



REPORT TO CITY COUNCIL

DATE: JUNE 26, 2019

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: RAMIRO ADEVA, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER 

SUBJECT: REQUEST FOR APPROVAL OF FIRST AMENDMENT TO THE AGREEMENT FOR CONTRACTOR SERVICES WITH WEST COAST ARBORISTS INC., RELATED TO TREE MAINTENANCE SERVICES

Since 2011, West Coast Arborists Inc., has provided tree maintenance services to the City. Specifically, their contract scope of work includes, but is not limited to:

- Tree pruning
- Tree and stump removal
- Tree planting
- Emergency crew rental
- Updating the City's tree inventory

On July 13, 2016, the City Council authorized the contract award to West Coast Arborists Inc., which allowed for three years of guaranteed work, with the option of two additional one-year extensions, for a total of five years. Based on the excellent services being provided by West Coast Arborists, Inc., staff feels it is in the best interest of the City to approve the first amendment, which will extend the agreement until June 30, 2020.

If approved, the contractor will be entitled to a cost increase of 2.51% based on the California Consumer Price Index (CPI). However, the total cost of the contract shall not exceed \$100,000. The proposed Fiscal Year 2019-20 project budget includes \$75,000 of Gas Tax Funds, and \$25,000 of General Funds, pending the adoption of the Fiscal Year 2019-20 Budget by the City Council.

The proposed amendment has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff respectfully recommends the City Council approve the First Amendment to the Agreement for contractor services with West Coast Arborists Inc., related to tree maintenance services.

Attachment: Amendment to Agreement

**CONTRACTOR SERVICES
WITH THE CITY OF AGOURA HILLS**

NAME OF CONTRACTOR:	West Coast Arborists, Inc
RESPONSIBLE PRINCIPAL OF CONTRACTOR:	Attn: Patrick Mahoney
CONTRACTOR'S ADDRESS:	2200 E. Via Burton Anaheim, CA 92806
CITY'S ADDRESS:	City of Agoura Hills 30001 Ladyface Court Agoura Hills, CA 91301 Attn: City Manager
PREPARED BY:	Robert Cortes
COMMENCEMENT DATE:	July 1, 2019
TERMINATION DATE:	June 30, 2020
CONSIDERATION:	Amendment Amount: \$100,000.00 Total Contract Price Not to Exceed: \$100,000.00/yr

**FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES BETWEEN
CITY OF AGOURA HILLS AND WEST COAST ARBORISTS, INC.**

TREE TRIMMING SERVICES

THIS FIRST AMENDMENT is made and entered into as of July 1, 2019, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and West Coast Arborists, Inc. (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with the respect to the following facts and purposes:

a. On July 13, 2016, the City and Contractor entered into that certain Agreement entitled "Agreement for Tree Trimming Services", in the amount of Seventy Five Thousand and Zero Cents (\$75,000.00).

b. The parties now desire to extend the term of the agreement to June 30, 2020, and increase the payment in the amount of One Hundred Thousand and Zero Cents (\$100,000.00) and to amend the Agreement as set forth in this Amendment.

2. Section 1 of the Agreement entitled "**TERM**" is hereby amended to read as follows:

"This Agreement shall remain and continue in effect until tasks herein are completed, but in no event later than June 30, 2020 unless sooner terminated pursuant to the provisions of this Agreement."

3. Section 5 of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

"The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The FIRST Amendment amount shall not exceed One Hundred Thousand and Zero Cents (\$100,000.00) for an additional year of Tree Trimming Services for fiscal year 2019-2020 for a total Agreement amount of Three Hundred Twenty Five Thousand and Zero Cents (\$325,000.00).

4. Exhibit B to the Agreement is hereby amended as set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

5. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this FIRST Amendment to Agreement to be executed the day and year first above written.

CITY OF AGOURA HILLS

Linda L. Northrup,
Mayor

ATTEST:

Kimberly M. Rodrigues, MMC
City Clerk
*Date Approved by City
Council* _____

APPROVED AS TO FORM:

Candice K. Lee,
City Attorney

CONTRACTOR

West Coast Arborists, Inc.
2200 E. Via Burton, Anaheim, CA. 92806
Patrick Mohoney
800-521-3714
714-956-3745

By: _____

Print Name: _____

Title: _____

By: _____

Print Name: _____

Title: _____

[Signatures of Two Corporate Officers Required]

ATTACHMENT A

Attached hereto and incorporated herein is the associated tree work cost schedule as provided by the Contractor.