

*In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.*

**AGENDA**  
**REGULAR MEETING – VIDEO CONFERENCE**  
**AGOURA HILLS PLANNING COMMISSION**  
**Civic Center – Council Chambers**  
**30001 Ladyface Court, Agoura Hills, California 91301**  
**Thursday, July 2, 2020**  
**6:30 p.m.**

**NOTE:** *The health, well-being, and public safety of community members, public officials, and staff is a top priority for the City of Agoura Hills. Therefore, there will NOT be a physical meeting location. Planning Commissioners and staff will be participating in this meeting via video conferencing. In the interest of maintaining appropriate social distancing, members of the public may participate electronically by emailing their public comments (see section on “Public Participation” below). In-person attendance in the Council Chambers will not be permitted.*

*Due to the ongoing COVID-19 pandemic, and in response to Governor Newsom’s State of California Executive Order N-25-20, dated March 12, 2020, and Agoura Hills Resolution No. 20-1926, Ratifying the Director of Emergency Services’ Proclamation of the Existence of a Local Emergency, adopted by the Agoura Hills City Council on March 17, 2020, to follow state guidelines on social distancing, all City facilities are closed to the public until further notice.*

*This meeting is being conducted utilizing video conferencing and electronic means consistent with the Governor’s State of California Executive Order N-29-20, dated March 17, 2020, regarding the COVID-19 pandemic. The live stream video and indexed archive of the meeting(s) are available on the City’s website. Details and access can be found at [www.ci.agoura-hills.ca.us](http://www.ci.agoura-hills.ca.us) under “Watch Meetings Online” at the top of the webpage. In accordance with Executive Order N-29-20, the public may only view the meeting online and/or by television; public attendance in the Council Chambers will not be permitted.*

*The telecast of the July 2, 2020, Regular Planning Commission Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*

***Public Participation (Public Comments).** Please refer to each category below for instructions on how to submit public comments. To ensure the Planning Commission has the opportunity to review information prior to the meeting, please submit your written public comments to [comments@ci.agoura-hills.ca.us](mailto:comments@ci.agoura-hills.ca.us) by 4:00 p.m. on July 2, 2020. Public comments provided via email will be posted on the City website and distributed to the Planning Commission prior to the Planning Commission meeting. Any public comments received after 4:00 p.m. on the meeting day through the adjournment of that meeting will be posted on the City’s website and forwarded to the Planning Commission after the meeting. Any comments submitted via text or social media will not be accepted.*

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***NOTE:** The live stream video can be viewed the night of the meeting on the City’s website at [www.ci.agoura-hills.ca.us](http://www.ci.agoura-hills.ca.us) under “Watch Meetings Online” at the top of the webpage.*

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

Chair John R. Asuncion  
Vice Chair Murtaza Mogri  
Commissioner Kate Anderson  
Commissioner Michael Justice  
Commissioner Jeremy Wolf

## **APPROVAL OF AGENDA**

### **PUBLIC COMMENTS**

*(This section is reserved for persons wishing to submit written public comments for items not listed on the Agenda that are under the subject matter jurisdiction of the Planning Commission. **Please enter "Public Comment" in the subject line and submit your written public comments by email to [comments@ci.agoura-hills.ca.us](mailto:comments@ci.agoura-hills.ca.us) by 4:00 p.m., on Thursday, July 2, 2020.** See "Public Participation" above for full details.)*

### **APPROVAL OF MINUTES**

*(For persons wishing to submit written public comments, **please enter "Minutes" in the subject line and submit your written public comments by email to [comments@ci.agoura-hills.ca.us](mailto:comments@ci.agoura-hills.ca.us) by 4:00 p.m., on Thursday, July 2, 2020.** See "Public Participation" above for full details.)*

1. Minutes – June 4, 2020 Regular Planning Commission Meeting

### **DISCUSSION / ACTION**

*(This section is reserved for persons wishing to submit written public comments for this Discussion / Action item. **Please enter "Item No. 2" in the subject line and submit your written public comments by email to [comments@ci.agoura-hills.ca.us](mailto:comments@ci.agoura-hills.ca.us) by 4:00 p.m., Thursday, July 2, 2020.** See "Public Participation" above for full details.)*

2. REQUEST: Request for approval to adopt a sign program by updating the signage at an existing USA Gas Station; and to make a finding of exemption under the California Environmental Quality Act (CEQA).  
  
APPLICANT: A&S Engineering  
28405 Sand Canyon Road  
Canyon Country, CA 91387  
  
CASE NO.: SIGN-01729-2020  
  
LOCATION: 5000 Kanan Road (2061-006-052)  
  
ENVIRONMENTAL DETERMINATION: Exempt from CEQA per Section 15311 of the CEQA Guidelines.  
  
ZONING DESIGNATION: Planned Development (PD) – (Agoura Village Specific Plan)

GENERAL PLAN  
DESIGNATION:           Planned Development (PD)

**RECOMMENDATION:** Staff recommends the Planning Commission approve Sign Permit, Case No. SIGN-01729-2020, subject to conditions, based on the findings of the Draft Resolution.

### **PLANNING COMMISSION / STAFF COMMENTS**

### **ADJOURNMENT**

The next Regular Meeting of the Planning Commission is scheduled for Thursday, July 16, 2020, at 6:30 p.m., in the Council Chamber of the Civic Center located at 30001 Ladyface Court, Agoura Hills, California.

*Copies of reports or other written documentation relating to each item of business described above are posted to the City's website at [www.ci.agoura-hills.ca.us](http://www.ci.agoura-hills.ca.us) and are on file in the Planning Division of the Community Development Department, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California.*

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