



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

**MINUTES OF THE REGULAR SCHEDULED MEETING OF
THE PLANNING COMMISSION
November 5, 2015**

CALL TO ORDER:

Chair Northrup called the meeting to order at 6:30 p.m.

FLAG SALUTE:

Commissioner Justice

ROLL CALL:

Chair Linda Northrup, Vice Chair Chris Anstead, Commissioners Michael Justice, and John O'Meara. Commissioner Curtis Zacuto was absent.

Also present were Planning Director Doug Hooper, Assistant Planning Director Allison Cook, Associate Planners Valerie Darbouze and Renee Madrigal, and Engineering Aide II Robert Cortes.

Chair Northrup stated that staff had received notification of Commissioner Zacuto's request for absence prior to the meeting. On a motion by Commissioner Justice, seconded by Vice Chair Anstead, Commissioner Zacuto was excused from the meeting with no objections.

APPROVAL OF AGENDA:

On a motion by Commissioner O'Meara, seconded by Commissioner Justice, the Planning Commission moved to approve the November 5, 2015 Meeting Agenda. Motion carried 4-0-1. Commissioner Zacuto was absent.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

1. Minutes – October 1, 2015 Planning Commission Meeting

On a motion by Commissioner Justice, seconded by Vice Chair Anstead, the Planning Commission moved to approve the Minutes of the October 1, 2015, Planning Commission Meeting. Motion carried 4-0-1. Commissioner Zacuto was absent.

PUBLIC HEARING:

2. REQUEST: Request for a Conditional Use Permit to construct a 1,862 square-foot, single-story, single-family residence with a 466.5 square-foot, attached two-car garage; a request for an Oak Tree Permit to encroach into the protected zone of four on-site oak trees for the proposed construction; and a request to make a finding of exemption under the California Environmental Quality Act.

APPLICANT: Barrey Robles for Serbin
Barrey Robles AIA-Architect
4500 Regents Court
Westlake Village, CA 91361

CASE NOS.: CUP-01032-2014 and OAK-01033-2014

LOCATION: 28454 Renee Drive (A.P.N. 2061-021-040)

ENVIRONMENTAL DETERMINATION: Exempt from the California Environmental Quality Act (CEQA) per Section 15303 of the CEQA Guidelines.

RECOMMENDATION: Staff recommended the Planning Commission approve Conditional Use Permit Case No. CUP-01032-2014, and Oak Tree Permit OAK-01033-2014, subject to conditions, based on the findings of the draft Resolutions.

PUBLIC COMMENTS: Chair Northrup opened the public hearing.

Barrey Robles, Architect representing the applicant.

Evan Serbin, Applicant

Deborah Rahm, Resident

David Freedman, Resident

REBUTTAL: Barrey Robles, Architect representing applicant, gave rebuttal regarding the project and answered additional questions of the Planning Commission.

Chair Northrup closed the public hearing.

ACTION: On a motion by Commissioner O'Meara, seconded by Commissioner Justice, the Planning Commission moved to adopt Resolution No. 15-1143 for approval of Conditional Use Permit Case No. CUP-01032-2014, and Oak Tree Permit OAK-01033-2014, subject to amended conditions. Motion carried 4-0-1. Commissioner Zacuto was absent.

PLANNING COMMISSION/STAFF COMMENTS

Commissioner O'Meara congratulated Chair Northrup on her election to a seat on the City Council. Vice Chair Anstead and Commissioner Justice also congratulated Chair Northrup. Chair Northrup thanked everyone and expressed her appreciation of serving on the Planning Commission. Commissioner Justice, as well as Vice Chair Anstead and Commissioner O'Meara, thanked Chair Northrup for her service on the Planning Commission.

ADJOURNMENT

At 7:25 p.m., on a motion by Commissioner Justice, seconded by Commissioner O'Meara, the Planning Commission adjourned the meeting to the next scheduled Planning Commission meeting on November 19, 2015. Motion carried 4-0-1. Commissioner Zacuto was absent.