

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, October 5, 2017
6:30 P.M.

The Planning Commission meeting was called to order at 6:30 p.m. by Chair Zacuto.

The Pledge of Allegiance was led by Commissioner Anderson.

Present were: Chair Curtis Zacuto, Vice Chair John Asuncion, and Commissioners Kate Anderson and Michael Justice.

Absent was: Commissioner John O'Meara.

Also Present were: Assistant Planning Director Allison Cook, Assistant City Attorney Nick Ghirelli, Associate Planner Valerie Darbouze, and City Clerk/Recording Secretary Kimberly M. Rodrigues.

EXCUSED ABSENCE

ACTION: The Planning Commission excused the absence of Commissioner O'Meara, 4-0, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.

ABSENT: Commissioner O'Meara.

APPROVAL OF AGENDA

ACTION: Commissioner Anderson moved to approve the Agenda, as presented. Commissioner Justice seconded. The motion carried 4-0, with Commissioner O'Meara absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.

ABSENT: Commissioner O'Meara.

PUBLIC COMMENTS

There were no public speakers.

APPROVAL OF MINUTES

1. Minutes – September 7, 2017 Planning Commission Meeting

ACTION: Vice Chair Asuncion moved to approve Item No. 1, as presented. Commissioner Justice seconded. The motion carried 4-0, with Commissioner O'Meara absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.

ABSENT: Commissioner O'Meara.

NEW PUBLIC HEARING

2. **REQUEST:** Request for approval of a sign program to install new building-mounted and ground-mounted signs at a recently approved and partially constructed industrial park; and making a finding of exemption under the California Environmental Quality Act (CEQA).

APPLICANT: Signature Signs for Agoura Business Center North
2635 Lavery Court
Newbury Park, CA 91320

CASE NO.: SIGN-01385-2017

LOCATION: 28721 Canwood Street

ENVIRONMENTAL DETERMINATION: Categorically Exempt from the California Environmental Quality Act per Section 15311(a) of the CEQA Guidelines.

ZONING DESIGNATION: Business Park Manufacturing – Freeway Corridor Overlay District (BP-M-FC)

GENERAL PLAN DESIGNATION: BP-M (Business Park-Manufacturing)

RECOMMENDATION: Staff recommended the Planning Commission approve Sign Permit Case No. SIGN-1385-2017, subject to the conditions of approval in, and based on the findings of, the Draft Resolution.

Following presentation of the staff report, Chair Zacuto opened the Public Hearing at 6:50 p.m.

The following person(s) spoke on behalf of the Applicant:

Mark Leaf, Newbury Park, representing Signature Signs

There being no further speakers, or a rebuttal by the Applicant, Chair Zacuto closed the Public Hearing at 6:53 p.m.

ACTION: Commissioner Justice moved to adopt **Resolution No. 17-1199**; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING SIGN PERMIT CASE NO. SIGN-01385-2017 FOR A SIGN PROGRAM TO INSTALL SIGNAGE AT AN INDUSTRIAL BUSINESS PARK LOCATED AT 28721 CANWOOD STREET, AND MAKING A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA). Commissioner Anderson seconded. The motion carried 4-0, with Commissioner O'Meara absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.

ABSENT: Commissioner O'Meara.

PLANNING COMMISSION/STAFF COMMENTS

Chair Zacuto spoke about Hurricane Maria in Puerto Rico, the tragedy in Las Vegas, and the earthquake in Mexico and requested everyone's thoughts and prayers.

ADJOURNMENT

Chair Zacuto announced the next Regular Meeting of the Planning Commission would be held at 6:30 p.m., Thursday, October 19, 2017, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 6:58 p.m., Commissioner Anderson moved to adjourn the meeting. Vice Chair Asuncion seconded. The motion carried 4-0, with Commissioner O'Meara absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.

ABSENT: Commissioner O'Meara.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk/Recording Secretary