



**DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT**

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**MINUTES OF THE REGULAR SCHEDULED MEETING OF  
THE PLANNING COMMISSION  
April 21, 2016**

**CALL TO ORDER:** Chair O’Meara called the meeting to order at 6:30 p.m.

**FLAG SALUTE:** Commissioner Asuncion

**ROLL CALL:** Chair John O’Meara, Vice Chair Curtis Zacuto, Commissioners Kate Anderson, John R. Asuncion, and Michael Justice.

Also present were Planning Director Doug Hooper, Assistant Planning Director Allison Cook, Associate Planner Renee Madrigal, and Recording Secretary Sheila Keckhut.

**APPROVAL OF AGENDA:** On a motion by Vice Chair Zacuto, seconded by Commissioner Justice, the Planning Commission moved to approve the April 21, 2016 Meeting Agenda. Motion carried 5-0.

**PUBLIC COMMENTS** None

**APPROVAL OF MINUTES**

1. Minutes – April 7, 2016 Planning Commission Meeting

On a motion by Commissioner Asuncion, seconded by Vice Chair Zacuto, the Planning Commission moved to approve the Minutes of the April 7, 2016, Planning Commission Meeting. Motion carried 4-0-1. Commissioner Justice abstained.

**SITE PLAN/ARCHITECTURAL REVIEW**

2.     **REQUEST:**                     Request for approval of a Site Plan/Architectural Review to add a 938.8 square-foot, single-story addition to an existing single-family residence and an attached 446.4 square-foot covered patio; and a request to make a finding of exemption under the California Environmental Quality Act.
- APPLICANT:**                     Susan and Kelly Morris  
  5342 Chesebro Road  
  Agoura Hills, CA 91301
- CASE NO.:**                     SPR-01198-2016
- LOCATION:**                     5342 Chesebro Road
- ENVIRONMENTAL  
          DETERMINATION:**             Exempt from the California Environmental Quality Act (CEQA) per Section 15301 of the CEQA Guidelines.
- RECOMMENDATION:**           Staff recommended the Planning Commission approve Site Plan Architectural Review Case No. SPR-01198-2016, subject to conditions, based on the findings of the draft Resolution.
- PUBLIC COMMENTS:**           Chair O’Meara opened the public hearing.  
  
  Susan Morris, applicant  
  
  Chair O’Meara closed the public hearing.
- ACTION:**                     On a motion by Vice Chair Zacuto, seconded by Commissioner Justice, the Planning Commission moved to adopt Resolution No. 16-1153, approving Site Plan Architectural Review Case No. SPR-01198-2016, subject to conditions. Motion carried 5-0.

**PLANNING COMMISSION/STAFF COMMENTS**

None

**ADJOURNMENT**

At 6:44 p.m., on a motion by Commissioner Justice, seconded by Commissioner Asuncion, the Planning Commission adjourned the meeting to the next scheduled Planning Commission meeting on May 5, 2016. Motion carried 5-0.