

REPORT TO CITY COUNCIL

DATE: JANUARY 22, 2014

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: MIKE KAMINO, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

SUBJECT: CONDUCT A PUBLIC HEARING AND APPROVE RESOLUTION NO. 14-1741, APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS/PROJECTS FOR THE 40TH PROGRAM YEAR (JULY 1, 2014 – JUNE 30, 2015)

The request before the City Council is to conduct a public hearing to consider approval of attached Resolution No. 14-1741, approving Community Development Block Grant (CDBG) programs/projects for the 40th Program Year (July 1, 2014 – June 30, 2015).

Each year, Community Development Block Grant (CDBG) funds are allocated to Cities by the Federal Housing and Urban Development Department (HUD), and administered through the Los Angeles County Community Development Commission (CDC). Funding for participating Cities of the Los Angeles Urban County CDBG Program is based upon the total number of participating Cities. It is also based on the Cities' need to provide housing, economic and social service, and community development opportunities that principally benefit seniors and persons of low and moderate income levels, aid in the prevention of neighborhood blight, and meet other urgent community development needs due to natural disasters or other emergencies. The City of Agoura Hills has participated in the CDBG Program since 1984. In order to continue its participation in the upcoming 2014-2015 program year, which begins on July 1, 2014, and ends on June 30, 2015, the City must prepare and submit its proposed CDBG project descriptions to the CDC no later than January 31, 2014, for review and approval.

While the City Council has flexibility in selecting programs/projects that best suit the City's needs, these programs/projects must also comply with the specific federal qualification criteria of low-moderate income and slum/blight. Previous CDBG funding allocations approved by the City Council included the Single-Family Housing Rehabilitation Program, which provided loans and grants to qualified low and moderate income households for qualified home improvements, and the City Community Services Department's Senior Citizen Recreation Program. From 2007 through the 2012-2013 Fiscal Year, the City exchanged its annual allocation of CDBG funds for general funds, as was allowed by the CDC. However, in 2013, the CDC eliminated the exchange of

funds between participating Cities, and Agoura Hills' designated funds for this current Program Year were rolled-over to the 2014-2015 Program Year.

The City's estimated CDBG allocated funds and unallocated funds for the 2014-2015 Program Year total approximately \$170,685. These funds include \$63,667 allocated for the 2014-2015 Program Year, \$87,018 of unused allocations for the 2013-2014 Program Year, and \$20,000 of unallocated funds (Single Family Housing Rehabilitation Program loan payment) from this current Program Year. Staff wishes to emphasize that this is a planning estimate only; the CDC will not release final appropriations from HUD until Spring 2014. The City's final CDBG allocation may be more or less than the planning estimate.

Staff is requesting the City Council approve designating all available CDBG funds for the 2014-2015 Program year toward the construction and installation of exterior louvered window shades and free-standing shade structures serving the Senior Center portion of the new Agoura Hills Recreation Center to be located at 29900 Ladyface Court. The installation of the louvered shades was initially included in the Recreation Center's first phase construction plans, but was subsequently removed for cost saving purposes. Now that CDBG funds are available to use toward this portion of construction, as well as for possible free-standing shade structures in the designated senior patio, it is requested this allocation be approved. Staff would note that the proposed structures can be funded with CDBG funds only if applied to areas of the Recreation Center that are designated for seniors. The senior program spaces within the Recreation Center will be located on both sides of the main entrance, on the south side of the project site, which happen to have the greatest sun exposure.

Staff would also request that up to \$30,000 of City's CDBG funds be used for program consultant costs to assist staff throughout the project with CDC oversight and submittal requirements. An agreement for consultant services would be subject to City Council approval, as would construction bid approval. If the estimated construction costs for this project exceed the available CDBG funds, the balance may need to be funded with alternative funding sources designated for the Recreation Center.

RECOMMENDATION

Staff respectfully recommends the City Council conduct a public hearing and approve Resolution No. 14-1741, approving Community Development Block Grant (CDBG) programs/projects for the 40th Program Year (July 1, 2014 – June 30, 2015)

Attachment: Resolution No. 14-1741

RESOLUTION NO. 14-1741

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING PROJECTS FOR THE FORTIETH (40th) PROGRAM YEAR (2014-2015) LOS ANGELES COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

WHEREAS, on August 22, 1974, the President of the United States signed into law the Housing and Community Development Act (Act) of 1974; and,

WHEREAS, the primary goals of Title I of the Act are the development of viable urban communities by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income; and,

WHEREAS, the City of Agoura Hills has estimates receiving \$170,685 in federal Community Development Block Grant (CDBG) funds to further the attainment of these goals during Fiscal Year 2014-2015; and,

WHEREAS, the City Council has published information regarding eligible activities under the Act and has conducted a duly noticed public hearing on January 22, 2014 at 6:00 p.m. in the Council Chambers of City Hall, 30001 Ladyface Court, Agoura Hills, California; and,

WHEREAS, the notice of the public hearing was posted and advertised pursuant to applicable federal, state and local laws; and,

WHEREAS, both oral and written testimony was presented to the City Council at the public hearing.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Agoura Hills as follows:

Section 1. That the City of Agoura Hills desires to fund eligible CDBG projects with the 40th Program Year Funds.

Section 2. That City staff is hereby directed to submit to the Los Angeles County Community Development Commission, through this document, the City's intent to approve and fund CDBG projects.

Section 3. That City staff is hereby directed to prepare and submit documentation required for the approval and implementation of the 40th Program Year CDBG projects.

Section 4. That for planning purposes, the City's estimated annual allocation for the upcoming 2014-2015 Program Year will be approximately \$170,685 and those funds will

be utilized for the construction and installation of exterior louvered window shades and/or exterior shade structures within the Senior Center portion of the new Agoura Hills Recreation Center, which is to be located at 29900 Ladyface Court.

Section 5. That City staff is authorized to perform modifications to the approved projects as required to conform to CDBG requirements, and to provide for the expedient expenditure of funds.

Section 6. That the Mayor and/or City Manager are authorized to execute the contractual and related documents to be prepared by the County of Los Angeles that are required for the implementation of projects set forth herein.

PASSED, APPROVED AND ADOPTED this 22nd day of January, 2014 by the following vote to wit:

- AYES: (0)
- NOES: (0)
- ABSTAIN: (0)
- ABSENT: (0)

William D. Koehler, Mayor

ATTEST:

Kimberly M. Rodrigues, City Clerk, MMC



CDBG 40th Program Year

NOTICE OF PUBLIC HEARING

The City of Agoura Hills has scheduled a public hearing to consider the allocation of funds for the 40th Program Year (July 1, 2014 – June 30, 2015) of the Los Angeles Urban County Community Development Block Grant (CDBG) program. The City's allocation from the Los Angeles County Community Development Commission for the 40th Program Year is estimated to be \$170,685. These funds must be used for construction projects or programs that address low and moderate-income households or senior citizens, and/or for programs which aid in the elimination of slum and blight. Possible CDBG funding allocations for consideration by the City Council include the construction of shade structures and louvered window shades for the Senior Center portion of the future Agoura Hills Recreation Center to be located at 29900 Ladyface Court.

REVIEWING BODY: City Council

DATE OF PUBLIC HEARING: January 22, 2014

TIME OF HEARING: 6:00 p.m.

LOCATION OF HEARING: Agoura Hills City Council Chambers
30001 Ladyface Court
Agoura Hills, CA 91301

Information relative to this matter is available for review at the City of Agoura Hills Department of Planning and Community Development, 30001 Ladyface Court, Agoura Hills, CA 91301, during normal business hours.

All interested individuals are invited to attend this meeting. The City Council is interested in hearing all comments relative to this matter, either during the hearing or in writing prior to the hearing. For further information concerning this matter, please contact Doug Hooper, Assistant Director of Planning and Community Development, at (818) 597-7342.

Mike Kamino, Director
Department of Planning and Community Development

DATE POSTED BY: January 8, 2014