

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, December 11, 2019
6:00 P.M.

The City Council meeting was called to order at 6:00 p.m. by Mayor Buckley Weber.

The Pledge of Allegiance was led by Cub Scout Pack 227.

Present were: Mayor Illece Buckley Weber, Mayor Pro Tem Denis Weber, Councilmember Chris Anstead, Councilmember Deborah Klein Lopez, and Councilmember Linda L. Northrup.

Also Present were: City Manager Greg Ramirez, City Attorney Candice K. Lee, Assistant City Manager Nathan Hamburger, Deputy City Manager Louis Celaya, Administrative Analyst John Treichler, Public Works Director/City Engineer Ramiro Adeva, Associate Civil Engineer Charmaine Yambao, Building Official Amir Hamidzadeh, Director of Finance Christy Pinuelas, Finance Manager Melinda Brodsky, Director of Community Services Amy Brink, Executive Assistant Amber Victoria, and Administrative Analyst/Recording Secretary Celeste Bird.

REPORT OF CLOSED SESSION

No Closed Session was held.

APPROVAL OF AGENDA

ACTION: Mayor Pro Tem Weber moved to approve the Agenda, as presented. Councilmember Northrup seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

PRESENTATIONS

Mayor Buckley Weber presented Employee Service Awards to the following employees for their dedicated service to the City: John Treichler, City Manager's Department (5 years); Charmaine Yambao, Public Works Department (10 years); and Melinda Brodsky, Finance Department (20 years).

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Greater Conejo Valley Chamber of Commerce Manager of Government & Economic Affairs, Adam Haverstock, provided a Chamber update.

PUBLIC COMMENTS

There were no public speakers.

CONSENT CALENDAR

There were no public speakers.

ACTION: Mayor Pro Tem Weber moved to approve Consent Calendar Item Nos. 1-15, as presented. Councilmember Lopez seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

1. Approve Minutes of the Regular City Council Meeting of November 13, 2019
2. Approve Demand Warrant Register No. 821
3. Approve Treasurer's Report for October 2019
4. Approve Rejection of Claim for Damages - All Control Cleaning, Inc.
5. Approve Professional Consultant Services Agreement, with Larry Walker Associates, for Consulting Services Related to the Malibu Creek Watershed Coordinated Integrated Monitoring Program
6. Approve In-Lieu Fee Mitigation Agreement, with the Mountains Recreation and Conservation Authority, for Habitat Mitigation Associated with the Agoura Road Widening Project
7. Approve Roadside Drive Bridge Widening Utility Agreement with the Las Virgenes Municipal Water District
8. Ratify Purchase Agreement Related to Assessor's Parcel Numbers 2055-005-046, 047, and 048, for Three Vacant Parcels Located at the Southwest Corner of Driver Avenue and Colodny Avenue, also known as 28216 Driver Avenue

9. Approve Award of Consultant Services Agreement, to HdL Companies, for Sales Tax Management and Professional Audit Services, Commencing October 1, 2019
10. Approve City Council 2020 Meeting Schedule
11. Approve Appointments by the Mayor to City Council Subcommittees and Ad Hoc Committees
12. Approve Appointments to Outside Agency Boards, Commissions, or Committees
13. Adopt **Resolution No. 19-1917**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING THE CLASSIFICATION OF PUBLIC SAFETY LIAISON OFFICER AND SETTING THE SALARY RANGE AND BENEFITS
14. Adopt **Resolution No. 19-1918**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY INCREASING THE RANGE OF THE RECREATION LEADER I, INSTRUCTOR, ADMINISTRATIVE INTERN I, RECREATION LEADER II, OFFICE ASSISTANT, ADMINISTRATIVE INTERN II, SENIOR PROGRAM INSTRUCTOR, AND RECREATION SPECIALIST IN COMPLIANCE WITH THE 2020 CALIFORNIA MINIMUM WAGE INCREASE TO \$13.00 PER HOUR, EFFECTIVE DECEMBER 28, 2019
15. Adopt **Ordinance No. 19-446**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING A ZONE CHANGE FOR AN APPROXIMATELY 9,644-SQUARE-FOOT PORTION OF PROPERTY DESCRIBED AS ASSESSOR'S IDENTIFICATION NUMBER 2061-006-038, LOCATED ON AGOURA ROAD, FROM PLANNED DEVELOPMENT TO COMMERCIAL RETAIL-SERVICE WITH A FREEWAY CORRIDOR OVERLAY, RESULTING FROM THE PROPERTY'S ADDITION TO A PARCEL DESCRIBED AS ASSESSOR'S IDENTIFICATION NUMBER 2061-006-037 AT 29134 ROADSIDE DRIVE (CASE NO. ZONE-01631-2019) (*Ordinance No. 19-446 was Introduced at the November 13, 2019 Meeting*)

PUBLIC HEARING / ORDINANCE

16. Conduct a Public Hearing and Consider the Adoption of **Ordinance No. 19-445**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING BY REFERENCE THE 2019 EDITIONS OF THE CALIFORNIA BUILDING, RESIDENTIAL, ELECTRICAL, MECHANICAL, PLUMBING, ENERGY, FIRE, GREEN BUILDING STANDARDS, AND EXISTING BUILDING CODES, THE 2018 EDITION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE, AND THEIR APPENDICES, INCLUDING AMENDMENTS, ADDITIONS, DELETIONS, AND PENALTIES THERETO, AND AMENDING ARTICLE III (PUBLIC SAFETY) AND ARTICLE VIII (BUILDING REGULATIONS) OF THE AGOURA HILLS MUNICIPAL CODE (*Ordinance No. 19-445 was Introduced at the November 13, 2019 Meeting and a Public Hearing was Set for December 11, 2019*)

Following presentation of the staff report, Mayor Buckley Weber opened the Public Hearing at 6:23 p.m.

There being no public speakers, Mayor Buckley Weber closed the Public Hearing at 6:24 p.m.

ACTION: Councilmember Northrup moved to adopt **Ordinance No. 19-445**. Councilmember Lopez seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

PUBLIC HEARING / ACTION

17. Conduct a Public Hearing and Consider the Adoption of **Resolution No. 19-1919**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS/PROJECTS FOR THE 45TH PROGRAM YEAR (JULY 1, 2019 – JUNE 30, 2020)

Following presentation of the staff report, Mayor Buckley Weber opened the Public Hearing at 6:30 p.m.

There being no public speakers, Mayor Buckley Weber closed the Public Hearing at 6:31 p.m.

ACTION: Mayor Pro Tem Weber moved to adopt **Resolution No. 19-1919**. Councilmember Lopez seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

DISCUSSION / ACTION

18. Discussion to Consider Request for Approval of a Donation Agreement, with Creekside Terrace, LP, for the Acquisition of Assessor's Parcel Numbers 2061-032-023 through 027, for Five Parcels Located Along the South Side of Agoura Road, West of Kanan Road

City Attorney Lee referred to a revised Donation Agreement on the dais and noted that, prior to the meeting, Creekside Terrace's attorney had requested a few minor revisions regarding dates in Sections 3.3 and 4.3 and the certificate of acceptance, regarding extending the escrow period. Accordingly, the inspection date will also be changed to January and the certificate of acceptance date will be changed once escrow closes. In addition, the Quitclaim Deed will be amended to reflect some limitations on use, as requested by Creekside Terrace, and she recommended the City Council authorize those changes and authorize the City Manager to work with the City Attorney's office and Creekside Terrace's attorney on the changes to the Quitclaim Deed.

Following presentation of the staff report, Mayor Buckley Weber opened the floor for public comment.

There were no public speakers.

ACTION: Councilmember Northrup moved to approve the amended Donation Agreement with Creekside Terrace, LP, authorize the City Manager and City Attorney to work with Creekside Terrace's attorney to update the Quitclaim Deed, and authorize the City Manager to sign the agreement and all related documents. Mayor Pro Tem Weber seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

CITY COUNCIL, STAFF COMMENTS

Councilmember Northrup reported that she and Mayor Buckley Weber were invited, by Donate Life volunteers Pamela and Bruce Endo, to attend the annual Rose Parade float building event in Irwindale and had the opportunity to place a rose on the float, and she wished everyone happy holidays.

Councilmember Lopez wished everyone a happy holiday season.

Mayor Pro Tem Weber announced the menorah lighting would be held at City Hall at 10:30 a.m. on December 17, and wished everyone happy holidays.

Councilmember Anstead also wished everyone happy holidays.

Mayor Buckley Weber spoke about attending the Donate Life event; shared a request from Jess Thomas, President of the Old Agoura Homeowners Board of Directors, to receive a breakdown of the fee split on Item No. 5 and requested this item be brought back to a future meeting; announced the Council Chambers would be closed for an audio visual system upgrade and, in the interim, any meetings would be held in the Community

Room; and she spoke about the recent passing of Agoura Hills resident Jack Albright and requested the meeting be adjourned in his memory.

ADJOURNMENT

Mayor Buckley Weber announced the Regular Meeting of December 25, 2019 had been canceled, and the next Regular Meeting of the City Council will be held at 6:00 p.m., Wednesday, January 8, 2020, in the Community Room of the Civic Center, with a Closed Session at 5:00 p.m. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California.

ACTION: At 7:00 p.m., Mayor Pro Tem Weber moved to adjourn the meeting in memory of Jack Albright. Councilmember Lopez seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Weber, and Councilmembers Anstead, Lopez, and Northrup.

NOES: None.

ABSENT: None.

The Regular Meeting of the City Council for December 25, 2019, has been canceled.
The next Regular City Council Meeting is scheduled for January 8, 2020.