineer Ramiro Adeva, Building Official Amir Hamidzadeh, Director of Planning and Community Development Mike Kamino, Director of Finance Christy Pinuelas, Director of Community Services Amy Brink, and Authority Secretary Kimberly Rodrigues.

PA APPROVAL OF AGENDA

On a motion by Board Member Schwarz, second by Board Member Buckley Weber, the Agenda was approved without objection.

PA PUBLIC COMMENTS

There were no public speakers.

PA CONSENT CALENDAR

There were no public speakers.

On a motion by Board Member Edelston, second by Board Member Buckley Weber, the Consent Calendar was unanimously approved 5-0.

PA1. Adopt **Resolution No. PA13-01**; A RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING BYLAWS OF THE PARKING AUTHORITY

ACTION: Approved 5-0

At 6:25 p.m., with consensus of the Board Members, Chair Weber adjourned the Parking Authority meeting.

**Adjourn the Parking Authority (PA) of the City of Agoura Hills Meeting
and Convene the Special Meeting of the Agoura Hills Improvement Authority (IA)
Without Adjourning the City Council Meeting**

The Improvement Authority meeting was called to order at 6:26 p.m. by President Weber.

Authority Secretary Rodrigues announced, for the record, that the oaths of office were administered to the members of the Improvement Authority prior to the meeting.

Present were: President Denis Weber, Vice-President William D. Koehler, Authority Commissioner Illece Buckley Weber, Authority Commissioner John M. Edelston, and Authority Commissioner Harry Schwarz.

Also Present were: Chief Administrative Officer Greg Ramirez, City Attorney Candice K. Lee, Assistant Chief Administrative Officer Nathan Hamburger, Deputy City Manager Louis Celaya, Director of Public Works/City Engineer Ramiro Adeva, Building Official Amir Hamidzadeh, Director of Planning and Community Development Mike Kamino, Director of Finance Christy Pinuelas, Director of Community Services Amy Brink, and Authority Secretary Kimberly Rodrigues.

IA APPROVAL OF AGENDA

On a motion by Authority Commissioner Edelston, second by Authority Commissioner Schwarz, the Agenda was approved without objection.

IA PUBLIC COMMENTS

There were no public speakers.

IA CONSENT CALENDAR

There were no public speakers.

On a motion by Authority Commissioner Schwarz, second by Authority Commissioner Buckley Weber, the Consent Calendar was unanimously approved 5-0.

IA1. Adopt **Resolution No. IA13-01**; A RESOLUTION OF THE AGOURA HILLS IMPROVEMENT AUTHORITY, CALIFORNIA, APPROVING BYLAWS OF THE IMPROVEMENT AUTHORITY

ACTION: Approved 5-0

At 6:27 p.m., with consensus of the Authority Commissioners, President Weber adjourned the Improvement Authority meeting.

**Adjourn the Improvement Authority (IA) of the City of Agoura Hills Meeting
Without Adjourning the City Council Meeting**

CITY COUNCIL DISCUSSION/ACTION

16. Discussion to Consider the Adoption of **Resolution No. 13-1712**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2013-14 APPROPRIATIONS LIMITATIONS, the Adoption of **Resolution No. 13-1713**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2013-14, and the **Approval of a Debt Management Policy**

Following presentation of the staff report, Mayor Weber opened the floor for public comment. There were no public speakers.

ACTION: Following discussion, the motion by Councilmember Schwarz, to Adopt Resolution Nos. 13-1712 and 13-1713, and approve a Debt Management Policy, was seconded by Councilmember Edelston, and approved 5-0.

**Convene Joint Meeting of the City Council and the
Parking Authority (PA) of the City of Agoura Hills**

Chair Weber reopened the Parking Authority at 6:35 p.m. to convene the Joint Meeting of the City Council and Parking Authority.

JOINT CITY COUNCIL AND PA CONSENT CALENDAR

There were no public speakers.

On a motion by Councilmember/Board Member Edelston, second by Councilmember/Board Member Schwarz, the joint Consent Calendar was unanimously approved 5-0.

15./PA2. Adopt **Resolution No. 13-1711**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING A JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE CITY OF AGOURA HILLS AND THE PARKING AUTHORITY OF THE CITY OF AGOURA HILLS

ACTION: Approved 5-0

Adopt **Resolution No. PA13-02**; A RESOLUTION OF THE PARKING AUTHORITY OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING A JOINT EXERCISE OF POWERS AGREEMENT BETWEEN THE CITY OF AGOURA HILLS AND THE PARKING AUTHORITY OF THE CITY OF AGOURA HILLS

ACTION: Approved 5-0

At 6:36 p.m., with consensus of the Board Members, Chair Weber adjourned the Parking Authority meeting.

CITY COUNCIL, STAFF COMMENTS

Councilmember Buckley Weber spoke about: the positive experience of distributing free reusable bags at the Ralphs grocery store, with Councilmember Schwarz, noting that many of the youth did not use any bag, but simply hand carried their items out of the store; mentioned she looked forward to, at a future date, distributing reusable bags at the Vons grocery store; and reported she attended the informative Joint Powers Insurance Authority conference.

Councilmember Schwarz also spoke about his experience with distributing free reusable bags at Ralphs, noted that plastic bags must be recycled at the special plastic bag recycle bins at the grocery stores, invited everyone to attend the upcoming *Summer Concerts in the Park* series, especially on July 7, 2013, showcasing the band, Knight Fever, and a post 4th of July fireworks display after the concert.

Councilmember Edelston wished everyone a happy and safe 4th of July holiday.

Mayor Pro Tem Koehler spoke about attending the Fireside Reception/Book Signing event, with Councilmember Buckley Weber, at the library and thanked author Susan Pascal for putting together the pictorial and narrative history book, *Images of America: Agoura Hills*, mentioned he looked forward to receiving a copy, and also wished everyone a safe and happy 4th of July.

Mayor Weber wished everyone a happy 4th of July and mentioned that he received a call, at City Hall, from Louis Zamparini who thanked him for the letter from the City and the Snickers bar presented by staff at the event.

ADJOURNMENT

At 6:44 p.m., on a motion by Councilmember Edelston, second by Councilmember Schwarz, the City Council consented to adjourn the meeting to 6:00 p.m., Wednesday, July 10, 2013, for a Regular Meeting of the City Council in the Council Chambers of the Civic Center, with a Closed Session at 5:00 p.m. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk