

## **REPORT TO CITY COUNCIL**

**DATE:           JANUARY 25, 2006**

**TO:             HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM:          GREG RAMIREZ, CITY MANAGER**

**BY:             JIM THORSEN, ASSISTANT CITY MANAGER**

**SUBJECT:       AUTHORIZATION TO SEEK BIDS FOR CITY HALL REPAIR; NIB 05-06**

---

Staff is requesting City Council authorization to seek bids for the repair of City Hall. On Tuesday, January 17, 2006 an individual lost control of his vehicle and drove it into the southwest corner of the building, breaking the windows, damaging exterior window frames and the exterior wall. Fortunately there were no injuries to the driver or to City staff. The impact from the automobile damaged the interior office wall, knocked over and damaged a file cabinet, and sprayed broken glass throughout the office.

The Lost Hills Sheriff's Station was immediately notified and a police report was filed. An Incident Report was submitted to the California Joint Powers Authority (CJPIA) and they have advised us to proceed with the repair process. Plywood sheets have been installed over the broken windows as temporary measures to protect against weather and vandalism.

Specifications outlining the scope of the repair are currently being prepared and will be ready for distribution on or before January 25, 2006. A rough estimate of \$25,000 to \$30,000 is anticipated for the repair work. However, until the contractor exposes all of the damage, the true cost will not be known.

### **RECOMMENDATION**

Staff respectfully recommends the City Council:

1. Authorize the Assistant City Manager to seek bids for City Hall Repair (NIB 05-06).