

**ACCOUNTANT
SUPPLEMENTAL QUESTIONNAIRE**

Applications must include this completed supplemental questionnaire.

1. Describe your experience with, or knowledge of, running a computerized payroll.
2. Describe your experience in managing a large database and tracking accounts receivable.
3. Describe your customer service philosophy.
4. The Finance department requires a lot of cross training between positions. Describe your experience in quickly learning other duties.
5. Describe your experience using Excel, Microsoft Word and PowerPoint.