

RESOLUTION NO. 05-1388

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS AUTHORIZING AND DIRECTING THE CITY CLERK TO DESTROY CERTAIN CITY RECORDS AND DOCUMENTS PURSUANT TO THE GOVERNMENT CODE OF THE STATE OF CALIFORNIA

WHEREAS, Section 34090 of the Government Code of the State of California provides a procedure whereby the City Council established a citywide Records Retention Schedule with the adoption of Resolution No. 96-1009 on October 16, 1996; amended and renamed the schedule to be the Records Retention/Destruction Schedule by the adoption of Resolution No. 02-1241 on June 12, 2002; and further amended the schedule with the adoption of Resolution No. 03-1290 on June 25, 2003; and

WHEREAS, the City Departments have prepared lists of City records and documents they recommend for destruction, and in the opinion of the City Clerk and the City Attorney, said City records and documents are no longer required; and

WHEREAS, the City Attorney has reviewed and approved in writing the proposed *Records Destruction Request Forms* (Exhibits A1-A5), submitted at the request of the relevant Department Heads, and with the consent of the City Clerk.

NOW, THEREFORE, the City Council of the City of Agoura Hills does hereby resolve as follows:

- Section 1. The records of the City of Agoura Hills, as listed in Exhibits A1-A5 attached hereto and incorporated herein by reference, are hereby authorized to be destroyed, as provided by Section 34090 of the Government Code of the State of California, and in accordance with the provisions of said schedule.
- Section 2. The City Clerk shall certify to the adoption of this resolution and shall cause the same to be processed in the manner required by law.

PASSED, APPROVED, and ADOPTED this 14th day of September, 2005, by the following vote to wit:

AYES: (0)
NOES: (0)
ABSENT: (0)
ABSTAIN: (0)

Ed Corridori, Mayor

ATTEST:

Kimberly M. Rodrigues, City Clerk