



**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

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**MINUTES OF THE REGULAR SCHEDULED MEETING OF  
THE PLANNING COMMISSION  
September 17, 2015**

**CALL TO ORDER:**

Chair Northrup called the meeting to order at 6:30 p.m.

**FLAG SALUTE:**

Commissioner Justice

**ROLL CALL:**

Chair Linda Northrup, Vice Chair Chris Anstead, Commissioners Michael Justice, and Curtis Zacuto. Commissioner John O'Meara was absent.

Also present were Planning Director Doug Hooper, City Attorney Candice Lee, Assistant Planning Director Allison Cook, Associate Planners Valerie Darbouze and Renee Madrigal, Engineering Aide II Robert Cortes, and Recording Secretary Sheila Keckhut.

Chair Northrup stated that staff had received notification of Commissioner O'Meara's request for absence prior to the meeting. On a motion by Commissioner Justice, seconded by Vice Chair Anstead, Commissioner O'Meara was excused from the meeting with no objections.

**APPROVAL OF AGENDA:**

On a motion by Commissioner Zacuto, seconded by Vice Chair Anstead, the Planning Commission moved to approve the September 17, 2015 Meeting Agenda. Motion carried 4-0-1. Commissioner O'Meara was absent.

**PUBLIC COMMENTS**

None

**APPROVAL OF MINUTES**

1. Minutes – August 20, 2015 Planning Commission Meeting

On a motion by Commissioner Justice, seconded by Commissioner Zacuto, the Planning Commission moved to approve the Minutes of the August 20, 2015, Planning Commission Meeting. Motion carried 4-0-1. Commissioner O’Meara was absent.

**CONTINUED PUBLIC HEARING**

2. REQUEST: Request for a Sign Permit for a Sign Program Amendment to install tenant, monument and directory signage in Whizin Market Square; and a Variance from Zoning Ordinance Section 9655.5.F.2.(i) to allow three monument signs (M1, M2 and M3) and three (3) directory signs (D1 D2 and D7) to be located less than five feet from the public right-of-way; Section 9655.5.F.2.(ii) to allow for one monument sign (M4) to exceed the maximum size area of 48 square feet; Section 9655.5.F.2.(iii) to allow three monument signs (M1, M2, M3, and M4) to exceed the maximum height of six feet; Section 9655.8.B.1.(a) to allow for a second, wall-mounted business sign (W5e) instead of one business sign for Plata Restaurant; Section 9655.8.B.1.(d) to allow four monument complex identification signs (M1, M2, M3 and M4) instead of one complex monument identification sign per street frontage; and Section 9655.8.B.1.(l) to install two directional signs (D3a and D3b) above three feet in height, and five (5) directional signs (D1, D2, D3a, D3b, and D7) in excess of three (3) square feet in size; and a request to make a finding of exemption under the California Environmental Quality Act.

APPLICANT: Whizin Market Square, LLC  
5010 N. Parkway Calabasas, Suite 105  
Calabasas, CA 91302

CASE NOS.: VAR-01063-2015 and SIGN-01062-2015

LOCATION: Whizin Market Square (28888-28914 Roadside Drive)

ENVIRONMENTAL DETERMINATION: Exempt from the California Environmental Quality Act (CEQA) per Section 15311 of the CEQA Guidelines.

**RECOMMENDATION:** Staff recommended that the Planning Commission continue the public hearing for Sign Permit Case No. SIGN-01062-2015 and Variance Case No. VAR-01063-2015 to the October 1, 2015 Planning Commission meeting.

**ACTION:** On a motion by Commissioner Justice, seconded by Vice Chair Anstead, the Planning Commission moved to continue the public hearing for Sign Permit Case No. SIGN-01062-2015 and Variance Case No. VAR-01063-2015 to the October 1, 2015 Planning Commission meeting. Motion carried 4-0-1. Commissioner O'Meara was absent.

**NEW PUBLIC HEARING**

3. **REQUEST:** Request for approval of a Wireless Telecommunications Facility/Conditional Use Permit to modify an existing wireless telecommunication facility by replacing nine (9) of the twelve (12) panel antennas inside the walls of an existing hotel building, and one (1) of the four (4) equipment cabinets; adding six (6) remote radio units, and three (3) power surge boxes with miscellaneous coaxial cabling; extending the length of a screen wall; and making a finding of exemption under the California Environmental Quality Act.

**APPLICANTS:** Core Communications for Verizon Wireless  
2749 Saturn Street  
Brea, CA 92821

**CASE NOS.:** WIRE-01027-2014

**LOCATION:** 30100 Agoura Road (A.P.N. 2061-005-048)

**ENVIRONMENTAL DETERMINATION:** Categorically Exempt under CEQA per Section 15303

**RECOMMENDATION:** Staff recommended approval of Wireless Telecommunications Facility/Conditional Use Permit No. WIRE-01027-2014, subject to conditions, based on findings in the Draft Resolution.

- PUBLIC COMMENTS:** Chair Northrup opened the public hearing  
  
Aaron Whiting – Applicant  
  
Chair Northrup closed the public hearing.
- ACTION:** On a motion by Commissioner Justice, seconded by Commissioner Zacuto, the Planning Commission moved to adopt Resolution No. 15-1138, approving of Wireless Telecommunications Facility/Conditional Use Permit No. WIRE-01027-2014, subject to conditions. Motion carried 4-0-1. Commissioner O’Meara was absent.
4. **REQUEST:** Request for a Conditional Use Permit to construct a 4,278 square-foot, two-story, single-family residence (including a 763 square-foot basement) with a 497 square-foot attached two-car garage, and a swimming pool and spa; a request for an Oak Tree Permit to encroach within the protected zone of one on-site oak tree for the proposed construction; and a request to make a finding of exemption under the California Environmental Quality Act.
- APPLICANTS:** Jose Fulginiti  
18034 Ventura Boulevard, Suite 512  
Encino, CA 91316
- CASE NOS.:** CUP-01044-2014 and OAK-01101-2015
- LOCATION:** 28443 Foothill Drive (2055-019-027)
- ENVIRONMENTAL DETERMINATION:** Exempt from the California Environmental Quality Act (CEQA) per Section 15303 of the CEQA Guidelines.
- RECOMMENDATION:** Staff recommended the Planning Commission approve Conditional Use Permit Case No. CUP-01044-2014 and Oak Tree Permit Case No. OAK-01101-2015, subject to conditions, based on the findings of the draft Resolution.
- PUBLIC COMMENTS:** Chair Northrup opened the public hearing.  
  
Jose Fulginiti, Applicant  
  
Sandra Martin, Architect

Sharon Robinson, Resident

REBUTTAL: Sandra Martin, Architect, gave rebuttal comments regarding the project and answered additional questions of the Planning Commission.

Chair Northrup closed the public hearing.

At the request of Vice Chair Anstead to ask staff additional questions, Chair Northrup reopened and closed the public hearing.

ACTION: On a motion by Commissioner Justice, seconded by Commissioner Zacuto, the Planning Commission moved to adopt Resolution No. 15-1139, approving Conditional Use Permit Case No. CUP-01044-2014 and Oak Tree Permit Case No. OAK-01101-2015, subject to conditions. Motion carried 4-0-1. Commissioner O'Meara was absent.

#### **PLANNING COMMISSION/STAFF COMMENTS**

Vice Chair Anstead commented on issues related to the City Council.

Chair Northrup commented on the hope that the Commissioners' comments would not be focused on campaign issues, but rather on the issues that they were appointed to review and make decisions on.

Commissioners Justice and Zacuto requested to end further discussion of the matter.

#### **ADJOURNMENT**

At 8:06 p.m., on a motion by Commissioner Zacuto, seconded by Vice Chair Anstead, the Planning Commission moved to adjourn to the next scheduled Planning Commission Meeting on Thursday, October 1, 2015, at 6:30 p.m. Motion carried 4-0-1. Commissioner O'Meara was absent.