




REPORT TO CITY COUNCIL

DATE: AUGUST 9, 2017
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
BY: LOUIS CELAYA, DEPUTY CITY MANAGER 
AMY BRINK, DIRECTOR OF COMMUNITY SERVICES 
SUBJECT: REQUEST FOR LOCAL CONTRIBUTION FUNDING – KANAN SHUTTLE
(COUNTY OF VENTURA)

The City of Agoura Hills (“City”) has received a request from County of Ventura Supervisor, Linda Parks, to consider a local contribution to assist with the continued operation of the Kanan Shuttle.

The Kanan Shuttle provides fixed-route bus service between the unincorporated area community of Oak Park and Agoura Hills. The service was initially established at the request of the County of Ventura (“County”) when the City provided Dial-A-Ride services for the County. The County discontinued Dial-A-Ride services with the City of Agoura Hills in 2015.

The County contracts for the Kanan Shuttle service with the City of Thousand Oaks and MV Transportation facilitates the operation. The shuttle currently operates Monday-Saturday, providing approximately 70,000 passenger trips annually. The service is offered at no cost to the patrons. City staff has been advised that the estimated annual operation of the Kanan Shuttle is \$400,000.

The Kanan Shuttle is funded with the County of Ventura’s Transportation Development Act (TDA) Article 4 Funds. As part of the TDA funding requirements, there is a 20% Farebox Recovery Ratio (FBRR) the County must match. This FBRR match was provided through the following local resource revenues:

Oak Park School District (OPSD):	Two Thirds of the 20%
The County Service Area(CSA):	One Third of the 20%

As a result of budgetary constraints, the OPSD reduced its fixed amount to \$25,000 for FY 2017-18. The County is seeking a local contribution from the City to assist with the continued operation of the Kanan Shuttle at its current “no fee” cost structure.

While there is no data available that demonstrates actual ridership from Agoura Hills patrons, it can be assumed that some passengers using the service originate from Agoura

Hills. The current route of the Kanan Shuttle traverses east down Roadside Drive and returns to Kanan Road by way of Cornell and Agoura Roads. This current route of the Kanan Shuttle traverses through the future Agoura Village area.

There is currently funding available in the City's Proposition A Transportation funding to consider this request, and this is an eligible expenditure under MTA guidelines.

RECOMMENDATION

Staff is respectfully seeking direction from the City Council as follows:

- a) Take no action.
- b) Authorize a local contribution for FY 2017-18 from Proposition A Funding to the Kanan Shuttle, with a not-to-exceed amount of \$25,000.

Attachment: Kanan Shuttle Service – Local Contributions

Kanan Shuttle Service – Local Contributions

The Kanan Shuttle provides fixed route bus service between the unincorporated area community of Oak Park and Agoura Hills. The County of Ventura contracts for this service with the City of Thousand Oaks and it is operated by MV Transportation. The shuttle began service in 2013 and currently operates Monday-Saturday, providing approximately 70,000 passenger trips annually. Due to the success of the Kanan Shuttle service, the Oak Park General Public Dial-a-Ride service saw a significant drop in ridership and was discontinued effective June 30, 2016. Senior (65+) and ADA Dial-a-Ride services continue to be available to Oak Park residents through the Thousand Oaks Transit Dial-a-Ride program, as well as the CONNECT Intercity Dial-a-Ride program.

The County of Ventura funds the Kanan Shuttle service with Transportation Development Act (TDA) Article 4 funds, and the service is subject to the TDA required 20% Farebox Recovery Ratio (FBRR). The service is offered fare-free to all riders, as the required 20% FBRR is provided through local support revenues: During fiscal years (FY) 2015-16 and 2016-17, Oak Park Unified School District (OPUSD) contributed two-thirds of the 20%, and the County Service Area (CSA) No. 4 contributed the remaining one-third share. Due to budgetary constraints, the OPUSD has reduced their contribution to a fixed amount of \$25,000 for FY 2017-18.

Total Operating Expense for the Kanan Shuttle service for FY 2017-18 is estimated between \$400,000 - \$435,000, requiring a total local contribution of approximately \$80,000-\$85,000 to comply with the required 20% FBRR. If the City of Agoura Hills were to support the service during FY 2017-18, the amount required would be estimated at approximately \$30,000 - \$35,000. The County of Ventura invoices each partner near the end of each fiscal year for as accurate as possible an estimate of total funds required. Any additional contributions, specific to operating expenses for service offered within the City of Agoura Hills, would be calculated by a mutually agreed upon cost sharing formula.