



## REPORT TO CITY COUNCIL

**DATE:** DECEMBER 10, 2014

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER 

**BY:** KIMBERLY M. RODRIGUES, CITY CLERK 

**SUBJECT:** CONSIDER THE ADOPTION OF A RESOLUTION TO AMEND THE LOCATION OF THE CITY OFFICES OF THE COMMUNITY SERVICES DEPARTMENT AND INTRODUCTION OF AN ORDINANCE TO AMEND THE LOCATION OF THE COMMUNITY SERVICES DEPARTMENT AND NEW AGOURA HILLS RECREATION AND EVENT CENTER AND REVISE THE PUBLIC PLACES FOR POSTING NOTICES

---

The Community Services Department recently relocated their City offices from the Recreation Center on Thousand Oaks Boulevard to the new Recreation and Event Center located on Ladyface Court.

The Agoura Hills Municipal Code reflects the address of 30610 Thousand Oaks Boulevard for the Community Services Department and Agoura Hills Recreation Center and requires an amendment to reflect the new location at 29900 Ladyface Court, Agoura Hills, California.

The proposed Resolution will amend the location of the Community Services Department in the City Offices section (Section 2201) and the Ordinance will reflect both the relocation of the City offices, in addition to the new address for the Agoura Hills Recreation and Event Center in the Notices and Filings section (Section 2300).

The City Attorney has assisted with the preparation of a resolution and an ordinance amendment, for Council's consideration, to address the change in location, including updates to any cross references in the Agoura Hills Municipal Code.

### RECOMMENDATION

It is recommended that the City Council consider amending the Agoura Hills Municipal Code to reflect the location of the new Agoura Hills Recreation and Event Center. If the City Council concurs to make this amendment, the motion would be to adopt Resolution No. 14-1770 and introduce, read by title only, and waive further reading of Ordinance No. 14-413.

Attachments: Resolution No. 14-1770  
Ordinance No. 14-413

**RESOLUTION NO. 14-1770**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE LOCATION OF THE AGOURA HILLS RECREATION CENTER**

**RECITALS**

**WHEREAS**, the Community Services Department recently moved from the Thousand Oaks Boulevard location to the new facility located on Ladyface Court.

**WHEREAS**, the Agoura Hills Municipal Code reflects the address of 30610 Thousand Oaks Boulevard for the Agoura Hills Recreation Center and requires an amendment to reflect the new location at 29900 Ladyface Court, Agoura Hills, California.

**WHEREAS**, Section 2201 of Chapter 2 of Article II of the Agoura Hills Municipal Code provides that the location of City offices may be changed by resolution of the City Council or by amendment of the Municipal Code.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS HEREBY FINDS, DETERMINES, RESOLVES, AND ORDERS AS FOLLOWS:**

**Section 1.** The City Council of the City of Agoura Hills hereby declares that there is a need to update the location of the City offices for the Community Services Department.

**Section 2.** The new location of the Community Services Department will be amended to read: 29900 Ladyface Court, Agoura Hills, California.

**Section 3.** The City Council will also consider the adoption of Ordinance No. 14-413 to update any and all additional references in the Municipal Code, including other official City documents and publications, to reflect the new location of the City offices and Agoura Hills Recreation and Event Center at 29900 Ladyface Court.

**Section 4.** This Resolution shall take effect upon its adoption.

**PASSED, APPROVED, AND ADOPTED** this 10<sup>th</sup> day of December, 2014, by the following vote to wit:

AYES: (0)  
NOES: (0)  
ABSTAIN: (0)  
ABSENT: (0)



Illece Buckley Weber, Mayor

ATTEST:

Kimberly M. Rodrigues, MMC  
City Clerk

**ORDINANCE NO. 14-413**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING CHAPTERS 2 AND 3 OF ARTICLE II OF THE AGOURA HILLS MUNICIPAL CODE TO AMEND THE LOCATION OF THE COMMUNITY SERVICES DEPARTMENT AND AGOURA HILLS RECREATION AND EVENT CENTER AND REVISING THE PUBLIC PLACES FOR POSTING NOTICES**

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF AGOURA HILLS HEREBY ORDAINS AS FOLLOWS:**

**SECTION 1.** Section 2201 of Chapter 2 of Article II of the Agoura Hills Municipal Code is hereby amended to read as follows:

**"2201. City offices.**

The offices of all departments, officers and employees, with the exception of the community services department offices and employees, of the city shall be located at 30001 Ladyface Court, Agoura Hills, California. The offices and employees of the Community Services Department shall be located at ~~30610 Thousand Oaks Blvd.~~ **29900 Ladyface Court**, Agoura Hills, California. The location of the city offices may be changed by resolution of the city council or by amendment of this section."

**SECTION 2.** Section 2300 of Chapter 3 of Article II of the Agoura Hills Municipal Code is hereby amended to read as follows:

**"2300. Public places for posting notices.**

The following are officially designated as public places for the posting of all ordinances, resolutions or notices adopted or issued by the city in all cases where posting is provided for by law:

1. City Hall  
30001 Ladyface Court  
Agoura Hills, California
2. Agoura Hills Library  
29901 Ladyface Court  
Agoura Hills, California

3. Agoura Hills Recreation **and Event** Center  
~~30610 Thousand Oaks Blvd.~~ **29900 Ladyface Court**  
Agoura Hills, California”

**SECTION 3.** Any and all additional references to the offices of the Community Services Department and location of the Agoura Hills Recreation and Event Center in the Municipal Code, or other official City documents and publications, shall be changed to reflect the new location of 29900 Ladyface Court, Agoura Hills, California, following the effective date of this Ordinance. The Community Services Department and City Clerk are hereby directed to publicize the location of the new City offices and Recreation and Event Center to the community.

**SECTION 4.** The City Clerk of the City of Agoura Hills shall certify to the passage and adoption of this Ordinance and shall cause the same or a summary thereof to be published and posted in the manner required by law. This Ordinance shall go into effect on the 31<sup>st</sup> day after its adoption.

**PASSED, APPROVED, AND ADOPTED,** this day of \_\_\_\_, 2015, by the following vote to wit:

AYES: (0)  
NOES: (0)  
ABSENT: (0)  
ABSTAIN: (0)

\_\_\_\_\_  
Illece Buckley Weber, Mayor

ATTEST:

\_\_\_\_\_  
Kimberly M. Rodrigues, MMC, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Candice K. Lee, City Attorney