

REPORT TO CITY COUNCIL

DATE: APRIL 12, 2017

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER *GR*

BY: CHRISTY PINUELAS, FINANCE DIRECTOR *CP*
KIMBERLY M. RODRIGUES, CITY CLERK *KR*

SUBJECT: REQUEST FOR CLARIFICATION OF MINUTE ACTIONS, REGARDING THE ADOPTION OF THE USER FEE SCHEDULE, FOR THE MARCH 22 2017 REGULAR CITY COUNCIL MEETING

At the meeting of March 22, 2017, the City Council adopted the City's Comprehensive User Fee Schedule with motions to increase both the Motion Filming Application Processing Fee and Per Day Fee by 20%.

Staff is requesting clarification from the City Council on whether the cost recovery of each fee was to be increased by 20% or if the subsidy by the City of each fee was to be decreased to 20%.

Below is a table reflecting the changes to the fees.

Fee Description	Current Fee	Fee with 20% Cost Recovery Increase	Fee with City Subsidy Decreased to 20%
Application Processing/Cancellation	\$337.00	\$404.00	\$434.00
Per Day	\$300.00	\$360.00	\$412.00

RECOMMENDATION

Staff respectfully recommends the City Council review Item No. 6 of the attached draft minutes and amend the motions, if applicable. The revised minutes will be presented to the City Council for adoption at the next Regular City Council Meeting.

Attachments: March 22, 2017 Draft Minutes

DRAFT MINUTES
REGULAR MEETING OF THE
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, March 22, 2017
6:00 P.M.

The City Council meeting was called to order at 6:00 p.m. by Mayor Weber.

The Pledge of Allegiance was led by Councilmember Northrup.

Present were: Mayor Denis Weber, Mayor Pro Tem William D. Koehler, Councilmember Illece Buckley Weber, Councilmember Linda Northrup, and Councilmember Harry Schwarz.

Also Present were: City Manager Greg Ramirez, City Attorney Candice K. Lee, Assistant City Manager Nathan Hamburger, Deputy City Manager Louis Celaya, Administrative Aide John Treichler, Planning Director Doug Hooper, Director of Community Services Amy Brink, Director of Finance Christy Pinuelas, Consultant Jeff Wakefield, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

City Attorney Lee reported on the City Council Closed Session item, pursuant to Government Code Section 54956.9(d)(1). The City Council considered the item, direction was given to staff, and no reportable action was taken.

APPROVAL OF AGENDA

ACTION: Councilmember Schwarz moved to approve the Agenda, as presented. Mayor Pro Tem Koehler seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Weber, Mayor Pro Tem Koehler, and Councilmembers Buckley Weber, Northrup, and Schwarz.

NOES: None.

ABSENT: None.

PRESENTATIONS

Mayor Weber presented a plaque, recognizing the Las Virgenes Unified School District as a California Green Ribbon School District, to representatives President Angela Cutbill, Superintendent Dan Stepenosky, and Assistant Superintendent Karen Kimmel.

Mayor Pro Tem Koehler presented a Proclamation, recognizing the month of April as National Donate Life Month, to representative and donor recipient Pamela Endo and her

husband, Bruce, who presented him with a photograph memorializing the Council's placing a rose, honoring the City of Agoura Hills, on the 2016 Rose Parade float.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Director of Community Services Amy Brink thanked the One City One Book Committee and announced the book selection for 2017 would be "The Boys in the Boat" by Daniel James Brown and also announced the Mayor would be reading "How to Train a T. Rex and Win 8 Gold Medals" by Michael Phelps.

PUBLIC COMMENTS

The following person(s) spoke:

Alan Weiner, Agoura Hills (*submitted written correspondence*)

CONSENT CALENDAR

Councilmember Buckley Weber indicated that she would be recusing herself from Item No. 6, as she had made recommendations to the people on unrelated matters in the past.

There were no public speakers.

ACTION: Mayor Pro Tem Koehler moved to approve Consent Calendar Item Nos. 1-5, as presented. Councilmember Schwarz seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Weber, Mayor Pro Tem Koehler, and Councilmembers Buckley Weber, Northrup, and Schwarz.

NOES: None.

ABSENT: None.

ACTION: Mayor Pro Tem Koehler moved to approve Consent Calendar Item No. 6, as presented. Councilmember Schwarz seconded. The motion carried 4-0, with Councilmember Buckley Weber abstaining, by the following voice vote:

AYES: Mayor Weber, Mayor Pro Tem Koehler, and Councilmembers Northrup and Schwarz.

NOES: None.

ABSENT: None.

ABSTAIN: Councilmember Buckley Weber.

1. Approve Minutes of the Regular City Council Meeting of March 8, 2017
2. Approve Demand Warrant Register No. 764
3. Approve Treasurer's Report for February 2017
4. Approve Agreement for Contractor Services, with Evolution Audio and Video, for the Installation of an Automated Shade System at The Event Center
5. Adopt **Resolution No. 17-1840**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, DECLARING ITS INTENTION TO RENEW THE CONEJO VALLEY TOURISM IMPROVEMENT DISTRICT (CVTID) AND FIXING THE TIME AND PLACE OF A PUBLIC MEETING AND A PUBLIC HEARING THEREON AND GIVING NOTICE THEREOF, and Requesting the City of Thousand Oaks Renew the CVTID
6. Adopt **Resolution No. 17-1841**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, SUMMARILY VACATING A 10-FOOT SLOPE EASEMENT, LOCATED WITHIN THE PROPERTY AT 6401 CHESEBRO ROAD IN AGOURA HILLS

PUBLIC HEARING / ACTION

6. Adoption and Amendment of City's User Fees, Conduct a Public Hearing to Consider Adoption of: **Resolution No. 17-1842**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING A CITY-WIDE COMPREHENSIVE FEE STUDY, ADOPTING A COMPREHENSIVE FEE SCHEDULE, AND AMENDING FEES AND CHARGES FOR SERVICES RENDERED IN RELATION TO BUSINESS LICENSE ADMINISTRATION, BUILDING AND SAFETY, CITY CLERK, ENGINEERING, FILM, AND PLANNING DIVISIONS

Following presentation of the staff report, Mayor Weber opened the Public Hearing at 6:49 p.m.

There being no public speakers, Mayor Weber closed the Public Hearing at 6:50 p.m.

ACTION: Mayor Pro Tem Koehler moved to adopt **Resolution No. 17-1842**, with the following amendments: under Film Fees, increase the Motion Filming Application Processing Fee by 20%; and under Planning Fees, the Appeals to City Council Hearing Fee and Hearing Notification Fees and Appeals to Planning Commission Fees would remain the same. Councilmember Northrup seconded.

Councilmember Buckley Weber inquired if, under Film Fees, an increase of 20% to No. 3, Per Day, would also be included. The City Council concurred.

ACTION: Mayor Pro Tem Koehler moved to adopt **Resolution No. 17-1842**, as further amended. Councilmember Northrup seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Weber, Mayor Pro Tem Koehler, and Councilmembers Buckley Weber, Northrup, and Schwarz.

NOES: None.

ABSENT: None.

CITY COUNCIL, STAFF COMMENTS

Councilmember Buckley Weber announced the annual Friendship Walk would be held on Sunday, March 26, 2017; noting the walk would begin at Willow Elementary School at 10:00 a.m. and end in Mae Boyar Park where "Unity in the Community" would be celebrated until 2:00 p.m.

ADJOURNMENT

Mayor Weber announced the next Regular Meeting of the City Council would be at 6:00 p.m., Wednesday, April 12, 2017, in the Council Chambers of the Civic Center, with a Closed Session at 5:00 p.m. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 7:26 p.m., Councilmember Schwarz moved to adjourn the meeting. Councilmember Buckley Weber seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Weber, Mayor Pro Tem Koehler, and Councilmembers Buckley Weber, Northrup, and Schwarz.

NOES: None.

ABSENT: None.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk