



REPORT TO CITY COUNCIL

DATE: SEPTEMBER 27, 2017
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
BY: NATHAN HAMBURGER, ASSISTANT CITY MANAGER 
SUBJECT: AFFIRM THE APPOINTMENT OF VIVIEN AVELLA AS CITY TREASURER

Following the retirement announcement of the City's current Treasurer, Candis Hong, the City Council directed staff to begin the recruitment process for a replacement. Staff advertised the opportunity through various media outlets, including the Acorn, email blasts, and via the City's website. Following the recruitment of qualified applicants, the Finance Committee and a panel of staff, including the City Manager, interviewed the top three applicants. Although all three applicants possessed strong attributes, the selection and recommendation to affirm the appointment of Vivien Avella is being presented to the City Council. Ms. Avella recently served as a Board Member appointed by Governor Brown to the Board of Vocational Nursing and Psychiatric Technicians. Ms. Avella holds a Masters of Business Administration, Finance, Accounting and Statistics from the University of Chicago, and is active in local non-profit organizations throughout the Conejo Valley. In addition, she has twenty-one years of finance experience and is familiar with our community, along with its goals and vision. She is also the proud mother of two LVUSD students.

The City Treasurer serves on an as-needed basis and takes on the responsibility to review financial statements and records, as well as review and advise on the City's investments. This appointed position also serves as a member of the City's Finance Committee and insures the City is in compliance with State and Federal laws regarding investments and reporting requirements.

Although the City's municipal code authorizes the City Manager to appoint the City Treasurer, this affirmation is being brought forth so that the City Council and the community at large are aware of the individuals that assist in keeping Agoura Hills the great community that it is.

RECOMMENDATION

The Finance Committee respectfully recommends the City Council affirm the City Manager's appointment of Vivien Avella to serve as the City Treasurer.