

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, January 4, 2018
6:30 P.M.

The Planning Commission meeting was called to order at 6:30 p.m. by Chair Zacuto.

The Pledge of Allegiance was led by Commissioner Anderson.

Present were: Chair Curtis Zacuto, Vice Chair John Asuncion, and Commissioners Kate Anderson and John O'Meara.

Absent was: Commissioner Michael Justice.

Also Present were: Planning Director Doug Hooper, Assistant City Attorney Nick Ghirelli, Associate Planner Valerie Darbouze, and City Clerk/Recording Secretary Kimberly M. Rodrigues.

EXCUSED ABSENCE

ACTION: The Planning Commission excused the absence of Commissioner Justice 4-0, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

APPROVAL OF AGENDA

ACTION: Commissioner Anderson moved to approve the Agenda, as presented. Vice Chair Asuncion seconded. The motion carried 4-0, with Commissioner Justice absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

PUBLIC COMMENTS

There were no public speakers.

APPROVAL OF MINUTES

1. Minutes – November 2, 2017 Planning Commission Meeting

ACTION: Vice Chair Asuncion moved to approve Item No. 1, as presented. Commissioner Anderson seconded. The motion carried 3-0, with Commissioner Justice absent and Chair Zacuto abstaining, by the following voice vote:

AYES: Vice Chair Asuncion and Commissioners Anderson and O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

ABSTAIN: Chair Zacuto.

2. Minutes – December 7, 2017 Planning Commission Meeting

ACTION: Commissioner O'Meara moved to approve Item No. 2, as presented. Vice Chair Asuncion seconded. The motion carried 3-0, with Commissioner Justice absent and Commissioner Anderson abstaining, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioner O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

ABSTAIN: Commissioner Anderson.

NEW PUBLIC HEARING

3. **REQUEST:** Request for approval of a Conditional Use Permit to operate a veterinary urgent care clinic in an existing retail center; and to make a finding of exemption under the California Environmental Quality Act.

APPLICANT: Rachel Wallach
Oaks Veterinary Urgent Care
1385 White Feather Court
Thousand Oaks, CA 91320

CASE NO.: CUP-01421-2017

- LOCATION: 29105 Canwood Street, Building B-2, Suite A
- ENVIRONMENTAL DETERMINATION: Exempt from the California Environmental Quality Act (CEQA) per Section 15301 of the CEQA Guidelines.
- ZONING DESIGNATION: Commercial Retail Service – Freeway Corridor Overlay District (CRS-FC)
- GENERAL PLAN DESIGNATION: Commercial Retail Services – CRS
- RECOMMENDATION:** Staff recommended the Planning Commission approve a Conditional Use Permit to operate a veterinary urgent care clinic in an existing retail center; and to make a finding of exemption under the California Environmental Quality Act.

Following presentation of the staff report, Chair Zacuto opened the Public Hearing at 6:36 p.m.

The following person(s) spoke on behalf of the Applicant:

Rachel Wallach, Thousand Oaks, Applicant

There being no further public speakers, or a rebuttal by the Applicant, Chair Zacuto closed the Public Hearing at 6:47 p.m.

ACTION: Vice Chair Asuncion moved to adopt **Resolution No. 18-1205**; A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING CONDITIONAL USE PERMIT CASE NO. CUP-01421-2017 FOR THE OPERATION OF A VETERINARY URGENT CARE CLINIC LOCATED AT 29105 CANWOOD STREET, BUILDING B-2, SUITE A; AND TO MAKE A FINDING OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. Commissioner O'Meara seconded. The motion carried 4-0, with Commissioner Justice absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

DISCUSSION ITEM

4. Selection of Planning Commission Chair and Vice Chair for 2018

As Commissioner Justice was absent, the Commission, unanimously, (*Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and O'Meara*), consented to table the item to the next regular meeting where all Commissioners were present.

PLANNING COMMISSION/STAFF COMMENTS

Commissioner O'Meara and Chair Zacuto wished everyone a Happy New Year.

ADJOURNMENT

Chair Zacuto announced the next Regular Meeting of the Planning Commission would be held at 6:30 p.m., Thursday, January 18, 2018, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 6:54 p.m., Commissioner O'Meara moved to adjourn the meeting. Vice Chair Asuncion seconded. The motion carried 4-0, with Commissioner Justice absent, by the following voice vote:

AYES: Chair Zacuto, Vice Chair Asuncion, and Commissioners Anderson and O'Meara.

NOES: None.

ABSENT: Commissioner Justice.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk/Recording Secretary