



REPORT TO CITY COUNCIL

DATE: APRIL 9, 2014
TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
BY: RAMIRO ADEVA, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER 
SUBJECT: APPROVE AWARD OF A CONSULTANT SERVICES AGREEMENT, WITH NICHOLS CONSULTING ENGINEERS, FOR CITYWIDE PREPARATION OF A CONCRETE INFRASTRUCTURE ASSESSMENT STUDY

On January 8, 2014, the City Council authorized staff to solicit proposals for professional services related to a Citywide Concrete Infrastructure Assessment study. This study will evaluate and document all public sidewalks, curbs, and gutters using the rating criteria outlined in the City's concrete inspection policy.

A study like this has multiple positive benefits for the City, which include:

- Establishing a more orderly approach to scheduling annual repairs based on the allocated budget for any given year.
- Formalizing the procedure for tracking maintenance histories for any particular location.
- Reducing the amount of staff time needed to identify locations in need of repair each year.
- Reducing the City's risk and/or liability regarding claims, since the report serves as proof of the City's diligent efforts to preserve the public's health and safety.

On Feb 6, 2014, the City received proposals from (2) prospective firms: Nichols Consulting Engineers (NCE), and Precision Concrete Cutting. The proposal costs ranged as shown in the table below. Staff reviewed and evaluated the two proposals submitted, and subsequently conducted interviews with both firms on February 27, 2014.

The cost proposals were as follows:

Name	Bid Amount
Precision Concrete Cutting	\$31,770
Nichols Consulting Engineers	\$49,500

Based on the proposals' scope of work and the information gathered during the interview process, staff selected NCE as the preferred consultant to complete this study because of their level of experience, professional staff available, and comprehensive approach to completing this report. It should be noted that NCE's proposal includes the delivery of an Arc Map shapefile reflecting the results of the study (which was not included in the other proposal) and delivery of an electronic report of the study. There are sufficient funds appropriated in the FY 2013/14 concrete repair budget to cover the cost for NCE's services.

Work is expected to begin this month and take 2 to 3 months to complete. NCE is based in Fountain Valley, California. NCE has performed similar concrete assessment work for the Cities of Vista and Tustin, California, and has received excellent recommendations from both.

The proposed agreement has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION:

Staff respectfully recommends the City Council:

1. Award agreement for the Citywide Concrete Infrastructure Assessment Study, to Nichols Consulting Engineers, in the amount of \$49,500.
2. Authorize the Mayor to sign the Agreement.