



REPORT TO CITY COUNCIL

DATE: MARCH 26, 2014

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: LOUIS CELAYA, DEPUTY CITY MANAGER 

SUBJECT: AUTHORIZATION TO APPROVE AGREEMENT WITH STATEWIDE ROOFING, INC. – EMERGENCY ROOF REPAIRS

During the recent severe rainstorm, the City experienced roof-leaking issues at limited areas of the Civic Center and two locations at the current Recreation Center on Thousand Oaks Boulevard. The Library did not experience any leaking issues. The facility is thirteen years old, and over time, general maintenance must be performed to ensure the facility continues to afford appropriate protection from inclement weather. During the rainstorm, staff arranged for a roofing contractor, Statewide Roofing, Inc., (Statewide), along with the City's Senior Building Official, to examine the roof and identify areas requiring immediate repair, other areas that could create future problems, and provide recommended actions to initiate critical repairs.

Due to the urgency of the matter, staff feels it is important to obtain a quote and enter into an agreement with Statewide, to perform the repairs necessary to negate leakage. Statewide has presented a quote of \$26,200 to initiate repairs to City Hall and the Recreation Center. Staff has researched and received multiple quotes from contractors to perform the same services, and Statewide was found to be competitive and the lowest, responsive bid received.

Contracts may be awarded without competitive bidding if the City Council makes a finding by a four-fifths vote that an emergency exists that requires the immediate expenditures of public money to safeguard life, health or property, pursuant to Public Contract Code Sections 1102, 20168, and 22050. Staff believes, in light of the recent storm, the repairs are immediately needed to prevent further water damage to the facility, prevent potential loss of equipment, and minimize additional cost to initiate repairs before another rainstorm arrives. Funding is currently available in the FY2013-14 budget to account for the repairs.

RECOMMENDATION

Staff respectfully recommends:

- 1) The City Council makes a finding by a four-fifths vote that an emergency exists that requires the immediate expenditures of public money to safeguard life, health, or property.
- 2) Authorize the City Manager to execute all necessary documents with Statewide Roofing, Inc., for the emergency repairs of the Civic Center and Recreation Center facilities.