

**NOTICE INVITING BIDS**  
**CHUMASH PARK CDBG ACCESS REPAIR PROJECT # 6011800-16**  
**[the "Project"]**

**NIB # 16-07**

**NOTICE IS HEREBY GIVEN** that the City of Agoura Hills, California ("City") invites sealed bids for the Project. The City will receive such bids at City Hall, 30001 Ladyface Court, Agoura Hills, California 91301 up to 10:00 a.m. on March 9, 2017.

A Bid must be made on the required form and submitted in a sealed package addressed to the City Clerk with the Project name and identification number on the lower left corner of the package. Bids must remain valid and shall not be subject to withdrawal for sixty (60) Days after the bid opening date.

**REQUIRED CONTRACTOR PRE-QUALIFICATION**

All contractors that wish to submit a bid for this project must also complete and submit the Pre-Qualification questions package included as Appendix C at the end of this document, and can be obtained by visiting <http://projects.ci.agoura-hills.ca.us>. The Pre-Qualification package is due by 10:00 AM on February 23, 2017.

The Pre-Qualification Packet must be submitted in a sealed envelope clearly identified and marked: "Pre-Qualification for Chumash Park CDBG Access Repair Project # 6011800-6, NIB # 16-07"

**Any contractor that submits a bid package and does not submit a Pre-Qualification package will automatically be disqualified from the bidding process.**

**INCORPORATION OF STANDARD SPECIFICATIONS.** The latest edition of "Standard Specifications for Public Works Construction" is incorporated into these Contract Documents by this reference, as amended by the Contract Documents.

**SCOPE OF WORK.** The Project includes, without limitation, furnishing all necessary labor, materials, equipment and other incidental and appurtenant Work necessary for ***removal & hauling of existing concrete access paths, ADA ramp, and excess dirt/roots, construct new 5" thick access paths, flat concrete, repair/install new grass in areas disturbed during construction of sidewalk and construct a new ADA Curb Ramp***, as more clearly described in the Contract Documents.

This Work will be performed in strict conformance with the Contract Documents, permits from regulatory agencies with jurisdiction, and applicable regulations. The quantity of Work to be performed and materials to be furnished are approximate only, being given as a basis for the comparison of Bids. Actual quantities of Work to be performed may vary at the discretion of the City Engineer.

**MANDATORY PRE-BID MEETING**

A mandatory pre-bid meeting will be held at Agoura Hills' City Hall on February 16, 2017 at 10:00 AM

**OBTAINING BID DOCUMENTS.** Bidders may obtain free copies of the Plans, Specifications and other Contract Documents online by visiting <http://projects.ci.agoura-hills.ca.us> or buy the printed documents at Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California for a non-refundable fee of \$25.00 per set. The City must receive payment before these documents will be provided. These documents will not be mailed.

**EMAIL ADDRESS.** Anyone obtaining Contract Documents must immediately supply the Project Engineer, Robert Cortes, with a valid email address for Addenda and other information, which shall also be sent by U.S. Mail. The City does not guarantee any information by email, and Bidders shall have no recourse for not receiving an email.

**REQUESTS FOR CLARIFICATION.** If you discover any error, omission, ambiguity or conflict in the Plans or Specifications and wish to have a clarification, please send a fax (818-597-7352) or email ([rcortes@ci.agoura-hills.ca.us](mailto:rcortes@ci.agoura-hills.ca.us)) your request for clarification to Robert Cortes such that it is received no later than 2:00 PM on March 2, 2017. Requests for clarification received after this date will be disregarded. Please indicate the Project and identification number in your request for clarification.

**PREVAILING WAGES.** This is a federally-assisted construction contract. Federal Labor Standards Provisions, including prevailing wage requirements of the Davis-Bacon and Related Acts will be enforced. In the event of a conflict between Federal and State Wage rates, the higher of the two will prevail.

This Project is a "public work," and thus, the Contractor and any Subcontractors must pay the prevailing rate of per diem wages. Copies of those rates are on file with the City Engineer, and are available to any interested party upon request.

**BONDS.** Each Bid must be accompanied by a Bidder's Bond. Before execution of the Contract, Contractor shall provide faithful performance and payment Bonds, and before acceptance of the Project, Contractor shall submit warranty or maintenance Bond (or extension of the performance Bond).

**LICENSES.** At the time of Bid submission, the Bidder shall possess a valid Class A Contractor's license issued by the California State Contractors License Board and a current City business license.

**RETENTION SUBSTITUTION.** Five percent (5%) of any progress payment will be withheld as retention. At the request and expense of Contractor, securities equivalent to the amount withheld may be deposited with City or with a State or federally chartered bank as escrow agent, or the City shall make payments of earned retentions directly to an escrow agent, in accordance with Public Contract Code Section 22300. No such substitutions shall be accepted until all related documents are approved by the City Attorney.

**TRADE NAMES OR EQUALS.** Requests to substitute an equivalent item for a brand or trade name item must be made by written request within thirty-five (35) days of Contract award. The City Engineer shall issue an addendum if he or she finds the substitution acceptable.

**LIQUIDATED DAMAGES.** All Work shall be completed within 30 Working Days following the date specified in the written Notice to Proceed from the City. There will be a \$500.00 assessment for each Day that Work remains incomplete beyond this time.

**BIDDING PROCESS.** The City reserves the right to reject any Bid or all Bids and to waive any irregularities or informalities in any Bid or in the bidding and to make awards in all or part in the best interest of the City.

By: \_\_\_\_\_  
Director of Public Works/City Engineer

\_\_\_\_\_  
Date