


REPORT TO CITY COUNCIL

DATE: FEBRUARY 12, 2014

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER *N.H. for Greg*

BY: RAMIRO ADEVA, PUBLIC WORKS DIRECTOR/CITY ENGINEER 

SUBJECT: REQUEST FOR APPROVAL OF AN AGREEMENT WITH CALTROP CORPORATION, FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE AGOURA ROAD WIDENING PROJECT

This report seeks City Council approval to enter into a consultant services agreement with CALTROP Corporation, to perform construction management services for the Agoura Road Widening project. The project consists of widening and roadway improvements of approximately 2.25 miles of Agoura Road, between the westerly City limits to Cornell Road.

On December 23, 2013, staff sent out a Request for Qualifications & Proposals (RFQ/RFP) to fourteen (14) well recognized engineering and construction management firms and advertised the RFQ/RFP on the City's webpage. A pre-proposal meeting was conducted on January 9, 2014 and technical proposals and cost proposals were to be submitted on January 21, 2014. The cost proposals were required to be submitted in separate sealed envelopes from the technical proposals. The City received proposals from seven (7) prospective firms: AECOM, CALTROP Corporation, MNS Engineers, Inc., Parsons Transportation Group, Inc., Southstar Engineering & Consulting, Vali Cooper & Associates, and Willdan.

A selection committee was formed, comprising of City staff, utility agency staff and the project design firm. After the committee reviewed, evaluated and discussed the technical proposals, City staff determined that four (4) firms would be invited to the oral interview process. The four (4) firms invited to the interview process were AECOM, CALTROP Corporation, MNS Engineers, Inc., and Parsons.

Interviews were conducted by the selection committee on January 18, 2014, with all four firms. Based upon the technical proposals, interviews and references, it was conclusively decided that CALTROP Corporation (CALTROP) was the most experienced and qualified construction management firm for the Agoura Road Project. Staff contacted several references with completed projects most similar in depth and complexity of the Agoura Road Widening project and who worked specifically with the proposed team of project manager and resident engineer. CALTROP, and specifically its resident engineer, received exceptional recommendations, including one from an agency whose project was partially funded by Measure R. CALTROP's resident

engineer has over 35 years of construction management and resident engineering experience. Furthermore, CALTROP also offers in-house public relations staff, which is included as part of the scope of work for this project. CALTROP's technical expertise, quality of staff, approach to communicating with the public, and project approach will best fit this community.

Staff has reviewed the cost proposal from CALTROP and has negotiated an agreeable price of \$1,655,809. The negotiated fee is within the City's project budget and within the range expected for a construction project of this scope and size. The other three firms had proposals that ranged from \$1,408,575 to \$1,686,930. Staff did look into the difference in the cost proposals and attributed the variance between all four proposals to total hours for inspections during construction phase and assumed construction length of project. Construction of the project is expected to run between 18 to 24 months and CALTROP's costs are within this range. Cost proposals were opened after interviews were concluded and only factored as one of multiple criteria used for final decision on the selected Construction Management firm. The cost of this contract will be covered 100% by Measure R.

The scope of work for the project includes:

- Constructability review of plans and specifications (Pre-Construction)
- Bid Assistance and Management
- Provide contract administration
- Provide Public Outreach
- Ensure permit compliance (LACFCD, ACOE, RWQCB, CDFG)
- Management of ROE/TCE Agreements
- Coordination with utility companies, including SCE for undergrounding electrical lines and LVMWD for gap closure of recycled water system
- Coordinate execution of contract and provide schedule monitoring
- Ensure proper progress payments by contractor
- Provide change order management
- Provide construction observation, inspection, and material/soil testing
- Review contractor traffic plans and handling
- Conduct weekly progress meetings
- Provide final punch list, as-built drawings, and ensure project closeout
- Provide claims assistance, if necessary.

CALTROP has demonstrated that they have significant experience with similar projects and have well qualified staff to perform the construction management services to our expectations.

Following the approval and execution of this agreement, CALTROP will begin the constructability review portion of the agreement. The PS&E (plans, specifications, and estimates) is in the process of being submitted at the final 100% approval phase with the City. The design phase is still on schedule to be completed this spring and the public bid process for construction is expected to be conducted by the end of this fiscal year. Construction is still on schedule to begin in the first quarter of fiscal year 2014-15.

The City Attorney has reviewed the professional services agreement and approved as to form and content.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve the professional services agreement with CALTROP Corporation for construction management services for the Agoura Road Widening project;
2. Authorize the Mayor to sign the agreement on behalf of the City Council;
3. Direct the City Clerk to attest to the contract signatures and forward an original copy of the agreement to CALTROP Corporation.