

REPORT TO CITY COUNCIL

DATE: SEPTEMBER 23, 2020

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: KIMBERLY M. RODRIGUES, CITY CLERK

SUBJECT: AMENDMENT TO CITY COUNCIL 2020 MEETING SCHEDULE

On December 11, 2020, the City Council approved the City Council 2020 Meeting Schedule that was later amended on January 22, 2020. In March, due to the COVID-19 pandemic, the meeting schedule was further adjusted for the budget schedule. This request will serve as the proposed second amendment and will also reflect any/all changes that were made to the meeting schedule this year (denoted in red text).

Due to the County rolling out their new voting system this year, staff was advised that the County would be utilizing the full 30 days to complete and certify the official canvass by December 3, 2020. City Council reorganization meetings are normally scheduled for the first Tuesday in December, however, December 1 falls prior to the County's proposed certification date. As such, staff previously recommended the City Council schedule the reorganization meeting the following Tuesday, December 8, 2020, which would allow sufficient time for the certified official canvass to be delivered to the City prior to the reorganization meeting. With shifting the reorganization meeting to the second week in December, the regular meeting of December 9, 2020, was canceled and rescheduled to the following week, to an Adjourned Regular City Council Meeting on Wednesday, December 16, 2020.

Election Code Section 10262(b) states: *"For a consolidated election, the city elections official, upon receipt of the results of the election from the elections official conducting the election, shall certify the results to the governing body which shall, no later than the next regularly scheduled city council meeting following presentation of the 28-day canvass of the returns, or at a special meeting called for this purpose, comply with the applicable provisions of Section 10263."*

Generally, the Agoura Hills City Council meets on the second and fourth Wednesdays of each month. As such, the first regularly scheduled meeting would be December 9, 2020, which would be the last day for the Council to officially certify the election results.

In order to ensure that the City receives and is able to process the election results, staff is requesting the additional time and moving the meeting back to the original date.

Therefore, the following is proposed:

- December 8, 2020 – **Cancel** and Reschedule City Council Reorganization
- December 9, 2020 – **Reinstate** and Schedule City Council Reorganization

RECOMMENDATION

Staff respectfully recommends the City Council approve the Amended City Council 2020 Meeting Schedule, reflecting any/all changes previously made to the meeting schedule, cancel and reschedule the December 8, 2020, City Council Reorganization meeting, and reinstate and schedule the City Council Reorganization meeting for Wednesday, December 9, 2020.

Attachment: Amended City Council 2020 Meeting Schedule



City Council – AMENDED 2020 Meeting Schedule

The City Council meets on the second and fourth Wednesdays of every month at 6:00 p.m. in the Council Chambers located at City Hall, 30001 Ladyface Court, Agoura Hills, California. For more information, please call (818) 597-7300.

Month	2 nd Wednesday	4 th Wednesday
January	8	22
February	12 <i>(Volunteer Recognition)</i>	No Meeting – Feb 26
March	11	Canceled – Mar 25
April	No Meeting – Apr 8	22
May	13	27
June	10*	24
July	8*	Reinstated – Jul 22*
August	12	26
September	9	23
October	14	28
<i>Wednesday, October 28, 2020 – Mayor’s State of the City</i>		
November	Tuesday – Nov 10	No Meeting – Nov 25
<i>Wednesday, December 9, 2020 – City Council Reorganization**</i>		
December	16**	No Meeting – Dec 23

* Annual Budget Schedule:

June 10, 2020 and July 8, 2020 – City Council Budget Workshop followed by Regular Meeting
 July 22, 2020 – City Council Public Hearing and Budget Adoption at Regular Meeting

**At the Regular City Council Meeting of September 23, 2020, the City Council reinstated the Regular City Council Meeting of December 9, 2020, for the City Council Reorganization Meeting, and will Adjourn to an Adjourned Regular City Council Meeting on December 16, 2020.

SPECIAL NOTICE: Due to the ongoing COVID-19 pandemic, and in compliance with state and County guidelines on social distancing, all City facilities are closed to the public and public meetings will be conducted utilizing video conferencing and electronic means until further notice.