

## **REPORT TO REDEVELOPMENT AGENCY**

**DATE: AUGUST 10, 2005**

**TO: HONORABLE CHAIR AND MEMBERS OF THE REDEVELOPMENT AGENCY**

**FROM: GREG RAMIREZ, EXECUTIVE DIRECTOR**

**BY: MIKE KAMINO, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT**

**SUBJECT: APPROVAL OF AGREEMENT WITH RRM DESIGN GROUP FOR AGOURA VILLAGE SPECIFIC PLAN PREPARATION AND RELATED DESIGN SERVICES**

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The purpose of this item is to seek Redevelopment Agency approval to enter into a Professional Services Agreement with RRM Design Group (RRM) for consulting services for preparation of the Agoura Village Specific Plan and related design services. Staff is requesting that the Agency approve a one-year contract with RRM, with work to be performed on a time and materials basis, for a not-to-exceed fee of \$55,000. This amount has been budgeted by the Planning and Community Development Department for the 2005-06 fiscal year, and is to be allocated from the Redevelopment Agency funds.

During the past year, RRM completed the Administrative Draft Agoura Village Specific Plan. The Agreement for this year includes revisions to this document and preparation of the Public Draft Specific Plan, as well as the Final Specific Plan. Similarly, RRM will also participate in public workshops and hearings on the Specific Plan and Specific Plan Environmental Impact Report. Other services to be provided by RRM include design review of various development project applications within the Specific Plan area to ensure consistency with the Specific Plan, and preparation of typical streetscape design templates for certain roadway segments within the Specific Plan.

RRM has provided excellent design services to the City in preparing the Agoura Village Specific Plan, and Staff recommends that the Redevelopment Agency approve the one-year contract to complete the Specific Plan. The agreement has been reviewed by the City Attorney and approved as to form.

### **RECOMMENDATION**

Staff recommends the Redevelopment Agency approve the attached Professional Services Agreement with RRM Design Group in the not-to-exceed amount of \$55,000.

Attachment: Agreement (with Exhibits A and B)