



DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

**MINUTES OF THE REGULAR SCHEDULED MEETING OF
THE PLANNING COMMISSION
February 4, 2016**

CALL TO ORDER:

Vice Chair Zacuto called the meeting to order at 6:32 p.m.

FLAG SALUTE:

Commissioner Justice

ROLL CALL:

Vice Chair Curtis Zacuto, Commissioners Kate Anderson, John R. Asuncion, and Michael Justice. Chair John O'Meara was absent.

Also present were Planning Director Doug Hooper, Assistant Planning Director Allison Cook, Associate Planner Renee Madrigal, Engineering Aide II Robert Cortes, and Recording Secretary Sheila Keckhut.

Vice Chair Zacuto stated that staff had received notification of Chair O'Meara's request for absence prior to the meeting. Chair O'Meara was excused from the meeting with no objections.

APPROVAL OF AGENDA:

On a motion by Commissioner Justice, seconded by Commissioner Anderson, the Planning Commission moved to approve the February 4, 2016 Meeting Agenda. Motion carried 4-0-1. Chair O'Meara was absent.

PUBLIC COMMENTS

None

APPROVAL OF MINUTES

1. Minutes – January 21, 2016 Planning Commission Meeting

On a motion by Commissioner Asuncion, seconded by Commissioner Anderson, the Planning Commission moved to approve the Minutes of the January 21, 2016, Planning Commission Meeting. Motion carried 4-0-1. Chair O'Meara was absent.

2. REQUEST: Request for a Conditional Use Permit to construct a 3,203 square-foot, single-story, single-family residence, a 695 square-foot attached, three-car garage, and a 640 square-foot second dwelling unit; a request for an Oak Tree Permit to encroach into the protected zone of 6 off-site oak trees for the proposed construction; and a request to make a finding of exemption under the California Environmental Quality Act.

APPLICANT: Katherine A. Neff
28441 Lewis Place
Agoura Hills, CA 91301

CASE NOS.: CUP-01113-2015 and OAK-01116-2015

LOCATION: 28445 Lewis Place (A.P.N. 2061-023-002)

ENVIRONMENTAL DETERMINATION: Exempt from the California Environmental Quality Act (CEQA) per Section 15303(a) of the CEQA Guidelines.

RECOMMENDATION: Staff recommended the Planning Commission approve Conditional Use Permit Case No. CUP-01113-2015 and Oak Tree Permit Case No. OAK-01116-2015, subject to conditions, based on the findings of the draft resolution.

PUBLIC COMMENTS: Vice Chair Zacuto opened the public hearing.

Keith Blinkinsoph, representing the applicant.

Terry Ahern

Deborah Rahm

REBUTTAL: Keith Blinkinsoph, representing the applicant, gave rebuttal regarding the project and answered additional questions of the Planning Commission.

Vice Chair Zacuto closed the public hearing.

ACTION: On a motion by Commissioner Anderson, seconded by Commissioner Asuncion, the Planning Commission moved to adopt Resolution No. 16-1148, approving Conditional Use Permit Case No. CUP-01113-2015 and Oak Tree Permit Case No. OAK-01116-2015, subject to conditions. Motion carried 4-0-1. Chair O'Meara was absent.

PLANNING COMMISSION/STAFF COMMENTS

None

ADJOURNMENT

At 7:18 p.m., on a motion by Commissioner Justice, seconded by Commissioner Asuncion, the Planning Commission adjourned the meeting to the next scheduled Planning Commission meeting on February 18, 2016. Motion carried 4-0-1. Chair O'Meara was absent.