




## REPORT TO CITY COUNCIL

**DATE:** JUNE 13, 2018

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER 

**BY:** JOHN TREICHLER, ADMINISTRATIVE AIDE   
NATHAN HAMBURGER ASSISTANT CITY MANAGER 

**SUBJECT:** APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES WITH ALL CITY MANAGEMENT SERVICES, INC. FOR CROSSING GUARD SERVICES

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The purpose of this item is to seek City Council approval for the City to extend an agreement for consultant services with All City Management, Inc., to provide Crossing Guard services to the City. Staff is requesting the approval of a one-year extension to the existing agreement.

Under the existing contract, All City Management Services, Inc., has been providing Crossing Guard services to the City for the past three years. The original contract considered two one-year extensions of the contract. All City Management Services, Inc., has served the City of Agoura Hills and the Las Virgenes School District with exceptional service, and has continued that success since the award of the current contract, back in June of 2015. In providing this service, they have also been able to provide employment opportunities for residents in the surrounding areas.

The purpose of the amendment not only provides an extension for one-year of service but also updates the hourly wage increase for services. The increase in hourly wage costs is a reflection of the California mandated increase of minimum wage over the next four years, which will eventually be at \$15.00 per hour. The change will increase hourly service costs from \$18.02 to \$19.37 per hour. A not-to-exceed amount will now go from \$75,000.00 to \$76,705.20 for fiscal year 2018/2019.

City staff has been pleased with the work performed by All City Management Services, Inc., the past few years and is confident that the firm will continue to provide high quality services.

The proposed amendment to the agreement has been reviewed by the City Attorney and approved as to form.

## **RECOMMENDATION**

Staff respectfully recommends the City Council approve the First Amendment to Agreement for Contractor Services with All City Management Services, Inc. to provide Crossing Guard services.

Attachment: Amendment to Agreement

FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES  
WITH THE CITY OF AGOURA HILLS

NAME OF CONTRACTOR: All City Management Services,  
Inc.

RESPONSIBLE PRINCIPAL OF CONTRACTOR: Attn: Harlan Sims

CONTRACTOR'S ADDRESS: 10440 Pioneer Blvd. Suite # 5  
Santa Fe Springs, CA 90670

CITY'S ADDRESS: City of Agoura Hills  
30001 Ladyface Court  
Agoura Hills, CA 91301  
Attn: City Manager

PREPARED BY: John Treichler

COMMENCEMENT DATE: July 1, 2018

TERMINATION DATE: June 30, 2019

CONSIDERATION: Amendment Amount: \$76,705.20  
Total Contract Price  
Not to Exceed: \$76,705.20/yr.

**FIRST AMENDMENT TO AGREEMENT BETWEEN  
CITY OF AGOURA HILLS AND ALL CITY MANAGEMENT SERVICES, INC.**

**Crossing Guard**

THIS FIRST AMENDMENT is made and entered into as of July 1, 2018, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and All City Management Services, Inc., a Corporation (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with the respect to the following facts and purposes:

a. On July 1, 2015, the City and Contractor entered into that certain Agreement entitled "Agreement for Crossing Guard", in the amount of (\$75,000.00), Seventy-Five Thousand Dollars and Zero Cents.

b. The parties now desire to extend the term of the agreement to June 30, 2019, increase the payment in the amount of Seventy-Six Thousand Seven Hundred Five Dollars and Twenty Cents (\$76,705.20), and to amend the Agreement as set forth in this Amendment.

2. Section 1 of the Agreement entitled "**TERM**" is hereby amended to read as follows:

"This Agreement shall remain and continue in effect until tasks herein are completed, but in no event later than June 30, 2019 unless sooner terminated pursuant to the provisions of this Agreement."

3. Section 4 of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

"The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The FIRST Amendment amount shall not exceed Seventy-Six Thousand Seven Hundred Five Dollars and Twenty Cents (\$76,705.20), for continued Crossing Guard Services for a total Agreement amount of One Hundred Fifty-One Thousand Seven Hundred Five Dollars and Twenty Cents (\$151,705.20).

4. Exhibit B to the Agreement is hereby amended by adding thereto the items set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

5. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this FIRST Amendment to Agreement to be executed the day and year first above written.

**CITY OF AGOURA HILLS**

\_\_\_\_\_  
William D. Koehler,  
Mayor

ATTEST:

\_\_\_\_\_  
Kimberly M. Rodrigues, MMC  
City Clerk  
*Date Approved by City Council* \_\_\_\_\_  
APPROVED AS TO FORM:

\_\_\_\_\_  
Candice K. Lee,  
City Attorney

**CONTRACTOR**

All City Management Services, Inc.  
10440 Pioneer Blvd., Suite # 5  
Santa Fe Springs, CA 90670  
Attn: Harlan Sims  
Office: 800-540-9290  
Fax: 310-202-8325

By: *Demetra farwell*

Print Name: Demetra farwell

Title: Secretary

By: *Baron farwell*

Print Name: Baron farwell

Title: President

[Signatures of Two Corporate Officers Required]

## ATTACHMENT A

*Attached hereto and incorporated herein is the additional scope of work and associated cost as provided by the Contractor.*

**Billing Rate for 2018/2019: \$19.37**

**Key:**

**Traditional Calendar:**

For sites with no regularly scheduled early release days, use 180 regular days

**Sites with traditional calendar:**

6	Sites at 3.0 hrs. per day	18 Total hrs./day	X	180 days/yr.	X	\$19.37 Hourly Billing Rate	\$62,758.80
1	Site at 4.0 hrs. per day	4 Total hrs./day	X	180 days/yr.	X	\$19.37 Hourly Billing Rate	\$13,946.40
<b>Total Projected Hours</b>		<b>3960</b>	<b>Total Annual Projected Cost</b>		<b>\$76,705.20</b>		

### Summer School Sites

No estimate for Summer School based on 2017