

## **REPORT TO CITY COUNCIL**

**DATE:           JANUARY 26, 2005**

**TO:             HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM:          GREG RAMIREZ, CITY MANAGER**

**BY:             JIM THORSEN, ASSISTANT CITY MANAGER**  
**CHRIS DODD, FACILITIES/OPERATIONS SUPERVISOR**

**SUBJECT:       REQUEST CITY COUNCIL APPROVAL TO SEEK BIDS FOR A**  
**COMPRESSED NATURAL GAS (CNG) REFUELING STATION AT THE**  
**CIVIC CENTER (NIB 05-01)**

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The purpose of this report is to seek City Council approval to obtain bids for the installation and start up of a Compressed Natural Gas (CNG) refueling station for fleet operations at the Civic Center.

In recent months, staff has extensively researched the option of constructing a CNG refueling station at the Civic Center for fleet use to reduce the amount of staff time and wear and tear on City vehicles. With the recent closure of the closest CNG refueling station, staff is forced to make a 25 mile round refueling trip. The City currently has four CNG vehicles.

The City has enlisted the services of Brinderson to engineer and prepare specifications for bidding and construction purposes. Brinderson has been a leader in Southern California's CNG fueling infrastructure. With the complex nature of placing a refueling system within the staff parking area, Brinderson has designed a system that is safe and will also meet the City's fleet services needs.

The CNG refueling station design is a slow fill system that will allow City CNG vehicles to refuel all hours of the day. This system will allow two vehicles to refuel at one time, therefore saving staff time and impacts to the City's vehicles. The Building and Safety Division has plan checked and approved all plans and specifications.

City Council approved a \$40,000.00 budget for the project in the 2004-2005 fiscal year. The funds for this project will come from the South Coast Air Quality Control Board with no general fund money required. Staff has scheduled to open bids on March 1, 2005, with construction to begin in April 2005.

### **RECOMMENDATION**

Staff respectfully recommends the City Council take the following action:

1. Approval to seek bids for the construction of a CNG refueling station at the Civic Center. (NIB 05-01)