



## REPORT TO CITY COUNCIL

**DATE:** DECEMBER 12, 2018

**TO:** MAYOR AND HONORABLE MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER 

**BY:** KIMBERLY M. RODRIGUES, CITY CLERK 

**SUBJECT:** APPROVE APPOINTMENTS TO THE CALIFORNIA CONTRACT CITIES ASSOCIATION, THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY (CALIFORNIA JPIA), THE LEAGUE OF CALIFORNIA CITIES AND THE LEAGUE'S LOS ANGELES COUNTY DIVISION, AND THE LOS ANGELES COUNTY CITY SELECTION COMMITTEE

---

Several agencies require the appointment of a voting member/alternate by full City Council action and do not allow for the appointment(s) by the individual action of the Mayor alone, with the exception of the County of Los Angeles City Selection Committee.

The California Contract Cities Association requires the City to submit the names of a Delegate and/or Alternate to the Board. In accordance with past practice, staff is recommending that the Mayor be appointed as the Delegate and the City Manager be appointed as the Alternate.

Member cities of the California Joint Powers Insurance Authority (California JPIA) are required to submit the names of a Director and Alternate who are eligible to vote either at the California JPIA Annual Board of Directors meeting or on membership approvals for the Board. Pursuant to Article 7 of the California JPIA Joint Powers Agreement, these persons are to be appointed during a meeting of the City Council, with the minutes recording the action. For the California JPIA, and in accordance with past practice, staff is recommending that the Mayor be appointed as Director and the City Manager be appointed as the Alternate.

In addition, member cities of the League of California Cities are required to submit a voting delegate/alternate for the purpose of voting at the Annual Conference and, in addition, for the purpose of taking any action with the local chapter (Los Angeles County Division). Consistent with the League's bylaws, a City's voting delegate and alternate must be designated by the City Council and a copy of the minute action is provided as proof of the designation. For the League of California Cities, and in accordance with past practice, staff is recommending that the Mayor be appointed as the Delegate and the Mayor Pro Tem be appointed as the Alternate.

For the Los Angeles County City Selection Committee, the Mayor serves as the voting delegate. If the Mayor is unable to attend a meeting, he has the authority to designate any member of the City Council, by proxy, to serve as an alternate authorized to vote on his behalf. A signed proxy must be filed with the Secretary's office prior to voting and is only effective for the designated meeting. Thus, if the Mayor is unable to attend a subsequent meeting, a new signed proxy must be completed and filed with the Secretary. This is usually accomplished via facsimile.

If the Mayor is unable to attend a City Selection Committee meeting, any voting alternate appointments will be designated by the Mayor's signed proxy and filed with the Secretary on a meeting-by-meeting basis.

Upon approval of the recommended appointments, the City Clerk will forward a Certification of a Director and Alternate to the California JPIA and a copy of the minute motion to the League of California Cities Los Angeles County Division and the California Contract Cities Association. A copy of the minute motion will also be attached to the League's 2016 Annual Conference Voting Delegate/Alternate Form that is submitted later in the year.

## **RECOMMENDATION**

Staff respectfully recommends the City Council approve the following appointments and direct the City Clerk to file the appropriate voting designation documents with the respective agencies:

### California Contract Cities Association:

Delegate: Linda L. Northrup, Mayor

Alternate: Greg Ramirez, City Manager

### California JPIA Voting Director/Alternate:

Director: Linda L. Northrup, Mayor

Alternate: Greg Ramirez, City Manager

### League of California Cities Voting Delegate/Alternate:

Delegate: Linda L. Northrup, Mayor

Alternate: Illece Buckley Weber, Mayor Pro Tem

### Los Angeles County City Selection Committee Voting Delegate:

Delegate: Linda L. Northrup, Mayor