

REPORT TO CITY COUNCIL

DATE: FEBRUARY 12, 2020

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: RAMIRO ADEVA, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: POLICY FOR LEAFLET DISTRIBUTION/PETITION SIGNATURE GATHERING AT THE AGOURA HILLS RECREATION AND EVENT CENTER

During staff's presentation at the January 22, 2020 City Council meeting regarding the details and logistics of the second workshop to revisit the Agoura Village Specific Plan, the City Attorney mentioned a policy would be drafted specific to leaflet distribution and petition signature gathering at the Agoura Hills Recreation and Event Center.

Staff is seeking City Council approval of the policy.

RECOMMENDATION

Staff respectfully recommends the City Council: approve the policy for leaflet distribution/petition signature gathering at the Agoura Hills Recreation and Event Center.

Attachment: Policy for Leaflet Distribution/Petition Signature Gathering at the Agoura Hills Recreation and Event Center

**City of Agoura Hills
Agoura Hills Recreation and Event Center
Policy for Leaflet Distribution/Petition Signature Gathering**

The Agoura Hills Recreation and Event Center ("Recreation Center") is open to the community to enjoy free, unobstructed access to City recreational activities, classes, and other City-sponsored events and meetings. The Recreation Center's regular business hours are Monday through Thursday from 7:00 a.m. to 5:00 p.m. and Friday from 7:00 a.m. to 4:00 p.m. Additionally, the Recreation Center is open on weekday evenings between approximately 5:00 p.m. to 9:00 p.m. as needed for special City-sponsored meetings, events, and recreational classes.

The City of Agoura Hills has not designated the Recreation Center as a public forum for unlimited public expression. This policy is intended to preserve the non-public forum status of the interior of the Recreation Center.

Persons interested in distributing leaflets or interested in gathering signatures for petitions may do so at the Recreation Center only in accordance with the following rules:

1. Leaflet distribution and petition signature gathering shall be conducted only outside the Recreation Center building on the exterior grounds of the Recreation Center.
2. Leaflet distribution and petition signature gathering shall be conducted only during the Recreation Center's regular business hours or when the Recreation Center is open to the public for City-sponsored meetings, activities, events or classes.
3. Leaflet distribution and petition signature gathering shall not be conducted in a manner that obstruct pedestrian or vehicular traffic to and from the Recreation Center.
4. Leaflet distribution and petition signature gathering shall not be conducted in a manner that disrupts Recreation Center operations or any event occurring within the facility.