

## **REPORT TO CITY COUNCIL**

**DATE:           JANUARY 11, 2006**

**TO:             HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM:          GREG RAMIREZ, CITY MANAGER**

**BY:            KEN BERKMAN, CITY ENGINEER**

**SUBJECT:       NOTICE OF COMPLETION FOR THE PARK MONUMENT SIGNS  
PROJECT; NIB 04-07**

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On April 27, 2005, the City Council authorized the contract award for the Park Monument Signs Project to HH Construction in the amount of \$40,300. The work consisted of removing and replacing the existing park signs at Reyes Adobe, Chumash, Morrison, Forest Cove and Sumac Parks. The Old Agoura Park sign was not replaced due to its unique and historical character.

The City Council allocated \$48,000 in Quimby fees to complete this project. A delay in project completion and change order was necessary due to an error in the stone color in the bid specification. The change order cost was \$3,209.86, making the total cost of the project \$43,509.86.

### **RECOMMENDATION**

Staff respectfully recommends the City Council:

1. Approve and accept as complete the work of HH Construction for the Park Monument Signs Project, NIB 04-07;
2. Authorize the City Engineer to sign the Notice of Completion for the project and authorize the City Clerk to forward the Notice of Completion to the County recorder for recordation; and
3. Authorize the City Engineer to release the retention amount 35 days after the Notice of Completion is recorded.