




REPORT TO CITY COUNCIL

DATE: JUNE 26, 2019

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: NATHAN HAMBURGER ASSISTANT CITY MANAGER 
JOHN TREICHLER ADMINISTRATIVE AIDE 

SUBJECT: APPROVAL OF SECOND AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES WITH ALL CITY MANAGEMENT SERVICES, INC., FOR CROSSING GUARD SERVICES

The purpose of this item is to seek City Council approval for the City to extend an agreement for consultant services with All City Management Services, Inc., to provide Crossing Guard services to the City. Staff is requesting the approval of a one-year extension to the existing agreement.

Under the original contract dated July 1, 2015 the City has the option to extend the existing agreement for an additional time period of up to two one-year extensions of the contract for a total of five years. This extension will be the second and final request under the existing contract. All City Management Services, Inc., has served the City of Agoura Hills and the Las Virgenes School District with exceptional service, and has continued that success since the award of the current contract, back in June of 2015. In providing this service, they have also been able to provide employment opportunities for residents in the surrounding areas.

The purpose of the amendment not only provides an extension for one-year of service, but also updates the hourly wage increase for services. The increase in hourly wage costs is a reflection of the California mandated increase of minimum wage over the next four years, which will eventually be at \$15.00 per hour. The change will increase hourly service costs from \$19.37 to \$22.11 per hour. A not-to-exceed amount will now go from \$76,705.20 to \$87,555.60 for fiscal year 2019-2020, which has been accounted for under the Traffic Safety Fund and General Fund for the upcoming fiscal year.

City staff has been pleased with the work performed by All City Management Services, Inc., the past few years and is confident that the firm will continue to provide high quality services.

The proposed amendment to the agreement has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff respectfully recommends the City Council approve the Second Amendment to Agreement for Contractor Services with All City Management Services, Inc., to provide Crossing Guard services.

Attachment: Amendment to Agreement

**SECOND AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES
WITH THE CITY OF AGOURA HILLS**

NAME OF CONTRACTOR:	All City Management Services, Inc.
RESPONSIBLE PRINCIPAL OF CONTRACTOR:	Attn: Harlan Sims
CONTRACTOR'S ADDRESS:	10440 Pioneer Blvd. Suite # 5 Santa Fe Springs, CA 90670
CITY'S ADDRESS:	City of Agoura Hills 30001 Ladyface Court Agoura Hills, CA 91301 Attn: City Manager
PREPARED BY:	John Treichler
COMMENCEMENT DATE:	July 1, 2019
TERMINATION DATE:	June 30, 2020
CONSIDERATION:	Amendment Amount: \$87,555.60 Total Contract Price Not to Exceed: \$87,555.60/yr.

**SECOND AMENDMENT TO AGREEMENT BETWEEN
CITY OF AGOURA HILLS AND ALL CITY MANAGEMENT SERVICES, INC.**

Crossing Guard

THIS SECOND AMENDMENT is made and entered into as of July 1, 2019, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and All City Management Services, Inc., a Corporation, (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with the respect to the following facts and purposes:

a. On July 1, 2015, the City and Contractor entered into that certain Agreement entitled "Agreement for Crossing Guard", in the amount of Seventy-Five Thousand Dollars and Zero Cents (\$75,000.00).

b. On July 1, 2018, the City and Contractor entered into the First Amendment to that certain Agreement entitled "Agreement for Crossing Guard," to extend the term of the agreement to June 30, 2019 and increase the payment in the amount of Seven-Six Thousand Seven Hundred Five Dollars and Twenty Cents (\$76,705.20).

c. The parties now desire to extend the term of the agreement to June 30, 2020, and increase the payment in the amount of Eighty-Seven Thousand Five Hundred Fifty-Five Dollars and Sixty Cents (\$87,555.60), and to amend the Agreement as set forth in this Amendment.

2. Section 1 of the Agreement entitled "**TERM**" is hereby amended to read as follows:

"This Agreement shall remain and continue in effect until tasks herein are completed, but in no event later than June 30, 2020 unless sooner terminated pursuant to the provisions of this Agreement."

3. Section 4 of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

"The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The **SECOND** Amendment amount shall not exceed Eighty-Seven Thousand Five Hundred Fifty-Five Dollars and Sixty Cents (\$87,555.60), for continued Crossing Guard Services for a total Agreement amount of Three Hundred Eighty-Nine Thousand Two Hundred Sixty Dollars and Eighty Cents (\$389,260.80)."

4. Exhibit B to the Agreement is hereby amended by adding thereto the items set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

5. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this **SECOND** Amendment to Agreement to be executed the day and year first above written.

CITY OF AGOURA HILLS

Linda L. Northrup,
Mayor

ATTEST:

Kimberly M. Rodrigues, MMC
City Clerk
*Date Approved by City
Council*

APPROVED AS TO FORM:

Candice K. Lee,
City Attorney

CONTRACTOR

All City Management Services, Inc.
10440 Pioneer Blvd., Suite # 5
Contact Name: Harlan Sims
Office: 800-540-9290
Fax: 310-202-8325

By: _____

Print Name: Denetra Farwell

Title: Corporate Secretary

By: _____

Print Name: Baron Farwell

Title: President

[Signatures of Two Corporate Officers Required]

ATTACHMENT A

Attached hereto and incorporated herein is the additional scope of work and associated cost as provided by the Contractor.

Billing Rate for 2019/2020: \$22.11

Key:

Traditional Calendar:

For sites with no regularly scheduled early release days, use 180 regular days

Sites with traditional calendar:

6	Sites at 3.0 hrs. per day	18 Total hrs./day	X	180 days/yr .	X	\$22.11 Hourly Billing Rate	\$71,636.40
1	Site at 4.0 hrs. per day	4 Total hrs./day	X	180 days/yr .	X	\$22.11 Hourly Billing Rate	\$15,919.20
Total Projected Hours		3960		Total Annual Projected Cost			\$87,555.60

Summer School Sites

No estimate for Summer School based on 2018