

REPORT TO CITY COUNCIL

DATE: JUNE 28, 2017

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: RAMIRO ADEVA, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER 

SUBJECT: NOTICE OF COMPLETION FOR THE CHUMASH PARK CDBG ACCESS (PATHS IMPROVEMENTS) REPAIRS PROJECT; NIB 16-07

On March 23, 2016, the City Council approved Resolution No. 16-1810, which identified the City's Community Development Block Grant (CDBG) programs and projects for Fiscal Year 2016-17. As part of the approval, \$54,734 of CDBG Funds were allocated for constructing improvements at Chumash Park.

On May 28, 2017, the City Council authorized the contract award for the Chumash Park CDBG Access (Paths Improvements) Repairs Project; NIB 16-07, to Cerco Engineering in the amount of \$49,800. The scope of work consisted of replacing existing Americans with Disabilities Act (ADA) accessible paths of travel serving the playground equipment area and the baseball field. Both paths are accessed from the existing sidewalk on the south side of Medea Valley Drive and vary from 6-10 feet in width, and 100 feet in length.

Cerco Engineering completed the project ahead of the approved schedule, with no change orders being issued. The work was performed to the satisfaction of staff, and is expected to serve the community well for many years to come.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve and accept as complete the work of Cerco Engineering for the Chumash Park CDBG Access (Paths Improvements) Repairs Project; NIB 16-07.
2. Authorize the Director of Public Works/City Engineer to sign the Notice of Completion for the project and authorize the City Clerk to forward the Notice of Completion to the County recorder for recordation.

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

NAME CITY OF AGOURA HILLS
STREET ADDRESS 30001 Ladyface Court
CITY, STATE, ZIP Agoura Hills, CA 91301

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.) Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- 2. The full name of the owner is CITY OF AGOURA HILLS
- 3. The full address of the owner is 30001 LADYFACE COURT, AGOURA HILLS, CA 91301
- 4. The nature of the interest or estate of the owner is: In fee.

(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASER UNDER CONTRACT OF PURCHASE, OR "LESSEE")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES

- 7. A work of improvement on the property hereinafter described was completed on June 2, 2017. The work done was:
Chumash Park CDBG Access Paths Improvements Repairs Project #6011800-6, NIB No. 16-07.

- 8. The name of the contractor, if any, for such work of improvement was CERCO Engineering

May 8, 2017
(DATE OF CONTRACT)

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE")

- 9. The property on which said work of improvement was completed is in the City of Agoura Hills, County of Los Angeles, California and described as follows:
Chumash Park

- 10. The street address of said property is 5550 Medea Valley Dr, Agoura Hills, CA 91301
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE".)

Dated: _____
City Clerk (SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the Director of Public Works/City Engineer, the declarant of the foregoing notice of completion;
("PRESIDENT OF ", "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____ at AGOURA HILLS, COUNTY OF LOS ANGELES, CALIFORNIA
(Date) (City, County, & State)

Ramiro S. Adeva III, P.E.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion is true.)