

## **REPORT TO CITY COUNCIL**

**DATE:** JULY 26, 2005

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** MIKE KAMINO, DIRECTOR OF PLANNING AND COMMUNITY DEVELOPMENT

**SUBJECT:** RESOLUTION NO. 05-1383 AMENDING THE COMPENSATION PLAN BY ESTABLISHING THE POSITION OF CODE COMPLIANCE OFFICER; AND SETTING THE SALARY RANGE FOR THE POSITION - CONSENT

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The purpose of this report is to seek City Council approval for a new job classification and salary range for the position of Code Compliance Officer. Upon the approval of the new classification, the City's current Code Compliance Officer, Mike Gonzales, who is currently working part-time on a contract basis, will be hired to fill the full-time position.

In order to implement the Council's direction for increased code compliance activity within the City, staff recommends making this a full-time position. The position will also assist with Public Works inspections and projects on an as-needed basis.

Furthermore, staff requests approval from the Council to increase the Community Development budget in the amount of \$10,000 to allow for this action. This increase will not affect the City's current balanced operating budget.

### **RECOMMENDATION**

It is respectfully recommended the City Council:

1. Adopt Resolution No. 05-1383 amending the Compensation Plan by establishing the position of Code Compliance Officer; setting the salary range for the position.
2. Approve to increase the Community Development budget to allow for the addition of the classification of Code Compliance Officer.

Attachment: Resolution No. 05-1383  
Job Classification – Code Compliance Officer