

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, September 15, 2016
6:30 P.M.

The Planning Commission meeting was called to order at 6:30 p.m. by Chair O'Meara.

The Pledge of Allegiance was led by Commissioner Justice.

Present were: Chair John O'Meara, Vice Chair Curtis Zacuto, and Commissioners John R. Asuncion and Michael Justice.

Absent was: Commissioner Kate Anderson.

Also Present were: Planning Director Doug Hooper, Assistant Planning Director Allison Cook, Associate Planner Valerie Darbouze, and City Clerk/Recording Secretary Kimberly Rodrigues.

EXCUSED ABSENCE

ACTION: By unanimous consensus, the Planning Commission excused the absence of Commissioner Anderson, 4-0, by the following voice vote:

AYES: Chair O'Meara, Vice Chair Zacuto, and Commissioners Asuncion and Justice.

NOES: None.

ABSENT: Commissioner Anderson.

APPROVAL OF AGENDA

ACTION: Vice Chair Zacuto moved to approve the Agenda as presented. Commissioner Justice seconded. The motion carried 4-0, by the following voice vote:

AYES: Chair O'Meara, Vice Chair Zacuto, and Commissioners Asuncion and Justice.

NOES: None.

ABSENT: Commissioner Anderson.

PUBLIC COMMENTS

The following person(s) spoke:

Kristina Kropp, representing Agoura Hills Center Properties

APPROVAL OF MINUTES

There were no public speakers.

1. Minutes – June 16, 2016 Planning Commission Meeting

ACTION: As there was not a quorum to approve the minutes of June 16, 2016, Item No. 1 was pulled and tabled to the next Regular Planning Commission Meeting.

2. Minutes – September 1, 2016 Planning Commission Meeting

ACTION: Commissioner Asuncion moved to approve Item No. 2, as presented. Vice Chair Zacuto seconded. The motion carried 3-0, by the following voice vote:

AYES: Chair O'Meara, Vice Chair Zacuto, and Commissioner Asuncion.

NOES: None.

ABSENT: Commissioner Anderson.

ABSTAIN: Commissioner Justice.

PUBLIC HEARING

None.

SIGN PERMIT

1. **REQUEST:** Request for approval of a Sign Permit to construct a monument sign, and make a finding of exemption under the California Environmental Quality Act.

APPLICANT: Sign Factory for Patagonia Building Supplies
756-B Lakefield Road
Westlake Village, CA 91361

CASE NO.: SIGN-01274-2016

LOCATION: 29414 Roadside Drive

**ENVIRONMENTAL
DETERMINATION:**

Exempt from CEQA per Section 15311 of the CEQA Guidelines

RECOMMENDATION:

Staff recommended the Planning Commission approve Sign Permit No. SIGN-01274-2016, subject to conditions, based on the findings of the draft resolution.

Following presentation of the staff report, Chair O'Meara opened the Public Hearing at 6:37 p.m.

There being no public speakers, Chair O'Meara closed the Public Hearing at 6:39 p.m.

ACTION: Vice Chair Zacuto moved to approve Sign Permit Case No. SIGN-1274-2016, subject to conditions, and adopt **Resolution No. 16-1168**. Commissioner Justice seconded. The motion carried 4-0, by the following voice vote:

AYES: Chair O'Meara, Vice Chair Zacuto, and Commissioners Asuncion and Justice.

NOES: None.

ABSENT: Commissioner Anderson.

PLANNING COMMISSION/STAFF COMMENTS

Commissioner Justice expressed his gratitude to the Planning Commission for being so patient with his work schedule and that he appreciated their support.

ADJOURNMENT

Chair O'Meara announced the next Regular Meeting of the Planning Commission would be held at 6:30 p.m., Thursday, October 6, 2016, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 6:43 p.m., Vice Chair Zacuto moved to adjourn the meeting. Commissioner Asuncion seconded. The motion carried 4-0, by the following voice vote:

AYES: Chair O'Meara, Vice Chair Zacuto, and Commissioners Asuncion and Justice.

NOES: None.

ABSENT: Commissioner Anderson.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk/Recording Secretary