

REPORT TO CITY COUNCIL

DATE: JANUARY 12, 2005

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

SUBJECT: REVIEW OF PROPOSED AMENDMENTS TO CITY COUNCIL NORMS

In accordance with the *Agoura Hills City Council Norms*, the City Council is charged with taking appropriate, necessary, and timely action to maintain the City of Agoura Hills as a leading, well-managed, and innovative city in the forefront of desirable California cities.

To accomplish the above-stated responsibilities, and as guidance for the orderly governance of the City, the Agoura Hills City Council adopted the *City Council Norms* of behavior and protocol. Except for those norms that are based on law, these norms are voluntary and non-binding. They are set forth to clarify what has become, over time, successful procedure or best practices for the conduct of civic affairs within our City.

At the request of the City Council, Mayor Corridori and Councilmember Edelston volunteered to review the *City Council Norms* and recommend modifications as necessary. The committee **reviewed and analyzed** the *City Council Norms* comprehensively, considering what may be lacking as well as how to enhance what is already **in place**. Moreover, the committee discussed proper ways to enforce the guidelines and ultimately agreed that these are professional **protocols** and not punitive. Any violations will be addressed in a professional manner between Councilmembers.

Mayor Corridori and Councilmember Edelston met several times with the City Manager and are recommending the addition of the following proposed amendments (Attachment A) to the *City Council Norms*.

Also, included are two articles (Attachment B) found in the December edition of the League of California Cities' *Western City Magazine* and a copy of the *Provisions of the Code of Fair Campaign Practices* (Attachment C).

RECOMMENDATION

The City Council discuss the proposed amendments from the committee and provide staff direction to amend and bring back the *City Council Norms* for Council consideration and approval on February 9, 2005.