

REPORT TO CITY COUNCIL

DATE: SEPTEMBER 28, 2005

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: CHRIS DODD, FACILITIES/OPERATIONS SUPERVISOR II

SUBJECT: AUTHORIZATION TO AWARD BID IN COMPLIANCE WITH PUBLIC CONTRACT CODE SECTION 20166 FOR THE COUNCIL CHAMBER STAFF DAIS EXTENSION PROJECT; NIB 05-03

The purpose of this report is to seek City Council authorization to award the Council Chamber Staff Dais Extension Project (NIB#05-03) to Woodworking by Degree. The project includes extending the staff dais by approximately 8 feet to allow for additional seating.

On May 25, 2005 staff received approval from City Council to seek bids for the Council Chamber Staff Dais Project; NIB 05-03. No bids for the project were received. On July 13, 2005, City Council directed staff to seek completion of the staff dais extension project in accordance with Public Contract Code Section 20166.

Staff requested bids from three qualified contractors. The bids ranged from \$10,500 to \$14,700. The low bidder was Woodworking by Degree. Woodworking by Degree has completed many of the finished woodwork at our new City Hall and has an excellent reputation. They have also performed quality work at the Historic Reyes Adobe.

Therefore, since Woodworking by Degree was the lowest bidder and has the experience and expertise to complete this work, it is recommended that City Council approve a contract to complete the staff dais extension project.

The bid amount for this project is within the budgeted amount for the project and will be paid from the public facilities building maintenance account. The contract has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

It is respectfully recommended the City Council:

1. Award the Council Chamber Staff Dais Extension Project (NIB# 05-03) contract to Woodworking by Degree in the amount of \$10,500, and
2. Authorize the Mayor to sign the contract agreement on behalf of the City Council.