



REPORT TO CITY COUNCIL

DATE: DECEMBER 12, 2018

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: LOUIS CELAYA, DEPUTY CITY MANAGER 

SUBJECT: APPROVAL OF THE DESIGNATION OF APPLICANT'S AGENTS RESOLUTION FOR NON-STATE AGENCIES DESIGNATING THE CITY MANAGER, DEPUTY CITY MANAGER AND FINANCE DIRECTOR AS AUTHORIZED AGENTS FOR THE CITY OF AGOURA HILLS (CAL OFFICE OF EMERGENCY SERVICES)

Under the Robert T. Stafford's Disaster Relief and Emergency Assistance Act of 1988, agencies are required to designate and authorize City Agents to execute, on behalf of the City, applications for assistance to obtain federal financial assistance and/or state assistance for various storm, flood, or other natural disasters. The State of California Governor's Office of Emergency Services (Cal OES) requires that all agencies continue to renew their Designation of Applicant's Agency Resolution, Cal OES Form 130, with their offices every three years.

In the past, individuals were named on the designation form, however, now Cal EOS allows titles only to be placed in the resolution to allow the document to remain valid if an Authorized Agent leaves the position and is replaced by another individual. The time period for the last designation has expired and now requires a renewal. While the current expired designation will not result in the City not receiving federal or state assistance, it could delay assistance if the proper documentation is not present in their offices. The current resolution will be effective for all open and future disasters within the three years following approval.

Upon approval, City staff will forward the agent's resolution to the appropriate Cal OES offices.

RECOMMENDATION

Staff respectfully recommends the City Council approve Designation of Applicant's Agent Resolution for Non-State Agencies, designating the City Manager, Deputy City Manager, and Finance Director as authorized agents for the City of Agoura Hills, and direct staff to forward the Cal OES Form 130 Resolution to representatives at the California Office of Emergency Services offices.

Attachment: Cal OES Form 130 - Designation of Applicant's Agency Resolution for Non-State Agencies

**DESIGNATION OF APPLICANT'S AGENT RESOLUTION
FOR NON-STATE AGENCIES**

BE IT RESOLVED BY THE City Council OF THE City of Agoura Hills
(Governing Body) (Name of Applicant)

THAT City Manager or Assistant City Manager, OR
(Title of Authorized Agent)
Deputy City Manager, OR
(Title of Authorized Agent)
Director of Finance
(Title of Authorized Agent)

is hereby authorized to execute for and on behalf of the City of Agoura Hills, a public entity
(Name of Applicant)
established under the laws of the State of California, this application and to file it with the California Governor's Office of Emergency Services for the purpose of obtaining certain federal financial assistance under Public Law 93-288 as amended by the Robert T. Stafford Disaster Relief and Emergency Assistance Act of 1988, and/or state financial assistance under the California Disaster Assistance Act.

THAT the City of Agoura Hills, a public entity established under the laws of the State of California,
(Name of Applicant)
hereby authorizes its agent(s) to provide to the Governor's Office of Emergency Services for all matters pertaining to such state disaster assistance the assurances and agreements required.

Please check the appropriate box below:

- This is a universal resolution and is effective for all open and future disasters up to three (3) years following the date of approval below.
- This is a disaster specific resolution and is effective for only disaster number(s) _____

Passed and approved this 12 day of December, 2018

Linda L. Northup, Mayor
(Name and Title of Governing Body Representative)
Illece Buckley Weber, Mayor Pro Tem
(Name and Title of Governing Body Representative)

(Name and Title of Governing Body Representative)

CERTIFICATION

I, Kimberly Rodrigues, duly appointed and City Clerk of
(Name) (Title)
City Agoura of Hills, do hereby certify that the above is a true and correct copy of a
(Name of Applicant)

Resolution passed and approved by the City Council of the City of Agoura Hills
(Governing Body) (Name of Applicant)
on the 12 day of December, 2018.

(Signature) (Title)