

## REPORT TO CITY COUNCIL

**DATE:** JANUARY 25, 2006

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** CAROL TUBELIS, ASSISTANT TO THE CITY MANAGER

**SUBJECT:** APPROVE RESOLUTION 06-1402; ADOPTING THE NIMS (NATIONAL INCIDENT MANAGEMENT SYSTEM) PRINCIPLES AND POLICIES INTO THE CITY'S EMERGENCY MANAGEMENT SYSTEM

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The purpose of this report is to request the City Council approve Resolution 06-1402; Adopting the NIMS (National Incident Management System) Principles and Policies into the City's Emergency Management System, and provide staff with direction to continue plan integration of the NIMS, to the extent appropriate, into the City's Emergency Management System.

The President of the United States, in Homeland Security Presidential Directive-5, directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to, and recover from disasters, regardless of cause, size, or complexity.

The Homeland Security Presidential Directive 5 "Management of Domestic Incidents" requires the adoption of NIMS by all Federal departments and agencies. This directive also requires that Federal preparedness assistance funding for states, territories, local jurisdictions, and tribal entities be dependent on NIMS compliance, with the compliance deadline of September 30, 2006.

The NIMS was issued by the Department of Homeland Security (DHS) on March 1, 2004, to provide a comprehensive and consistent national approach to all-hazard incident management at all jurisdictional levels and across functional disciplines. DHS has outlined the important steps that states, territories, tribes, and local jurisdictions need to take to insure compliance by September 30, 2006.

To ensure the City's compliance, staff is developing a NIMS Implementation Plan that identifies the actions necessary to meet present and future requirements, such as training and potential revisions for the emergency operation plan. Attached is a working draft of the City's plan outlining the following phases of NIMS adoption:

- Formal recognition of NIMS with the adoption of Resolution 06-1402.

- Determination and completion of training requirements for management, staff and volunteer workers. Record training achievements with the Los Angeles County Operational Area.
- Establishment of NIMS baselines to determine NIMS requirements already met by the City, utilizing the NIMS Capability Assessment Support Tool (NIMCAST).
- Modification of the City's existing emergency plans, policies and procedures to bring them into compliance with NIMS standards.
- Verification of achievement of compliance through an annual exercise demonstrating use of NIMS, SEMS, and ICS.

Furthermore, the Federal Department of Homeland Security requires the adoption of NIMS to be eligible to receive 2006 Homeland Security Grant Program funds. The City Attorney finds that adoption of Resolution 06-1402 brings Agoura Hills into compliance with NIMS requirements at this time.

### **RECOMMENDATION**

Staff respectfully recommends approval of Resolution 06-1402; Adopting the NIMS (National Incident Management System) Principles and Policies in to the City's Emergency Management System.

Attachments: Resolution 06-1402

City of Agoura Hills NIMS Implementation Plan (Working Draft)