Contact: Celeste Bird, Administrative Analyst City of Agoura Hills 30001 Ladyface Court Agoura Hills, CA 91301 Phone: (818) 597-7306

Fax: (818) 597-7341

Email cbird@ci.agoura-hills.ca.us



July 18, 2017

FOR IMMEDIATE RELEASE

City of Agoura Hills Seeks City Treasurer

(Agoura Hills, CA—FOR IMMEDIATE RELEASE—July 18, 2017) The City of Agoura Hills is seeking qualified candidates to apply for city treasurer. The city treasurer assists with the planning and organization of activities pertaining to the city treasury. The appointment includes reviewing and advising on investments in compliance with the city's investment policy as well as all state and federal laws; reviewing statements and reports on the city's financial position; reviewing the city's banking needs and contracts; and serving on the Finance Committee.

The position is appointed by the city manager with five (5) hours of anticipated service at a monthly stipend of \$300. Qualified individuals from Agoura Hills and surrounding communities are invited to apply who have a bachelor's degree from an accredited college or university with major course work in accounting, finance, public administration, business administration, or related field, and 10 years of experience investing in compliance with the California State Code. All qualifications for the position are listed on the city's website.

The selected candidate will replace Candis Hong who has served as city treasurer since 2012 after retiring as assistant city manager for the City of Thousand Oaks. After serving 30-years in local government, she is now devoting herself to the duties of a grandmother. The city thanks her for her many years of public service and she will be greatly missed.

The city treasurer application packet is available on the city website, http://ci.agoura-hills.ca.us. Applications will be accepted until the position is filled. A resume will not be accepted in lieu of any portion of the city application. For more information regarding the position, contact Celeste Bird, administrative analyst, at cbird@ci.agoura-hills.ca.us or (818) 597-7306. For more information about the duties of the position, contact Christy Pinuelas, director of finance, at cpinuelas@ci.agoura-hills.ca.us or (818) 597-7319.