

REPORT TO CITY COUNCIL

DATE: MAY 28, 2014

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER *JRK*

BY: NATHAN HAMBURGER, ASSISTANT CITY MANAGER *NH*

SUBJECT: APPROVE AGREEMENT WITH AMT SYSTEMS, INC., TO PROVIDE CONTRACTUAL SERVICES FOR THE AUDIO VISUAL EQUIPMENT AT THE COMMUNITY RECREATION CENTER; AND AN APPROPRIATION OF FUNDS NECESSARY

As the construction of the Recreation Center nears its midpoint, various interior components will now need to be secured and prepared for installation. Prior to the City receiving the generous donation from the Conrad N. Hilton Foundation, the City did not have funding to construct the additional square footage to the facility to include the event center/multi-purpose space. Due to the fact that this space would create a revenue source to help support and supplement funds to various community service programs, staff had originally planned to include state of the art audio visual components. During the initial public bidding process for construction, these features were included in the overall project costs. Once several of the low bidders withdrew their formal bids, staff was forced to conduct a value engineer process, which removed various features of the design that were not absolutely required to construct and open the Recreation Center. The technological components of the various spaces within the Recreation Center were reduced to a minimum to insure that construction bids were in line with the established construction budget established by the City Council.

Since the second round of construction bids were received and an award of the contract was given to Cal-City, staff has worked on a design-build process with AMT Systems Inc., to assist in the planning of various audio visual components that could be returned back into the construction phase and would be expected in a facility that could be rented for various events, such as a professional meeting, small conference, wedding, or family celebration. Through this process, staff was able to narrow down the list of necessary audio visual components by visiting other locations (public and private) in the surrounding areas with rentable space. Staff also went back to the notes from the public meetings and design camps to insure that the needs expressed by the community were included in this design. Including these audio visual features is important to insure that the City can collect a sufficient amount of revenue to support the operational costs of the Recreation Center. The audio visual design plans also include additional power and data conduit runs, which provide the City the ability to add in additional features in the future, as needed.

The installation of the equipment would coincide with Cal-City's completion of the interior construction of the Recreation Center, but this agreement is being presented to the City Council at this time because it is necessary to secure and test the equipment prior to installation. AMT Systems, Inc., agreement will include the purchasing of equipment, complete the installation of the equipment and wiring, and the management of any warranty or repair issues.

Since the cost for the audio visual components were previously removed from the construction budget, an appropriation of funds is necessary to be made from the General Fund and then transferred to the Recreation Center Project Fund 015-000-3961. Staff is recommending an amount of \$200,000, which is available in Fiscal Year 2013-14, primarily due to greater than anticipated property tax receipts and a reimbursement of property tax administration fees in account 010-4900-7000. In addition to reviewing the proposal received for services, staff has verified that the cost of equipment or materials is either at a cost comparable to other competitors or better.

The proposed agreement has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends the City Council approve the agreement with AMT Systems, Inc., and appropriate \$200,000 from the General Fund to account 010-4900-7000 and authorize the transfer of these funds to the Recreation Center Capital Project Fund 015-0000-3961.

Attachments: Agreement AMT Systems, Inc.