



City of Agoura Hills Mid-Cycle Budget Review

FY 2019/2020
FY 2020/2021

April 29, 2020



Workshop Agenda

Purpose: Provide an Overview of the Mid-Point of the Two Year Budget Cycle

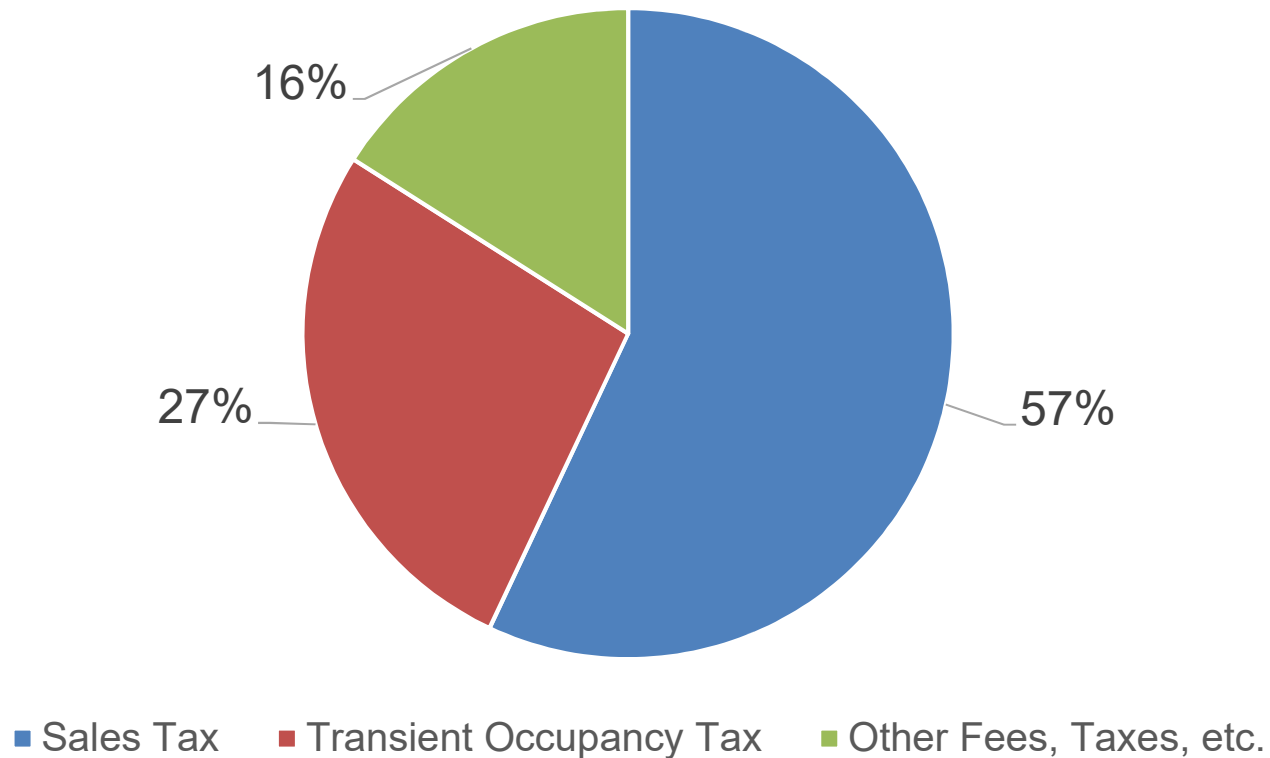
- ✓ Introduction (Mid-Cycle Review)
- ✓ Revised Budget Calendar Consideration
- ✓ Impacts of Covid-19/Novel Coronavirus
- ✓ League of CA Cities Update (COVID-19)
- ✓ Federal and State Support
- ✓ Council Questions/Comments
- ✓ Next Steps

Revised Budget Calendar Consideration

- April 20 – May 13 Subcommittee Meetings
- May 20 Council Budget Workshop
- June 3 Finance Committee
- June 10 Finalize Preliminary Budget
- June 24 Budget Workshop (tentative)
- July 8 Final Budget Review
- July 22 Budget Adoption

COVID-19 IMPACTS - STATEWIDE

Revenue Shortfall (%)
(\$7 Billion Projected Over Next Two Years)

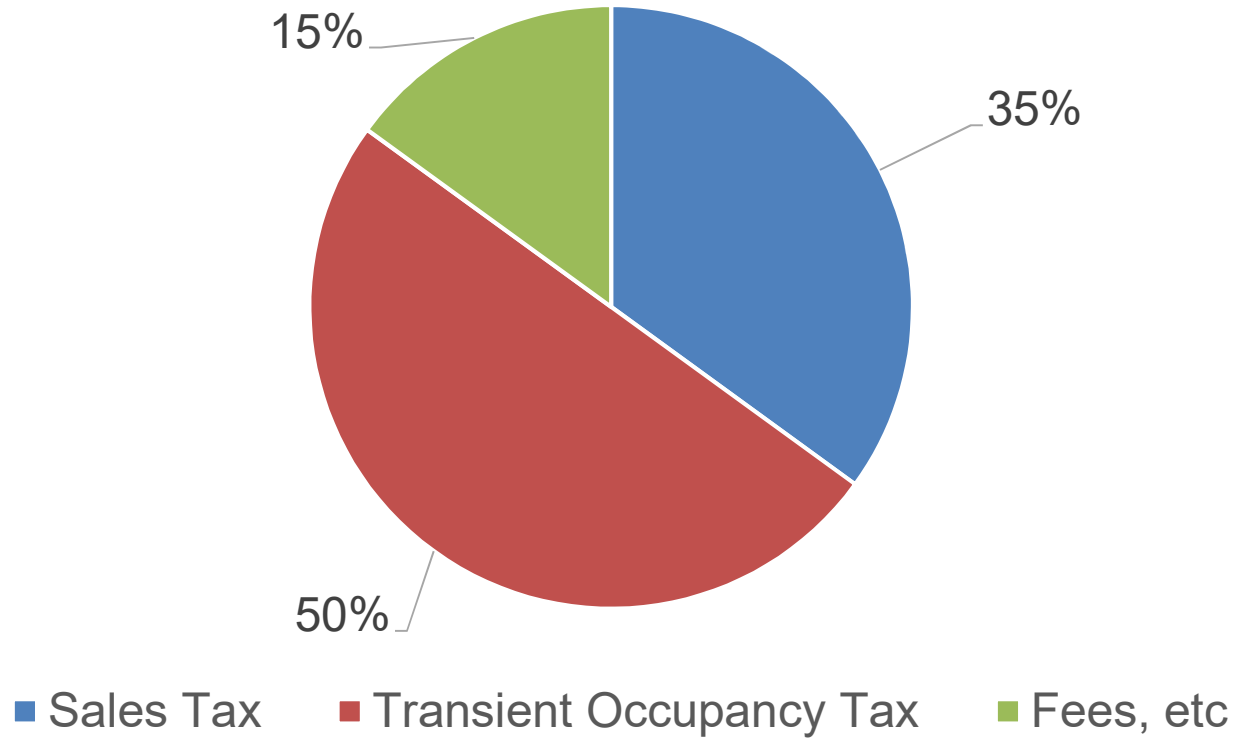


Statewide Projected Impacts

- Over 90 percent of cities are considering cutting/furloughing staff or decreasing services
- Cities most impacted are dependent on sales tax and transient occupancy tax
- Impact on all cities General Fund reserves will be significant

COVID-19 IMPACTS - CITY

Revenue Shortfall (%)
(\$3.6 Million Projected Over Next Two Fiscal Years)



Fiscal Year 2019/20 Mid-Year Budget

General Fund	2019/20
Mid-Year 2019/20 Budget Revenues	\$18,437,510
Mid-Year 2019/20 Budget Expenditures/Transfers	17,524,262
Previously Anticipated Net Surplus	\$ 913,248

Fiscal Year 2019/20 Projections

General Fund	2019/20
Mid-Year 2019/20 Budget Revenues	\$18,437,510
Mid-Year 2010/20 Budget Expenditures/Transfers	17,524,262
Previously Anticipated Net Surplus	913,248
Sales Tax – decrease	(830,000)
Transient Occupancy Tax – decrease	(1,043,248)
Fees - decrease	(380,000)
Anticipated net loss	(\$ 1,340,000)

Fiscal Year 2020/21 Projections

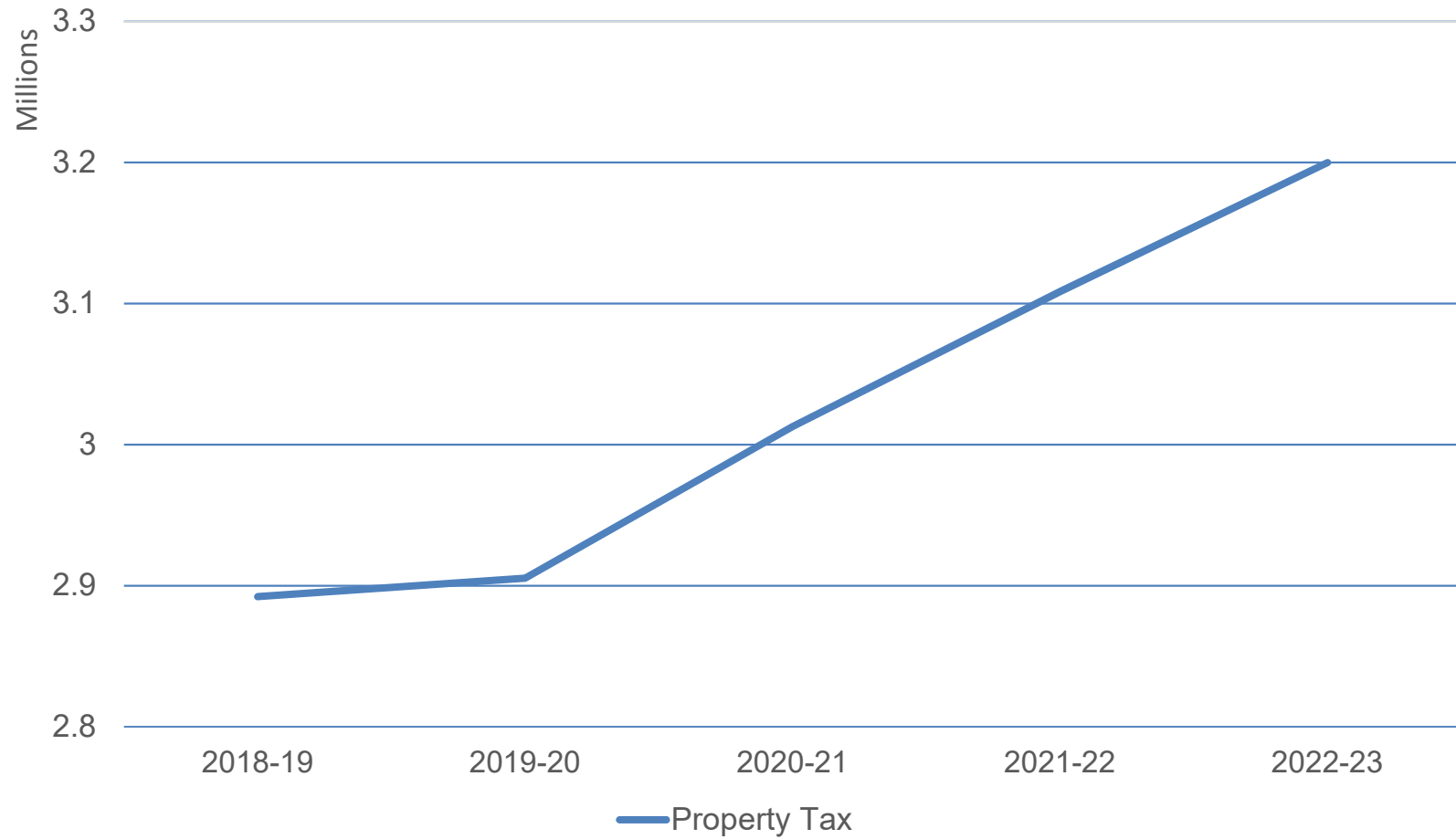
General Fund	2020/21
Approved 2020/21 Budget Revenues	\$17,744,303
Approved 20/21 Budget Expenditures/Transfers	17,737,074
Previously Anticipated Net Surplus	7,129
Sales Tax – decrease**	(330,000)
Transient Occupancy Tax – decrease	(628,000)
Fees - decrease	(380,000)
Anticipated net loss	(\$1,338,000)

** Repayment of \$250,000 small business sales tax

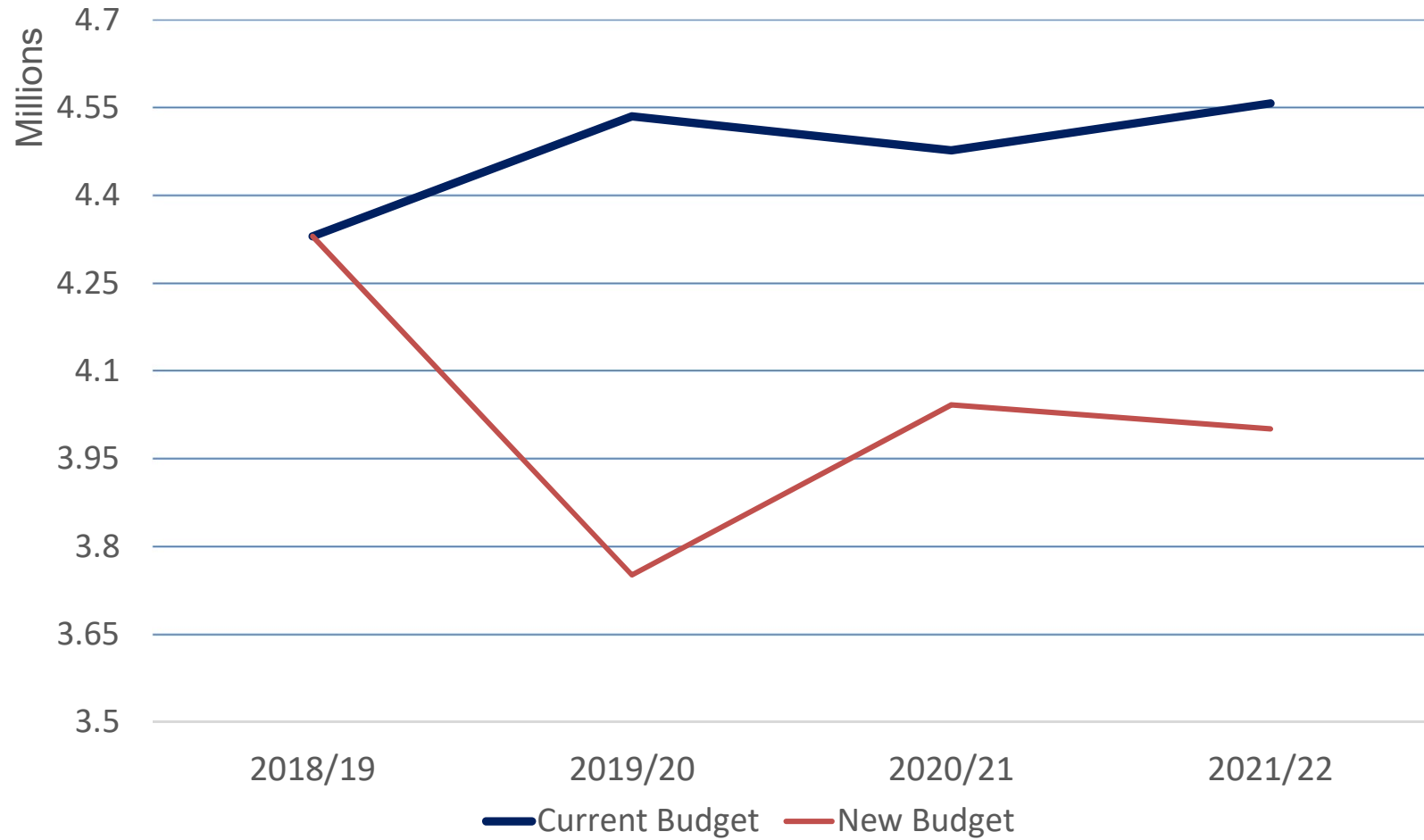
Revenues – General Fund

General Fund Revenues	
Property Tax	32%
Sales Tax	25%
Transient Occupancy Tax	20%
Fees (Recreation/Planning/Building)	6%
All Other Revenues	17%

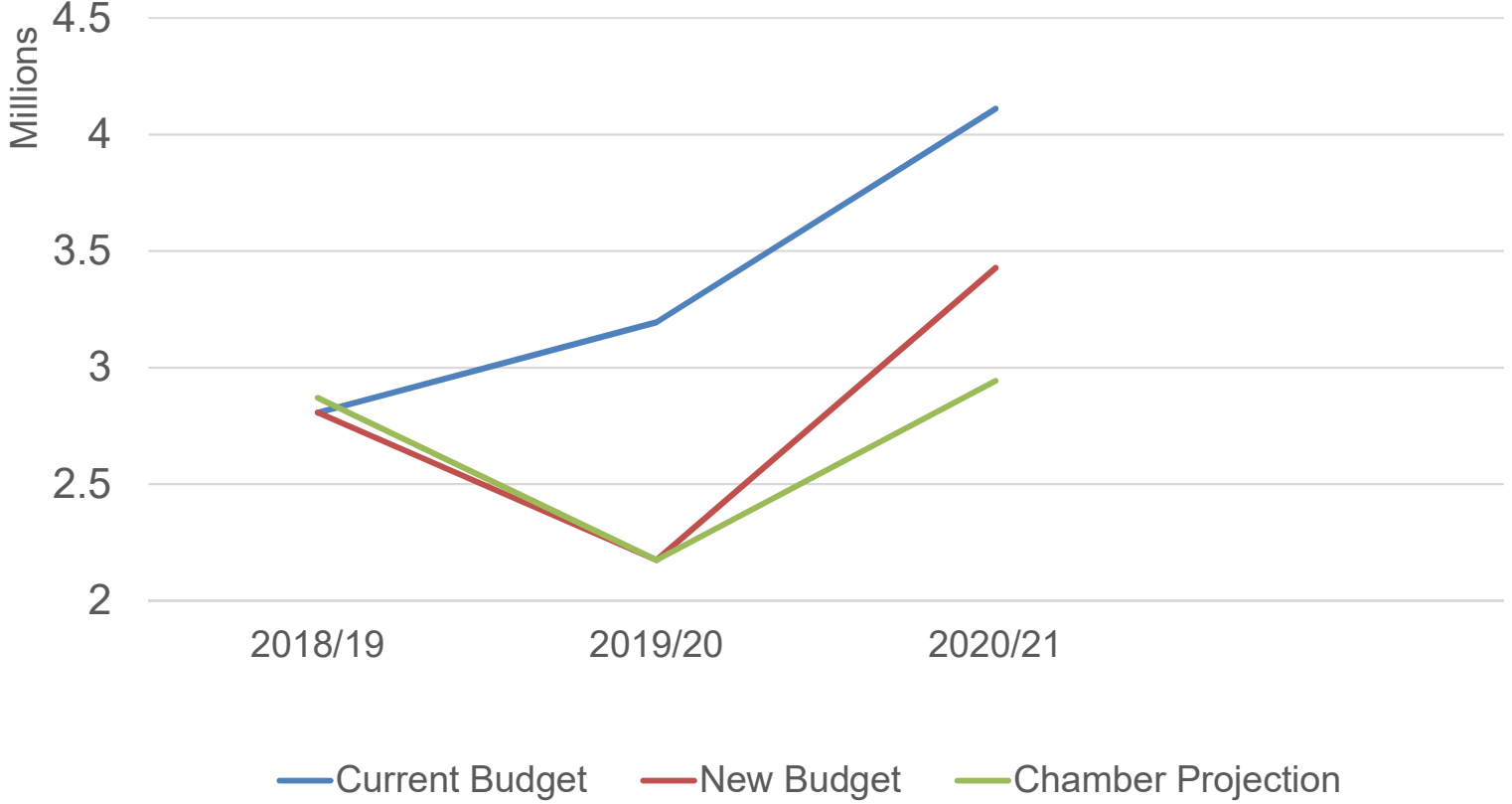
Property Taxes



Sales Tax



Transient Occupancy Tax



Economic Forecast

- Housing is stable, but could decline in the long-term
- TOT, Chamber (TBID) projects long-term disruption until groups larger than 50 can meet
- Companies may not travel as much, with new use of technology – reducing TOT long-term
- Governor's 90 day sales tax delay results in cash flow loss to cities

Recreation/Event Center Impacts

- Projected rentals \$350,000 annually
 - 2019/20 – reduced to \$210,000 total
 - 2020/21 – unknown
- Classes/Camps, projected revenues \$435,000 annually
 - 2019/20 – reduced to \$195,000 total
 - 2020/21 – unknown

(Offset by reduction in costs and part-time staffing)

AHCCC Impacts

- AHCCC is closed indefinitely
- \$300K in cash available, need most of that for operations
- Will bring request for operational funding and capital projects funding to both cities
- Could need \$100k to \$250k additional funding

League of CA Cities

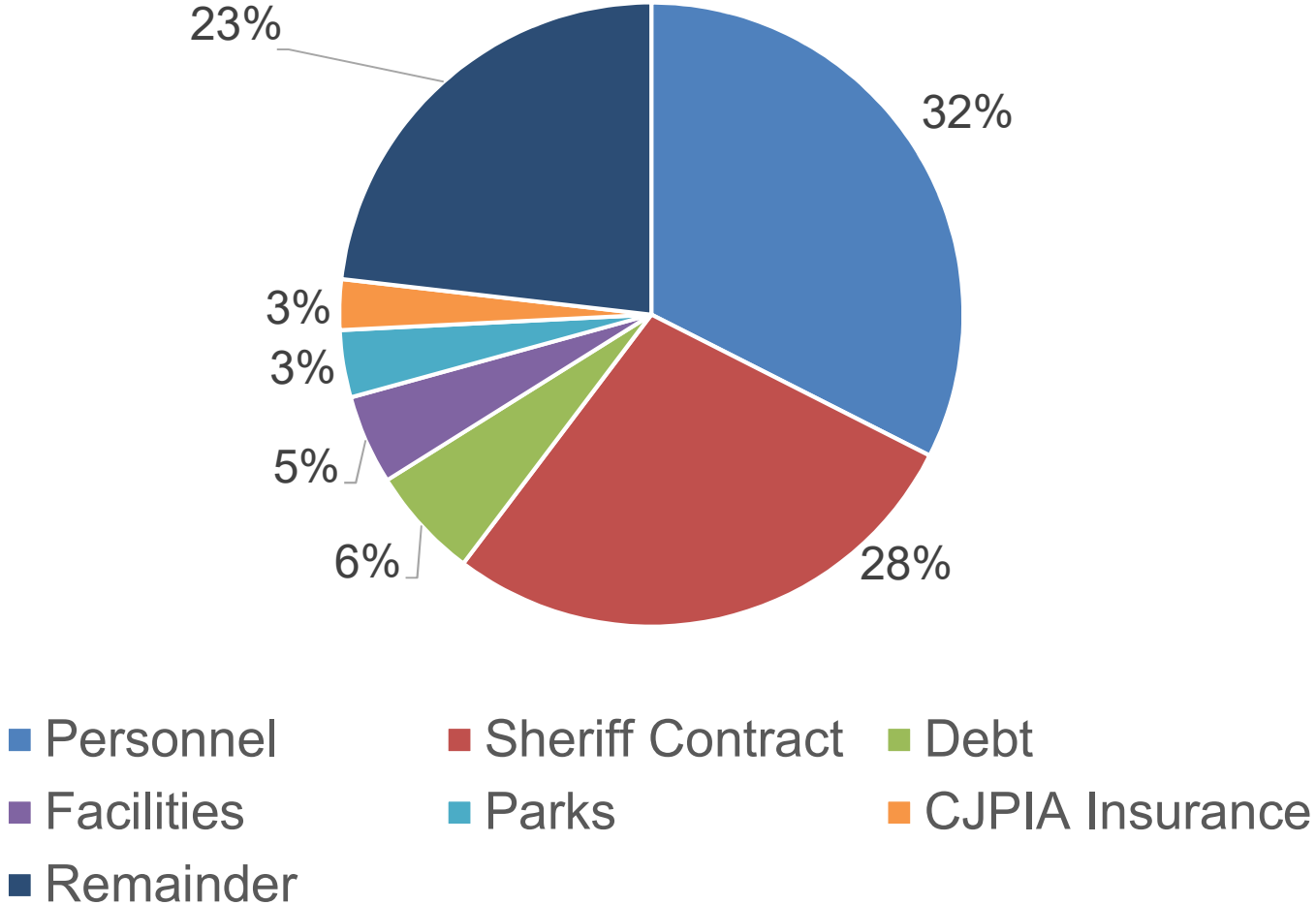
April 22, 2020 Telebriefing:

- First CARES Act – State grabbed local intended funding
- Confirmed no local funding in upcoming Federal Bill (No. 3)
- Will not tolerate “local government funding grab by the State”
- Preparing local government advocacy effort with Congressional leaders to obtain local assistance; Will request help from local representatives
- Message to Congressional delegates: An allocation of the States CARES Act for cities with populations under 500,000

Safety Nets Available

- General Fund Reserves
 - \$2.1 million for emergency use
- Federal and State Programs
 - Loan for small business tax replacement
 - CARES Act
 - FEMA/Cal OES

General Fund Expenditures





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Goals Review

- Infrastructure
- Land Use/Economic Development
- Parks
- Environmental Sustainability
- Emergency Preparedness/Public Safety
- Communications

INFRASTRUCTURE (Mayor Buckley Weber/Mayor Pro Tem Weber)

Current Projects/Programs Currently Underway:

- A. U.S. 101/Palo Comado Interchange Construction**
- B. Kanan/Agoura Intersection Design**
- C. Kanan Corridor Project Study Report (Include Analysis of Lane Expansion; Improved Signage)**
- D. Water Quality Treatment Plant Design/Agoura Village Park/Wetlands – Funding, Design, and Environmental Clearance**
- E. Roadside Bridge Widening**
- F. Wildlife Corridor Bridge Design Review**

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

- Update Infrastructure of City - Bike Lanes, Crosswalks, and Sidewalks – Budgeted @ \$140,000 (Year 1)
- Beautification of Liberty Canyon area – Includes Maintenance of Landscape on City and County Property, Replace Faded Signs, Updated Street Markings, Refresh Paint on Hydrants and Curbs - \$50,000 (Year 1)
- Enhance Bus Stop Amenities – Trash Cans, Benches – \$75,000 (Year 1)
- Planning & Design of Color Coded Bike Lanes at Conflict Points on All Thoroughfare Streets – \$100,000 (Year 2)
- Consider modifying lights on Agoura Road in Village (Design/Photometric Analyses \$50,000 in Year 1 and Capital Cost \$100,000 (Year 2)

LAND USE/ECONOMIC DEVELOPMENT (Councilmember Northrup/Councilmember Anstead)

Current Projects/Programs Currently Underway:

A. Ordinances;

- **Density Bonus Ordinance Amendment (State mandated)**
- **Housing Accountability Act (State mandated)**
- **Sign Ordinance Update – Phase 1 (Federally Mandated)**

B. General Plan Amendments;

- **Climate Action Plan (for Greenhouse Gas Emissions Thresholds)**
- **Vehicle Miles Traveled (VMT) Thresholds (in conjunction with Engineering Department)**

C. Miscellaneous Advance Planning Items

- **Inclusionary Housing Administrative Guidelines**
- **Review Potential Programs to Meet the Successor Housing Agency Expenditure Requirements**
- **House Element Update (includes Safety Element – State mandate)**

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

1. Review Agoura Village Specific Plan with Assistance from a City Consulting Team (Budgeted @ \$100,000).
2. Analysis Regarding Possible Land Acquisitions and/or Rezoning by City for Efforts to Collaborate with Non-Profits to Construct Inclusionary/Affordable Housing. Study to Include Potential Partners, Cost Estimates and Process Analysis and Sources of Funding. (Budgeted @ \$25,000 - Housing In – Lieu Funds)
3. *Work with Businesses to Help Promote Presence in Conjunction with Conejo Chamber and Tourism District*
4. Complete a Review of Other Components such as Illuminated Signs and Signage for Agoura Village Specific Plan (Year 2)
5. *Nuisance Ordinance Review, to Look at Issues such as Second Hand Smoke and Lighting (Year 2)*

PARKS/RECREATION/TRANSPORTATION (Mayor Buckley Weber/Councilmember Klein Lopez):

Current Projects/Programs Currently Underway:

- A. Master Architectural Redesign of All Park Restroom Facilities (Budgeted @ \$100,000 Measure A)**
- B. Art in Public Place - Master Plan**
- C. Art Gallery – Policy and Procedures**
- D. Programs Registration – Policies and Procedures**

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

- E. Transition Fireworks Show to Laser Light Show (Budgeted @ \$20,000)***
- F. Park Amenities Upgrades – Tables, Benches, and Trash Cans (Budgeted @ \$54,000 GF)***
- G. Budgeted City Council Goals per Subcommittee Recommendations for Council Ratification:**
 - Add Mayor State of City/Video Prior to City Council Meeting, Same Day

ENVIRONMENTAL SUSTAINABILITY (Mayor Buckley Weber/Councilmember Anstead)

Current Projects/Programs Currently Underway:

- A. Installation of Electric Vehicle Charging Stations at the Recreation and Event Center**
- B. Expansion of the Commercial and Multi-Family Organics Recycling Program**

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

- Design Park Restrooms to Include Solar Panels as an “Alternate” Option in Plans/Specifications
- Consider CPA Higher Tiers for City Facilities
- Process Climate Action Plan through Environmental Responsibility Subcommittee
- Research Feasibility of Solar Panels on City Owned Facilities

EMERGENCY PREPAREDNESS/PUBLIC SAFETY (Councilmember Northrup/Mayor Pro Tem Weber)

Current Projects/Programs Currently Underway:

- **Task Force (Recommendation Implementation Work)**
- **LA County Woolsey Fire AD Hoc Working Group**

- **Woolsey Fire Recovery Efforts (Displace Homeowner Assistance)**

- **Additional Support for City Emergency Response Efforts (Based on Woolsey Task Force Recommendations), CERT (training and equipment), Increase Outreach to Residents Regarding CERT Program and Emergency Notifications**

- **Advocate for Additional Burglary Apprehension Teams (BAT)**

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

Increase Sheriff's Department Contract to provide for more analysts at Lost Hills Station (Budgeted @ \$50,000)

COMMUNICATIONS (Mayor Buckley Weber/Councilmember Klein Lopez)

Budgeted City Council Goals per Subcommittee Recommendations and Ratified by City Council:

1. Expand Social Media Presence, Hire Communication Consultant, Develop Platform (Budgeted @ \$20,000)
2. Mayor's Community Outreach Discretionary Fund (Budgeted @ \$5,000)
3. Formalize Appointment Process for Commission, JPA's and Committees
4. Review of Campaign Election Ordinance – Long Term Goal

Next Steps

- Refer Departmental Budgets and Goals to respective Subcommittees for evaluations and recommendations back to City Council



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The logo for the City of Agoura Hills features a stylized oak leaf in shades of yellow and green, positioned over a background of rolling green hills. The text "CITY OF" is positioned above the logo, and "AGGOURA HILLS" is positioned below it in a large, serif font.



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