

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, October 19, 2017
6:30 P.M.

The Planning Commission meeting was called to order at 6:30 p.m. by Chair Zacuto.

The Pledge of Allegiance was led by Commissioner Justice.

Present were: Chair Curtis Zacuto, Vice Chair John Asuncion, and Commissioners Kate Anderson, Michael Justice, and John O'Meara.

Also Present were: Planning Director Doug Hooper, Assistant City Attorney Nick Ghirelli, and City Clerk/Recording Secretary Kimberly M. Rodrigues.

APPROVAL OF AGENDA

ACTION: Commissioner Justice moved to approve the Agenda, as presented. Commissioner Anderson seconded. The motion carried 5-0, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson, Justice, and O'Meara.

NOES: None.

ABSENT: None.

PUBLIC COMMENTS

There were no public speakers.

APPROVAL OF MINUTES

1. Minutes – October 5, 2017 Planning Commission Meeting

ACTION: Commissioner Anderson moved to approve Item No. 1, as presented. Vice Chair Asuncion seconded. The motion carried 4-0-0-1, with Commissioner O'Meara abstaining, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and Justice.

NOES: None.
ABSENT: None.
ABSTAIN: Commissioner O'Meara.

DISCUSSION

2. Discussion Regarding Planning Commission Norms Amendments

Following presentation of the staff report, Chair Zacuto opened the floor for public comment.

There were no public speakers.

ACTION: Following discussion, Commissioner Anderson moved to approve the Planning Commission Norms with the following amendments: Under *Selection of the Chair and Vice Chair*, Item No. 2, the last sentence amended to read: "*The Chair and Vice Chair ~~are to~~ serve one-year terms.*" Under *Planning Commission Interaction and Communication*, Item No. 1, the last sentence amended to read: "**It is expected** that the Chair's decisions will be respected and followed." Commissioner Justice seconded. The motion carried 5-0, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson, Justice, and O'Meara.
NOES: None.
ABSENT: None.

PLANNING COMMISSION/STAFF COMMENTS

Commissioner Justice spoke about how proud he was to be a part of the Planning Commission, how orderly and civil the Commissioners were, and when they have disagreed on serious matters, it was done respectfully.

Vice Chair Asuncion noted that the Planning Commission already followed the norms and expressed his appreciation for each Commissioner.

Chair Zacuto noted that the previous Planning Commission had set the precedent for the decorum, which has been continued by the current Commissioners, and he hoped the future Commissioners would continue it as well.

Commissioner Anderson expressed her gratitude to the staff.

ADJOURNMENT

Chair Zacuto announced the next Regular Meeting of the Planning Commission would be held at 6:30 p.m., Thursday, November 2, 2017, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 7:00 p.m., Commissioner Justice moved to adjourn the meeting. Commissioner O'Meara seconded. The motion carried 5-0, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson, Justice, and O'Meara.

NOES: None.

ABSENT: None.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk/Recording Secretary